

REGISTERED COMPANY NUMBER: 3896833 (England and Wales)
REGISTERED CHARITY NUMBER: 1079070

REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST DECEMBER 2018
FOR
WIRRAL CHURCHES' ARK PROJECT



Guild Appleton Ltd
Registered Auditors
Number 19
Old Hall Street
Liverpool
Merseyside
L3 9JQ

WIRRAL CHURCHES' ARK PROJECT

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FOR THE YEAR ENDED 31ST DECEMBER 2018

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WIRRAL CHURCHES' ARK PROJECT

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2018

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st December 2018. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

WIRRAL CHURCHES' ARK PROJECT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2018

OBJECTIVES AND ACTIVITIES

Objectives and Activities

Wirral Churches' Ark Project's mission is to provide high quality supportive accommodation to people aged 18 and over who are homeless or at risk of homelessness; to offer support, guidance and opportunity to all service users to enable them to reach their potential; to facilitate and promote the improvement to optimum level the health and wellbeing of all service users, including the addressing of substance misuse issues.

The organisation aspires to:

- Be an innovator in approaches to provision of homeless services and support for homeless people that is: non-discriminatory and highly respectful of individual needs and human rights; providing homeless people with a sense of community and enabling them to develop a sense of belonging.
- Inspire decision-makers and attract resources to support its vision.

The main objective is to continue to provide accommodation services in the broadest sense to homeless or potentially homeless people.

Strategy for achieving objectives

Wirral Churches' Ark Project's strategy for achieving its aims and objectives includes:

- provide effective introduction to relevant specialist services for clients
- maintain strong relationships with housing providers and other partner agencies in order to give clients best support and opportunities
- ensure staff are well trained and motivated and skilled in the work they undertake
- manage effectively all resources to optimise achievements
- ensure opportunities are provided to all clients to take part in social and educational activities to promote and enhance inclusion

The values that guide the actions and decisions of Wirral Churches' Ark Project in applying the strategy include:

Real Outcomes

- We are committed to housing the homeless and not rejecting people regarded as "hard to house" or "high risk"
- We will provide housing that service users can be proud to call home

Equity, Fairness and Respect

- We will treat all people with warmth, respect their rights as individuals and make them aware of their rights
- We will ensure fair, non-discriminatory treatment and access to services
- We will have courage to challenge things we see as wrong and stand up for things we strongly believe in
- We will work with people in ways that encourage them to take responsibility for and control over their own lives

Good Governance

- We will maintain high professional standards, accountability and ethical behaviour in governance, management and service delivery

Responsive Services

- We will provide the highest quality services based on sound research and prevailing professional standards
- We will involve and consult service users/staff as key stakeholders in decision-making
- We will employ skilled and compassionate staff and provide rewarding jobs and safe work environment
- We will collaborate and share information with other agencies to improve or develop services

Community

- We will develop the community's understanding of homelessness
- We will encourage the local community and its businesses to share in the responsibility for tackling homelessness

WIRRAL CHURCHES' ARK PROJECT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2018

OBJECTIVES AND ACTIVITIES

Objectives and Activities

Significant activities

The activities undertaken to achieve the charity's objectives are:

The provision of accommodation in the form of a 27 bed hostel which includes the provision of meals, laundry and washing facilities; 7 'move on' houses (2 bed roomed shared accommodation) and 6 'move on' studio flats;

The provision of suitably qualified, trained and well managed staff in all areas of its work;

Assistance and support with all aspects of homelessness - emotional, addictive behaviour, relational, moving to independence, education and training;

The provision of meaningful daytime occupation, designed to stimulate, motivate and educate;

The signposting to appropriate external services;

The provision of a first point of contact for homeless, or near homeless people, providing advice, expertise and practical and emotional support.

The use of the Irene Kennedy Centre as a learning and activities hub in conjunction with Crisis;

Provision of a Controlled Drinking Environment

Public benefit

Wirral Churches' Ark Project exists for the benefit of the public and its aims are stated under 'Objectives and aims' above.

Employees and Volunteers

Employees

Wirral Churches' Ark Project is committed to employing well managed, well informed and highly skilled staff. All recruitment is done in a transparent manner to ensure fairness and the selection of the best candidate. All new staff are required to have an enhanced DBS check and are given a full induction to ensure they are ready to take on their new role.

Regular training is undertaken to cover both statutory requirements and the needs of the business / employees.

Volunteers

Wirral Churches' Ark Project is appreciative of the valuable contribution of all the volunteers. Some stay with us for many years, for others we are a stepping stone to employment - but whatever the reason people join and for however long they stay, they are an important part of the organisation. All new volunteers are required to have an enhanced DBS check and are given training to ensure they are ready to undertake their role.

WIRRAL CHURCHES' ARK PROJECT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2018

ACHIEVEMENT AND PERFORMANCE

Achievement and Performance Review

The principle piece of work in 2018 was the completion of our main hostel, Mary Cole House. We left the building in February 2017 for temporary accommodation and returned in April 2018 to a fully refurbished place. Funded by Homes England, Wirral Borough Council and Magenta Living, the building is one of the finest buildings of its type in the country.

We offer again our enormous gratitude to Magenta Living for their support in making this happen.

Performance Review

Mainstay continues to be at the forefront of how individuals are supported to access accommodation across the borough. Clients may access the Mainstay system by a referral at any assessment point in the borough, and they are automatically referred to our service. Mainstay has proved to be an effective way to accommodate individuals and provides fair access to all clients who are in need of supported accommodation. The system matches clients to appropriate services dependent on their needs and circumstances, provides transparency and enables services to share information in a positive way. Upon our return to Mary Cole House this became our primary assessment point for new Mainstay assessments. In addition, the Grand Trunk became our secondary assessment point, opening between the hours of 1000 and 1600.

Mary Cole House

The hostel received 558 referrals and accommodated 130 individuals in 2018. The male : female mix was 100:30.

Ark Angel

Ark Angel received 230 referrals and successfully moved 32 clients into the houses, of which 6 were female, 26 male.

The Grand Trunk

During 2018, 15 tenants moved into the flats, 3 of which were female and 12 male.

FINANCIAL REVIEW

Principal funding sources

In 2018 our primary funding source, a Supporting People contract with Wirral Borough Council, was renewed on a 2 + 2 years basis. We also successfully renewed our Supporting People contracts for the Ark Angel and Controlled Drinking Environment, on a 2+1+1 year basis and a 1 year basis respectively.

Supporting People income was the biggest single source of our income in 2018, representing 36% of our total income. Along with Housing Benefit, Property Management income and the personal service charges made to our clients, these make up the bulk of the income that pays for the housing and accommodation based services.

Donations from individuals, churches, schools and other organisations / societies were received in the form of cash, goods, food etc.

Points to note:

Salary costs continue to be a major expense for the charity, but this is a necessity given the nature of the business.

All income and expenditure is fully recorded and accounted for to the trustees. Sage 50 Accounts and Sage Payroll are used to record all the transactions and are the basis for the monthly management accounts that are submitted to the Board and the statutory accounts process.

WIRRAL CHURCHES' ARK PROJECT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2018

FINANCIAL REVIEW

Reserves policy

The aim of the reserves policy is to ensure that Wirral Churches' Ark Project's ongoing activities are reasonably protected from unexpected variances in income. The level of unrestricted reserves is reviewed each year by the Board and considers the financial risks associated with the various income streams, expenditure categories and balance sheet items together with the charities ability to meet them from realisable/liquid reserves. The Board are satisfied the Wirral Churches' Ark Project's current level of reserves meets that needed.

As a charity limited by guarantee, no dividends are paid.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Wirral Churches' Ark Project exists to aid the relief of poverty, in particular by the provision of accommodation and support for homeless persons or those facing homelessness. The company (Company Registration number 3896833) is governed by its Memorandum and Articles of Association, is limited by guarantee, and is registered as a charity under the Charities Act 1960 (Charity registration number 1079070).

Recruitment and appointment of new trustees

Trustee directors are elected by a majority vote at a Trustee Meeting. Each Trustee has a term of three years, with a maximum of three terms in a row, ie nine years total. Upon standing down, no Trustee may stand as a Trustee again until a whole term has passed, ie three years.

Organisational structure

The board of Trustees can have a minimum of 6 members. The board meets quarterly to discuss the plans for the charity, funding developments and current important issues affecting the business. In addition, there are three sub-committees - Finance and Business Planning, Risk Management and Service Delivery. These groups have delegated powers from the full Board. A Chief Executive Officer is appointed by the Trustees to manage the day to day operations of the charity.

Induction and training of new trustees

New Trustees undergo orientation to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision making processes, the business plan and recent financial performance of the charity.

Risk management

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure that appropriate controls are in place to provide reasonable assurance against fraud and error.

The Trustees have a risk management strategy that comprises:

- A dedicated Risk Management Sub-Committee that meets quarterly, assesses new risks and tracks previously agreed actions to mitigate risk
- A Risk Register that is managed by the Risk Management Sub-Committee and is reviewed by the Full Board periodically
- A Risk Management Officer, who is a staff member tasked with updating and handling the risk register, and who can offer a whistleblowing route direct to the Board

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
3896833 (England and Wales)

Registered Charity number
1079070

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WIRRAL CHURCHES' ARK PROJECT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2018

REFERENCE AND ADMINISTRATIVE DETAILS

Registered office

Mary Cole House
7 Sidney Street
Birkenhead
Merseyside
CH41 1BF

Trustees

R T Nelson
I J Cubbin
D R Hughes
N Jones
P Ashley-Mudie
M Godfrey
G A Ferris
A D Roberts
I L Roughley

Company Secretary

M Grundy

Auditors

Guild Appleton Ltd
Registered Auditors
Number 19
Old Hall Street
Liverpool
Merseyside
L3 9JQ

TRUSTEES RESPONSIBILITY STATEMENT

The trustees (who are also the directors of Wirral Churches' Ark Project for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

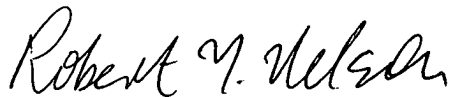
WIRRAL CHURCHES' ARK PROJECT
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2018

AUDITORS

The auditors, Guild Appleton Ltd, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 17th July 2019 and signed on its behalf by:



Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
WIRRAL CHURCHES' ARK PROJECT

Opinion

We have audited the financial statements of Wirral Churches' Ark Project (the 'charitable company') for the year ended 31st December 2018 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31st December 2018 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note 20 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
WIRRAL CHURCHES' ARK PROJECT

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

Responsibilities of trustees

As explained more fully in the Trustees Responsibility Statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

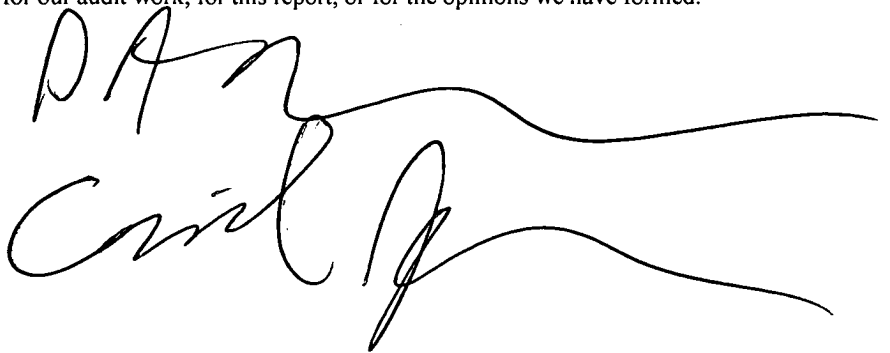
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

P Morrissy (Senior Statutory Auditor)
for and on behalf of Guild Appleton Ltd
Registered Auditors
Number 19
Old Hall Street
Liverpool
Merseyside
L3 9JQ



Date: 12/08/2009

WIRRAL CHURCHES' ARK PROJECT
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2018

	Notes	Unrestricted fund £	Restricted fund £	31.12.18 Total funds £	31.12.17 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	41,582	98,144	139,726	110,823
Charitable activities	5				
Mary Cole House		50,711	282,478	333,189	369,991
Arkangel & Grand Trunk		174,437	51,077	225,514	252,128
Other trading activities	3	291,198	-	291,198	172,591
Investment income	4	1,215	-	1,215	1,040
Total		559,143	431,699	990,842	906,573
EXPENDITURE ON					
Charitable activities	6				
Mary Cole House		328,320	299,813	628,133	524,769
Wirral Dinghies		17,043	-	17,043	1,945
Arkangel & Grand Trunk		118,457	51,077	169,534	183,127
Other		254,137	-	254,137	160,024
Total		717,957	350,890	1,068,847	869,865
NET INCOME/(EXPENDITURE)		(158,814)	80,809	(78,005)	36,708
Other recognised gains/(losses)					
Gains/(losses) on revaluation of fixed assets		203,848	-	203,848	-
Net movement in funds		45,034	80,809	125,843	36,708
RECONCILIATION OF FUNDS					
Total funds brought forward		736,497	940,143	1,676,640	1,639,932
TOTAL FUNDS CARRIED FORWARD		781,531	1,020,952	1,802,483	1,676,640

The notes form part of these financial statements

WIRRAL CHURCHES' ARK PROJECT

BALANCE SHEET
AT 31ST DECEMBER 2018

	Notes	Unrestricted fund £	Restricted fund £	31.12.18 Total funds £	31.12.17 Total funds £
FIXED ASSETS					
Tangible assets	13	663,767	859,100	1,522,867	1,202,369
CURRENT ASSETS					
Debtors	14	97,087	-	97,087	43,260
Prepayments and accrued income		38,223	-	38,223	25,721
Cash at bank and in hand		194,367	222,511	416,878	577,491
		<u>329,677</u>	<u>222,511</u>	<u>552,188</u>	<u>646,472</u>
CREDITORS					
Amounts falling due within one year	15	(211,913)	(60,659)	(272,572)	(172,201)
NET CURRENT ASSETS		<u>117,764</u>	<u>161,852</u>	<u>279,616</u>	<u>474,271</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>781,531</u>	<u>1,020,952</u>	<u>1,802,483</u>	<u>1,676,640</u>
NET ASSETS		<u><u>781,531</u></u>	<u><u>1,020,952</u></u>	<u><u>1,802,483</u></u>	<u><u>1,676,640</u></u>
FUNDS	18				
Unrestricted funds				781,531	736,497
Restricted funds				<u>1,020,952</u>	<u>940,143</u>
TOTAL FUNDS				<u><u>1,802,483</u></u>	<u><u>1,676,640</u></u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 17th July 2019 and were signed on its behalf by:



.....
Trustee

The notes form part of these financial statements

WIRRAL CHURCHES' ARK PROJECT
CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST DECEMBER 2018

	Notes	31.12.18 £	31.12.17 £
Cash flows from operating activities:			
Cash generated from operations	1	<u>38,994</u>	<u>161,607</u>
Net cash provided by (used in) operating activities		<u>38,994</u>	<u>161,607</u>
Cash flows from investing activities:			
Purchase of tangible fixed assets		<u>(198,520)</u>	<u>-</u>
Net cash provided by (used in) investing activities		<u>(198,520)</u>	<u>-</u>
Cash flows from financing activities:			
Loan repayments in year		<u>(1,087)</u>	<u>(4,312)</u>
Net cash provided by (used in) financing activities		<u>(1,087)</u>	<u>(4,312)</u>
Change in cash and cash equivalents in the reporting period		<u>(160,613)</u>	<u>157,295</u>
Cash and cash equivalents at the beginning of the reporting period		<u>577,491</u>	<u>420,196</u>
Cash and cash equivalents at the end of the reporting period		<u><u>416,878</u></u>	<u><u>577,491</u></u>

