ADR (BUSINESS SERVICES) LIMITED Abbreviated Accounts 30 September 1999



ADR (BUSINESS SERVICES) LIMITED Accountants' Report

Accountants' report on the unaudited accounts to the directors of ADR (BUSINESS SERVICES) LIMITED

As described on the balance sheet you are responsible for the preparation of the accounts for the year ended 30th September 1999, set out on pages 2 to 3, and you consider that the company is exempt from an audit under section 249A(1) of the Companies Act 1985. In accordance with your instructions, I have compiled these unaudited accounts in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to me.

Alistair D Ross

Chartered Accountant

21 Hylton Road Hartlepool TS26 OAG

12 October 1999

ADR (BUSINESS SERVICES) LIMITED Abbreviated Balance Sheet as at 30 September 1999

	Notes		1999 £		1998 £
Fixed assets					
Tangible assets	2		2,201		399
Current assets					
Debtors		636		1,034	
Cash at bank and in hand		21,127		23,438	
	_	21,763		24,472	
Creditors: amounts falling du	е				
within one year		(17,728)		(20,343)	
Net current assets	_		4,035		4,129
Net assets		 _	6,236		4,528
Capital and reserves					
Called up share capital	3		150		150
Profit and loss account			6,086		4,378
Shareholders' funds		-	6,236		4,528

The directors are satisfied that the company is entitled to exemption under Section 249A(1) of the Companies Act 1985 and that no member or members have requested an audit pursuant to section 249B(2) of the Act.

The directors acknowledge their responsibilities for:

- (i) ensuring that the company keeps proper accounting records which comply with Section 221 of the Companies Act 1985; and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Section 226 of the Companies Act 1985, and which otherwise comply with the requirements of this act relating to accounts, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

DP Ron

D P Ross Director

Approved by the board on 12 October 1999

ADR (BUSINESS SERVICES) LIMITED Notes to the Abbreviated Accounts for the year ended 30 September 1999

1 Accounting policies

Accounting convention

The accounts have been prepared under the historical cost convention.

Turnover

Turnover represents the invoiced value of goods and services supplied by the company, net of value added tax and trade discounts.

Depreciation

Office Equipment

2 Tangible fixed assets

Allotted, called up and fully paid: Ordinary shares of £1 each

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

25% straight line

1998

No

150

£

1999

£

150

1998

£

150

I aligible fixed assets	~	
Cost		
At 1 October 1998	3,482	
Additions	2,869	
At 30 September 1999	6,351	
Depreciation		
At 1 October 1998	3,083	
Charge for the year	1,067	
At 30 September 1999	4,150	
Net book value		
At 30 September 1999	2,201	
At 30 September 1998	399	
Share capital	1999	1998
	£	£
Authorised:		
Ordinary shares of £1 each	1,000	1,000
	Cost At 1 October 1998 Additions At 30 September 1999 Depreciation At 1 October 1998 Charge for the year At 30 September 1999 Net book value At 30 September 1999 At 30 September 1999 At 30 September 1998 Share capital Authorised:	Cost At 1 October 1998 3,482 Additions 2,869 At 30 September 1999 6,351 Depreciation At 1 October 1998 3,083 Charge for the year 1,067 At 30 September 1999 4,150 Net book value 2,201 At 30 September 1999 2,201 At 30 September 1998 399 Share capital 1999 £ Authorised:

1999

No

150