

Company No 2618560

TOP CLASS DEVELOPMENTS LIMITED

BALANCE SHEET for the period from
1/7/2002 to 30/6/2003

Assets: Freehold of 53 LEICESTER ROAD
LONDON
N2 9DY

(2 FLATS OWNED BY THE TWO DIRECTORS)
SHARE CAPITAL: 100 SHARES OF £1 EACH
ISSUED 2

PROFIT AND LOSS: NIL



For the year ended 30/6/2003 the company was entitled to exemption under section 249aa(1) of the Companies Act 1985.

"No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 249b(2)."

The director's acknowledge their responsibility for: (i) Ensuring the company keeps accounting records which comply with section 221; and (ii) Preparing accounts which give a true and fair view of the state of affairs of the company as at the end of its financial year, and of its profit and loss for the financial year in accordance with section 226, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company.

Emily R. L. Hall-Roberts
(DIRECTOR) 14/7/04
EMILY R. L. HALL-ROBERTS

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that proper record-keeping is essential for transparency and accountability, particularly in financial matters. The text suggests that organizations should implement robust systems to track every detail, from small expenses to major investments.

2. The second section focuses on the role of technology in modern record-keeping. It highlights how digital tools can streamline the process, reduce errors, and provide real-time access to data. The author argues that embracing technology is not just a convenience but a necessity for staying competitive in today's fast-paced environment.

3. The third part of the document addresses the challenges of data security and privacy. It notes that as more information is stored digitally, the risk of breaches and unauthorized access increases. The text provides several recommendations for mitigating these risks, including regular security audits, employee training, and the use of encrypted communication channels.

4. The fourth section discusses the importance of regular reviews and audits. It states that periodic checks are crucial to ensure that records are up-to-date and accurate. The author suggests that organizations should establish a clear schedule for these reviews and assign responsibility to specific personnel to ensure compliance.

5. The final part of the document offers concluding thoughts on the overall importance of record-keeping. It reiterates that while it may seem like a tedious task, maintaining accurate records is a fundamental aspect of good management. The text encourages organizations to view record-keeping as an investment in their long-term success and integrity.

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Top Class Developments Ltd

Balance sheet as at 30/6/2003

	Current Year 2002	Previous Year 2001
(A) Called up Share Capital Not Paid	£100 shares of £1 each Issued 2	£100 shares of £1 each Issued 2
(B) Fixed Assets		
Intangible assets	0	0
Tangible assets	0	0
Investment assets	0	0
	£ 0	£ 0
(C) Current Assets		
Stocks	0	0
Debtors	0	0
Investments	0	0
Cash at bank and in hand	0	0
	£ 0	£ 0

D. .Prepayments and Accrued income	Nil	Nil
E. Creditors Amounts falling Due within one year	(nil)	(nil)
F. Net Current assets/ liabilities	nil	nil
G. Total Assets less Current liabilities	nil	nil
H. Creditors amount falling due after more than one year	(nil)	(nil)
I. Provision for liabilities and charges	(nil)	(nil)
J. Accrued and deferred income	(nil)	(nil)
	NIL	NIL