The Insolvency Act 1986

Notice of result of meeting of creditors

Name	of Compar	ny dvanced Vale Technologies Limited	ľ	03521927
In the	he	High Court of Justice	full name of court)	Court case number 776 of 2008
(a) Insert full name(s) and address(es) of the administrator(s)		a) Andrew John Tate and Nedim Patrick Aoad, Sidcup, Kent DA14 5DB	Ailyan of Abbot	t Fielding, Nexus House, 2
*Delete as applicable	hereby held at	report that *a meeting / an adjourned mee	ting of the credi	tors of the above company was
(b) Insert place of meeting	(b) Ne	xus House, 2 Cray Road, Sidcup, Kent DA	A14 5DB	
(c) Insert date of meeting	on (c)	Thursday, 20 March 2008 at which		
*Delete as applicable		oposals / revised proposals were approved		
(d) Give details of the modifications (if any)	(d) No	ne		
(e) Insert time and date of adjourned meeting		to meeting was adjourned to (e)		
(f) Details of other resolutions passed	Th	e revised date for automatic end to admini	stration is	
	A cred	itors committee *wee/ was not formed		
	Signed	Anti-	Dated 20 N	March 2008
*Delete as applicable		of the *original proposals / modified pro d not receive such documents prior to the		proposals is attached for those
Contact Deta				
ou do not have to give any cont e box opposite but if you do, it we ouse to contact you if there is a o	ill help Comp query on the	form	ay Road, Sidcup,	Kent DA14 5DBB
he contact information that you go searchers of the public record	give will be v	istoic	Te	1 020 8302 4344
		When you have completed and signed this form ple		egistrar of Companies at



27/03/2008 A31 COMPANIES HOUSE

In The Matter Of

Advanced Valve Technologies Limited And in the matter of

The Insolvency Act 1986 [As Amended]

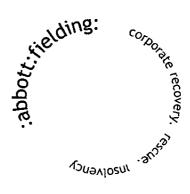
Joint Administrators' Proposals and Report as at 4 March 2008

Pursuant To
Paragraph 49 of Schedule B1 to the insolvency Act 1986 [as amended]
and Rule 2.33 of the insolvency Rules 1986 [as amended]

Andrew Tate and Nedim Ailyan of Abbott Fielding

Joint Administrators of Advanced Valve Technologies Limited Registered number 03521927

REGISTERED OFFICE Nexus House, 2 Cray Road Sidcup, Kent DA14 5DB



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1. STATUTORY INFORMATION

This document and its appendices include the matters required to be disclosed by paragraph 49 of Schedule B1 to the Insolvency Act 1986 and Rule 2 33 of the Insolvency Rules 1986, as amended by the Insolvency [Amendment] Rules 2003, and together constitutes the Joint Administrators' statement of proposals to creditors

1 2 Company Information

Company Name	Advanced Valve Technologies Limited
Principal Activity	Fluid handling devices
Company Number	03521927
Date of Incorporation	4 March 1998
Previous Registered Office	Thanet Reach Millennium Way Broadstairs Kent CT10 2QQ
Trading Address	Thanet Reach Millennium Way Broadstairs Kent CT10 2QQ

1 3 Joint Administrators' Appointment

Administrators	Andrew Tate and Nedim Ailyan of Abbott Fielding
Date of appointment	6 February 2008
Appointed by	The Directors of Advanced Valve Technologies Limited
Court Reference	High Court of Justice 776 of 2008

The Joint Administrators' appointment specified that we would have power to act jointly and severally We have exercised and will continue to exercise all of our functions jointly and severally

1 5 Directorships and Shareholdings

Directors	Date of
	Appointment
Mr M W Kaye	20 March 1998
Mr G J Henley-Price	26 October 2004
Company Secretary	
Mr S R Coates	6 July 2006
WI C I CODICS	
Directors Shareholding -	
	0502.402
Mr MW Kaye - Various Ord	£502,403
(No_of Shares 20,427,034)	
Mr GJ Henley-Price - Various Ord	£1,492
(No of Shares 198,918)	
Directors Share Options -	
Mr MW Kaye	1,000,000
Mr GJ Henley-Price	2,096,400

