WEST HERTS AGAINST CRIME LIMITED

REPORT AND ACCOUNTS
YEAR ENDED 31 MARCH 2006

WEDNESDAY

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COMPANY INFORMATION

DIRECTORS AND TRUSTEES

- S Chaudry (Director & Trustee) I Lusack (Trustee)
- R Pottinger (Director & Trustee)

- C Player (Trustee -resigned 20th February 2006) G Freestone (Director & Trustee resigned 14th April 2005) A Yates (Director & Trustee appointed 14th April 2005, resigned 9th January 2006)

SECRETARY

N Stageman

COMPANY REGISTRATION NUMBER

3565663

CHARITY REGISTRATION NUMBER

1069891

REGISTERED OFFICE

Le Marie Centre 524 St Albans Road Watford Hertfordshire WD24 7WF

OPERATING ADDRESS

Le Marie Centre 524 St Albans Road Watford Hertfordshire WD24 7WF

BANKERS

Barclays Bank plc 32 Clarendon Road Watford Hertfordshire WD1 1LD

DIRECTORS AND TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2006

The Directors and Trustees present their report and accounts for the year ended $31~\mathrm{March}$ 2006

OBJECTS, PRINCIPAL ACTIVITIES AND ORGANISATION

The Charity is constituted as a company limited by guarantee and is governed by a Memorandum and Articles of Association.

The objects of the charity are to promote, for the public benefit, the protection of people and property from criminal acts and the prevention of crime, in particular by:

- a) encouraging greater public participation in the prevention and solution of crime
- b) assisting in measures designed to reduce the level of crime and the fear of crime
- c) providing education, information and practical assistance regarding crime prevention

The charity is administered by a management committee comprising:

Chairman: Mr Richard Pottinger Secretary: Ms Nicola Stageman Treasurer: Mr Bryan Lund Chief Executive: Ms Nicola Stageman

Other Members: Mrs Iris Lusack, Mrs Sharifa Chaudry

Our technicians visit victims of domestic burglary, the vulnerable and the elderly to provide advice on security and to install improved security devices, such as locks. Our advisory service is free to all of our clients and we also provide security devices free of charge to the elderly. Our catchment area covers the Watford, Three Rivers & Dacorum districts in Hertfordshire. We also operate a 'Minor Repairs service' carrying out handyman type jobs in the homes of the elderly and vulnerable to enable them to remain in their own homes longer.

POLICIES

It is the policy of the charity that unrestricted funds should be maintained at a level equivalent to half of the annual budget for staff and office costs. The trustees consider that reserves at this level are required due to:

- ullet Reliability of Income there being no way of guaranteeing the continuation of any current unrestricted income.
- Forecasts for expenditure in future years i.e. purchase of replacement vehicles.
- Lack of funding could lead to staff redundancies and the Reserves Policy allows time to negotiate with staff and give the required notice period.

 Surplus funds are held, where appropriate, in an interest-bearing bank account with a clearing bank. The Charity does not make grants.

ACHIEVEMENTS AND DEVELOPMENT

During the year to 31 March 2006 some 4,968 (2005: 3,935) people were assisted by our various services. These people form a broad spectrum of age groups and ethnic backgrounds. The current year has seen a significant increase in demand for our services. There have been no changes in the policies of the charity since the last report however the charity plans to take on an additional member of staff to help expand the handyperson scheme within the next year.

FINANCIAL POSITION

The Statement of Financial Activities shows a surplus of income over expenditure of £6,900 and an increase in our reserves to £83,442. The Charity is now completing its normal round of negotiations with a range of funding sources for grants and donations for the year to March 2007 which will enable us to defray our costs and to ensure that the scale of our operations is adequate to meet the rising level of demand.

DIRECTORS AND TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2006 (continued)

FINANCIAL SUPPORT

The Charity is not dependent on the services of unpaid volunteers or donations in kind or any other intangible income not included in the accounts. The Charity is not financially dependent on the support of any particular individuals, organisations or classes of donors, except to the extent that it has received grants from Watford Borough Council, Dacorum Borough Council and Three Rivers District Council, in connection with the Charity's involvement in the Community Safety Partnership programmes supported by the local authorities, and on their own account. We are pleased to acknowledge the support provided by these councils. We are also pleased to acknowledge the support of Lloyds TSB and Help the Aged for assistance and funding received for 2005/06.

In May 2003 The Hertfordshire Home Security Service was launched, which extended the type of service already provided by the Charity to other organisations in the rest of the county. Hertfordshire County Council provided grants of which we received £25,000 in this year. The Charity is pleased to acknowledge this support and the promised contribution of £40,750 towards its costs during the year to March 2007.

In September 2005, Hertfordshire County Council's Adult Care Services and Watford Borough Council, both of whose support we also acknowledge, gave grants to the charity to commence a Handyperson service for minor repairs in the homes of those eligible, which continues into 2006/7 together with funding for keysafes.

DIRECTORS AND TRUSTEES

The Directors and Trustees are named on page one. They served as the Directors and Trustees throughout the year. As the company is limited by guarantee and has no share capital there are no Directors share interests to disclose. The Board has the power to appoint additional Directors and Trustees.

DIRECTORS' AND TRUSTEES' RESPONSIBILITIES

The Directors and Trustees are required by law to prepare financial statements for each financial year which give a true and fair view of the financial activities of the charity and of its financial position at the end of that year. In preparing these financial statements the Trustees are required to :

- select suitable accounting policies and apply them consistently a)
- b) make judgements and estimates that are reasonable and prudent
- C) state whether the policies adopted are in accordance with the Companies Act 1985 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements
- d) prepare the financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in operation

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees have reviewed the major risks to which the Charity is exposed and operate a policy of continual monitoring thereof. Where possible, insurance cover is maintained. In other instances, systems have been established to mitigate risks.

