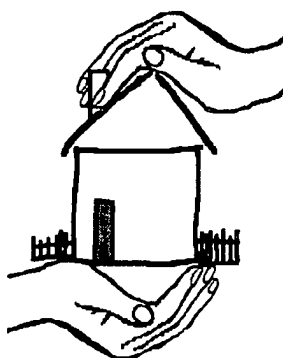
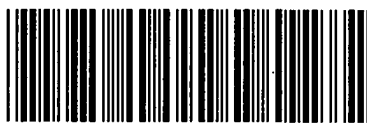


**EAST SURREY CARERS SUPPORT ASSOCIATION
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014**



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EAST SURREY CARERS SUPPORT ASSOCIATION

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EAST SURREY CARERS SUPPORT ASSOCIATION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees Richard Storey (Chairman)
Lynne Mulholland (Secretary)
Eang Ong (Treasurer)
John Bailey-Smith
Frances Loveless (resigned 1 October 2013)
Joan Robinson
Vivienne Sheppard
Carol Wigley
Helen Peters (appointed 1st October 2013)
Nallan Rangesh (appointed 1st October 2013)

Company number 07785192

Charity number 1145878

Principal address 78a High Street
Bletchingley
Surrey
RH1 4PA

Telephone: 01883 745057
Fax: 01883 745039
e-mail: info@escsa.demon.co.uk
Web Site: www.escsa.org.uk

Independent examiner Braidwood & Company
Willow Grange
The Street
Betchworth
Surrey
RH3 7DJ

Principal bankers HSBC Bank PLC
72 Station Road
Redhill
Surrey
RH1 1PN

EAST SURREY CARERS SUPPORT ASSOCIATION

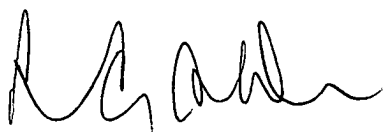
CHAIRMAN'S REPORT for the year ended 31 March 2014

This year was the second of a three year grant arrangement under a new joint commissioning procedure by Surrey County Council and Surrey Health for the years 2012-15. This continued to challenge the organisation, in terms of the closely monitored outputs and outcomes that it is required to meet, and I am glad to say that the funders were very satisfied with the work and results that were achieved during the year.

Once again, the staff team of Theresa and Tom, Carers' Support Officers, and Faye, the Office Administrator, has achieved outstanding results during the year in terms of the work rate, output and more importantly outcomes for Carers, and the Trustees are delighted to set this on record in the Annual Report.

The commitment of the Board of Trustees too needs to be recorded and I am always grateful that individuals find time to direct and govern the Association on a voluntary basis, not only meeting regularly as a Management Committee but, additionally, performing management roles throughout the year. Special thanks for these latter tasks go to Secretary Lynne, our Human Resource lead Carol, and as ever, to our Treasurer Ong, who guides us in matters financial with calm and great skill. Thanks go also to Frances for designing a Carers' survey for reviewing the effectiveness of our services. Julie, representing the Tandridge Adult Social Care Team, was a valuable source of information and advice in this area.

The remaining year of this grant process will be equally challenging and I am confident that the given our record so far, the future for East Surrey Carers Support Association after April 2015, will be bright, whatever type of arrangements the funders put in place to ensure that Carers in our part of Surrey continue to receive a first class service in support of their needs.



Richard Storey
Chairman

Date

16/9/14

EAST SURREY CARERS SUPPORT ASSOCIATION

TRUSTEES' REPORT for the year ended 31 March 2014

The Trustees present their annual report together with the financial statements of the charity for the year ended 31 March 2014.

