

SH08

Notice of name or other designation of class of shares



☒ **What this form is for**
You may use this form to give notice
of name or other designation of
class of shares

☒ **What this form is NOT for**
You cannot use this form to
give notice of name or other
designations of class of
members. To do this, please use
form SH13

FRIDAY



A18 *A4SKDNOE* 209
24/09/2010
COMPANIES HOUSE

1 Company details

Company number **06778753**
Company name in full **UNIVERSAL OFFICE SOLUTIONS LIMITED**

→ **Filling in this form**
Please complete in typescript or in
bold black capitals
All fields are mandatory unless
specified or indicated by *

2 Date of assignment

Please insert the date on which the name or designation was assigned

Date of assignment **02/09/2010**

3 Class(es) of shares

Existing class/description of shares	Name (or new name) or other designation
ORDINARY SHARE	A ORDINARY SHARE

4 Signature

I am signing this form on behalf of the company

Signature

Signature

X  **X**

This form may be signed by
Director **1**, Secretary, Person authorised **1**, Administrator, Administrative
receiver, Receiver, Receiver manager, CIC manager

1 Societas Europaea
If the form is being filed on behalf
of a Societas Europaea (SE), please
delete 'director' and insert details
of which organ of the SE the person
signing has membership
2 Person authorised
Under either Section 270 or 274 of
the Companies Act 2006

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**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

JAMES PRIDAY

Company name

FT ACCOUNTING SERVICES
LIMITED

Address

SOUTHGATE HOUSE,
59 MAGDALEN STREET

Post town

EXETER

County/Region

DEVON

Postcode

E X 2 4 H Y

Country

ENGLAND

DX

Telephone

01392 67875

**Checklist**

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- ☐ You have entered the date of assignment in section 2
- ☐ You have completed section 3
- ☐ You have signed the form

**Important information**

Please note that all information on this form will appear on the public record

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG
DX 481 N R Belfast 1

**Further information**

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk