

3565663

WEST HERTS AGAINST CRIME LIMITED

(A Company Limited by Guarantee)

ANNUAL REPORT AND ACCOUNTS

YEAR ENDED 31 MARCH 2009

Company Registration No. ~~356663~~
Charity Registration No. 1069891

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WEST HERTS AGAINST CRIME LIMITED

(A Company Limited by Guarantee)

Year ended 31 March 2009

Legal and Administrative Information

Company Number

3565663

Charity Number

1069891

Trustees/Directors

J Russell Cleaver	- Chairman (reappointed 2 September 2008)
Anthony Mansell	- Vice Chairman (reappointed 2 September 2008)
Janet Joy	- reappointed 2 September 2008, Honorary Treasurer 16 October 2008
Sharifa Chaudry	- reappointed 2 September 2008
Elio Gomez	- reappointed 2 September 2008
Iris Lusack	- reappointed 2 September 2008
John Rowland	- co-opted 16 October 2008

Chief Executive Officer and Company Secretary

Nikki Stageman

Bankers

Barclays Bank plc
32 Clarendon Road
Watford
Hertfordshire
WD1 1LD

Registered Office and Operating Address

Lemarie Centre
524 St Albans Road
Watford
Hertfordshire
WD24 7WF

Status

A Company Limited by Guarantee without share capital, incorporated on 18 May 1998, registered as a charity on 3 June 1998

Annual Report of the Trustees for the year ended 31 March 2009

The Trustees present their report and accounts for the year ended 31 March 2009.

Objectives and Organisation of the Charity

The Charity is constituted as a company limited by guarantee and is governed by its Memorandum and Articles of Association. The main objects of the Charity are to promote the protection and safety of people and property from criminal acts and the prevention of crime. The four main areas of activity are:

- Home security surveys and installation of security devices
- Fire safety checks and installation of smoke detectors
- Crime prevention presentations and attendance at community events
- Handyperson service

These services are offered to the catchment population of Watford, Three Rivers and Dacorum which comprise the western area of Hertfordshire. (A Handyperson service in Dacorum is provided by Age Concern Dacorum).

The Charity is administered by an Executive Committee comprising the Trustees and the Chief Executive.

Public Benefit

Due regard has been paid to the public benefit guidance published by the Charity Commission and Trustees are satisfied that the activities of the Charity contribute to its aims and objectives

Trustees

The Trustees are named on page 1. All Trustees were elected at the charitable company's 2008 Annual General Meeting, apart from one Trustee who was co-opted in October 2008. As the Company is limited by guarantee with no share capital, none of the Trustees has a beneficial interest in the charitable company. The Trustees are members of the company and guarantee to contribute a maximum of £10.00 each, in the event of the company becoming insolvent.

Achievements and Developments

The activity performance of the Charity maintained its level compared to the previous year over three main areas of our work – home security, handyperson service and fire safety work for the Herts Fire and Rescue Service. Home security and keysafe fitting were slightly down on the previous year (but still well up on 2006/7), in part due to Handyperson contracts agreed with West Herts Community Housing Trust, and Thrive Homes (Three Rivers). The Charity's performance forms a valuable contribution to the Local Area Agreement targets which are monitored by Hertfordshire Home and Security Service.

WEST HERTS AGAINST CRIME LIMITED
FOR THE YEAR ENDED 31 MARCH 2009

Some of the main 2008/9 performance achievements (compared with 2007/8) are as follows:

<u>Performance Indicator</u>	<u>2008/9</u>	<u>2007/8</u>	<u>% +/-</u>
Home Security - Total people benefiting	5268	5772	- 9%
Handyperson – Total people benefiting	1265	890	+ 42%
Fire Safety checks	1172	1176	0%
Smoke Detectors fitted	996	860	+16%
Keysafes fitted	529	561	- 6%

In December, 2008, the Administrative Offices were moved to a larger suite within the same premises, which has helped considerably with the running of the office functions.

Policy on Reserves

It is the current policy of the Charity that unrestricted funds ('free reserves') should be maintained at a level equivalent to approximately half the charity's operating expenditure, to meet staff costs and other payment obligations. The Trustees consider the following should be taken into account:

- Unreliability of income – there is little way of guaranteeing the continuation of current unrestricted income, especially in the current financial position of the UK as a whole;
- Expenditure forecasts – e.g. capital costs (especially purchase of replacements / additional vehicles);
- Commitments to staff and clients – lack of funding could lead to staff redundancies which would require monies 'up front';
- Contingencies and investment plans – the growth of the Charity may well bring as yet unforeseen net additional costs.

Unrestricted funds as at 31st March 2009 amounted to £95,450.