The notes form part of these financial statements

WIRRAL CHURCHES' ARK PROJECT

NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST DECEMBER 2018

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	31.12.18	31.12.17
	£	£
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	(78,005)	36,708
Adjustments for:		
Depreciation charges	71,656	66,838
Write off fixtures and fittings	10,214	-
Increase in debtors	(66,329)	(49,082)
Increase in creditors	101,458	107,143
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Net cash provided by (used in) operating activities	38,994	161,607
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WIRRAL CHURCHES' ARK PROJECT
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2018

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain assets.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 4.5% on reducing balance
Improvements to property	- 4.5% on reducing balance
Fixtures and fittings	- 20% on reducing balance
Office equipment	- 20% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

The company has no company pension scheme, but offers an introduction to a designated pension provider on request.

WIRRAL CHURCHES' ARK PROJECT

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31ST DECEMBER 2018

2. DONATIONS AND LEGACIES

	31.12.18	31.12.17
	£	£
Donations & Legacies	136,152	109,297
Gift aid	3,574	1,526
	<u>139,726</u>	<u>110,823</u>

3. OTHER TRADING ACTIVITIES

	31.12.18	31.12.17
	£	£
Fundraising events	21,712	3,493
Income from trading activities	1,054	1,357
Sundry income	342	282
Property Management fees	268,090	167,459
	<u>291,198</u>	<u>172,591</u>

4. INVESTMENT INCOME

	31.12.18	31.12.17
	£	£
Bank interest received	<u>1,215</u>	<u>1,040</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	MCH	AA & GT	2018	MCH	AA & GT	2017
	£	£	£	£	£	£
Supporting People	282,479	51,077	333,556	325,827	51,045	376,872
Housing Benefits	47,363	157,569	204,932	39,501	180,661	220,162
Resident Charges	3,347	16,868	20,215	4,663	20,422	25,085
	<u>333,189</u>	<u>225,514</u>	<u>558,703</u>	<u>369,991</u>	<u>252,128</u>	<u>622,119</u>

Further analysis is shown at notes 21 to 23

6. CHARITABLE ACTIVITIES COSTS

	2018	2017
	£	£
DIRECT COSTS		
Mary Cole House	628,133	524,769
Wirral Ark Dinghies	17,043	1,945
Arkangel & Grand Trunk	169,534	183,127
	<u>814,710</u>	<u>822,920</u>

Further analysis is shown at notes 21 to 23.

WIRRAL CHURCHES' ARK PROJECT

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST DECEMBER 2018

7. SUPPORT COSTS

	£
Support costs in respect of management of the charitable activities of the Project are estimated as follows:-	
Mary Cole House	144,858
Arkangel & Grand Trunk	109,279
	<hr/>
	254,137
	<hr/>

Wirral Ark Dinghies is deemed to be self administered with minimal central management costs

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.12.18	31.12.17
	£	£
Depreciation - owned assets	71,656	66,838
	<hr/>	<hr/>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st December 2018 nor for the year ended 31st December 2017 .

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st December 2018 nor for the year ended 31st December 2017 .

10. STAFF COSTS

	2018	2017
	£	£
Nursing salaries	23,744	19,038
Wages and salaries	512,562	501,475
Social security costs	41,511	38,454
Pension costs	14,479	13,091
	<hr/>	<hr/>
	592,296	572,058
	<hr/>	<hr/>

11. AUDITORS REMUNERATION

	2018	2017
	£	£
Fees payable to the charity's auditors for the audit of the charity's financial statements	2,880	2,880
	<hr/>	<hr/>

WIRRAL CHURCHES' ARK PROJECT

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST DECEMBER 2018**

12. DONATIONS AND LEGACIES

	Unrestricted 2018 £	Restricted 2018 £	Total 2018 £	Total 2017 £
Donations	43,898	-	43,898	48,924
Grants Received	67,921	17,334	85,255	19,888
Legacies	7,000	-	7,000	42,011
	<u>118,819</u>	<u>17,334</u>	<u>136,153</u>	<u>110,823</u>

13. TANGIBLE FIXED ASSETS

	Freehold property £	Improvements to property £	Fixtures and fittings £	Office equipment £	Totals £
COST OR VALUATION					
At 1st January 2018	1,674,634	78,479	118,965	36,459	1,908,537
Additions	-	179,942	14,488	4,090	198,520
Revaluations	203,848	-	-	-	203,848
Impairments	-	-	(48,655)	-	(48,655)
At 31st December 2018	<u>1,878,482</u>	<u>258,421</u>	<u>84,798</u>	<u>40,549</u>	<u>2,262,250</u>
DEPRECIATION					
At 1st January 2018	594,028	6,905	79,194	26,041	706,168
Charge for year	48,627	11,318	8,810	2,901	71,656
Impairments	-	-	(38,441)	-	(38,441)
At 31st December 2018	<u>642,655</u>	<u>18,223</u>	<u>49,563</u>	<u>28,942</u>	<u>739,383</u>
NET BOOK VALUE					
At 31st December 2018	<u>1,235,827</u>	<u>240,198</u>	<u>35,235</u>	<u>11,607</u>	<u>1,522,867</u>
At 31st December 2017	<u>1,080,606</u>	<u>71,574</u>	<u>39,771</u>	<u>10,418</u>	<u>1,202,369</u>

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.18	31.12.17
	£	£
Trade debtors	<u>97,087</u>	<u>43,260</u>

WIRRAL CHURCHES' ARK PROJECT

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST DECEMBER 2018

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.18	31.12.17
	£	£
Bank loans and overdrafts (see note 16)	-	1,087
Trade creditors	1	-
Social security and other taxes	12,649	10,655
VAT	25,358	11,812
Other creditors	109,667	67,380
Accruals and deferred income	60,659	64,172
Accrued expenses	64,238	17,095
	<u>272,572</u>	<u>172,201</u>

16. LOANS

An analysis of the maturity of loans is given below:

	31.12.18	31.12.17
	£	£
Amounts falling due within one year on demand:		
Bank loans	-	1,087
	<u>-</u>	<u>1,087</u>

17. SECURED DEBTS

The following secured debts are included within creditors:

	31.12.18	31.12.17
	£	£
Bank loans	-	1,087
	<u>-</u>	<u>1,087</u>

18. MOVEMENT IN FUNDS

	At 1.1.18	Net movement in funds	At 31.12.18
	£	£	£
Unrestricted funds			
Unrestricted fund	736,497	45,034	781,531
Restricted funds			
Restricted Funds	940,143	80,809	1,020,952
TOTAL FUNDS	<u>1,676,640</u>	<u>125,843</u>	<u>1,802,483</u>

WIRRAL CHURCHES' ARK PROJECT

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST DECEMBER 2018

18. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
Unrestricted fund	559,143	(717,957)	203,848	45,034
Restricted funds				
Restricted Funds	431,699	(350,890)	-	80,809
TOTAL FUNDS	<u>990,842</u>	<u>(1,068,847)</u>	<u>203,848</u>	<u>125,843</u>

Comparatives for movement in funds

	At 1.1.17 £	Net movement in funds £	At 31.12.17 £
Unrestricted Funds			
Unrestricted fund	699,788	36,709	736,497
Restricted Funds			
Restricted Funds	940,144	(1)	940,143
TOTAL FUNDS	<u>1,639,932</u>	<u>36,708</u>	<u>1,676,640</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted fund	509,812	(473,103)	36,709
Restricted funds			
Restricted Funds	396,761	(396,762)	(1)
TOTAL FUNDS	<u>906,573</u>	<u>(869,865)</u>	<u>36,708</u>