APPROVAL

This report was approved by the Board of Directors and Trustees on Trustees on 2006 and signed on its behalf.

Mr Bryan Lund Treasurer

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STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2006

SUMMARY INCOME AND EXPENDITURE ACCOUNT

	<u>Note</u>	2006 £	2005 £
INCOMING RESOURCES			
Donations		10,233	10,008
Grants	2	157,282	151,668
Bank Interest Received		167,515 999	161,676 22
TOTAL INCOME		£168,514	£161,698
RESOURCES EXPENDED			
Direct Charitable Expenditure	3	159,022	102,495
Management and Administration	4	2,592	7,218
TOTAL EXPENDITURE		£161,614	£109,713
SURPLUS FOR THE PERIOD	5	£6,900£51,985	
TOTAL FUNDS			
Brought Forward		£76,542	24,557
Carried Forward		£83,442	£76,542

There were no other recognised gains or losses during the year.

BALANCE SHEET AS AT 31 MARCH 2006

	<u>Note</u>		2006 £		2005 £
FIXED ASSETS Tangible Assets	6		1,927		1,255
CURRENT ASSETS Stocks Cash at Bank and in Hand Debtors		19,805 70,847 19,382		22,396 74,040 8,750	
CREDITORS: amounts falling due within one year	7	109,994 (28,479)		105,186 (29,899)	
NET CURRENT ASSETS		 -	81,515		75,287
NET ASSETS			£83,442		£76,542
RESERVES Unrestricted Funds	9		£83,442		£76,542

Advantage has been taken of exemptions conferred by Part 1, Schedule 8 of the Companies Act 1985, on the grounds that in the Directors' opinion the Company is a small company as defined by that Act.

The Directors have taken advantage of the total exemption from audit of these accounts conferred by Section 249A(1) of the Companies Act 1985. They confirm that no notice has been deposited with the Company under Section 249B(2) of the Companies Act 1985.

The Directors acknowledge their responsibilities for ensuring that the Company keeps accounting records which comply with Section 221 of the Companies Act 1985. They further acknowledge their responsibilities for preparing accounts which give a true and fair view of the Company and its results for the year to 31 March 2006 in accordance with the requirements of Section 226 of the Companies Act 1985 and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as they apply to the Company.

The financial statements on pages 4 to 7 were approved by the Board of Directors on ${\it Gwine}$ 2006 and were signed on its behalf by

Mr Bryan Lund Treasurer

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NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2006

1. ACCOUNTING POLICIES

1.1 Basis of Preparation

The accounts are prepared under the historical cost convention and include the results of the charity's operations described in the Directors and Trustees Report, all of which are continuing.

The accounts have been prepared in compliance with the Statement of Recommended Practice on Accounting and Reporting by Charities and S.O.R.P.

1.2 Tangible Fixed Assets and Depreciation

Tangible Fixed Assets are stated at cost, less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less any estimated residual value, over their expected useful life, at the following rates:

Office / Computer Equipment

25% straight line basis

1.3 Income

Donations and grants are accounted for upon invoicing. Grants which are allocated to a specific period by the granter are allocated evenly over that period and future income deferred where appropriate.

1.4 Taxation

Value Added Tax is not recoverable and is included in the relevant expenditure. Corporation Tax is not chargeable on the activities of the Company which are wholly charitable.

1.5 Stock

Stock is stated at the lower of cost and net realisable value.

2. GRANT INCOME

	2006	2005
Community Safety Partnerships	58 ,300	50,000
Three Rivers District Council	9,000	9,000
Watford & Three Rivers Primary Care Trust	2,500	2,000
Watford Borough Council	17,500	19,000
Lloyds TSB	2,500	
Adult Care Services - Keysafes	8,482	8,248
Hertfordshire Home Security Service	25,000	31,420
Adult Care Services (Handyperson Funding)	24,000	24,000
Watford Borough Council (Handyperson Funding)	10,000	8,000
	£157,282	£151,668

3. DIRECT CHARITABLE EXPENDITURE

This comprises the cost of security devices provided free of charge, together with the salaries, telephone, motor and travel expenses of our technicians.

4. MANAGEMENT AND ADMINISTRATION

Depreciation	642	<u>2003</u> 418
Sundry Administration Costs	1,950	6,800
		
	£2,592	£7,218

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2006 (continued)

5.	SURPLUS	$\mathbf{r} \wedge \mathbf{r}$	mar	מגשע
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The surplus for the year is stated after accounting for	:
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	The surplus for the year is stated after accounting for :		
	Depreciation of Tangible Fixed Assets	£643	£418
	No remuneration was paid to Trustees during the year and no expenses were reimbursed to them.	<u> </u>	
6.	TANGIBLE FIXED ASSETS		
	Office Equipment Cost at 1 April 2005	£1,673	
	Cost at 31 March 2006	£2,988	
	Depreciation at 1 April 2005 Charge for the Year	418 643	
	At 31 March 2006	£1,061	
	Net Book Amount at 31 March 2006	£1,927	
	at 31 March 2005	£1,255	
7.	CREDITORS: amounts falling due within one year		
	Amount to be Reimbursed to Hertfordshire Constabulary Funding received in advance Other	2006 12,522 15,750 207	2005 22,369 7,500 30
		£28,479	£29,899
8.	STAFF REMUNERATION		
	Gross Salaries and Employers National Insurance	<u>2006</u> 106,594	<u>2005</u> 92,287

9. RESERVES

It is the policy of the charity that unrestricted funds should be maintained at a level equivalent to half of the annual budget for staff and office costs.

Average	${\it Number}$	of	Staff	
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6

£92,287

£106,594