-	A	1	authorised	annital of	
The	Company	nas	autnotised	cabital of	-

The Company has authorised capital or -	2007 £
Authorised 2,000,000 A Ordinary shares of 25p each 2,000,000 B Ordinary shares of 25p each 25,000,000 C Ordinary shares of 7 5p each 15,000,000 D Ordinary shares of 7 5p each 3,000,000 E Ordinary shares of 7 5p each 20,000 F Ordinary shares of 7 5p each 321,032 G Ordinary shares of 1p each 12,800,013 H Ordinary shares of 0 25p each 3,500,000 I Ordinary shares of 4p each 50,000,000 J Ordinary Shares of 0 75p each 100,000,000 K Ordinary shares of 0 5p each 37,500 6% Participating Cumulative Redeemable Preference shares of £ 1 each	500,000 500,000 1,875,000 1,125,000 225,000 1,500 3,210 32,000 140,000 375,000 500,000
Allotted called up and fully paid	5,314,210
Allotted, called up and fully paid 979,150 A Ordinary shares of 25p each	244,788
979,150 A Ordinary shares of 25p each 978,921 B Ordinary shares of 25p each	244,788 244,730
979,150 A Ordinary shares of 25p each 978,921 B Ordinary shares of 25p each 10,911,200 C Ordinary shares of 7 5p each	244,788 244,730 818,340
979,150 A Ordinary shares of 25p each 978,921 B Ordinary shares of 25p each 10,911,200 C Ordinary shares of 7 5p each 5,616,543 D Ordinary shares of 7 5p each	244,788 244,730 818,340 421,241
979,150 A Ordinary shares of 25p each 978,921 B Ordinary shares of 25p each 10,911,200 C Ordinary shares of 7 5p each 5,616,543 D Ordinary shares of 7 5p each 2,944,000 E Ordinary shares of 7.5p each	244,788 244,730 818,340 421,241 220,800
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979,150 A Ordinary shares of 25p each 978,921 B Ordinary shares of 25p each 10,911,200 C Ordinary shares of 7 5p each 5,616,543 D Ordinary shares of 7 5p each 2,944,000 E Ordinary shares of 7.5p each 20,000 F Ordinary shares of 7 5p each 321,032 G Ordinary shares of 1p each 12,800,013 H Ordinary shares of 0 25p each 3,265,460 I Ordinary shares of 4p each	244,788 244,730 818,340 421,241 220,800 1,500 3,210 32,000
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979,150 A Ordinary shares of 25p each 978,921 B Ordinary shares of 25p each 10,911,200 C Ordinary shares of 7 5p each 5,616,543 D Ordinary shares of 7 5p each 2,944,000 E Ordinary shares of 7.5p each 20,000 F Ordinary shares of 7 5p each 321,032 G Ordinary shares of 1p each 12,800,013 H Ordinary shares of 0 25p each 3,265,460 I Ordinary shares of 4p each 25,219,743 J Ordinary Shares of 0 75p each 70,390,990 K Ordinary shares of 0 5p each	244,788 244,730 818,340 421,241 220,800 1,500 3,210 32,000 130,618 189,148 351,955
979,150 A Ordinary shares of 25p each 978,921 B Ordinary shares of 25p each 10,911,200 C Ordinary shares of 7 5p each 5,616,543 D Ordinary shares of 7 5p each 2,944,000 E Ordinary shares of 7.5p each 20,000 F Ordinary shares of 7 5p each 321,032 G Ordinary shares of 1p each 12,800,013 H Ordinary shares of 0 25p each 3,265,460 I Ordinary shares of 4p each 25,219,743 J Ordinary Shares of 0 75p each 70,390,990 K Ordinary shares of 0 5p each	244,788 244,730 818,340 421,241 220,800 1,500 3,210 32,000 130,618 189,148 351,955
979,150 A Ordinary shares of 25p each 978,921 B Ordinary shares of 25p each 10,911,200 C Ordinary shares of 7 5p each 5,616,543 D Ordinary shares of 7 5p each 2,944,000 E Ordinary shares of 7.5p each 20,000 F Ordinary shares of 7 5p each 321,032 G Ordinary shares of 1p each 12,800,013 H Ordinary shares of 0 25p each 3,265,460 I Ordinary shares of 4p each 25,219,743 J Ordinary Shares of 0 75p each 70,390,990 K Ordinary shares of 0 5p each 37,500 6% Participating Cumulative Redeemable	244,788 244,730 818,340 421,241 220,800 1,500 3,210 32,000 130,618 189,148 351,955

The Participating Cumulative Redeemable Preference shares have no voting rights and are entitled to dividends payable at 12% per annum. The holders of preference shares have priority over the holders of ordinary shares in the event of the company being wound up. Redemption is at the discretion of the company and can occur at any time at par. There are no specific redemption dates.

Share options

The company has issued share options of 4,596,400 J Ordinary shares with an exercise price of £0 0075 The latest exercise date is 26th October 2014

There are 114 shareholders

2. EVENTS LEADING UP TO THE APPLICATION FOR THE ADMINISTRATION

History and Background

- 2 1 Advanced Valve Technologies Limited was incorporated on 4 March 1998
- The business has been funded since it's inception by the Quester Group. The Company's accounts show that annual turnover achieved in the last two years was £250,509 and £411,385, respectively.
- The Company was founded by Marshall Kaye in 1998 to develop a range of valves and other products from composite resin materials. A new factory unit in Thanet was chosen as the company's premises. A range of valves was designed, built, and marketed to the offshore, marine and chemical industries. Funding was provided by a number of independent investors and by Quester plc, which both invested in equity and provided a series of loans totalling £1 144m.
- A number of businesses were approached to distribute the company's products in the USA, and a partnership was formed with one of them to establish a US subsidiary, to provide AVT with access to the US naval market
- The subsidiary, Advanced Valve Technologies Inc., traded from 2000 to 2005, after which it became dormant and AVT Ltd wrote off its substantial investment
- Distributors were also found to carry and promote the company's products in other parts of the world, and some long-term relationships were established
- The company's management team was strengthened by the recruitment in 2002 of David Falzani as Sales Director, and he was quickly promoted to Managing Director Also in 2002, David Innes and Ian Taylor were appointed to the board of directors In 2002, the company undertook a Company Voluntary Arrangement and this was discharged in 2004

- 2 8 Marshall Kaye retired as Chairman in 2004, being replaced by Ian Taylor Greg Henley-Price was co-opted as non-executive director in this year
- A number of Sales Managers were recruited, but the company's sales volumes remained static at £250,000pa, well below the company's breakeven level
- It was decided that the best way to promote the company's products would be through a large established multi-national valve manufacturer, and discussions were held with a number of potential partners. Tyco Valve and Controls Inc. was identified as the best fit, and the sale of the business was negotiated in 2006, subject to due diligence.
- The Tyco group decided, however, to restructure its global operations, and the purchase of AVT was deferred for a year. An agreement was signed to allow Tyco the option to purchase AVT for £3.5m, and to fund the company's working capital in the meantime. Tyco also provided technical and sales assistance, and required a reduction in overheads which led to the resignation of David Falzani, David Innes and Ian Taylor, and the dismissal of some staff.
- Sales increased substantially, but at the end of the year Tyco management decided not to take up the option to purchase, so the AVT board sought another partner, as further funding was not available from any other sources
- Discussions were held in the second half of 2007 with six potential purchasers, and at the end of the year three of these notified the board of their intention to place bids (albeit at a much lower value) for the company
- Although the company was by this time not in a position to pay all of its debts, the immediate expectation of an injection of working capital by a purchaser enabled the company's lawyers to advise the board that the best course of action was to continue to trade for the short period deemed to be required until the purchase was complete
- When, in January 2008, each of the three potential purchasers decided not to proceed, the Board of Directors resolved that they should take urgent further professional advice on the situation and consulted Abbott Fielding A Board Meeting was held on 29 January 2008, at which the Board resolved that the Company could not continue to trade and that action needed to be taken to place the Company into Administration. The Company immediately ceased trading and all employment contracts were terminated on 31 January 2008.
- The formalities to prepare for an Administration were therefore undertaken and the Company was placed into Administration on 6 February 2008 to protect the business and assets. Andrew Tate and Nedim Ailyan of Abbott Fielding were appointed as Joint Administrators.

3. ACTION TAKEN BY THE JOINT ADMINISTRATORS SINCE OUR APPOINTMENT

- As the Company could not continue to fund ongoing operations and had ceased trading, a sale of the business as a going concern was no longer viable
- The Joint Administrators immediately re-contacted parties who had previously shown an interest in acquiring the business, with a view to selling the assets Over a very short period of time two potential purchasers of the majority of the assets were identified and closing dates for offers were issued, being 11 February 2008. An independent valuation of assets was carried out by Edward Symmons, Chartered Surveyors
- Thomas Eggar, solicitors, who had been instructed in relation to placing the Company into Administration, were instructed to prepare the sale agreement. The reinforced composite valves and a selection of manufacturing assets and stock were sold to Flow Group Limited on 11 February 2008 for a total consideration of £100,000 plus VAT
- At approximately the same time the Company's IP not directly transferred to Flow Group and much of the remaining manufacturing and miscellaneous assets were sold to a new Company set up for the purpose called Composite Resin Developments Limited ("CRD Ltd")
- The creation of CRD Ltd and its undertaking to manufacture moulded components for Flow Group amongst other potential customers as "trade moulders" plus the involvement in that company of Marshall Kaye and Neil Huntley (Moulding Manufacturing Manager of AVT) were key positive factors in Flow Group's decision to proceed with their offer
- The Joint Administrators have also undertaken their normal duties, which are summarised as follows -
 - Notification of Appointment to Debenture Holders, the Court, the Company and it's creditors,
 - Process Redundancy claims of employees through the Insolvency Service.
 - Issue Notices to directors to prepare a Statement of Affairs,
 - Take possession of, and secure and insure the assets of the Company,
 - Take possession of the Books and records,
 - Preparation of these proposals and convening the meeting of creditors
- A summary of the Joint Administrators receipts and payments to 4 March 2008 is attached at Appendix 1. The Joint Administrators will pay a fee to the company's corporate finance advisor from floating charge monies due to Questor VCT in recognition of his assistance with the sale of the company assets.

4. STATEMENT OF AFFAIRS

A statement of affairs has been prepared in the prescribed form and a copy is attached at Appendix 2

The provisions of s 176A of the Insolvency Act apply to this administration. This provides for certain funds to be made available from the net property available to floating charge holders, (see paragraph 7 below), to be held for distribution to unsecured creditors (the "prescribed part"). The value of the prescribed part is estimated to be £20,942 based on net property available to floating charge creditors of £89,710, subject to costs.

5. MEETING OF CREDITORS

- Pursuant to Paragraph 51 of Schedule B1 of The Insolvency Act 1986, we enclose at appendix 3 a formal notice of the initial meeting of creditors to be held at Nexus House, 2 Cray Road, Sidcup, Kent, DA14 5DB on Thursday, 20 March 2008 at 11 00am
- The following further documents are attached at appendix 6 (enclosed separately) for your attention, completion and return as appropriate
 - · Proxy form for use at the creditors' meeting,
 - Proof of Debt Form
- There is no requirement for you to attend the meeting, if you do not wish to do so However, if you wish to vote at the meeting, you may complete the enclosed proxy form in favour of the Chairman of the meeting, indicating your specific voting instructions at section 1 of the proxy form relating to the Administrators' proposals. This should be returned to Abbott Fielding, Nexus House, 2 Cray Road, Sidcup, Kent DA14 5DB no later than 12 00 noon on the working day prior to the creditors meeting.
- A statement of the voting rights of creditors at the meeting of creditors is included in appendix 3

6. PURPOSE OF THE ADMINISTRATION

- The Administration process requires that the Administrators must perform their functions with the objective of
- 6 1 1 Rescue the Company as a going concern, or
- Achieve a better result for creditors as a whole than would be likely if the Company were wound up [without first being in administration], or
- 6 1 3 Realise property in order to make a distribution to one or more secured or preferential creditors
- The above is a hierarchy of objectives. The Administrators should pursue objective [b] if they consider that [a] is not reasonably practicable, and pursue [c] if they consider [a] or [b] not reasonably practicable.
- It was not possible to rescue the Company itself as a going concern because of the extent of its liabilities. The Administrators believe that the sale of the business and assets as a going concern has achieved a higher value then would have been achieved if the Company had just been wound up

The purchase consideration for the business and assets of Advanced Valve Technologies Limited are set out below -

	£
Goodwill and Intellectual Property	20,000
Plant & Machinery	14,486
Stock / WIP	<u>65,514</u>

100,000

7. SECURED CREDITORS

- Bibby Factors International Limited have a factoring agreement in respect of the book debts of the Company and a fixed and floating charge in relation to all assets. It is anticipated that a surplus of some £9,494, will be available after they have collected all amounts advanced under the terms of the factoring agreement.
- The Royal Bank of Scotland plc, have a registered fixed and floating charge dated 9 September 1999, and are owed the sum of £32,711 The funds available under the fixed charge, is limited to goodwill element at £20,000 This charge is not within the scope of Section 176(A) of the Insolvency Act 1986 as it predates the relevant legislation and therefore there is no prescribed part to be retained for the benefit of the unsecured creditors from this charge
- Questor Group PLC have qualifying floating charges dated 14 April 2005, and Section 176(A) of the Insolvency Act 1986 applies to the funds available under this floating charge and the amount to be retained for unsecured creditors is set out in paragraph 4.2 above