WIRRAL CHURCHES' ARK PROJECT

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST DECEMBER 2018

18. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.17 £	Net movement in funds £	At 31.12.18 £
Unrestricted funds			
Unrestricted fund	699,788	81,743	781,531
Restricted funds			
Restricted Funds	940,144	80,808	1,020,952
TOTAL FUNDS	<u>1,639,932</u>	<u>162,551</u>	<u>1,802,483</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
Unrestricted fund	1,068,955	(1,191,060)	203,848	81,743
Restricted funds				
Restricted Funds	828,460	(747,652)	-	80,808
TOTAL FUNDS	<u>1,897,415</u>	<u>(1,938,712)</u>	<u>203,848</u>	<u>162,551</u>

19. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st December 2018.

20. APB ETHICAL STANDARD - PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other businesses of our size and nature we use our auditors to prepare and submit returns to the authorities and assist with the preparation of the financial statements.

WIRRAL CHURCHES' ARK PROJECT

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST DECEMBER 2018**

21. MARY COLE HOUSE INCOME & EXPENDITURE

	Unrestricted 2018 £	Restricted 2018 £	Total 2018 £	Total 2017 £
INCOME				
Housing Benefit	47,363	-	47,363	39,501
Supporting people	-	282,479	282,479	325,827
Resident Charges	3,349	-	3,349	4,663
Donations & Legacies	-	-	-	90,936
Grants Received	10,380	16,888	27,268	19,888
Management Fees Received	223,243	-	223,243	149,560
Trading Activities	-	-	-	1,357
Fundraising	-	-	-	3,494
Sundry Income	105	-	105	282
	<hr/>	<hr/>	<hr/>	<hr/>
	284,440	299,367	583,806	635,508
 EXPENDITURE				
Water	22,396	-	22,396	6,568
Light & heat	19,195	-	19,195	11,419
Salaries	269	299,367	299,636	328,181
Employers NI	24,230	-	24,230	25,038
Staff Pension costs	7,542	-	7,542	8,209
House maintenance	17,475	-	17,475	16,764
Other staff costs	89,411	-	89,411	39,592
Telephone & internet	10,608	-	10,608	5,506
Post & Stationery	902	-	902	167
Cleaning	26,302	-	26,302	16,525
Other house and general costs	11,408	-	11,408	15,469
Fundraising	347	-	347	885
Catering	30,020	-	30,020	2,560
Other	11,191	-	11,191	7,858
Fixtures & fittings written off	10,214	-	10,214	-
Depreciation	25,384	21,873	47,257	40,027
	<hr/>	<hr/>	<hr/>	<hr/>
	306,893	321,240	628,133	524,769
 NET INCOMING RESOURCES	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
	(22,453)	(21,873)	(44,326)	110,739

WIRRAL CHURCHES' ARK PROJECT

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST DECEMBER 2018

22. WIRRAL ARK DINGHIES INCOME & EXPENDITURE

	Unrestricted 2018 £	Restricted 2018 £	Total 2018 £	Total 2017 £
INCOME				
Grants received	1,650	19,000	20,650	-
Sales	-	-	-	-
Donations	1,000	-	1,000	-
Other	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
	2,650	19,000	21,650	-
 EXPENDITURE				
Rates & Water	405	-	405	403
Insurance	-	-	-	-
Rent	1,223	-	1,223	1,086
Heat light power	509	-	509	314
Repairs and renewals	2,544	-	2,544	112
Other premises costs	200	-	200	-
Salaries	9,425	-	9,425	-
Employers NI	199	-	199	-
Other staff costs	1,083	-	1,083	-
Telephone & internet	127	-	127	25
Fundraising	-	-	-	-
Cleaning	167	-	167	-
Catering	58	-	58	-
Post & stationery	29	-	29	-
Consumables	967	-	967	-
Other	107	-	107	4
	<hr/>	<hr/>	<hr/>	<hr/>
	17,043	-	17,043	1,944
 NET INCOMING RESOURCES	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
	(14,393)	19,000	4,607	(1,944)

