

REGISTERED COMPANY NUMBER: 05563814 (England and Wales)  
REGISTERED CHARITY NUMBER: 1113449

**REPORT OF THE TRUSTEES AND**  
**FINANCIAL STATEMENTS FOR THE YEAR ENDED**  
**31 MARCH 2016**  
**FOR**  
**WYVERN COMMUNITY TRANSPORT**

FRIDAY



A22 \*A5LZi6BE\* 16/12/2016 #16  
COMPANIES HOUSE

Francis James & Partners LLP  
Chartered Accountants and Statutory Auditor  
1386 London Road  
Leigh on Sea  
Essex  
SS9 2UJ

**WYVERN COMMUNITY TRANSPORT**  
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**FOR THE YEAR ENDED 31 MARCH 2016**

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## **WYVERN COMMUNITY TRANSPORT**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 MARCH 2016**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2016. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Company number**

05563814 (England and Wales)

##### **Registered Charity number**

1113449

##### **Registered office**

The White House  
Rear of Council Offices  
Kiln Road  
Thundersley, Benfleet  
Essex  
SS7 1TF

##### **Trustees**

J R Lumley	
J Berry	
F W Le Grice	
G Dryhurst	
C Brunt	
M Corbett	
S Hart	- resigned 24/11/15
E Dray	- appointed 29/6/15

##### **Company Secretary**

F W Le Grice

##### **Auditors**

Francis James & Partners LLP  
Chartered Accountants and Statutory Auditor  
1386 London Road  
Leigh on Sea  
Essex  
SS9 2UJ

##### **Bankers**

Lloyds Tsb Bank Plc  
78, High Street,  
Rayleigh,  
Essex. SS6 7EB.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The organisation is a charitable company limited by guarantee, incorporated on 14 September 2005 and registered as a charity on 28 March 2006. The company was established under a Memorandum of Association which established the objectives and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1 per member.

##### **Recruitment and appointment of new trustees**

The charity aims to ensure that its trustees are able to bring a range of different skills to the board. It therefore looks to recruit trustees from the local community, to include those with transport experience, business experience and local authority experience. One third of the directors are required to submit themselves for re-election each calendar year.

## **WYVERN COMMUNITY TRANSPORT**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 MARCH 2016**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Induction and training of new trustees**

All new trustees are provided with details of their responsibilities, by way of the relevant Charity Commission leaflets. Further training is available to any trustee who wish to receive it.

##### **Organisational structure**

The day to day running and management of the charity is undertaken by the directors, who are also the charity trustees for the purposes of charity law. The directors are responsible for identifying and appointing staff members, to whom some of aspects of the company's charitable work is delegated.

##### **Wider network**

The charity is a member of Community Transport Association (charity number 1002222), and is required to maintain their membership under its Articles of Association.

##### **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The trustees also undertake regular risk assessment reviews covering the charity's operational, strategic, legal, insurance and employment risks, and where appropriate, systems or procedures have been established to mitigate these risks. Particular consideration is given to the safety of its passengers and staff, to minimise any risks.

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The objective of the charity is to provide a community transport service for the inhabitants of the District of Rochford and the surrounding areas who are in need of such a service because of age, sickness or disability (mental or physical), poverty, or because of a lack of available, adequate and safe public transport.

The charity has been providing a similar service for the inhabitants of Castle Point Borough since 1 April 2010.

The trustees have referred to the guidance contained in the charity commission general guidance on public benefit when reviewing the aims and objectives and in the planning of future activities. The trustees always consider how these planned activities will contribute to the overriding aims and objectives.

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

The Charity has continued to expand its service to the community, providing an accessible transport service to those in need within the Rochford District and Castle Point Borough.

The Charity now has seven mini-buses and one vehicle adapted for the safe transport of disabled people, supporting community transport. The charity's activities during the year have included hospital and surgery visits, transport to day care centres or other social care clubs, and facilitating necessary shopping trips and family visits through the dial-a-ride scheme and social car scheme. In addition, the group transport scheme has continued to expand to provide outings to theatres, public gardens, seaside locations and numerous other places of interest. The charity's work has benefited the elderly, sick, and disabled within the Rochford District and Castle Point Boroughs, providing independence through increased mobility. The charity continue to work with like minded organisations to bring about a greater coverage and efficiency of service.

The Charity, with the support of the Essex County Council continues to provide a regular (two days per week) bus service (174) called the Crouch Village Link, serving a part of the rural area of Rochford. At the same time, with a small grant, the charity continued to operate the Dial-a-ride scheme on a Saturday. Funding for service (174) is due to end in early April 2016 and the charity will no longer operate this service.