8. PREFERENTIAL CREDITORS

All employees were made redundant with effect from 31 January 2008, and therefore, the only preferential claims are in relation to accrued holiday pay which are estimated in the statement of affairs to be £7,405, part of which is payable by the Redundancy Payments Office and will be subject to Crown set-off against the anticipated corporation tax refund

9. UNSECURED CREDITORS

- 9 1 According to the directors' statement of affairs, unsecured creditors claims total £165.693
- A proof of debt form is enclosed, which should be completed by creditors and returned to us in due course, (Appendix 6)

10. FUTURE CONDUCT OF THE ADMINISTRATION

- 10.1 It is proposed that the Joint Administrators will continue to administer the Company's affairs, which will include the following activities
 - Establish a Creditors' Committee, should the creditors so wish,
 - Adjudicating on any preferential creditors claims,

- Conducting our statutory investigation into the conduct of the Directors and Management of the Company and reporting to the relevant authorities
- Finalising the Administration issues, including payment of all Administration liabilities and realising remaining assets
- Dealing with statutory compliance and statutory reporting issues
- To deal with the placing of the Company into liquidation
- The Joint Administrators' proposals are set out below. One of the proposals made is that the Company should be placed into Liquidation as soon as the Joint Administrators have completed their statutory duties and that the Joint Administrators should become the Liquidators of the Company.

11. JOINT ADMINISTRATORS' PROPOSALS AND END OF THE ADMINISTRATION

- In accordance with The Insolvency Act 1986, as amended, we make certain proposals to creditors of the Company for exiting and discharging the Administration. We will seek approval of the proposals below at the meeting of creditors to be held on 20 March 2008.
- We will also liaise with the Factoring Company in relation to the collection of book debt and the recovery of the anticipated surplus
- If, as expected, there are sufficient funds to allow a small dividend to unsecured creditors, it is our intention to seek to move the administration into a creditors voluntary liquidation ["CVL"] pursuant to paragraph 83 of Schedule B1 of the Insolvency Act 1986—If this route is followed, it is proposed that the Company will move straight into CVL, upon the filing in Court by the Joint Administrators of the relevant notice and that the Liquidators will be Andrew Tate and Nedim Ailyan of Abbott Fielding
- In accordance with paragraph 83[7] of Schedule B1 to the Insolvency Act 1986 and Rule 2 117[3] of the Insolvency Rules 1986, as amended, creditors may nominate a different person to be the proposed Liquidator, provided that the nomination is made after the receipt of these proposals and prior to their approval. Creditors should note that the person nominated must be authorised to act as an insolvency practitioner in order to be appointed as Liquidator.
- 11.5 The proposals are set out below -
- 11.5.1 The Joint Administrators should continue to realise the assets of the Company upon the terms they consider to be the most beneficial to creditors of the Company
- The Joint Administrators should arrange to distribute available funds from the realised assets to those creditors entitled to them in a timely manner
- The Joint Administrators be authorised to make such application to Court for directions as they consider appropriate with a view to achieving the objectives set out in this section

- That the Joint Administrators' remuneration be taken on a time cost basis according to the complexity of the work undertaken at Abbott Fielding standard hourly rates and that such fees may be drawn on account from realisations
- 11 5 5 The Joint Administrators may end the Administration pursuant to Paragraph 83 by moving the Company into creditors' voluntary liquidation
- 11.5.6 Andrew Tate and Nedim Ailyan of Abbott Fielding be appointed as Joint Liquidators of the Company in the event that the exit route from Administration is by liquidation
- The Joint Administrators of the Company be discharged from liability, pursuant to paragraph 98 of schedule B1 to the Insolvency Act 1986, in respect of any action of each or both of them as administrators, 28 days after the cessation of their appointment as Administrators

12. JOINT ADMINISTRATORS' REMUNERATION

- The statutory provisions relating to remuneration are set out in Rule 2 106 of the Insolvency Rules 1986, as amended by the Insolvency [Amendment] Rules 2003 Further information is given in the Association of Business Recovery Professionals' publication "A Creditors' Guide to Administrators' Fees", a copy of which can be obtained from Abbott Fielding upon request or viewed on our website at http://www.abbottfielding.co.uk/7.html
- The Joint Administrators propose that our remuneration be fixed on the basis of time properly given by us and our staff in dealing with matters arising in the Administration
- As required by Statement of Insolvency Practice 9, the following are attached at appendix 4 for your information
 - An analysis of time spent by the Administrators and their staff for the period from 6 February, 2008 to date,
 - Abbott Fielding time charging and disbursement policies
- Abbott Fielding incurred time costs of in excess of £6,478 50, for advice to the Board prior to appointment as Joint Administrators plus legal fees £4,901 00, plus VAT was paid against these costs by the company. The balance of these costs have been written off, and will not to be recovered from the assets available in the Administration.

13. EC REGULATIONS

It is considered that the EC Regulations will apply and that these proceedings will be main proceedings as defined in Article 3 of the EC Regulations as the centre of main interest of the Company is in England and Wales. This means that the Administration is to be conducted according to The Insolvency Act 1986.