WIRRAL CHURCHES' ARK PROJECT

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST DECEMBER 2018

23. ARKANGEL & GRAND TRUNK INCOME & EXPENDITURE

	Unrestricted	Restricted	Total	Total
	2018	2018	2018	2017
	£	£	£	£
INCOME				
Housing Benefit	157,569	-	157,569	180,661
Supporting people	-	51,077	51,077	51,045
Resident Charges	16,868	-	16,868	20,422
Donations & Legacies	-	-	-	-
Management Fees Received	44,847	.	44,847	17,899
Trading Activities	-	-	-	-
Fundraising	-	-	-	-
Sundry Income	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
	219,283	51,077	270,360	270,026
 EXPENDITURE				
Rent	134	-	134	10,050
Council tax	7,861	-	7,861	4,802
Water	4,193	-	4,193	4,340
Light & heat	17,697	-	17,697	19,879
Salaries	21,433	51,077	72,510	74,850
Employers NI	6,348	-	6,348	5,816
Staff Pension costs	2,216	-	2,216	2,101
House maintenance	10,755	-	10,755	18,310
Other staff costs	6,149	-	6,149	2,560
Telephone	3,049	-	3,049	3,198
Post & stationery	360	-	360	788
Cleaning	1,794	-	1,794	1,774
Other house and general costs	8,148	-	8,145	5,093
Mortgage interest	7	-	7	136
Catering	71	-	71	158
Other	3,845	-	3,845	2,461
Depreciation	6,706	17,693	24,399	26,811
	<hr/>	<hr/>	<hr/>	<hr/>
	100,764	68,770	169,534	183,127
 NET INCOMING RESOURCES	<hr/>	<hr/>	<hr/>	<hr/>
	118,519	(17,693)	100,826	86,900

WIRRAL CHURCHES' ARK PROJECT

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2018

	31.12.18 £	31.12.17 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations & Legacies	136,152	109,297
Gift aid	3,574	1,526
	<hr/> 139,726	<hr/> 110,823
Other trading activities		
Fundraising events	21,712	3,493
Income from trading activities	1,054	1,357
Sundry income	342	282
Property Management fees	268,090	167,459
	<hr/> 291,198	<hr/> 172,591
Investment income		
Bank interest received	1,215	1,040
Charitable activities		
Supporting People Funding	333,555	376,872
Housing benefits received	204,932	220,162
Residents service charges	20,216	25,085
	<hr/> 558,703	<hr/> 622,119
Total incoming resources	990,842	906,573
EXPENDITURE		
Charitable activities		
Expenses specific to Mary Cole House (see note 21)	628,133	524,769
Expenses specific to Wirral Dinghies (see note 22)	17,043	1,945
Expenses specific to Arkangel and Grand Trunk (see note 23)	169,534	183,127
	<hr/> 814,710	<hr/> 709,841
Support costs		
Management		
Wages	154,735	117,482
Social security	10,734	7,600
Pensions	3,625	2,781
Telephone	474	885
Sundries	21,024	9,818
Subsistence & cleaning	-	952
Travel costs	3,161	1,587
Other staff costs	1,236	(138)
Repairs & maintenance	916	723
Fundraising costs	3,143	2,243
Bank charges	1,895	1,188
Carried forward	200,943	145,121

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WIRRAL CHURCHES' ARK PROJECT

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2018

	31.12.18	31.12.17
	£	£
Management		
Brought forward	200,943	145,121
Audit & accountancy	2,600	2,880
Computer costs	14,809	9,482
Consultancy fees	15,953	2,541
Non recoverable VAT	19,832	-
	<u>254,137</u>	<u>160,024</u>
Total resources expended	1,068,847	869,865
Net (expenditure)/income	<u>(78,005)</u>	<u>36,708</u>

This page does not form part of the statutory financial statements