

CHFP000

## **DCA**

For a company limited by shares which is not a subsidiary and where the only transaction is the issue of subscriber shares

Company Number	51181	807		
Company Name in full	33 1LM	INSTE	ER GARD	OTS 243,
Balance Sheet as at	31/05	2005	5	
	) /	Cı	urrent Year	Previous Year
		2	2004-5	2003-4
Called up Share Capital not paid		£	NIL	NIL
Cash at Bank and in Hand		£	NIL	NIL
NET ASSETS		£	NIL	E NIL
Authorised share capital:				
3 ordinary shares of	£ 1	each		
Issued share capital:				
O ordinary shares of	£ 1	each	NIL	NIL
SHAREHOLDERS' FUNDS		£	NIL	£ NIL
Notes:  1. During the year the company allotted consideration received by the company w	ordinary sha	ares with an a	aggregate nominal	value of £, the
<ol><li>During the year the company acted as ar</li></ol>	agent for a person	on - <b>if this a</b>	pplies please tick	the box
Statements:  (a) For the year ended	Act 1985. company to obt consibility for: counting records a true and fair vie and loss for the fir	ain an audit which complew of the state	t in accordance way with section 221, the of affairs of the coin accordance with	and company as at the end of the the requirements of section
applicable to the company.  These accounts were approved by the Boar on		You do not have to give any contact information in the box below but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.		
Director(s)			Contact details:  M. STRA  SECRET  33 1L M	HARY DIRECTOR INSTER CONS LADA SWILLET

GUIDANCE TO PREPARING DORMANT COMPANY ACCOUNTS FOR A COMPANY LIMITED BY SHARES WHERE ITS ONLY TRANSACTION IS THE ISSUE OF SUBSCRIBER SHARES AND THE COMPANY IS NOT A SUBSIDIARY: FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.

- a. The attached template for dormant company accounts is only suitable for those companies limited by shares which have never traded and where the only transaction entered into the accounting records of the company is the issue of subscriber shares.
- **b.** Shares may be fully paid, partly paid or unpaid: any paid element should be shown as "Cash at Bank and in hand", any unpaid element shown as "Called up share capital not paid".
- c. The first year's accounts should include note 1 (required by paragraph 39 of Schedule 4 to the Companies Act 1985), thereafter this note should be deleted.
- d. Dormant companies acting as an agent for any person must state that they have so acted in the notes to the accounts.
- e. A fee or penalty raised on the company for the payment of an annual return (form 363) fee, change of name fee, reregistration fee, or late filing penalty may be omitted from the company records and this DCA form if the payment was made by a third party without any right of reimbursement.
- f. The company directors are responsible for preparing and filing accounts at Companies House that comply with the requirements of the Companies Act and failure to do so may result in prosecution. Should you have any doubt about the company's entitlement to file dormant accounts, or the preparation of those accounts, you should seek professional advice.
- g. This guidance only advises on the preparation of abbreviated dormant accounts which can be filed at Companies House. It does not advise on the preparation of full accounts for the members.

	Companies House	F	or a co	mpany limited by s	DCA shares which is not		
CHFP000				idiary and where t	he only transaction f subscriber shares		
	Company Number	00123456					
	Company Name in full	A Company Limited					
	Balance Sheet as at	31 July 2	2002				
				Current Year	Previous Year		
				2002			
Called up	Share Capital not paid (Se	e note <b>b.</b> abov	re) £				
Cash at Ba	ank and in Hand (See note	b. above)	£	100.00			
NET ASSE	TS			£ 100.00	2		
Authorised	share capital:				L		
1000	ordinary shares of	£1.00	each				
Issued sha	ure capital:						
100	ordinary shares of	£ 1.00	each	100.00			
SHAREHO	OLDERS' FUNDS			£ 100.00	£		
Notes: 1. During the considerat	year the company allotted ion received by the company v	ordinary sł vas £	nares with	an aggregate nominal val	lue of £, the		
<ol><li>During the Statements:</li></ol>	year the company acted as a						
(a) For the section (b) Mem Comp	ne year ended	company to ob consibility for:	nain an a	udit in accordance with	.,		
ii. p fi 2	reparing accounts which give a nancial year, and of its profit a 26, and which otherwise comp pplicable to the company.	a true and fair vi and loss for the f	iew of the : inancial ye	state of affairs of the comer, in accordance with the	pany as at the end of the e requirements of section		
These accounts were approved by the Board of Directors on		the box below but if y House to contact yo form. The contact into visible to searchers of	You do not have to give any contact information in the box below but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.				
Pilation(s)	1 Director			Contact details:			

## An example:

On 1 July 2001 "A Company" Limited was incorporated with authorised share capital of 1,000 ordinary shares of which 100 shares were issued to its sole director. The director paid cash for the shares. The first year accounts are made up to 31 July 2002.

## Note:

The total of Net Assets should equal the total of Shareholders' Funds.

## Please Note:

- This form is only suitable for dormant companies where the company's only transaction is one mentioned in 'a' above and the company is not a subsidiary.
- Do not use this form if your company is a charity or is limited by guarantee or has no shares

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ

DX 33050 Cardiff

for companies registered in England and Wales

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Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB DX 235 Edinburgh or LP-4 Edinburgh 2 for companies registered in Scotland