14. OTHER MATTERS

- We are required to submit a report to the DTI concerning the conduct of the directors of the Company. The content of this report is confidential, however the creditors are invited to provide the Joint Administrators with any information that they believe is relevant.
- A creditors' committee may be formed at the creditors' meeting if between three and five creditor members are willing to serve on it

If you require any further information then, please, contact us

Andrew Tate

Joint Administrator

Andrew Tate and Nedim Ailyan of Abbott Fielding, Nexus House, 2 Cray Road, Sidcup, Kent, DA14 5DB 2QL, respectively were appointed Joint Administrators on 6 February 2008. The Joint Administrators now manage the affairs, business and property of the company. The Joint Administrators act as agents only and without personal liability

Andrew Tate is licensed to act as an insolvency practitioner by the Association of Chartered Certified Accountants

Appendix 1

Joint Administrators Receipts and Payments account to 4 March 2008

Advanced Valve Technologies Limited IN ADMINISTRATION

Joint Administrators Proposals dated 4 March 2008

Advanced Valve Technologies Limited (In Administration)

Joint Administrators' Abstract Of Receipts And Payments To 03 March 2008

RECEIPTS	Total (£)
Goodwill and Intellectual Property	20,000 00
Plant & Machinery	14,486 00
Stock / WIP	65,514 00
Vat Payable	17,500 00
	117,500 00
PAYMENTS	
Statutory Advertising	147 85
Casual Labour	1,655 00
Vat Receivable	25 88
	1,828 73
Balances in Hand	115,671 27
	117,500 00

Appendix 2

Statement of affairs as at 6 February 2008

Advanced Valve Technologies Limited IN ADMINISTRATION

Joint Administrators Proposals dated 4 March 2008

Advanced Valve Technologies Limited Statement Of Affairs as at 6 February 2008

A - Summary of Assets

		Estimated to	
Assets	Book Value	Realise	
	£	£	_·
Assets subject to fixed charge:			
Goodwill and Intellectual Property	37,070 00	20,000 00	
National Westminster Bank Plc		(32,711 00)	
Deficiency c/d		(12,711 00)	
Book Debts	28,556 00	24,556 00	
Bibby Factors Int Itd		(15,062 00)	
HP Asset (1)	4,977 00	4,977 00	
Finance Company(1)		(4,977 00 <u>)</u>	
		9,494 00	9,494 00
Assets subject to floating charge:			
Uncharged assets:			
Plant & Machinery	87,896 00		14,486 00
Stock / WIP	134,416 00		65,514 00
Corporation Tax Refund (Note 1)	51,023 00		NIL
Proforma stock sale	4,901 00		4,901 00
Petty cash	100 00		100 00
Estimated total assets available for preferential cr	reditors		94,495 00

Signature _____ Date _____

Advanced Valve Technologies Limited Statement Of Affairs as at 6 February 2008

A1 - Summary of Liabilities		Estimated to
		Realise
		£
Estimated total assets available for preferential creditors (Carried from Page	A)	94,495 00
Liabilities		
Preferential Creditors -		
Employee Arrears/Hol Pay (Note 2)	4,785 00	4 705 00
Estimated deficiency/surplus as regards preferential creditors		4,785 00 89,710 00
Estimated prescribed part of net property where applicable (to carry forward)		20,942 00
Estimated total assets available for floating charge holders		68,768 00
Debts secured by floating charges		
Deficiency b/d	12,711 00	
Quester VCT PLC	1,600,000 00	
	.,,	1,612,711 00
Estimated deficiency/surplus of assets after floating charges		(1,543,943 00)
Estimated prescribed part of net property where applicable (brought down)		20,942 00
Total assets available to unsecured creditors		20,942 00
Unsecured non-preferential claims (excluding any shortfall to floating charge holder	rs)	
Trade & Expense Creditors	80,390 00	
Employess PiL & RP (Note 3)	32,005 00	
Inland Revenue - PAYE/NI (Note 4)	· NIL	
CSA - (Note 4)	NIL	
Customs & Excise - VAT (Note 4)	NIL	
		112,395 00
Estimated deficiency/surplus as regards non-preferential creditors		(04.450.00)
(excluding any shortfall to floating charge holders)		(91,453 00)
Shortfall to floating charge holders (brought down)		1,543,943 00
Estimated deficiency/surplus as regards creditors		(1,635,396 00)
ssued and called up capital		
Preference Shareholders	37,500 00	
	2,658,330 00	
	-,000,000 00	0.005.000.00
Ordinary Shareholders		2,695,830 00