The Charity, with the support of Essex County Council, previously introduced two additional services. The SB72 Wakering shopper, serving the rural community in Rochford which commenced in March 2012 and the SB71 Hadleigh shopper, serving the residents of Hadleigh which commenced as a pilot in February 2012. An additional service, the SB72a, serving residents in Hockley (one day per week) commenced in November 2013 along with a new service DAR73 (three days per week) serving the residents of Canvey Island. Funding for the Shopper Bus service SB72, SB72a and SB71 is due to end in early April 2016 and the charity will no longer operate these services.

**WYVERN COMMUNITY TRANSPORT**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2016**

**ACHIEVEMENT AND PERFORMANCE**

**Investment performance**

The charity holds no investments, other than its working capital, held as cash at bank.

**FINANCIAL REVIEW**

**Reserves policy**

The charity has recently reviewed its reserves policy to ensure that it is compliant with all necessary legislation. After a thorough review, it was agreed that the charity should hold a minimum of £83,000 in unrestricted funds in order to meet its obligations for six months staff salaries, redundancy provisions and other financial commitments.

**Principal funding sources**

The charity's principal funding is from Essex County Council and Castle Point Borough Council, to provide a community transport scheme for the Rochford and Castle Point Districts. The charity also received funds from the Essex Community Foundation and other grant making charities and trusts.

Essex County Council have indicated that community transport services will be subject to a tender process for delivery of services from April 2016. This gives some uncertainty for the future unless other stream of funding can be identified.

**FUTURE DEVELOPMENTS**

The charity continues to expand the services offered to the community within the Rochford District and the Castle Point Boroughs. In 2005, the charity operated just one minibus. Since then the charity has expanded to operate seven mini-buses and one vehicle adapted for the safe transport of disabled people and has a supportive social car scheme and a very active group hire scheme.

Since April 2010, with the support of the Essex County Council and Castle Point Borough Council the charity have been providing a Dial-a-ride and group scheme to serve the residents of the Castle Point Borough. The charity continues to strengthen and develop these new services and introduce a social car scheme for the borough as soon as possible. The SB71 Hadleigh shopper pilot, with the support of Essex County Council, continues to operate two days a week.

The trustees will also, during the coming year, seek to further consolidate the services offered by the charity through partnerships, with other organisations, and the expansion of the quality, quantity and format of the services provided.

**STATEMENT OF TRUSTEES RESPONSIBILITIES**

The trustees (who are also the directors of Wyvern Community Transport for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

**WYVERN COMMUNITY TRANSPORT**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2016**

**AUDITORS**

The auditors, Francis James & Partners LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 7 November 2016 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'J R Lumley', written in a cursive style.

J R Lumley - Trustee

## **REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF WYVERN COMMUNITY TRANSPORT**

We have audited the financial statements of Wyvern Community Transport for the year ended 31 March 2016 on pages seven to thirteen. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective January 2015) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of trustees and auditors**

As explained more fully in the Statement of Trustees Responsibilities set out on page three, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF**  
**WYVERN COMMUNITY TRANSPORT**

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.



Julian Paul Francis (Senior Statutory Auditor)  
for and on behalf of Francis James & Partners LLP  
Chartered Accountants and Statutory Auditor  
1386 London Road  
Leigh on Sea  
Essex  
SS9 2UJ

Date: .....



**WYVERN COMMUNITY TRANSPORT**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2016**

	Notes	Unrestricted fund £	Restricted funds £	2016 Total funds £	2015 Total funds £
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary income	2	148,520	48,663	197,183	190,194
Activities for generating funds	3	54,858	-	54,858	60,949
Investment income	4	32	-	32	11
<b>Total incoming resources</b>		<b>203,410</b>	<b>48,663</b>	<b>252,073</b>	<b>251,154</b>
<b>RESOURCES EXPENDED</b>					
Governance costs	6	5,089	-	5,089	4,357
Other resources expended		181,595	53,936	235,531	231,853
<b>Total resources expended</b>		<b>186,684</b>	<b>53,936</b>	<b>240,620</b>	<b>236,210</b>
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		<b>16,726</b>	<b>(5,273)</b>	<b>11,453</b>	<b>14,944</b>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<b>85,379</b>	<b>60,770</b>	<b>146,149</b>	<b>131,205</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>102,105</b>	<b>55,497</b>	<b>157,602</b>	<b>146,149</b>

