## 3372336

## REPORT OF THE DIRECTORS AND

## UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 24TH JUNE 2004

<u>FOR</u>

29 SUSSEX SQUARE MANAGEMENT LTD



# CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 24TH JUNE 2004

	Page
Company Information	1
Report of the Directors	2
Profit and Loss Account	3
Balance Sheet	4
Notes to the Financial Statements	5
Report of the Accountants	7
Trading and Profit and Loss Account	8

## COMPANY INFORMATION FOR THE YEAR ENDED 24TH JUNE 2004

**DIRECTORS:** 

P Dickinson

P Seddon Ms L Hill

SECRETARY:

P Seddon

**REGISTERED OFFICE:** 

31 High Street Shoreham By sea West Sussex BN43 5DD

**REGISTERED NUMBER:** 

3372336 (England and Wales)

**ACCOUNTANTS:** 

Peter Jarman & Company

31 High Street Shoreham by Sea West Sussex BN43 5DD

## REPORT OF THE DIRECTORS FOR THE YEAR ENDED 24TH JUNE 2004

The directors present their report with the financial statements of the company for the year ended 24th June 2004.

#### PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of holding the interest in 29 Sussex Square and managing the property.

#### DIRECTORS

The directors during the year under review were:

P Dickinson P Seddon

Ms L Hill

The beneficial interests of the directors holding office on 24th June 2004 in the issued share capital of the company were as follows:

Ordinary £10 shares	24.6.04	25.6.03
P Dickinson	1	I
P Seddon	1	1
Ms L Hill	1	1

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

ON BEHALF OF THE BOARD:

P Seddon - Secretary

Date 27.11.04.

# PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 24TH JUNE 2004

		2004	2003
	Notes	£	£
TURNOVER		5,173	23,623
Cost of sales		4,709	23,299
GROSS PROFIT		464	324
Administrative expenses		464	340
OPERATING LOSS	2	-	(16)
Interest receivable and similar income		<u> </u>	16
PROFIT ON ORDINARY ACTIVIT BEFORE TAXATION	TIES	-	-
Tax on profit on ordinary activities	3		-
PROFIT FOR THE FINANCIAL Y AFTER TAXATION	EAR	-	-
		<del></del>	
RETAINED PROFIT FOR THE YE	CAR	<del></del>	

#### BALANCE SHEET 24TH JUNE 2004

		2004		2003	
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets	4		4,334		4,334
CURRENT ASSETS					
Debtors	5	545		654	
Cash at bank		2,540		1,257	
		3,085		1,911	
CREDITORS					
Amounts falling due within one year	6	3,085		1,911	
NET CURRENT LIABILITIES			-		-
TOTAL ASSETS LESS CURRENT					
LIABILITIES			4,334		4,334
CAPITAL AND RESERVES					
Called up share capital	7		70		70
Share premium	8		4,264		4,264
Simo promium	Ü				
SHAREHOLDERS' FUNDS			4,334		4,334
					<del></del>

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 24th June 2004.

The members have not required the company to obtain an audit of its financial statements for the year ended 24th June 2004 in accordance with Section 249B(2) of the Companies Act 1985.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective June 2002).

ON BEHALF OF THE BOARD:

Ms L Hill - Director

Approved by the Board on 29/11/04

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 24TH JUNE 2004

#### 1. ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### Turnover

Turnover represents net invoiced sales of goods, excluding value added tax.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

#### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

#### 2. OPERATING LOSS

The operating loss is stated after charging:

	2004 £	2003 £
Directors' emoluments and other benefits etc	<del>-</del>	<del>-</del>

## 3. TAXATION

### Analysis of the tax charge

No liability to UK corporation tax arose on ordinary activities for the year ended 24th June 2004 nor for the year ended 24th June 2003.

#### 4. TANGIBLE FIXED ASSETS

			Land and buildings
	COST		
	At 25th June 2003		
	and 24th June 2004		4,334
	NET BOOK VALUE		
	At 24th June 2004		4,334
	At 24th June 2003		4,334
5.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		2004	2003
		£	£
	Trade debtors	170	317
	Other debtors	375	337
		545	654

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## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 24TH JUNE 2004

6.	CREDITOR	S: AMOUNTS FALLING DUI	E WITHIN ONE YEAR		
	Trade credito			2004 £ 1,931 1,154	2003 £ 1,604 307
				3,085	1,911
7.	CALLED U	P SHARE CAPITAL			
	Authorised:				
	Number:	Class:	Nominal value:	2004 £	2003 £
	8	Ordinary	£10	80	<del></del>
	Allotted, issu	ed and fully paid:			
	Number:	Class:	Nominal value:	2004 £	2003 £
	7	Ordinary	013	<del>70</del>	<del>70</del>
8.	RESERVES	5			
			Profit and loss	Share	
			account	premium	Totals
			£	£	£
	At 25th June	2003 Ifit for the year	<u>-</u>	4,264	4,264
	Retained pre	mit for the year	<del></del>		
	At 24th June	2004	-	4,264	4,264

## REPORT OF THE ACCOUNTANTS TO THE DIRECTORS OF 29 SUSSEX SQUARE MANAGEMENT LTD

As described on the balance sheet you are responsible for the preparation of the financial statements for the year ended 24th June 2004 set out on pages three to six and you consider that the company is exempt from an audit.

In accordance with your instructions, we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

Peter Jarman & Company 31 High Street Shoreham by Sea West Sussex BN43 5DD

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Date:	

# TRADING AND PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 24TH JUNE 2004

	2004		2003	
	£	£	£	£
Turnover				
Maintenance charges	5,500		20,598	
Excess of expenses over income				
transferred from/(to)				
maintenance fund	(327)		3,025	
		5,173		23,623
Cost of sales				
Redecoration	996		17,389	
General repairs	443		2,267	
Professional fees	=		823	
Insurance	2,350		2,022	
Light and heat	18		10	
Cleaning	440		413	
Rates	462		375	
	<del></del>	4,709		23,299
GROSS PROFIT		464		324
Other income				
Deposit account interest				16
		464		340
Expenditure				
Sundry expenses	158		35	
Accountancy	306		305	
		464		340
NET PROFIT		-		_