# ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2018

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#### **COMPANY INFORMATION**

**Directors** 

Tom Flockhart

Gordon Affleck

Secretary

Mr G Affleck

Company number

SC080252

Registered office

101 McDonald Road

Edinburgh EH7 4NW

**Accountants** 

Johnston Carmichael LLP

7-11 Melville Street

Edinburgh EH3 7PE

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#### **DIRECTORS' REPORT**

#### FOR THE YEAR ENDED 31 MARCH 2018

The directors present their report and financial statements for the year ended 31 March 2018. The company is dormant and has not traded in the period.

#### **Directors**

The directors who held office during the year and up to the date of signature of the financial statements were as follows:

Tom Flockhart Gordon Affleck

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

On behalf of the board

Gordon Affleck

Director

2018

#### **BALANCE SHEET**

#### **AS AT 31 MARCH 2018**

		2018		2017	
	Notes	£	£	£	£
Capital and reserves					
Called up share capital	2		4,000		4,000
Capital redemption reserve		8	8,023		88,023
Profit and loss reserves		(9)	2,023)		(92,023)
		_	<del></del>		
Total equity			-		-
		=	<del></del> =		

For the financial year ended 31 March 2018 the company was entitled to exemption from audit under section 480 of the Companies Act 2006 relating to dormant companies.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Gordon Affleck

Director

Company Registration No. SC080252

#### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31 MARCH 2018

#### 1 Accounting policies

#### Company information

West End Business Systems Limited is a private company limited by shares incorporated in Scotland. The registered office is 101 McDonald Road, Edinburgh, EH7 4NW.

#### 1.1 Accounting convention

These financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the requirements of the Companies Act 2006 as applicable to companies subject to the small companies regime. The disclosure requirements of section 1A of FRS 102 have been applied other than where additional disclosure is required to show a true and fair view.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Profit and loss account

The company has not traded during the year or the preceding financial period. During this time the company received no income and incurred no expenditure and therefore no profit and loss account is presented in these financial statements.

#### 1.3 Financial instruments

The company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the company's balance sheet when the company becomes party to the contractual provisions of the instrument.

#### Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

#### 1.4 Equity instruments

Equity instruments issued by the company are recorded at the proceeds received, net of direct issue costs. Dividends payable on equity instruments are recognised as liabilities once they are no longer at the discretion of the company.

#### 2 Called up share capital

	2010	2017
	£	£
Ordinary share capital		
Issued and fully paid		
4,000 Ordinary Shares of £1 each	4,000	4,000
		==

2019

2017

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2018

#### 3 Parent company

The parent undertaking is Capital Document Solutions Limited, a company registered in Scotland. The company is controlled by Tom Flockhart.