Signature _____ Date _____

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Abbott Fielding

04/03/2008

.	184 67	118 38	82 18	249 82	787 78	4171	244 47	962 23	15 062 00	306 47	3,288 02	17 40	11,113 95	587 50	9,706 25	1,071 27	494 58	613 35	719 11	4,507 37	330 15	30,475 66	1,834 55	2,447 91	6 748 03	1,134 75	(311 38)	290 70	4,063 25	27178	75 20	2,173 75	37 60	11 96	37 17	117 50	330 77	1,284 00
Address Address	Unit 5 Little Cliffsend Farm, Chalk Hill Cliffsend, Ramscate, CT12 5HP	34 Northdown Road, Broadstairs Kent, CT10 2UN, CT10 2UN	P O Box 269 Cortonwood Drive, Cortonwood Business Park, Brampton, Barnsley, S73 0YP	Dalsetter House, 37 Dalsetter Ave, Glasgow, G15 8TE	12 Harvey Close, Crowther Ind Estate, Washington, Thyne & Ware, NE38 0AB	10 Anson Close, Pysons Road Indsutnal Estate, Broadstairs, Kent, CT10 2LA	Coronation road, Cressesx High Wycombe, Bucks, HP12 3TZ	Birmingham New Rd, Tipton, West Midlands, DY4 9AG	105 Duke Street, Liverpool, L1 5JQ	27 The Green, Kings Norton, Birmingham, B38 8SD	Unit D, Telford Court, Chester Gates, Chester, CH1 8LT	Unit 47a Milistrood Road, Whitstable, Kent, CT5 3PS	PO Box 1683, Slough, Berkshire, SL1 2FD, SL1 2FD	1 Lyndhurst Road, Ramsgate, Ramsgate, Kent, CT11 8EA	Newcombe House 45 Notting Hill Gate London, W11 3LQ	Canklow Meadows Ind Est, West Bawtry Road, Rotherham S60 2XN	29 Ashford Road Faversham, Kent ME13 8XN	5 Westgate Street, Cowbridge, Vale of Glamorgan, CF71 7AQ	Jodreil Meadow, Whaley Bridge, High Peak, SK23 7AJ	UNIT 8, 229 TORRINGTON AVENUE, COVENTRY, CV4 9HN	Units 8 & 9, Church Road Business Centre, Sittingbourne Kent, ME10 3RS	Centurion House, Bench Street, Dover, Kent, CT16 1JB	VAT Central Unit, 21 Vistona Avenue, Southend on Sea, Essex, SS99 1AA	KENDSO LTD, 12 Cornwall Gardens London, SW7 4AN	Deutsche Bank AG London HAM Europe BVBA, PO Box 601, Doncaster, DN4 5XB	7 Pacific Avenue, Wednesbury West Midlands, WS10 7WP	190 North Road, Coombe Down Bath, Avon, BA2 5DN	Woolmer Way, Woolmer Trading Estate, Bordon Hampshire GU35 9QE	Cash Control GRO 2E, Grove House, Newland Street, Witham, Essex CM8 2UP	HSBC Invoice Finance (UK) Ltd, Farricombe Road, Worthing, West Sussex, BN11 2BW	Unt 2, Hill Farm Barns, Ashbocking Road, Henley, Ipswich, Suffolk IP6 0SA	Warwick house Houghton Hali Park, Houghton Regis, Dunstable, LU5 5ZX	1 TRiangle Business Park, Stoke Mandeville, Bucks HP22 5BL	PO Box 6262, Leycroff Road, Leicester, LE4 1YE	PO BOX 136, Birchwood, Warnington, WA3 7WU	Orange Payment Processing, Southend-on-Sea, Essex, SS99 6LU	Unit A Far Royds Ind Estate, 263 Whitehall Road, Leeds, West Yorkshire	190 London Road Rayleigh, Essex SSB 9EE
Name	APC FAST KENT	Armagan Ltd	Ashton Seals Ltd	ATA Grinding Processes	Bastion Glassfibre Ltd	R Bell & Co	Biffa Waste Services Ltd	Blackburns Metals Ltd	Bibby Factors International Limited	Child Support Agency	Close Asset Finance Ltd	County Business Systems	Dufton Europe Ltd	Dustbusters (SouthEast) Ltd	Energy Industnes Council	Energy Alloys UK Ltd	Faversham Laundry Ltd	Fasteners & Engmeering Supplies Ltd	Fibracon Twin Ltd	FIRE PROTECTION COATINGS LTD	Force Five (Kent) Ltd	HM Revenue & Customs	HM Revenue & Customs	G HENLEY-PRICE	Huntsman	J & L Industrial Supply	M W Kaye	Kea-Flex Mouldings Ltd	Marsh Ltd UK	Maydown International Tools Ltd	Mr Box Ltd	National Quality Assurance Ltd	Nildram	Office Depot	Opal	Orange Personal Communications	Orinoco Ltd	Powergen / EON
Key	ŀ	CA01	CA02	CA03	CB00	CB01	CB02	CB03	CB04	0000	CC01	CC02	CD00	CD01	CE00	CE01	CF00	CF01	CF02	CF03	CF04	CH00	CH01	CH02	СНОЗ	C700	CK00	CK01	CM00	CM01	CM02	CN00	CN04	000	C001	C002	CO03	CP00

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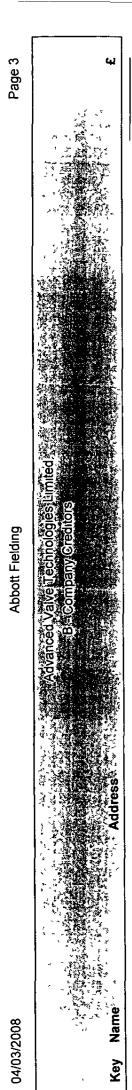
Signature_