Structure, Governance and Management

- a) The Association is a company limited by guarantee with charitable status governed by its Memorandum and Articles of Association. It was formed on 23rd September 2011 and the assets from the East Surrey Support Carers charity were transferred to it on 1st April 2012. The Trustees are also Directors of the Charitable Company, and as at 31 March 2014, the Association had 118 Members. In the event of the Company being wound up the Members would be required to contribute an amount not exceeding £1.
- b) In accordance with the Association's Articles of Association the Trustees of the Association are the elected officers and Trustees of the management committee who are themselves Carers, former Carers or Volunteers and who do not receive financial gain from their work as Trustees. Recruitment of Trustees is via an annual invitation to all members, or by advertisement as appropriate.
- c) The Association elects a Chairperson, a Secretary and a Treasurer each year, who are the Honorary Officers of the Association, and who then take on various day to day management responsibilities of the Association in accordance with its powers. On at least a quarterly basis the Trustees meet as a Management Committee to consider the current activities of the Association, the performance of the staff, expenditure against budget, and any major, new development initiatives that are considered appropriate to further the interests of Carers in the geographical area of East Surrey (specifically Tandridge and Redhill, Reigate and Horley). The employed staff of the Association are empowered to take referrals for new Carers, to follow up any existing Carers as appropriate, and to make expenditure decisions within budget and under guidance from the Trustees as necessary, and as laid out in the service agreement with the Association's funders.
- d) The Association has the power to co-opt appropriate persons to the management of the organisation and this year has again successfully co-opted a member of the Tandridge Adult Social Care Team, to provide expert advice on social care matters.
- e) The Association is affiliated to Carers UK and receives all information related to Carers that this Trust issues on a national basis, enabling the Association to integrate any significant developments into its planning and activities. The Association acts also in concert with the Surrey-wide "Action for Carers (Surrey)" organisation that provides additional services that the Association is able to make available to its Carers i.e. the Moving and Handling team, and Action for Carers Learning and Work.

EAST SURREY CARERS SUPPORT ASSOCIATION

TRUSTEES' REPORT for the year ended 31 March 2014 (continued)

Objectives and Activities

In pursuing the objectives and activities of the Association as a charitable body, the Trustees have kept in mind the Charity Commission's guidance on public benefit at their management meetings. The essential nature of the Association's work is for the specific help and support to Carers in the community, the 2011 census revealing that there were 108,433 self-declared Carers in the County of Surrey and of these 16,791 were in the East Surrey area, Tandridge, Redhill, Reigate and Horley. The Association's work is limited by grant from Surrey County Council and Surrey Health. The Association accepts referrals from all agencies in social care and public health, as well as informal referrals from neighbours and friends and, of course, via self-referrals. Services are entirely free to users.

- a) The Objects of the Association are for the relief of persons with mental health problems, or physical or learning disabilities by, but not exclusively, providing: advice, support, advocacy and information to their Carers; respite breaks and access to respite care; and education concerning caring amongst Carers.
- b) The Association's main aims and objectives for the year were focused on enhancing Carers' lives by:
 - the identification of Carers by constant interaction with social care & health professionals, other voluntary agencies, associated Carers' schemes, and by enhancing the Association's profile in the local community;
 - emotional support for Carers by a personal understanding of their needs and issues and the provision of information that will enable them to gain (and often to *regain*) confidence and to share experience with others via support groups for example, and thus help lighten their caring burden;
 - the protection and promotion of Carers' health needs by ensuring that they recognise the potential health risks of their caring duties, take up opportunities for relief from caring, and by encouraging them to register with their GPs;
 - introducing Carers to other forms of development e.g. training, workshops, and the potential for re-entry into work;
 - brokering the facilities and service provision available from a variety of agencies to perform a "joined up" activity and create a package of caring that would not be possible by the agencies pursuing their own duties on a solitary basis, for example, co-ordinating the local District Council's housing responsibilities, the hospital discharge process and financial assistance from a voluntary agency, as a comprehensive approach to need;
 - assisting with benefits claims both for the Carer - the Carer's Allowance - and the Disability Living Allowance or Attendance Allowance, and the new Personal Independent Payment that will replace DLA, for the Cared for, and also ensuring that Carers are aware of the direct payments systems in place;
 - advocating for Carers, or the Cared for, in appeal systems as appropriate; and being aware of safeguarding and vulnerability issues in the home or elsewhere that may adversely affect Carers and their cared for relatives or friends.

