

Company registration number: 07293521
Charity registration number: 1138908

Wigan and Leigh Carers Centre

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2016

P A Hull & Co
Chartered Accountants
23 Ladies Lane
Hindley
Wigan
WN2 2QA

TUESDAY



A27 *A5FWQ7FL* 20/09/2016 #61
COMPANIES HOUSE

Wigan and Leigh Carers Centre

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 3
Independent examiner's report	4
Statement of financial activities	5
Balance Sheet	6
Notes to the financial statements	7 to 14

The following page does not form part of the statutory financial statements:

Statement of financial activities per fund	15
--	----

Wigan and Leigh Carers Centre

Reference and Administrative Details

Charity name Wigan and Leigh Carers Centre

Charity registration number 1138908

Company registration number 07293521

Principal office 3-5 Frederick Street
Hindley
Wigan
WN2 3BD

Registered office 3-5 Frederick Street
Hindley
Wigan
WN2 3BD

Trustees Mrs M C Wareing, Retired
Mrs M Robinson, Retired
Mr S Dawber, Engineer
Mr P S Walton, Printer
Ms A Kiney
Mrs J Mason
Mr B Stubbs, Retired
D E Whitaker, Retired

Solicitor Stephenson Solicitors LLP
1st Floor Sefton House
Northgate Close
Horwich
Bolton
BL6 6PQ

Accountant P A Hull & Co
23 Ladies Lane
Hindley
Wigan
WN2 2QA

Wigan and Leigh Carers Centre

Trustees' Report

Governing document

The Charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006

Risk Management

The trustees recognise their responsibility to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error

Objectives and activities

The aim of Wigan and Leigh Carers Centre is to provide support to adults and young people, who are identified as carers and live within the metropolitan borough of Wigan and the surrounding area.

The Centre delivers advice, information, practical and emotional support and training to people who may be in danger of, or who are struggling physically mentally and financially with the demands of being a carers.

Significant activities

The Charity identifies the necessity for its services to be accessible to a diverse range of people and continues to offer a daily drop-in service and has further increased its outreach locations within clinical and community settings offering home visits when requested.

The Charity recognises the benefits of appropriate partnerships in delivering cost effective and efficient services and is committed to working with the Local Authority, Wigan Borough CCG and the Voluntary Sector in Wigan, to develop such partnerships that benefit carers across Wigan Borough.

Achievements and Performance.

Following the implementation of The Care Act 2014, Wigan Council Adult Social Care devolved its statutory responsibility to undertake Carers Assessments to Wigan and Carers Centre as a 12 month pilot. Included in this pilot was the responsibility to deliver a G.P. Liaison Role, on behalf of Wigan Clinical Commissioning Group working with General Practitioners to raise awareness of issues faced by carers and promote early identification

This pilot enabled the Centre to employ three additional new members of staff. Increasing staff numbers to 13. The Charity saw continued success in the second year of its 'Prepared to Care' Project funded by the Big Lottery. Achieving £823,618 of what otherwise may have been unclaimed benefit and having £298,676 debt written off or re-scheduled for carer's households.

The Charity in partnership with the Local Authority launched a carer's recognition/discount card giving carers the security of being identified as a carer, in case of an emergency and giving discounts at local outlets.

Charitable activities.

1759 new carers have registered with the centre in the period - an increase of 75% over the previous year's achievement.

The Charity continues to evaluate all services it has provided - recent results evidencing 86% of users describing the Centre as 'excellent; with 98% of people stating that the Charity has had a positive effect on their Health and Wellbeing as well as their ability to continue to care.

During the year the Charity has facilitated in excess of 2,000 respite hours for carers, by means of coffee mornings, social events, Therapies and Podiatry.

The Charity recognises and highly values the importance of its volunteers, who are key to the continuity of its growth and maintenance of quality of service. During the year volunteers contributed in excess of 2254 hours in various roles equating to a monetary value of approximately £25,921. These hours do not include the valuable contribution and support given by the loyal and hardworking trustees.

Small company provisions

This report has been prepared in accordance with the small companies' regime under the Companies Act 2006.


Wigan and Leigh Carers Centre

Trustees' Report

Small company provisions

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

Approved by the Board on 17 August 2016 and signed on its behalf by:



Mrs M C Wareing
Trustee

Independent Examiner's Report to the Trustees of Wigan and Leigh Carers Centre

I report on the accounts of the company for the year ended 31 March 2016, which are set out on pages 5 to 14.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of (named body).