Key	Name	Address	ય
CP04	ProActive Technical Solutions	Surte 36, 10 Churchill Square, Kings Hill, West Mailing, Kent ME19 4YU	123 02
0000	Quester VCT pic	33 Glasshouse Street London, W1B 5DG	1 600,000 00
CR00	M J Raven & Son Ltd	Unit 22 Patricia Way Pysons Road ind Estate Broadstairs, Kent, CT10 2LF	1,145 63
CR01	RS Components Ltd	PO Box 99, Corby Northants, NN17 9RS	58 77
CR02	cotland plc	Specialised Lending Services, 10th Floor, 280 Bishopsgate, London, EC2M 4RB	32,711 34
CSOO	SME Corporate Finance	25 Eccleston Square, London, SW1V 1NS	1 593 75
CS01		120 Raymond Fuller Way, Kennington Ashford, Kent, TN24 9TB	105 75
CS02		Unit 1 Waterham Storage Park, Highstreet Road, Waterham, Faversham, ME13 9EJ	672 10
CS03	onal Ltd	Number 1 Java Park Bradbourne Dnve, Tilbrook, Milton Keynes, MK7 8AT	678 83
CS04	•	1 Sybron Way, Milbrook Business Park, Crowborough, East Sussex, TN6 3DZ	59 22
CT00	=	PO Box 9, Cecil Street, Margate, Kent, CT9 1XZ	8,078 13
CT01		Unit A2 Continental Approach, Westwood Industrial Estate, Margate, Kent, CT9 4JG	591 03
CT02	ms Ltd	The Fayreness Hotel, Manne Drive, Kingsgate, Kent, CT10 3LG	97 85
CT03		The Com Exchange, Baffins Lane, Chichester, West Sussex, PO19 1GE	6 867 88
CT04	72	UNIT 4, BLACKWATER CLOSE, FAIRVIEW INDUSTRIAL PARK, RAINHAM, ESSEX RM13 9UA	2,268 64
CT05	TNT International	P O Box 186, Ramsbottom, Bury, BL0 9GR	279 86
CT06	ontrols (UK) Ltd	Crosby Road, Market Harborough, LE16 9EE	165 68
CT07		Mijkenbroek 20, Breda, 4824 AB, Netherlands	1 573 15
CW00	ent Ltd	14 Grange Farm Road, Colchester, Essex CO2 8JW	150 40
CW01	ers Ltd	Integrity Works, Colliery Rd, Wolverhampton, West Midlands, WV1 2RD	598 59
EB00	Mr G Batchelor	127 Woodnesborough Road, Sandwich, Kent, CT13 0BA	536 98
EC00	Mr S Comick	28 Rydal Avenue, Ramsgate, Kent, CT11 0PU	287 07
EC01	Miss E Cooper	151 Westwood Road, Broadstairs, Kent, CT10 2NR	1,953 96
EC02	Mr SR Coates	The Bryn, Kingsdown Hill, Kingsdown, Deal Kent CT14 8EA	2 771 08
EH00	Mr J Hill	66 Woodnesborough Road, Sandwich, Kent CT13 0AD	3,373 16
EH01	Mr TA Haywood	15 Sandwich Road, Ash, Canterbury, Kent CT3 2AF	368 22
E H02	Mr NG Huntley	120 Dane Valley Road, Margate, Kent CT9 3RY	8,230 71
EK00	Mr MW Kaye		4,203 28
ER00	Mr D Rimmington	5 Setterfield Road, Margate, Kent CT9 1TG	3,349 58
ER01	Mr DR Richards	76 Arlington Gardens, Margate, Kent CT9 3TA	246 14
ER02	Mr AR Richards	76 Arlington Gardens, Margate, Kent, CT9 3TA	4,738 67
ER03	Mr L Reiph	37 Garrard Avenue, Margate, Kent, CT9 5PY	4,468 20
ER04	Mr PR Redford	20 The Centre, Newington Ramsgate, Kent CT12 6LB	1,594 32
ES00	Mrs L Sparkes	48 Crescent Road, Ramsgate Kent, CT11 9QX	5,085 92
EW00		28 Salmestone Road, Margate, Kent, CT9 4DD	483 29

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Version 2 00

Date



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Appendix 3

Notice of meeting of creditors and statement of the voting rights of creditors at the meeting of creditors

Advanced Valve Technologies Limited IN ADMINISTRATION

Joint Administrators Proposals dated 4 March 2008

Notice of a meeting of creditors

Name of Company Advance Valve Technology	Company number 053521927	
In the	Court case number	
High Court of Just	[full name of court] 776 / 2008	

(a) Insert full name(s) and address(es) of the administrator(s)

Notice is hereby given by (a) Andrew John Tate and Nedim Patrick Ailyan, both of Abbott Fielding, Nexus House, 2 Cray Road, Sidcup, Kent DA14 5DB

(b) Insert full name and address of registered office of the company that a meeting of the creditors of (b) Advanced Valve Technologies Limited, Nexus House, 2 Cray Road, Sidcup, Kent DA14 5DB

(c) insert details of place of meeting

is to be held at (c) Nexus House, 2 Cray Road, Sidcup, Kent DA14 5DB

(d) Insert date and time of meeting

on (d) Thursday, 20 March 2008 at 11 00am

The meeting is

*Delete as applicable

- *(1) an initial creditors' meeting under paragraph 51 of Schedule B1 to the Insolvency Act 1986 ("the Schedule"),
- *(2) an initial creditors' meeting requested under paragraph 52(2) of the Schedule,
- *(3) to consider revisions to my proposals under paragraph 54(2) of the Schedule,
- *(4) a further creditors' meeting under paragraph 56 of the Schedule,
- *(5) a creditors' meeting under paragraph 62 of the Schedule

I invite you to attend the above meeting

A proxy form is enclosed which should be completed and returned to me by the date of the meeting if you cannot attend and wish to be represented

In order to be entitled to vote under Rule 2.38 at the meeting you must give to me, not later than 12.00 hours on the business day before the day fixed for the meeting, details in writing of your claim

Signed

A J Tate

Joint Administrator

Dated 3 March 2008

* Delete as applicable

A copy of the *proposals / revised proposals is attached

INSOLVENCY RULES 1986 (AS AMENDED)

Entitlement to vote (Rule 2.38)

- Subject as follows, at a meeting of creditors in administration proceedings a person is entitled to vote only if
 - 1 1 he has given to the administrator, not later than 12 00 hours on the business day before the day fixed for the meeting, details in writing of the debt which
 - 1 1 1 he claims to be due to him from the company, or
 - 1 1 2 In relation to a member State liquidator, is claimed to be due to creditors in proceedings in relation to which he holds office,
 - 1 2 the claim has been duly admitted under the following provisions of this Rule, and
 - 1 3 there has been lodged with the administrator any proxy which he intends to be used on his behalf, and details of the debt must include any calculation for the purposes of Rules 2 40 to 2 42
- The chairman of the meeting may allow a creditor to vote, notwithstanding that he has failed to comply with paragraph (1)(a), if satisfied that the failure was due to circumstances beyond the creditor's control
- The chairman of the meeting may call for any document or other evidence to be produced to him, where he thinks it necessary for the purpose of substantiating the whole or any part of the claim
- Votes are calculated according to the amount of a creditor's claim as at the date on which the company entered administration, less any payments that have been made to him after that date in respect of his claim and any adjustment by way of set-off in accordance with Rule 2 85 as if that Rule were applied on the date that the votes are counted
- A creditor shall not vote in respect of a debt for an unliquidated amount, or any debt whose value is not ascertained, except where the chairman agrees to put upon the debt an estimated minimum value for the purpose of entitlement to vote and admits the claim for that purpose
- No vote shall be cast by virtue of a claim more than once on any resolution put to the meeting
- 7 Where -
 - · a creditor is entitled to vote under this Rule,
 - · has lodged his claim in one or more sets of other proceedings, and
 - votes (either in person or by proxy) on a resolution put to the meeting, and

 the member State liquidator casts a vote in respect of the same claim, only the creditor's vote shall be counted