The notes form part of these financial statements

**WYVERN COMMUNITY TRANSPORT**

**BALANCE SHEET**  
**AT 31 MARCH 2016**

	Notes	Unrestricted fund £	Restricted funds £	2016 Total funds £	2015 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	10	16,778	45,498	62,276	83,986
<b>CURRENT ASSETS</b>					
Cash at bank		86,766	10,000	96,766	87,730
<b>CREDITORS</b>					
Amounts falling due within one year	11	(1,440)	-	(1,440)	(25,567)
<b>NET CURRENT ASSETS</b>		<u>85,326</u>	<u>10,000</u>	<u>95,326</u>	<u>62,163</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		102,104	55,498	157,602	146,149
<b>NET ASSETS</b>		<u>102,104</u>	<u>55,498</u>	<u>157,602</u>	<u>146,149</u>
<b>FUNDS</b>	12				
Unrestricted funds				102,104	85,379
Restricted funds				<u>55,498</u>	<u>60,770</u>
<b>TOTAL FUNDS</b>				<u>157,602</u>	<u>146,149</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 7 November 2016 and were signed on its behalf by:



C Brunt -Trustee



J R Lumley -Trustee

The notes form part of these financial statements

## WYVERN COMMUNITY TRANSPORT

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

#### 1. ACCOUNTING POLICIES

##### **Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

##### **Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

##### **Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 15% on reducing balance
Motor vehicles	- 25% on reducing balance
Computer equipment	- 33% on cost

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### **Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

#### 2. VOLUNTARY INCOME

	2016 £	2015 £
Donations and grants	196,388	189,699
Membership fees	795	495
	<u>197,183</u>	<u>190,194</u>

#### 3. ACTIVITIES FOR GENERATING FUNDS

	2016 £	2015 £
Journey contributions	<u>54,858</u>	<u>60,949</u>

**WYVERN COMMUNITY TRANSPORT**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2016**

**4. INVESTMENT INCOME**

	2016	2015
	£	£
Deposit account interest	32	11
	<u>32</u>	<u>11</u>

**5. SUPPORT COSTS**

	Management	Finance	Totals
	£	£	£
Other resources expended	234,982	549	235,531
	<u>234,982</u>	<u>549</u>	<u>235,531</u>

Support costs, included in the above, are as follows:

**Management**

	2016	2015
	Other resources expended	Total activities
	£	£
Wages	143,878	131,820
Professional fees	2,016	-
Office equipment	3,633	4,144
Insurance	8,662	9,217
Premises costs	11,817	12,198
Telephone	4,712	4,663
Postage and stationery	1,168	2,299
Training costs	1,602	426
Sundries	5,511	2,639
Mini bus expenses	30,474	31,731
Travel expenses	4,544	4,783
Depreciation of tangible and heritage assets	20,620	27,423
Loss on sale of tangible fixed assets	(3,655)	-
	<u>234,982</u>	<u>231,343</u>

**Finance**

	2016	2015
	Other resources expended	Total activities
	£	£
Bank charges	549	510
	<u>549</u>	<u>510</u>

**WYVERN COMMUNITY TRANSPORT**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2016**

**6. GOVERNANCE COSTS**

	2016	2015
	£	£
Affiliation fees	453	236
Auditors remuneration	1,440	1,320
Payroll fees	796	641
Legal fees	2,400	2,160
	<u>5,089</u>	<u>4,357</u>

**7. NET INCOMING/(OUTGOING) RESOURCES**

Net resources are stated after charging/(crediting):

	2016	2015
	£	£
Depreciation - owned assets	20,620	27,423
Other operating leases	2,016	-
Surplus on disposal of fixed asset	<u>(3,655)</u>	<u>-</u>

**8. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2016 nor for the year ended 31 March 2015.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2016 nor for the year ended 31 March 2015.

**9. STAFF COSTS**

	2016	2015
	£	£
Wages and salaries	<u>143,878</u>	<u>131,820</u>

The average monthly number of employees during the year was as follows:

2016	2015
<u>8</u>	<u>8</u>

No employees received emoluments in excess of £60,000.

**WYVERN COMMUNITY TRANSPORT**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2016**

**10. TANGIBLE FIXED ASSETS**

	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Totals £
<b>COST</b>				
At 1 April 2015	10,545	283,011	14,575	308,131
Disposals	-	(33,717)	-	(33,717)
At 31 March 2016	<u>10,545</u>	<u>249,294</u>	<u>14,575</u>	<u>274,414</u>
<b>DEPRECIATION</b>				
At 1 April 2015	5,040	206,284	12,821	224,145
Charge for year	833	18,911	876	20,620
Eliminated on disposal	-	(32,627)	-	(32,627)
At 31 March 2016	<u>5,873</u>	<u>192,568</u>	<u>13,697</u>	<u>212,138</u>
<b>NET BOOK VALUE</b>				
At 31 March 2016	<u>4,672</u>	<u>56,726</u>	<u>878</u>	<u>62,276</u>
At 31 March 2015	<u>5,505</u>	<u>76,727</u>	<u>1,754</u>	<u>83,986</u>

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2016 £	2015 £
Prepaid income	-	24,247
Accrued expenses	<u>1,440</u>	<u>1,320</u>
	<u>1,440</u>	<u>25,567</u>

The prepaid income relates to a grant received in the year under review, for services to be provided in the following year.