EAST SURREY CARERS SUPPORT ASSOCIATION

TRUSTEES' REPORT for the year ended 31 March 2014 (continued)

c) The Association's strategies for achieving its objectives are to:

- maintain a working relationship with its funders to ensure continuity of finance;
- recruit, train and motivate Trustees who have a wish to further the aims of the Association;
- recruit, train and retain experienced and capable staff;
- understand the work and influence of all, similar providers of social care in the vicinity and nationally;
- lobby and advocate for Carers at all appropriate levels via its Trustees and staff;
- build partnerships and networks that contribute to the effectiveness of the Association's aims and objectives;
- promote sound financial management to produce effective and efficient custody of public funds able to meet the demands of the Association's responsibilities;
- ensure that effective governance of the organisation is in place as a protective mechanism for Trustees and staff;
- collaborate with neighbouring Carers' Support Organisations as appropriate.

Achievements and Performance

The Association's achievements for the year were:

(a) *Primary Aim:* providing continuous service and support to Carers as a vital contribution to the caring role, and was achieved by:

- ❖ maintaining relevant and up to date information to address Carers' needs;
- ❖ raising awareness for Carers by the work of our staff, and also by our Trustees by interactions with a variety of community groups across the area;
- ❖ organising Early Intervention Payments by identifying those Carers who would benefit from a "one off" sum of up to £500 - a scheme with a separate Surrey County Council budget administered by the Surrey Independent Living Council (SILC);. This has proved to be a highly effective means of providing Carers with a relatively small sum of money in a timely way to ease the burden of caring as appropriate. In 2013/14 95 bids were made on behalf of Carers via this process, all of which were successful
- ❖ encouraging Carers to apply for a Carer's Assessments in co-ordination with Adult Social Care colleagues and raising the awareness of this facility as a right with Carers, in order for them to benefit from continuing direct payments and other facilities under the Carers (Equal Opportunities) Act 2004;
- ❖ working in conjunction with GP identification colleagues to ensure that Carers are recognised and registered with their General Practitioners and other health practitioners, and in particular being aware of the hospital discharge process and the difficulties that inappropriate or badly managed discharge can cause to Carers and their families;

EAST SURREY CARERS SUPPORT ASSOCIATION

TRUSTEES' REPORT for the year ended 31 March 2014 (continued)

- ❖ enabling Carers to have access to training and employment opportunities, either via our own training programme or via our relationships with colleagues in the Action for Carers Learning and Work project and by pooling resources to achieve such aims;
 - ❖ participating in forums and groups that can be of influence and can benefit Carers. During the year the Association was represented on: the Surrey Carers' Commissioning Group; the South East Surrey Safeguarding Group; the Action for Carers (Surrey) Chairs Co-ordinating Group; the Tandridge Health & Social Care Forum; and on the Tandridge Voluntary Services Council;
- (b) *Client Activities*: directed at allowing Carers to have short term respite from their caring duties, a major activity being the organisation of 84 Carers' Support Groups, plus regular social outings under our Nomads banner; in addition we provided 30 Carers' Breaks during the year including holidays, short breaks and family days out, and our very popular Brighton trip, thanks to a donation from Surrey County Council's local councillors in Tandridge; we published and sent out three Newsletters during the year.
- (c) *Providing Taxi Vouchers*: some 124 Carers have benefited from the 8574 individual vouchers issued, a service that addresses not only the paucity of public transport in our predominantly rural area, but enables Carers to go for short breaks, or to do some vital shopping, without having to plan ahead for a support package for the Cared for.