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

M. Hattersall P A Hull & Co
M T Hattersall FCA
P A Hull & Co
Chartered Accountants

17 August 2016

23 Ladies Lane
Hindley
Wigan
WN2 2QA

Wigan and Leigh Carers Centre

Statement of Financial Activities (including Income and Expenditure Account) for the Year Ended 31 March 2016

		Unrestricted Funds	Total Funds 2016	Total Funds 2015
	Note	£	£	£
Incoming resources				
Incoming resources from generated funds				
Voluntary income	2	350,187	350,187	207,894
Activities for generating funds	4	(29,145)	(29,145)	32,071
Investment income	5	88	88	-
Total incoming resources		<u>321,130</u>	<u>321,130</u>	<u>239,965</u>
Resources expended				
Costs of generating funds				
Fundraising trading: cost of goods sold and other costs	6	315,522	315,522	214,909
Total resources expended		<u>315,522</u>	<u>315,522</u>	<u>214,909</u>
Net movements in funds		5,608	5,608	25,056
Reconciliation of funds				
Total funds brought forward		258,930	258,930	233,874
Total funds carried forward		<u>264,538</u>	<u>264,538</u>	<u>258,930</u>

The notes on pages 7 to 14 form an integral part of these financial statements.

Wigan and Leigh Carers Centre (Registration number: 07293521)

Balance Sheet as at 31 March 2016

		2016	2015
	Note	£	£
Fixed assets			
Intangible assets	11	1,733	2,311
Tangible assets	12	759	1,012
		<u>2,492</u>	<u>3,323</u>
Current assets			
Debtors	13	59,005	1,452
Cash at bank and in hand		<u>292,880</u>	<u>308,622</u>
		351,885	310,074
Creditors: Amounts falling due within one year	14	<u>(89,839)</u>	<u>(54,467)</u>
Net current assets		<u>262,046</u>	<u>255,607</u>
Net assets		<u>264,538</u>	<u>258,930</u>
The funds of the charity:			
Unrestricted funds			
Unrestricted income funds		<u>264,538</u>	<u>258,930</u>
Total charity funds		<u>264,538</u>	<u>258,930</u>


For the financial year ended 31 March 2016, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008 January 2015).

Approved by the Board on 17 August 2016 and signed on its behalf by:


 Mrs M C Wareing
 Trustee

The notes on pages 7 to 14 form an integral part of these financial statements.

Wigan and Leigh Carers Centre

Notes to the Financial Statements for the Year Ended 31 March 2016

1 Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities (SORP 2005)', issued in March 2005, the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006.

Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Further details of each fund are disclosed in note 17.

Incoming resources

Voluntary income including donations and grants that provide core funding or are of a general nature is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Income derived from events is recognised as earned (that is, as the related goods or services are provided).

Investment income is recognised on a receivable basis.

Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Costs of generating funds are the costs of trading for fundraising purposes.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Fixed assets

Individual fixed assets costing £0 or more are initially recorded at cost.

Amortisation

Amortisation is provided on intangible fixed assets so as to write off the cost, less any estimated residual value, over their expected useful economic life as follows:

Computer Software	10% straight line
-------------------	-------------------

Notes to the Financial Statements for the Year Ended 31 March 2016

Depreciation

Plant and machinery	25% reducing balance
---------------------	----------------------

Development expenditure incurred on an individual project is carried forward when its future recoverability can reasonably be regarded as assured. Any expenditure carried forward is amortised in line with the expected future sales from the related project.

Rentals payable under operating leases are charged in the statement of financial activities on a straight line basis over the lease term.

	Unrestricted Funds £	Total Funds 2016 £	Total Funds 2015 £
Donations and legacies			
Appeals and donations	2,027	2,027	2,244
Grants			
Grants - other agencies	348,160	348,160	205,650
	350,187	350,187	207,894

	Unrestricted Funds £	Total Funds 2016 £	Total Funds 2015 £
Grants - other agencies	303,400	303,400	217,650

Wigan and Leigh Carers Centre

Notes to the Financial Statements for the Year Ended 31 March 2016

..... continued

4 Activities for generating funds

	Unrestricted Funds £	Total Funds 2016 £	Total Funds 2015 £
Running of the carers centre			
Grants - other agencies	(44,760)	(44,760)	12,000
Fundraising	1,064	1,064	3,631
Therapy & podiatry income	8,192	8,192	6,473
Room hire	6,359	6,359	9,864
Interest on cash deposits	-	-	103
	<u>(29,145)</u>	<u>(29,145)</u>	<u>32,071</u>

5 Investment income

	Unrestricted Funds £	Total Funds 2016 £	Total Funds 2015 £
Interest on cash deposits	88	88	-
	<u>88</u>	<u>88</u>	<u>-</u>

Wigan and Leigh Carers Centre

Notes to the Financial Statements for the Year Ended 31 March 2016

..... continued

6 Total resources expended

	Running of the carers centre	Total
	£	£
Direct costs		
Employment costs	247,066	247,066
Establishment costs	28,811	28,811
Office expenses	2,864	2,864
Sundry and other costs	15,482	15,482
Advertising and promotion	769	769
Bank charges	470	470
	<u>295,462</u>	<u>295,462</u>
Support costs		
Repairs and maintenance	698	698
Office expenses	6,189	6,189
Printing, posting and stationery	10,356	10,356
Accountancy fees	1,486	1,486
Legal and professional costs	500	500
Amortisation of intangible fixed assets	578	578
Depreciation of tangible fixed assets	253	253
	<u>20,060</u>	<u>20,060</u>
	<u>315,522</u>	<u>315,522</u>

7 Trustees' remuneration and expenses

No trustees received any remuneration during the year.

