Kleinwort Benson

0019200

THE ELENI NAKOU FOUNDATION

(A COMPANY LIMITED BY GUARANTEE)

Financial Statements for the year ended 5th April 2004





Report and Financial Statements 2004

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(A Company Limited by guarantee)

Legal and administrative information

Constitution

THE ELENI NAKOU FOUNDATION Limited is a company limited by guarantee and a registered charity governed by its memorandum and articles of association. Charity number: 803753 Company number: 2519200.

Directors

The following directors have held office since 6 April 2003:-

H Moller (Danish)
E Holm (Danish)
Y A Sakellarakis (Greek)
L St J T Jackson (British)

Messrs H Moller and E Holm, retire at the 14th Annual General Meeting and, being eligible, offer themselves for re-election.

Secretary

C Gilbert

Registered office/administration :

office and address for appeals

The Secretary,

THE ELENI NAKOU FOUNDATION Ltd c/o Kleinwort Benson

Trustees Limited. P O Box 191, 10 Fenchurch Street,

London EC3M 3LB

Bankers

: Investec Bank (UK) Limited

2 Gresham Street, London EC2V 7QP

B G Bank City Afdeling Hojbro Plads 5

DK - 1200 Kobenhaun K

Demark

Auditors

: Moore Stephens

St Paul's House, Warwick Lane, London EC4P 4BN

(A Company Limited by guarantee)

Report of the Directors for the year ended 5th April 2004

The trustees are pleased to present their report together with the financial statements of the charity for the year ended 5th April 2004.

Legal and administrative information set out on page 1 forms part of this report. The financial statements comply with the current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice – Accounting and Reporting by Charities.

Objects of the charity

The objects of the Charity are to pay or apply the capital or income of the Foundation in furtherance of the principal aims of the Foundation to advance the education of the peoples of Europe in each other's culture.

Grant making policy

The directors' current policy is to consider all written appeals received, but only successful applicants are notified of the directors' decision. Donations are decided periodically, and it is unusual to respond favourably to unsolicited appeals.

Organisation

The charity is managed by the directors with daily administration being dealt with by the secretary and corporate trustee, Kleinwort Benson Trustees Limited as agents for the Foundation. No fund raising is undertaken to support the work of the charity.

Financial review and investment policy

The accounts cover all the activities of the charity during the year. Gross income totalled £78,921 (£75,285 in 2003). There was an over payment of donations during the year of £4,211.

Related parties

This charity is supported by the Nakou Charitable Trust (Charity number 800353) only and does not have a relationship with any other charity or organisations.

THE ELENI NAKOU FOUNDATION (A Company Limited by guarantee)

DIRECTORS' REPORT FOR THE YEAR ENDED 5 APRIL 2004 - continued Review of the activities and future developments

The Foundation will continue to provide funds for projects that it considers will further the aims of the Foundation. During the year, the directors made donations of £72,452 in the year to the 5th April 2004. (2003: £58,244.)

The directors are satisfied with the financial position of the charity and confirm that they have adequate support available to fulfil their obligations. There are no plans to alter the charity's activities next year.

Reserves policy and risk management

It is the directors intention to reserve a small balance of income to enable them to respond quickly to appeals for support where appropriate, the timing of which is unpredictable.

The directors have considered what risks the charity faces and believes there to be the risks of fraud or poor investment performance; adequate systems are in place to mitigate the former.

EXAMINATION

A resolution appointing Moore Stephens, Chartered Accountants, as Examiner's will be put to the members at the Annual General Meeting.

DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

16/4/05

BY ORDER OF THE BOARD

C Gilbert

SECRETARY

THE ELENI NAKOU FOUNDATION (A Company Limited by guarantee)

ACCOUNTANT'S REPORT TO THE MEMBERS ON THE UNAUDITED FINANCIAL STATEMENTS OF THE ELENI NAKOU FOUNDATION FOR THE YEAR ENDED 5 APRIL 2004

We report on the financial statements for the year ended 5 April 2004 set out on pages 5 to 9.

RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND REPORTING ACCOUNTANT

As described on page 2 the company's directors are responsible for the preparation of the financial statements, and they consider that the company is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

BASIS OF OPINION

Our work was conducted in accordance with the Statements of Standards for Reporting Accountants' issued by the Auditing Practices Board and so our procedures consisted of comparing the accounts with the accounting records kept by the company, and making such limited enquiries of the officers of the company as we consider necessary for the purpose of this report. These procedures provide only the assurances expressed in our opinion.

OPINION

In our opinion:

- a) the financial statements are in agreement with the accounting records kept by the company under Section 221 of the Companies Act 1985;
- b) having regard only to, and on the basis of, the information contained in those accounting records;
 - i) the financial statements have been drawn up in a manner consistent with the accounting requirements specified in Section 249C(6) of the Act; and
 - the company satisfied the conditions for the exemption from an audit of the financial statements for the year specified in Section 249A(4) of the Act as modified by Section 249A(5) and did not, at any time within the year, fall within any of the categories of companies not entitled to the exemption specified in Section 249B(1).