In terms of performance, the following aspects are noteworthy:

- (a) *Carers*: the number of Carers helped in some way or another during the year was 2855 of which there were 550 new referrals, an increase over the previous year of just under 40% - an exceptional achievement.
- (b) *Partnerships*: volunteer groups worked with included: Crossroads, Rethink, the Alzheimer's Society, the Autistic and Aspergers Support Groups, and social care colleagues in the Tandridge and Redhill/Reigate/Horley Care Teams; in Health, links have continued to be strengthened with local GPs resulting in more referrals and improved access for Carers to carers' support services.
- (c) *Funders*: our funders Surrey County Council and Surrey Health monitored the Association's performance via detailed six monthly returns, plus a face-to-face discussion and were satisfied with our performance.
- (d) *Financial Management*: the SAGE software accounting package continued to ensure that up to date book-keeping and timely financial reports were available as required.
- (e) *Trustee Induction*: the programme of Trustee induction was continued during the year, on an in-house basis, by our Secretary Lynne and Carers' Support Officer, Theresa

EAST SURREY CARERS SUPPORT ASSOCIATION

TRUSTEES' REPORT for the year ended 31 March 2014 (continued)

- (f) *Identifying Hidden Carers*: the Association continued to identify Carers by various and wide ranging community links. The success of this activity is demonstrated by the 128 self-referrals that have come forward in the year,

Financial Review

- a) *The reserves policy* of the Association is that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six months' expenditure. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the period.
- b) *The principal funding source* for the year was the jointly commissioned grant from Surrey County Council and Surrey Health; the grant provided has been applied to the generic Carers' support activity and appropriations at the discretion of the Trustees in accordance with the Association's objectives.
- c) *Investment Policy*. The Trustees having regard to the liquidity requirements of the Trust have operated a policy of keeping much of its available funds in interest bearing deposit accounts and by placing monies in Short Term Fixed Rate deposits. They are also mindful of the need to minimise risk by spreading monies between financial institutions and to ensure that the counterparty risk in selection of those institutions is carefully considered. Interest earned was equivalent of 1% in the year, using the value of the opening reserves as the calculator. The Trustees will not be seeking to increase future returns by taking on greater risk.

Responsibilities of the Trustees

The Trustees (who are also directors of East Surrey Carers Support Association for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulation. The responsibilities of the trustees were:

- a) ensure that the governance of the Association is pursued in accordance with the powers set out in the Association's Memorandum and Articles of Association;
- b) monitor the performance of the trustees and staff in terms of the day to day management of the Association;
- c) track the expenditure of the Association so that this is both within in the approved annual budget and that the money spent is properly accounted for at all times;

EAST SURREY CARERS SUPPORT ASSOCIATION

TRUSTEES' REPORT for the year ended 31 March 2014 (continued)

- d) contribute to the service development of the Association;
- e) make sure that all the Association's activities and resources are directed at the well-being of the Carers that are referred to the Association, from whatever source;
- f) develop plans and activities to adhere to the requirements of the revised grant arrangements;
- g) explore opportunities for collaboration with neighbouring Carers' Support schemes to the benefit of Carers in the East Surrey area.

Statistics

The table that follows shows the annual statistics for the Association and they display a number of characteristics that accord with the monitoring data that the funders, Surrey County Council and Surrey Health need in order to assess the performance of East Surrey Carers' Support Association.

The main aspects that are displayed are:

1. the age band of the Carer, and although the Association is funded to provide service to adults, over eighteen years of age, we record those persons under that age who are part of the household assisting in the care of (normally) a parent, whose main Carer will be a partner, spouse or another adult; the abbreviation "BME" stands for Black and Minority Ethnic.
2. the source of referral is self-evident although it is instructive to note that the "self-referral" number of 128 comprises almost one quarter of the total and is a tribute to the reputation that the Association has within the local community, and a demonstration of the work of trustees and staff in promoting the service that we provide;
3. the "Cared for" part of the table shows the range of disability that falls to the main Carer but the broad categories that are displayed here can only give an indication of the many types of differing conditions that Carers need to cope with, the depth and intensity of caring varying widely across this range.