Risk Assessment

Taking into account the new 'post SORP 2005' guidelines on Charities and Risk Management, the Trustees have reviewed the major risks to which the Charity is exposed, and updated their Risk Register, with risks prioritised. Reasonable steps have been taken to manage major risks. The new 'post SORP 2005' guidelines on Charities and Risk Management will continue to be reviewed and actioned by Trustees during 2009/10.

Serious Incidents

The Trustees are able to report there are no serious incidents that they should have brought to the Charity Commission's attention, but have not.

WEST HERTS AGAINST CRIME LIMITED
FOR THE YEAR ENDED 31 MARCH 2009

Financial Position

The Statement of Financial Activities shows a deficit for the period of £6,641. The Charity has virtually completed its annual round of negotiations with funders and now has in place a range of income streams which places the Charity in a financially healthy position for the year to 31st March 2010. This should ensure that the anticipated scale of our operations during 2009-10 is adequate to meet the rising level of demand, whilst being financially sustainable.

Financial Support

The Charity is not dependent on the services of unpaid volunteers, donations in kind or any other intangible income not included in the accounts. Neither is the Charity financially dependent on the support of any particular individuals, organisations or classes of donors. However, the Charity is pleased to acknowledge the vital support provided by Hertfordshire County Council Home Safety & Security Service, Adult Care Services, Herts. Fire and Rescue Service, Watford Borough Council, Watford Community Housing Trust, Three Rivers District Council, Thrive Homes, the Community Safety Partnerships of Watford and Three Rivers, and John Lewis Partnership.

Trustees Responsibilities

Trustees are required by Company and Charity laws to prepare financial statements for each financial year which give a true and fair view of the financial activities of the Charity and of its financial position at the end of the year. In doing so, Trustees are required to:

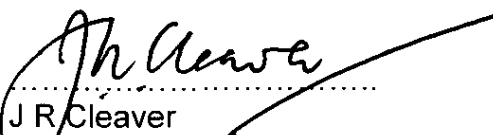
- Select suitable accounting policies and apply them consistently;
- Make judgements that are reasonable and prudent;
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Acts. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report was approved by the Board of Trustees on 28 August 2009 and is signed on its behalf.

By order of the Trustees


J R Cleaver
Chairman

Date 1 September 2009

West Herts Against Crime
Lemarie Centre
524 St Albans Rd
Watford WD14 7WF

WEST HERTS AGAINST CRIME LIMITED**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2009****SUMMARY INCOME AND EXPENDITURE ACCOUNT**

	<u>Note</u>	<u>2009</u> £	<u>2008</u> £
INCOMING RESOURCES			
Donations		8,726	9,658
Grants	2	204,164	183,552
Bank Interest Received		2,443	2,431
		<hr/>	<hr/>
Total Income		215,333	195,641
		<hr/>	<hr/>
RESOURCES EXPENDED			
Direct Charitable Expenditure	3	219,525	186,427
Management and Administration	4	2,449	1,996
		<hr/>	<hr/>
Total Expenditure		221,974	188,423
		<hr/>	<hr/>
DEFICIT FOR THE PERIOD	5	(6,641)	7,219
Brought Forward		102,091	94,872
		<hr/>	<hr/>
Carried Forward		95,450	102,091
		<hr/>	<hr/>

There were no other recognised gains or losses during the year.

WEST HERTS AGAINST CRIME LIMITED

BALANCE SHEET AS AT 31 MARCH 2009

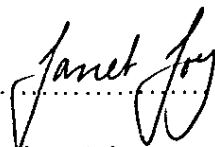
	<u>Note</u>	<u>2009</u> £	<u>2008</u> £
FIXED ASSETS			
Tangible Assets	6	3,507	3,807
CURRENT ASSETS			
Stocks		17,887	8,014
Cash at Bank and in Hand		71,349	89,607
Debtors		14,881	5,478
		<hr/>	<hr/>
		104,117	103,099
CREDITORS:			
Amounts falling due within one year	7	(12,174)	(4,815)
		<hr/>	<hr/>
NET CURRENT ASSETS		91,943	98,284
		<hr/>	<hr/>
NET ASSETS		95,450	102,091
		<hr/>	<hr/>
RESERVES			
Unrestricted Funds		95,450	102,091
		<hr/>	<hr/>

Advantage has been taken of exemptions conferred by Part 1, Schedule 8 of the Companies Act 1985, on the grounds that in the Directors' opinion the Company is a small company as defined by that Act.


The Directors have taken advantage of the total exemption from audit of these accounts conferred by Section 249A(1) of the Companies Act 1985. They confirm that no notice has been deposited with the Company under Section 249B(2) of the Companies Act 1985.