MOORE STEPHENS St Paul's House Warwick Lane London EC4P 4BN

Registered Auditors
Chartered Accountants

Zu March 2095

THE ELENI NAKOU FOUNDATION Statement of Financial Activities for the year ended 5th April 2004

	Note	2004 Unrestricted Fund	2003 Unrestricted Fund
Incoming Resources	11010	, and	, and
Donations Received		78,524	75,000
Gross Bank Interest		397	285
Total Incoming Resources		£78,921	£75,285
Resources Expended			
Donations to Charitable Institutions	2	72,452	58,244
Management and Administration	3	10,680	11,618
Total Resources Expended		£83,132	£69,862
Net Movement of Resources for the Year		£(4,211)	£5,423
Funds		Unrestricted £	Unrestricted £
At 6th April 2003		5,971	548
Net Movements of Resources in the year		(4,211)	5,423
At 5th April 2004		£1,760	£5,971

Balance Sheet as at 5th April 2004

	2004		2003
	Notes	£	£
Fixed Assets			
Tangible assets	4	1,350	399
Current Assets			
Debtors	5	58,500	96,000
Cash at Bank and in hand		7,823	31,131
		66,323	127,131
Creditors			
Amounts falling due within one year	6	65,913	121,559
Net Current Assets		410	5,572
Total Assets less Current Liabilities		£1,760	£5,971
CAPITAL AND RESERVES			
Funds			
Unrestricted Fund		£1,760	£5,971

Statement by the Directors

The directors are satisfied that:-

a)

For the year in question the company was entitled to exemption under subsection (2) of Section 249A, Companies Act 1985.

b) That no notice has been deposited under Section 249B(2) of the Companies Act 1985 in relation to its accounts for the financial year.

The directors acknowledge their responsibilities for ensuring that:-

The company keeps accounting records which comply with Section 221 of the Companies Act 1985.

ii)
The financial statements give a true and fair view of the state of the company as at 5 April 2004 and of its surplus for the year then ended in accordance with the requirements of Section 226, and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as it is applicable to the company.

The financial	statements	were approved	by the	Board on

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Director

THE ELENI NAKOU FOUNDATION Notes to the Accounts for the year ended 5th April 2004

Accounting Policies

Basis of Accounting

These financial statements have been prepared on an accruals basis.

Income

1

Income represents funds received from a connected charity, The Nakou Charitable Trust.

Tangible Fixed Assets

Fixed assets are stated at historical cost.

Depreciation is provided on all tangible fixed assets at rates calculated to write each asset down to its estimated residual value evenly over its expected useful life, as follows:

Office equipment - over five years.

Liability of Members

The company does not have a share capital and is limited by guarantee. In the event of the company being wound up, the maximum amount which each member is liable to contribute is £5. There were five members at 5 April 2004

2	Grants made to Charitable Institutions	2004 £
	Danish Institute at Athens	44,768
	Elein Nakou Scholarship Athens	9,176
	Scandinaviian Society for Modern Greek studies	1,072
	Hellenic Foundation	17,436
		£72,452

THE ELENI NAKOU FOUNDATION Notes to the Accounts for the year ended 5th April 2004 continued

Accountancy Fees 2,291 2 Examiner's Fees 600 Depreciation charged in the year 488 Bank charges 127 Travel Expenses 945 1 Telephone and Facsimile Costs 1,118 1 Hotel Expenses 1,400 2 Entertaining Expenses 547 Postage & Stationery 250 Printing and Books 0	3,327 2,291 200 36 1,481 1,351 2,596 403 205 308 (580)
Accountancy Fees 2,291 2 Examiner's Fees 600 Depreciation charged in the year 488 Bank charges 127 Travel Expenses 945 1 Telephone and Facsimile Costs 1,118 1 Hotel Expenses 1,400 2 Entertaining Expenses 547 Postage & Stationery 250 Printing and Books 0	2,291 200 36 1,481 1,351 2,596 403 205 308 (580)
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Entertaining Expenses 547 Postage & Stationery 250 Printing and Books 0	403 205 308 (580)
Postage & Stationery 250 Printing and Books 0	205 308 (580)
Printing and Books 0	308 (580)
-	(580)
Culterity Difference (10)	612
£10,680 £11	1,010
Office Office	e:e
4 Tangible Fixed Assets Equipment Equipment	nent
2004 2003	3
£ £	
Cost: 6 April 2003 6,292 6	6,292
Addition 1,439	
5 April 2004 £7,731 £6	5,292
Depreciation:	
·	5,693
Charge for the year 488	200
5 April 2004 £6,381 £5	5,893
Net Book Value:	
	£399
5 April 2003 £399 £	£599

THE ELENI NAKOU FOUNDATION Notes to the Accounts for the year ended 5th April 2004 continued

5	Debtors	2004 £	2003 £
	The Nakou Charitable Trust	58,500	96,000
		£58,500	£96,000
6	Creditors	2004 £	2003 £
	Amounts falling due within one year:		
	Accruals	£65,913	£121,559
7	Unrestricted Fund	2004	2003
		£	£
	6 April 2003	5,971	548
	Deduct: Overpayment for year	(4,211)	5,423
	5 April 2004	£1,760	£5,971