COMPANY NUMBER: 1981934 (ENGLAND AND WALES)

TRAVEL MANAGEMENT GROUP LIMITED

ABBREVIATED ACCOUNTS

FOR THE YEAR ENDED

28TH FEBRUARY 1998







CHARTERED ACCOUNTANTS

Marlborough House, Warwick Road, Solihull, West Midlands B91 3DA, Tel: 0121-711 2468 Fax: 0121-711 170

The UK 200 Group

AUDITORS' REPORT TO TRAVEL MANAGEMENT GROUP LIMITED UNDER SECTION 247B OF THE COAMPANIES ACT 1985

We have examined the abbreviated accounts set out on pages 2 to 5 together with the financial statements of the company for the year ended 28 February 1998 prepared under section 226 of the Companies Act 1985.

Respective responsibilities of director and auditors

The director is responsible for preparing the abbreviated accounts in accordance with section 246 of the Companies Act 1985. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated accounts prepared in accordance with sections 246(5) and (6) of the Act to the registrar of companies and whether the accounts to be delivered are properly prepared in accordance with those provisions and to report our opinion to you.

Basis of opinion

We have carried out the procedures we considered necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts to be delivered are properly prepared. The scope of our work for the purpose of this report did not include examining or dealing with events after the date of our report on the financial statements.

Opinion

In our opinion the company is entitled to deliver abbreviated accounts prepared in accordance with sections 246(5) and (6) of the Companies Act 1985, and the abbreviated accounts on pages 2 to 5 are properly prepared in accordance with those provisions.

RAFTERY & CO

Chartered Accountants
Registered Auditors
Marlborough House
Warwick Road
Solihull
West Midlands
B91 3DA

28th April 1998

BALANCE SHEET AS AT 28TH FEBRUARY 1998

| | Notes | 1998 £ £ | 1997 £ |
|------------------------------------------------|--------|---------------------------|---------------------------|
| FIXED ASSETS | | | |
| Intangible assets Tangible assets | 2 2 | <u>330,276</u> | 9,000 <u>223,008</u> |
| CURRENT ASSETS | | 330,276 | 232,008 |
| Debtors Cash at bank and in hand | | 1,133,907 318,473 | 583,060 <u>238,357</u> |
| | | 1,452,380 | 821,417 |
| Creditors: Amounts falling due within one year | 3 | <u>1,401,695</u> | <u>745,557</u> |
| NET CURRENT ASSETS | | 50,685 | <u>75,860</u> |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | 360,961 | 307,868 |
| Creditors: Amounts falling due after one year | 3 | (61,712) | (66,213) |
| Provision for liabilities and charges | | | |
| NET ASSETS | | 319,249 ====== | 241,655 ===== |
| CAPITAL AND RESERVES | - | | |
| Called up capital Profit and loss account | 4 | 100,000 <u>219,249</u> | 90,400 <u>151,255</u> |
| SHAREHOLDERS' FUNDS | | 319,249 ====== | 241,655 ===== |

The financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and in accordance with Financial Reporting for Smaller Entities.

The financial statements were approved by the Board on 28th April 1998 and signed on its behalf:

IP Dunwoody - Director

The notes on pages 3 to 5 form part of these accounts

NOTES TO THE ABBREVIATED ACCOUNTS

FOR THE YEAR ENDED 28TH FEBRUARY 1998

1. ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention and include the results of the company's operations as indicated in the Director's Report, all of which are continuing.

The company has taken advantage of the exemption in Financial Reporting Standard No. 1 from producing a cashflow statement on the grounds that it is a small company.

Turnover represents amounts receivable, excluding value added tax, for goods and services supplied in the ordinary course of business.

The charge for taxation is based on the results for the year and allows for taxation arising because certain items are brought into consideration for tax purposes at a different time from that for accounting purposes. Such provision, shown as deferred tax, is made only to the extent that there is a reasonable probability that it will become payable in the foreseeable future.

Depreciation is calculated so as to write off the cost of tangible fixed assets over their estimated useful lives on the reducing balance method as follows:

| Motor vehicles | 25% |
|------------------------|-----|
| Fixtures and equipment | 15% |
| Computer equipment | 25% |

The freehold property is not depreciated as it is maintained to such a standard that the current market value is at least equal to the balance sheet valuation.

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible fixed assets and depreciated over the shorter of the lease term and their useful lives. Finance leases are those where substantially all of the benefits and risks of ownership are assumed by the company. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss account so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to the profit and loss account as incurred.

Work in progress has been valued by the directors at the lower of cost and net realisable value. It has been valued to include accrued profit on contracts in progress less provisions for losses.

Purchased goodwill is written off against profits as payments fall due.

NOTES TO THE ABBREVIATED ACCOUNTS

FOR THE YEAR ENDED 28TH FEBRUARY 1998

1. ACCOUNTING POLICIES (CONTINUED)

The Travel Management Group Limited Pension Scheme is a defined contribution scheme which is independently administered. Payments made to the Scheme and charged in the financial statements comprise current contributions.

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of ruling on the date of the transaction. Exchange differences are taken into account in arriving at the operating profit.

2. FIXED ASSETS

| | Intangible £ | Tangible £ |
|----------------------------------------------------------------------------|-------------------------------|----------------------------------------|
| COST At 1st March 1997 Additions Disposals | 9,000 - (<u>9,000)</u> | 289,612 189,989 (<u>61,674)</u> |
| At 28th February 1998 | - | 417,927 ===== |
| DEPRECIATION At 1st March 1997 Charge for the year Eliminated on disposals | - - | 66,604 40,198 (<u>19,151)</u> |
| At 28th February 1998 | - | 87,651 ===== |
| NET BOOK VALUE At 28th February 1998 | - | 330,276 ===== |
| At 28th February 1997 | 9,000 ==== | 223,008 |

NOTES TO THE ABBREVIATED ACCOUNTS

FOR THE YEAR ENDED 28TH FEBRUARY 1998

3. SECURED LIABILITIES

4.

The following liability was secured:

| | Aggregate Amount Outstanding | |
|--------------------------------------------------------------------------|---------------------------------|-------------------|
| | 1998 £ | 1997 £ |
| Bank Loan | 66,214 ==== | 70,000 ==== |
| The aggregate amount of liabilities repayable in part sheet date is: | more than five years | after the balance |
| | 1998 £ | 1997 £ |
| Repayable in instalments | 36,568 ==== | 43,924 ==== |
| . CALLED UP SHARE CAPITAL | | |
| | 1998 £ | 1997 £ |
| Authorised: 100,000 Ordinary shares of £1 each | 100,000 ===== | 100,000 |
| Allotted and called up: 100,000 Ordinary shares of £1 each fully paid | 100,000 | 90,400 |

On 17th June 1997, 9,600 ordinary shares of £1 each were issued at par by the capitalisation of revenue reserves.