The Directors acknowledge their responsibilities for ensuring that the Company keeps accounting records which comply with Section 221 of the Companies Act 1985. They further acknowledge their responsibilities for preparing accounts which give a true and fair view of the Company and its results for the year to 31 March 2009 in accordance with the requirements of Section 226 of the Companies Act 1985 and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as they apply to the Company.

The financial statements on pages 5 to 8 were approved by the Board of Directors on 28 August 2009 and were signed on its behalf by:



Mrs Janet Joy
Treasurer



Mr J R Cleaver
Chairman

WEST HERTS AGAINST CRIME LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2009

1. ACCOUNTING POLICIES

1.1 Basis of Preparation

The accounts are prepared under the historical cost convention and include the results of the charity's operations described in the Directors and Trustees Report, all of which are continuing.

The accounts have been prepared in compliance with the Statement of Recommended Practice on Accounting and Reporting by Charities.

1.2 Tangible Fixed Assets and Depreciation

Tangible Fixed Assets are stated at cost, less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less any estimated residual value, over their expected useful life, at the following rates:

Office Equipment /Motor Vehicles/Tools 25% straight line basis

1.3 Income

Donations and grants are accounted for upon invoicing. Grants which are allocated to a specific period by the granter are allocated evenly over that period and future income deferred where appropriate.

1.4 Taxation

Value Added Tax is not recoverable and is included in the relevant expenditure.

Corporation Tax is not chargeable on the activities of the Company; which are wholly charitable.

1.5 Stock

Stock is stated at the lower of cost and net realisable value.

2. GRANT INCOME

	2009 (£)	2008 (£)
Stronger & Safer Communities (previously Community Safety Partnerships)	61,300	58,300
Watford CSP	3,796	
Three Rivers CSP	13,486	
Three Rivers District Council	9,000	19,000
Watford Borough Council (Environmental Health)	3,000	12,500
Adult Care Services - Keysafes	9,111	8,910
Hertfordshire Home Security Service	32,896	33,750
Adult Care Services (Handyperson Funding)	25,845	25,092
Thrive (Handyperson Funding)	15,794	-
Watford Borough Council (Handyperson Funding)	-	10,000
Watford Community Housing Trust (Handyperson)	23,936	-
Herts Fire and Rescue	6,000	16,000
	<u>204,164</u>	<u>183,552</u>

3. DIRECT CHARITABLE EXPENDITURE

This comprises the cost of security devices provided free of charge, together with the salaries, telephone, motor and travel expenses of our technicians.

4. MANAGEMENT AND ADMINISTRATION

	2009 (£)	2008 (£)
Depreciation	2,449	1,996
	<u>£2,449</u>	<u>£1,996</u>

WEST HERTS AGAINST CRIME LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2009 (continued)

5. SURPLUS FOR THE YEAR

The surplus for the year is stated after accounting for :

	<u>2009</u>	<u>2008</u>
Depreciation of Tangible Fixed Assets	<u>£2,449</u>	<u>£1,996</u>

No remuneration was paid to Trustees during the year. Expenses of £251.68 (2008/9:£Nil) were reimbursed to two trustees for travel and telephone calls.

6. TANGIBLE FIXED ASSETS

	Tools/ Equip	Office Equip	Furniture/ Fixtures	Motor Vehicles	Total
	£	£	£	£	£
Cost at 1 April 2008	150	2,675	323	4,500	7,648
Additions	150	958	1,042	-	2,150
Disposals	-	-	-	-	-
Cost at 31 March 2009	<u>300</u>	<u>3,633</u>	<u>1,365</u>	<u>4,500</u>	<u>9,798</u>
Depreciation at 1 April 2008	118	2,275	323	1,125	3,841
Disposals	-	-	-	-	-
Provided during the year	75	908	341	1,125	2,449
At 31 March 2009	<u>193</u>	<u>3,183</u>	<u>664</u>	<u>2,250</u>	<u>6,290</u>
<u>Net Book Amount</u>					
at 31 March 2008	<u>32</u>	<u>400</u>	<u>-</u>	<u>3,375</u>	<u>3,807</u>
at 31 March 2009	<u>107</u>	<u>450</u>	<u>700</u>	<u>2,250</u>	<u>3,507</u>

7. CREDITORS: amounts falling due within one year

	<u>2009 (£)</u>	<u>2008 (£)</u>
Amount to be Reimbursed to Hertfordshire Constabulary	0	1,328
Funding received in advance	0	3,486
Accrued salaries and pensions	12,174	0
	<u>12,174</u>	<u>4,814</u>

8. STAFF REMUNERATION

	<u>2009</u>	<u>2008</u>
Gross Salaries and Employers National Insurance	<u>£142,933</u>	<u>£125,771</u>

	<u>2009</u>	<u>2008</u>
9. Average Number of Staff	<u>7</u>	<u>6</u>