8 Net income

Net income is stated after charging:

	2016 £	2015 £
Depreciation of tangible fixed assets	253	337
Amortisation	<u>578</u>	<u>770</u>

Wigan and Leigh Carers Centre

Notes to the Financial Statements for the Year Ended 31 March 2016

..... continued

9 Employees' remuneration

The aggregate payroll costs of these persons were as follows:

	2016 £	2015 £
Wages and salaries	<u>244,017</u>	<u>157,502</u>

10 Taxation

The company is a registered charity and is, therefore, exempt from taxation.

Wigan and Leigh Carers Centre

Notes to the Financial Statements for the Year Ended 31 March 2016

continued

11 Intangible fixed assets

	Development costs £
Cost	
As at 1 April 2015 and 31 March 2016	<u>3,972</u>
Amortisation	
As at 1 April 2015	1,661
Charge for the year	<u>578</u>
As at 31 March 2016	<u>2,239</u>
Net book value	
As at 31 March 2016	<u>1,733</u>
As at 31 March 2015	<u>2,311</u>

12 Tangible fixed assets

	Plant and machinery including motor vehicles £	Fixtures, fittings and equipment £	Total £
Cost			
As at 1 April 2015 and 31 March 2016	<u>2,259</u>	<u>544</u>	<u>2,803</u>
Depreciation			
As at 1 April 2015	1,502	289	1,791
Charge for the year	<u>189</u>	<u>64</u>	<u>253</u>
As at 31 March 2016	<u>1,691</u>	<u>353</u>	<u>2,044</u>
Net book value			
As at 31 March 2016	<u>568</u>	<u>191</u>	<u>759</u>
As at 31 March 2015	<u>757</u>	<u>255</u>	<u>1,012</u>

Wigan and Leigh Carers Centre

Notes to the Financial Statements for the Year Ended 31 March 2016

..... continued

13 Debtors

	2016 £	2015 £
Trade debtors	<u>59,005</u>	<u>1,452</u>

14 Creditors: Amounts falling due within one year

	2016 £	2015 £
Trade creditors	42,504	53,174
Accruals and deferred income	<u>47,335</u>	<u>1,293</u>
	<u>89,839</u>	<u>54,467</u>

Creditors amounts falling due within one year includes deferred income:

	2016 £	2015 £
Amount deferred in the year	<u>46,000</u>	-
As at 31 March 2016	<u>46,000</u>	-

15 Members' liability

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £nil towards the assets of the charity in the event of liquidation.

Wigan and Leigh Carers Centre

Notes to the Financial Statements for the Year Ended 31 March 2016

..... continued

16 Related parties

Controlling entity

The charity is controlled by the trustees who are all directors of the company.

17 Analysis of funds

	At 1 April 2015	Incoming resources	Resources expended	At 31 March 2016
	£	£	£	£
General Funds				
Unrestricted income fund	258,930	321,130	(315,522)	264,538

18 Net assets by fund

	Unrestricted Funds	Total Funds 2016	Total Funds 2015
	£	£	£
Intangible assets	1,733	1,733	2,311
Tangible assets	759	759	1,012
Current assets	351,885	351,885	310,074
Creditors: Amounts falling due within one year	(89,839)	(89,839)	(54,467)
Net assets	264,538	264,538	258,930

Wigan and Leigh Carers Centre

Statement of financial activities by fund Year Ended 31 March 2016

	Unrestricted income fund 2016	Unrestricted income fund 2015
	£	£
Incoming resources		
Incoming resources from generated funds		
Voluntary income	350,187	207,894
Activities for generating funds	(29,145)	32,071
Investment income	88	-
Total incoming resources	<u>321,130</u>	<u>239,965</u>
Resources expended		
Costs of generating funds		
Fundraising trading: cost of goods sold and other costs	315,522	214,909
Total resources expended	<u>315,522</u>	<u>214,909</u>
Net movements in funds	5,608	25,056
Reconciliation of funds		
Total funds brought forward	<u>258,930</u>	<u>233,874</u>
Total funds carried forward	<u>264,538</u>	<u>258,930</u>

This page does not form part of the statutory financial statements.