The split of the table into two parts are shown for interest but also because our funders require these statistics, and track our performance, on a half yearly basis.
("Tand" is an abbreviation for Tandridge, and "RRH" for Redhill, Reigate and Horley)

EAST SURREY CARERS SUPPORT ASSOCIATION

TRUSTEES' REPORT for the year ended 31 March 2014 (continued)

Statistics for the year 2013/14

Age Band of Carer*	Number of carers helped (April - Sept)		Number of carers helped (Oct - Mar)		Full Year Position	
	Tand	RR&H	Tand	RR&H	Tand	RR&H
Carers under 18	16	32	15	18	31	50
18-64	78	115	82	77	155	192
65+	52	61	46	36	98	97
Other / age not known	1157	1159	23	28	1113	1119
Total (all ages)	1303	1367	166	159	1397	1458
Source of Referral for Carer	Number of new carers referred (April - Sept)		Number of new carers referred (Oct - Mar)		Full Year Position	
	Tand	RR&H	Tand	RR&H	Tand	RR&H
Self referral	30	39	30	29	60	68
GP/Doctor	65	94	53	57	118	151
Other Health Professional	3	3	0	2	3	5
Adult Social Care	18	13	26	5	44	18
Children's Social Care	0	0	0	1	0	1
District/ Borough Council	0	2	0	3	0	5
Voluntary Organisation	6	19	11	14	17	33
Other	8	9	8	2	16	11
Total	130	179	128	113	258	292

Information about "Cared for" People

Main Age Group of "Cared for" people	Number of "cared for" people (April - Sept)	Number of "cared for" people (Oct - Mar)	Full Year Position
Under 18	277	45	301
18-64	489	56	523
65+	1176	140	1269
Other / age not known	610	0	562
Total (all ages)	2552	241	2655

Main categories of "Cared For" people	Number of "cared for" people (April - Sept)	Number of "cared for" people (Oct - Mar)	Full Year Position
Physical/sensory difficulties	1660	146	1723
Mental health exc dementia	383	43	397
Dementia	433	40	451
Learning difficulties	75	9	80
Substance misuse	1	2	3
Multiple/Other health condition	0	1	1
Total	2552	241	2655

EAST SURREY CARERS SUPPORT ASSOCIATION

TRUSTEES' REPORT for the year ended 31 March 2014 (continued)

Independent Examiners

Braidwood and Company were re-appointed as the Association's independent examiners during the year and have expressed their willingness to continue in that capacity.

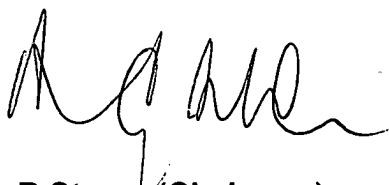
Public Benefit

The Trustees can confirm that they have complied with their duty in Section 17. of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charities Commission.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued March 2005).

Approved by the Management Committee on September 16th 2014 and signed on its behalf by:

On behalf of the trustees



R Storey (Chairman)
Trustee

Date

14/9/14

EAST SURREY CARERS SUPPORT ASSOCIATION

Independent Examiner's report to the Trustees of East Surrey Carers Support Association

I report on the accounts of the Charitable Company for the year ended 31 March 2014, which are set out on pages 14 to 21.

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts. You consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given whether the accounts present a 'true and fair view' and the report is limited to those matters set but in the statement below.

Independent examiner's statement

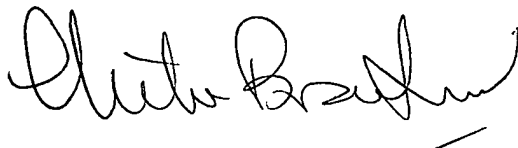
In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect, the requirements:

- to keep accounting records in accordance with the Companies Act 2006, s386; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of Companies Act 2006, s396 with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.

have not been met; or

- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mrs C. Braidwood F.C.A.
Braidwood & Company
Chartered Accountants

Willow Grange
The Street
Betchworth
Surrey
RH3 7DJ

Date: 17-9-14.

