

WESTMORE BUSINESS SYSTEMS LIMITED

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED
30TH NOVEMBER 2000**

**Registered Number
2741960**

**ORMEROD RUTTER
CHARTERED ACCOUNTANTS**



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COMPANIES HOUSE**

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18/06/01**

WESTMORE BUSINESS SYSTEMS LIMITED

COMPANY INFORMATION

Company Number: 2741960

Directors: Mr D Weston
Mrs P S L Weston

Secretary: Mrs P S L Weston

Registered Office: 10-12 Feckenham Road
Astwood Bank
Near Redditch
Worcestershire
B96 6DS

Auditors: Ormerod Rutter
Chartered Accountants
Registered Auditors
The Oakley
Kidderminster Road
Droitwich
Worcestershire
WR9 9AY

WESTMORE BUSINESS SYSTEMS LIMITED
REPORTS AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30TH NOVEMBER 2000

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WESTMORE BUSINESS SYSTEMS LIMITED

DIRECTORS' REPORT

FOR THE YEAR ENDED 30TH NOVEMBER 2000

The directors present their report and the financial statements for the year ended 30th November 2000.

Principal activities

The principal activity of the company continues to be that of the supply of postal franking machines together with other office equipment and related consumables.

Directors' interests

The directors who served during the year were as follows:

Mr D Weston

Mrs P S L Weston

The directors held no interest in the share capital of the company.

The directors' interests in the parent company WBS Holdings Limited are as disclosed in that company's financial statements.

Responsibilities of the directors

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditors

The auditors, Ormerod Rutter, Chartered Accountants, will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

This report was approved by the board on 16th May 2001 and has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 applicable to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000).

On behalf of the board



.....
Mrs P S L Weston
(Company Secretary)

**REPORT OF THE AUDITORS
TO THE SHAREHOLDERS OF
WESTMORE BUSINESS SYSTEMS LIMITED
FOR THE YEAR ENDED 30TH NOVEMBER 2000**

We have audited the financial statements on pages 3 to 9 which have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000) under the historical cost convention and the accounting policies on page 5.

Respective responsibilities of directors and auditors

As described in the directors' report the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those financial statements and to report our opinion to you.



Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatements, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs at 30th November 2000 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

.....
Ormerod Rutter
Chartered Accountants
Registered Auditors
The Oakley
Kidderminster Road
Droitwich
Worcestershire
WR9 9AY

21st May 2001

WESTMORE BUSINESS SYSTEMS LIMITED

PROFIT AND LOSS ACCOUNT

FOR THE YEAR ENDED 30TH NOVEMBER 2000

	Note	2000 £	1999 £
Turnover		1,162,285	1,258,687
Cost of sales		751,274	800,717
Gross profit		<u>411,011</u>	<u>457,970</u>
Administrative expenses		407,793	452,870
Operating profit	2	<u>3,218</u>	<u>5,100</u>
Other interest receivable and similar income		447	26
Interest payable		(1,003)	(379)
Profit on ordinary activities before taxation		<u>2,662</u>	<u>4,747</u>
Tax on ordinary activities	3	360	(609)
Profit on ordinary activities before extraordinary items		<u>3,022</u>	<u>4,138</u>
Extraordinary items	4	-	(25,000)
Retained profit/(loss) for the year		<u><u>£ 3,022</u></u>	<u><u>£ (20,862)</u></u>

The annexed notes form part of these financial statements.

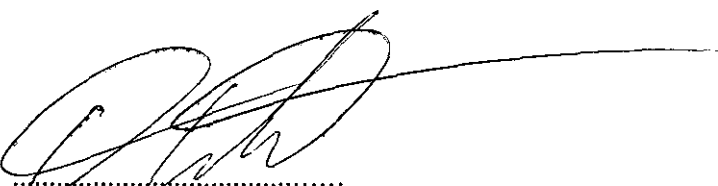
WESTMORE BUSINESS SYSTEMS LIMITED

BALANCE SHEET

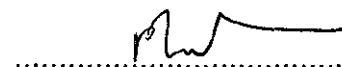
AS AT 30TH NOVEMBER 2000

	Note	£	2000 £	£	1999 £
Fixed assets					
Tangible assets	5		45,405		41,178
Current assets					
Stocks		20,150		67,585	
Debtors	6	101,197		84,866	
Cash at bank and in hand		65,233		61,430	
		<u>186,580</u>		<u>213,881</u>	
Creditors					
Amounts falling due within one year	7	144,147		166,891	
		<u></u>		<u></u>	
Net current assets			42,433		46,990
Total assets less current liabilities			<u>87,838</u>		<u>88,168</u>
Creditors					
Amounts falling due after more than one year	8		(1,397)		(4,749)
			<u></u>		<u></u>
Net assets			<u>£ 86,441</u>		<u>£ 83,419</u>
Capital and reserves					
Called up share capital	9		100		100
Profit and loss account	10		86,341		83,319
			<u></u>		<u></u>
Shareholders' funds			<u>£ 86,441</u>		<u>£ 83,419</u>

Approved by the board of directors on 16th May 2001 and signed on its behalf. These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000).



