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**Brinreed Limited** 

30 September 2002

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## REPORT OF THE DIRECTORS FOR THE YEAR TO 30 SEPTEMBER 2002

### **DIRECTORS**

P.J. Wilkins

S.L. Wilkins

## **SECRETARY**

S.L. Wilkins

## REGISTERED OFFICE

21 Rose Gardens, Farnborough, Hampshire GU14 0RW

## **COMPANY NUMBER**

1388923

## PRINCIPLE ACTIVITY

The principal activity of the company is that of the provision of technical drawing services.

#### RESULTS AND TRANSFERS TO RESERVES

After taxation the loss attributable to shareholders amounted to £ 1,747 and was transferred to reserves.

## DIVIDENDS

Interim dividends of £ 600 were paid during the year, and the directors do not recommend a final dividend.

## **TANGIBLE ASSETS**

Tangible assets are set out in Note 5.

## **DIRECTORS' INTERESTS**

Mr. P. Wilkins and his wife Mrs. S. Wilkins both had a beneficial interest in the share capital of the company, and each held one share throughout the year.

# REPORT OF THE DIRECTORS FOR THE YEAR TO 30 SEPTEMBER 2002

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

The following statement is made with a view to setting out for shareholders the responsibilities of the directors in relation to the financial statements.

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of the company and of the profit or loss for the period.

In preparing these financial statements, the directors have selected what they consider to be suitable accounting policies and applied them consistently, made judgements and estimates which they believe to be prudent, followed applicable accounting standards, and prepared the financial statements on a going concern basis.

The directors are responsible for ensuring that proper accounting records are kept which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985.

They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention of fraud and other irregularities.

#### **CLOSE COMPANY**

In the opinion of the directors, the company is a close company within the provisions of the Income and Corporation Taxes Act 1988.

By Order of the Board

P.J. Wikins

# PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 30 SEPTEMBER 2002

•	Notes	2002 £	2001 £
Turnover	2	53,568	72,849
Net operating costs	3	51,898	56,862
Profit on ordinary activities before taxation		1,670	15,987
Interest received		29	223
		1,699	16,210
Interest paid		2,729	1,517
		(1,030)	14,693
Taxation on profit on ordinary activities		117	2,547
Taxation - prior year adjustme	ent	-	(939)
Profit for the year		(1,147)	13,085
Dividend - paid		600	10,103
(Loss)/profit for the year transferred to reserves		(1,747)	2,982
Reserves brought forward		2,032	(950)
Reserves carried forward		285 =====	2,032 =====

# **CONTINUING ACTIVITIES**

None of the company's activities were acquired or discontinued during the above two financial periods.

# TOTAL RECOGNISED GAINS AND LOSSES

The company has no recognised gains or losses other than the profits for the above two financial periods.

# BALANCE SHEET AS AT 30 SEPTEMBER 2002

	Notes	£	2002 £	£	2001 £
FIXED ASSETS					
Tangible Assets	5		7,820		11,143
CURRENT ASSETS					
Debtors Bank and cash on hand	6	1,157 7,954		1,731 13,275	
		9,111		15,006	
CREDITORS  Amounts falling due  within one year	7	13,266		17,029	
NET CURRENT ASSETS			(4,155)		(2,023)
CREDITORS  Amounts falling due  after one year	8		3,665 3,378		9,120 7,086
TOTAL ASSETS LESS CURRENT ASSETS	J		287		2,034
CAPITAL AND RESERVES					
Called up share capital			2		2
Profit and loss account			285		2,032
			287 =====		2,034 =====

## **BALANCE SHEET AS AT 30 SEPTEMBER 2002**

#### The directors:

- 1. confirm that for the year ending on 30 September 2002 the company was entitled to the exemption under subsection (1) of section 249A of the CompaniesAct 1985.
- 2. confirm that no notice requiring an audit had been deposited under subsection (2) of section 249B in relation to the accounts for the financial year, and
- 3. acknowledge their responsibilities for :
- (a) ensuring that the company keeps accounting records which comply with section 221; and
- (b) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of it's profit for the financial year in accordance with the requirements of section 226, and which otherwise comply with requirements of the Companies Act 1985 relating to accounts, so far as applicable to the company.

The directors have taken advantage of the exemptions conferred by Part 1 of Schedule 8 to the Companies Act 1985, applicable to small companies in preparation of their accounts, and have done so on the grounds that, in their opinion, the company is entitled to the benefit of those exemptions as a small company.

Approved by the Board of Directors on 30 June 2003

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P.J. Wilkins - Director

#### NOTES TO THE ACCOUNTS - 30 SEPTEMBER 2002

## 1. ACCOUNTING POLICIES

## 1.1 Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom Accounting Standards.

## 1.2 Depreciation

Tangible assets are depreciated at rates estimated to write off their book values over the terms of their useful lives.

Equipment and vehicles are written off on a straight line basis at 25% per annum.

- 1.3 The company has taken advantage of the exemption in Financial Reporting Standard 1 from preparing a cash flow statement on the grounds that it qualifies as a small company.
- 1.4 Corporation tax is provided on taxable profits at the current rate.

## 2. TURNOVER

Turnover represents the total value of income in the year. All income was earned in the United Kingdom.

3. NET OPERATING COSTS	2002	2001
	£	£
Staff costs	22,889	22,929
Depreciation	4,023	3,848
Other operating charges	24,986	30,085
	51,898	56,862
		=====
Net operating costs include:		
Directors' emoluments	22,889	22,929
Accountants' remuneration	960	960

# NOTES TO THE ACCOUNTS - 30 SEPTEMBER 2002

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4.	STAFF COSTS AND EMPLOYEES	2002		2001
	Salaries	21,300		21,300
	Social security costs	1,589		1,629
,		22,889		22,929
		=====		======
	Average number of employees - full The directors are the only employees.			2
5.	TANGIBLE ASSETS	Office	Motor	
		equipment	vehicles	Total
		£	£	£
	Cost: As at 1.10.01	13,753	12,250	26,003
	Added	- , 	700	700
	As at 30 September 2002	13,753	12,950	26,703
	Depreciation:			
	As at 1.10.01		3,063	•
	Charge for year	786	3,238	4,022
	As at 30 September 2002	12,584	6,301	18,883
	Net book value:	=====	=====	======
	As at 1.10.01	1,955	9,187	11,142
	As at 30 September 2002	1,170	6,650	7,820
		=====		=====
6.	DEBTORS	2002		2001
	Trade debtors	1,157		1,106
	Taxes overpaid and paid in advance	-		625
		1,157		1,731
		=====		=====

# NOTES TO THE ACCOUNTS - 30 SEPTEMBER 2002

7.	7. CREDITORS (amounts falling due within one year)				
		2002	2001		
		£	£		
	Trade creditors	1,920	3,408		
	Social security and other taxes	7,050	6,092		
	Hire purchase liability	3,783	3,708		
	Directors' loan account	396	424		
	Corporation tax	117	3,397		
		13,266	17,029		
		13,200	=====		
8.	8. CREDITORS (amounts falling due after one year)				
	•	2002	2001		
		£	£		
	Hire purchase liability	3,378	7,086		
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9.	CALLED UP SHARE CAPITAL				
		2002	2000		
	Authorised:				
	ordinary shares of £1 each	100	100		
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	Alotted, issued and fully paid:				
	ordinary shares of £1 each	2	2		

# 10. CONTROLLING PARTY

Mr.and Mrs. Wilkins are both directors and control the company as a result of controlling all of the ordinary share capital.