EAST SURREY CARERS SUPPORT ASSOCIATION

Statement of Financial Activities

For the year ended 31 March 2014

	Notes	Unrestricted funds £	Restricted funds £	Total Funds 2014 £	Total Funds 2013 £
Incoming resources					
Grants	3	153,890	1,380	155,270	155,390
Donations	2	615	350	965	733
Investment income	1.3	1,814	-	1,814	1,454
Total incoming resources		156,319	1,730	158,049	157,577
Resources expended					
Charitable activities	4	131,200	1,687	132,887	140,042
Governance costs	4	6,182	-	6,182	5,767
Total resources expended	4	137,382	1,687	139,069	145,809
Net incoming resources for the year		18,937	43	18,980	11,768
Funds at 1 April 2013		172,311	1,708	174,019	162,251
Funds balances carried forward		191,248	1,751	192,999	174,019

The above statement of financial activities, all of which are derived from continuing operations, includes all recognised gains and losses for the year.

EAST SURREY CARERS SUPPORT ASSOCIATION

Balance Sheet

As at 31 March 2014

	Notes	2014 £	2013 £
Current assets			
Debtors	8	5,360	1,520
Cash at bank and in hand		192,918	176,942
		198,278	178,462
Liabilities			
Creditors: Amounts falling due within one year	9	(5,279)	(4,443)
Total assets		192,999	174,019
Financed by:-			
Restricted funds	10	1,751	1,708
Unrestricted funds	10	191,248	172,311
Total funds		192,999	174,019

For the year ended 31 March 2014 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.


The trustees acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies regime.

The financial statements were approved by the Management Committee on 16th September 2014 and signed on its behalf by



Richard Storey
Chairman



Eang H Ong
Treasurer

EAST SURREY CARERS SUPPORT ASSOCIATION

Notes to the Financial Statements

for the year ended 31 March 2014

1 Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

1.1 Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities as revised in 2005, together with the reporting requirements of the Companies Act 2006.

1.2 Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

Restricted funds are subject to restrictions on their expenditure imposed by the donor

1.3 Incoming resources

Income is accounted for as and when received, with the exception of certain income which is recognised in the period specified by the donor.

Where it is clear that a donor has specified a grant to be related to a fixed period for a specified use, these funds will be treated as deferred income and released to the Statement of Financial Activities to match the related expenditure.

Investment income is included when receivable.

1.4 Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include independent examination fees and costs linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource.

1.5 Fixed assets

Fixed assets are written off in the year of purchase.

EAST SURREY CARERS SUPPORT ASSOCIATION

Notes to the financial statements for the year ended 31 March 2014

2 Donations

	Unrestricted funds	Restricted funds	Total 2014	Total 2013
Notes	£	£	£	£
Donations from members	615	-	615	716
Donations - others	-	350	350	17
	615	350	965	733

3 Incoming resources from activities to further the charity's objects

Surrey County Council and Surrey Health - core services	153,890	-	153,890	153,890
Surrey County Council - councillor grant	-	1380	1,380	1,500
	153,890	1380	155,270	155,390

EAST SURREY CARERS SUPPORT ASSOCIATION

Notes to the financial statements

for the year ended 31 March 2014

4 Total resources expended

	Basis of Allocation	Carers (unrestricted) £	Support (restricted) £	Governance £	Total 2014 £	Total 2013 £
Costs directly Allocated to activities						
Salaries & NI	Staff Time	74,993	-	3,201	78,194	76,119
Travelling expenses	Staff Time	2,856	-	452	3,308	3,528
Training	Direct	216	-	-	216	920
Staff Mentoring	Direct	250	-	-	250	300
Professional Fees	Direct	1,051	-	250	1,301	1,525
Newsletter	Direct	4,471	-	-	4,471	2,892
Miscellaneous expenses	Direct	150	-	1,586	1,736	2,266
Carers' Breaks Scheme	Direct	9,842	-	-	9,842	21,057
Taxi Voucher scheme	Direct	15,338	-	-	15,338	15,119
Client Activities	Direct	7,438	-	-	7,438	2,915
Client Activities (restricted)	Direct	-	1,315	-	1,315	1,419
Respite Care (restricted)	Direct	-	-	-	0	550
Display Stands (restricted)	Direct	-	372	-	372	334
Client Support (designated)	Direct	50	-	-	50	291
Support costs Allocated to activities						
Premises	Direct	8,906	-	-	8,906	8,914
Insurance	Direct	922	-	275	1,197	1,264
Light and Heat	Direct	950	-	-	950	1,213
Postage and Stationery	Apportioned	1,055	-	180	1,235	1,344
Subscription	Direct	101	-	-	101	115
Publicity and Printing	Direct	600	-	-	600	568
Office Equipment	Direct	411	-	-	411	0
Bank Charges		-	-	137	137	1,237
Total Resources expended		131,200	1,687	6,182	139,069	145,809