**12. MOVEMENT IN FUNDS**

	At 1/4/15 £	Net movement in funds £	At 31/3/16 £
<b>Unrestricted funds</b>			
General Fund	85,379	16,725	102,104
<b>Restricted funds</b>			
Castle Point Community Transport Scheme Fund	11,037	(2,759)	8,278
New Office Fund	3,658	(556)	3,102
Great Wakering Transport Scheme Fund	16,927	(4,232)	12,695
Restricted Fund	<u>29,148</u>	<u>2,275</u>	<u>31,423</u>
	<u>60,770</u>	<u>(5,272)</u>	<u>55,498</u>
<b>TOTAL FUNDS</b>	<u>146,149</u>	<u>11,453</u>	<u>157,602</u>

**WYVERN COMMUNITY TRANSPORT**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2016**

**12. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General Fund	203,410	(186,685)	16,725
<b>Restricted funds</b>			
Crouch Valley Link Transport Scheme Fund	12,833	(12,833)	-
Hadleigh Shopper Transport Scheme Fund	11,487	(11,487)	-
Great Wakering Transport Scheme Fund	12,167	(16,399)	(4,232)
Restricted Fund	12,176	(9,901)	2,275
Castle Point Community Transport Scheme Fund	-	(2,759)	(2,759)
New Office Fund	-	(556)	(556)
	<hr/> 48,663	<hr/> (53,935)	<hr/> (5,272)
<b>TOTAL FUNDS</b>	<hr/> <hr/> 252,073	<hr/> <hr/> (240,620)	<hr/> <hr/> 11,453

The company has five restricted funds at the year end, the Castle Point Community Transport Scheme Fund, the Crouch Valley Link Fund, the New Office Fund, the Hadleigh Shopper Transport Scheme and the Great Wakering Transport Fund. All of these funds were represented by fixed assets and / or cash at the year end.

The Castle Point Community Transport Scheme Fund, were grants received from Essex County Council and The Clothworkers Foundation to purchase a new mini-bus to use solely for the new Community Transport Scheme in Castle Point. This scheme commenced operation on 1 April 2010.

The Crouch Valley Link Trust was a grant received from Essex County Council for the provision of a one year trial for public transport services to a rural part of the Rochford District which was not previously served by public transport. The service commenced in January 2011. The trustees are hopeful that further funding will be available to continue the service at the end of the trial period. The trustees have agreed that any shortfall in funding for this fund will be met by a transfer from unrestricted funds.

The New Office Fund was a grant received from the big lottery to cover the costs of moving into the new offices and for new furniture and equipment. The grant received was not sufficient to cover all the costs so the balance was funded using the unrestricted reserves.

The Hadleigh Shopper Transport scheme was set up to create an extra transport route in Hadleigh, the funding received for this was to cover the extra expenses incurred by having this extra route.

The Great Wakering Transport Scheme Fund was a grant received from Essex County Council to purchase a new mini-bus to use solely for the new Community Transport Scheme in Great Wakering.

**WYVERN COMMUNITY TRANSPORT**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2016**

	2016 £	2015 £
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Donations and grants	196,388	189,699
Membership fees	795	495
	<hr/> 197,183	<hr/> 190,194
<b>Activities for generating funds</b>		
Journey contributions	54,858	60,949
<b>Investment income</b>		
Deposit account interest	32	11
	<hr/>	<hr/>
<b>Total incoming resources</b>	252,073	251,154
<b>RESOURCES EXPENDED</b>		
<b>Governance costs</b>		
Affiliation fees	453	236
Auditors remuneration	1,440	1,320
Payroll fees	796	641
Legal fees	2,400	2,160
	<hr/> 5,089	<hr/> 4,357
<b>Support costs</b>		
<b>Management</b>		
Wages	143,878	131,820
Professional fees	2,016	-
Office equipment	3,633	4,144
Insurance	8,662	9,217
Premises costs	11,817	12,198
Telephone	4,712	4,663
Postage and stationery	1,168	2,299
Training costs	1,602	426
Sundries	5,511	2,639
Mini bus expenses	30,474	31,731
Travel expenses	4,544	4,783
Fixtures and fittings	833	970
Motor vehicles	18,911	25,577
Computer equipment	876	876
Loss on sale of tangible fixed assets	(3,655)	-
	<hr/> 234,982	<hr/> 231,343
<b>Finance</b>		
Bank charges	549	510
	<hr/>	<hr/>
<b>Total resources expended</b>	240,620	236,210

This page does not form part of the statutory financial statements

**WYVERN COMMUNITY TRANSPORT**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2016**

	2016 £	2015 £
Net income	<u>11,453</u>	<u>14,944</u>

This page does not form part of the statutory financial statements