 Mr D Weston
 (Director)



 Mrs P S L Weston
 (Director)

The annexed notes form part of these financial statements.

WESTMORE BUSINESS SYSTEMS LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30TH NOVEMBER 2000

1. Accounting policies

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000).

The company has taken advantage of the exemption from preparing a cash flow statement conferred by Financial Reporting Standard No. 1 on the grounds that it is a small company.

Turnover

Turnover comprises the invoiced value of goods and services supplied by the company, net of Value Added Tax and trade discounts.

Depreciation and diminution in value of assets

Tangible fixed assets are stated at cost less depreciation.

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Rental Machines	- 33% reducing balance basis
Office Equipment, Fixtures and Fittings	- 10% reducing balance basis
Motor Vehicles	- 25% reducing balance basis

Stocks

Stocks and work in progress are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

Deferred taxation

Deferred taxation is provided on the liability method to take account of timing differences between the treatment of certain items for financial statements purposes and their treatment for tax purposes. Tax deferred or accelerated is accounted for in respect of all material timing differences to the extent it is considered that a net liability may crystallise.

Leasing

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible fixed assets and depreciated over the shorter of the lease term and their useful lives. Finance leases are those where substantially all of the benefits and risks of ownership are assumed by the company. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss account so as to produce a constant periodic rate of charge on the net obligation outstanding in each period. Rentals paid under operating leases are charged to the profit and loss account on straight line basis over the term of the lease.

WESTMORE BUSINESS SYSTEMS LIMITED
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 30TH NOVEMBER 2000

2. Operating profit

	2000	1999
	£	£
This is stated after charging:		
Directors' emoluments	2,288	6,784
Auditors' remuneration and expenses	3,285	3,700
Depreciation of owned assets	4,529	3,917
Depreciation of assets held under finance leases and hire purchase contracts	2,091	2,787
	<u>2,091</u>	<u>2,787</u>

3. Tax on ordinary activities

	2000	1999
	£	£
Current year:		
United Kingdom Corporation Tax	(360)	609
	<u>£(360)</u>	<u>£ 609</u>

Corporation Tax has been charged at 10%/20% (1999 - 20%/21%).

4. Extraordinary items

	2000	1999
	£	£
Executive Rentals Limited loan written off	-	(25,000)
	<u>£ -</u>	<u>£(25,000)</u>

WESTMORE BUSINESS SYSTEMS LIMITED
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 30TH NOVEMBER 2000

5. Tangible fixed assets

	Rental Machines £	Office Equipment Fixtures and Fittings £	Motor Vehicles £	Total £
Cost:				
At 1st December 1999	3,500	44,799	11,150	59,449
Additions	-	10,847	-	10,847
At 30th November 2000	3,500	55,646	11,150	70,296
Depreciation:				
At 1st December 1999	2,801	12,683	2,787	18,271
Charge for the year	233	4,296	2,091	6,620
At 30th November 2000	3,034	16,979	4,878	24,891
Net book value:				
At 30th November 2000	£ 466	£38,667	£ 6,272	£45,405
At 30th November 1999	£ 699	£32,116	£ 8,363	£41,178

Included above are assets held under finance leases or hire purchase contracts amounting to £6,272 (1999 - £8,363).

6. Debtors

	2000 £	1999 £
Due within one year:		
Trade debtors	97,544	75,756
Amounts owed by group undertakings	-	9,000
Other debtors	3,653	110
	£101,197	£ 84,866

WESTMORE BUSINESS SYSTEMS LIMITED
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 30TH NOVEMBER 2000

7. Creditors - amounts falling due within one year

	2000	1999
	£	£
Bank overdraft	4,839	28,625
Net obligations under finance lease and hire purchase contracts	3,352	3,352
Trade creditors	69,841	110,716
Amounts owed to group undertakings	38,255	-
Amounts owed to undertakings in which the company has a participating interest	-	15,993
Taxation and social security	24,245	5,020
Other creditors	3,615	3,185
	<u>£144,147</u>	<u>£166,891</u>

Of the above creditors £4,839 (1999 - £28,625) is secured.

8. Creditors - amounts falling due after more than one year

	2000	1999
	£	£
Net obligations under finance leases and hire purchase contracts	<u>1,397</u>	<u>4,749</u>

9. Share capital

	2000	1999
	£	£
Authorised		
Ordinary shares of £1 each	<u>1,000</u>	<u>1,000</u>
	£	£
Allotted, called up and fully paid		
Ordinary shares of £1 each	<u>100</u>	<u>100</u>

10. Profit and loss account

	2000
	£
Balance at 1st December 1999	83,319
Profit retained for the year	<u>3,022</u>
Balance at 30th November 2000	<u>£86,341</u>

WESTMORE BUSINESS SYSTEMS LIMITED
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 30TH NOVEMBER 2000

11. Ultimate holding company

The company is a wholly owned subsidiary of WBS Holdings Limited, a company registered in England and Wales.

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