EAST SURREY CARERS SUPPORT ASSOCIATION

Notes to the financial statements for the year ended 31 March 2014

5 Employees	2014	2013
Number of employees		
The average monthly number of employees during the year was:-		
	Number	Number
Part time office administrator	1	1
Full time carers support officers	2	2
	3	3
Employment costs		
	£	£
Salaries and wages	72,014	70,015
Social security costs	6,180	6,104
	78,194	76,119
No employee received emoluments of more than £60,000.		
6 Trustee remuneration and related party transactions.		
No trustee, member of the management committee or person related to the charity received any remuneration during the year.		
The total expenses reimbursed to one trustee amounted to £317 (2013:£139). This represents travel expenses incurred in the performance of his duties.		
No trustees received financial assistance in the year under the Carers' Breaks Scheme, administered by the charity.		
No trustees, member of the management committee or person related to the charity had any personal interest in any contract or other transaction entered into with the charity during the year.		
7 Taxation		
As a charity, East Surrey Carers Support Association is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.		
8 Debtors		
	£	£
Prepayments	5,360	1,520
9 Creditors: amounts falling due within one year		
	£	£
Accruals and deferred income	5,279	4,443

EAST SURREY CARERS SUPPORT ASSOCIATION

Notes to the financial statements

for the year ended 31 March 2014

10 Movement of funds

	Balance at	Incoming resources	Resources expended	Balance at
	1 April 2013			31 March 2014
	£	£	£	£
Restricted Funds				
Surrey County Council				
Councillor Grant for Brighton trip	1,581	1,380	(1,687)	1,274
Community Foundation For Surrey	86	-	-	86
Gatwick Airport Community Trust	41	350	-	391
Total Restricted Funds	1,708	1,730	(1,687)	1,751
Unrestricted Funds				
<i>Designated</i>				
Contingency Reserve	68,661	-	-	68,661
Client Holidays and Client Support	7,034	-	-	7,034
<i>General Purpose Fund</i>	96,616	156,319	(137,382)	115,553
Total Unrestricted Funds	172,311	156,319	(137,382)	190,248
Total Funds	174,019	158,049	(139,069)	192,999

10.1 Purposes of Restricted Funds granted in 2013/14

Surrey County Council Councillor Grant – Reigate & Banstead Councillor provided funding for Brighton trip due to take place in July 2014.

Gatwick Airport Community Trust provided funding for the purchase of 18-24 age group leaflets.

10.2 Purposes of Designated Funds

Contingency Reserve - This is expressed as the number of months for which reserves could finance expenditure in the event that all income ceased and includes an allowance for the cost of staff redundancy. This is necessary due to the financial uncertainty caused by having to re-apply for funding when contracts expire. The Charity endeavours to maintain reserves equivalent to at least three months' running costs which is essential not only for employees but our client group. The Trustees are of the opinion that the reserve brought forward is sufficient so no transfer from general funds has been needed this year

EAST SURREY CARERS SUPPORT ASSOCIATION

Notes to the financial statements for the year ended 31 March 2014

11 Commitments under operating lease

At March 2014, the charity had aggregate commitments under non-cancellable operating leases as set out below

	2014	2013
	£	£
Due within 1 year	8,000	8,000
Due within 2 - 5 years	-	-