8 Where -

- a creditor has lodged his claim in more than one set of other proceedings, and
- more than one member State liquidator seeks to vote by virtue of that claim, the entitlement to vote by virtue of that claim is exercisable by the member State liquidator in main proceedings, whether or not the creditor has lodged his claim in the main proceedings
- 9 For the purposes of paragraph (6), the claim of a creditor and of any member State liquidator in relation to the same debt are a single claim
- For the purposes of paragraphs (7) and (8), "other proceedings" means main proceedings, secondary proceedings or territorial proceedings in another member State

Appendix 4

Summary of Joint Administrators time costs to date and statement of Abbott Fielding's charging and disbursements policy

Advanced Valve Technologies Limited IN ADMINISTRATION

Joint Administrators Proposals dated 4 March 2008

Advanced Valve Technologies Limited ADVA002

SIP 9 - Time & Cost Summary Period 06/02/08 04/03/08

Time Summary

	Hours						
Classification of work function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average hour rate (£)
Non Analysed	0 00	0 00	0 00	0 00	0 00	0 00	0 (
Administration & Planning	0 00	0 00	0 00	0 00	0 00	0 00	0 (
Administrative Matters / Secretari	0 00	0 50	0 00	0 00	0 50	102 50	205
Travel	0 00	0 00	0 00	0 00	0 00	0 00	0
Billing	0 00	0 00	0 00	0 00	0 00	0 00	0
Case planning	0 00	0.00	0 00	0 00	0 00	0 00	0 1
Pre Appointment	0 00	0 00	0 00	0 00	0.00	0.00	0
Drafting appointment papers	0 00	0 00	0 00	0 00	0 00	0 00	0 (
Statement of affairs	0 80	1 90	0 00	0 00	2 70	609 50	225
First meeting of creditors	5 50	0 00	0 00	0 00	5 50	1,512 50	275
Appointment notification	2 50	3 70	0 00	0 00	6 20	1,446 00	233
Maintenance of records	0 00	0 00	0 00	0 00	0 00	0 00	0
Annual reporting	0 00	2 10	0 00	0 00	2 10	430 50	205
Case Monitoring	0 00	0.00	0 00	0 00	0 00	0 00	0
Partner Review	0 00	0 00	0 00	0 00	0 00	0 00	0
IPS Case Set-up	0 00	1 50	0 00	0 00	1 50	307 50	205
Insurance	0 00	1 00	0 00	0 00	1 00	205 00	205
Liaison with Officers of the Comp	4 00	0 00	0 00	0 00	4 00	1,100 00	275
Cashienng	0 00	0 00	0 00	0 00	0 00	0 00	0
Tax and VAT	0 00	0.00	0 00	0 00	0 00	0 00	0
Pension Matters	0 00	0 00	0 00	0 00	0 00	0 00	0
Closure Review	0 00	0 00	0 00	0 00	0 00	0 00	0
Final meeting	0 00	0 00	0 00	0 00	0 00	0 00	0
Skeleton file and other closure ma		0 00	0 00	0 00	0 00	0 00	0
Administration & planning	12 80	10 70	0 00	0 00	23 50	5,713 50	243
	0 00	0 00	0 00	0 00	0 00	0 00	
Investigations	0 00	0 00	0 00	0 00	0 00	0 00	0
Books and records	0 00	0 00	0 00	0 00	0 00	0 00	0
SIP 2 review	0 00	0 00	0 00	0 00	0 00	0 00	0
CDDA reports	0 00	0 00	0 00	0 00	0 00	0 00	0
Antecedent transactions	0 00	0 00	0 00	0 00	0 00	0 00	
Investigations	0 00						
Realisation of assets	0 00	1 10	0 00	0 00	1 10	225 50	205
Stock and work in progress	0 00	0 00	0 00	0 00	0 00	0 00	
Ident securing insuring	0 00	0 00	0 00	0 00	0 00	0 00	
Retention of title issues	0 00	2 10	0 00	0 00	2 10	430 50	
Debt collection	0 00	0 00	0 00	0 00	0 00	0 00	
Sale of business and assets	16 00	0 00	0 00	0 00	16 00	4,400 00	1
Sale of Property	0 00	0 00	0 00	0 00	0 00	0 00	
Other Assets	0 00	0 00	0 00	0 00	0 00	0 00	

Legal matters	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Creditors Meetings	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Realisations of assets	16 00	3 20	0 00	0 00	19 20	5,056 00	263 33
Trading	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Management of operations	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Accounting for trading	0 00	0 00	0 00	0 00	0 00	0 00	0 00
On-going employee issues	1 50	3 90	0 00	0 00	5 40	1,212 00	224 44
Trading	1 50	3 90	0 00	0 00	5 40	1 212 00	224 44
Creditors	0 00	000	0 00	0 00	0 00	0 00	0 00
Communication	0 00	1 50	0 00	0 00	1 50	307 50	205 00
Claims inc. emp, prefs	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Report/secured creditor	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Validity of security	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Committee Reporting	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Committee meetings	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Payment of dividends	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Creditors	0 00	1 50	0 00	0 00	1 50	307 50	205 00
Case Specific (e g Joint Office Hol	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Case Specific 1	0 00	0 00	0 00	0 00	0 00	0 00	0.00
Case Specific 2	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Case specific matters	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Total Hours	30 30	19 30	0 00	0 00	49 60	12,289 00	247 76
Total Fees Claimed		==		 -		0 00	

Abbott Fielding

Charge-out Rates

	Period from	Period from
	1 November 2005	1 January 2008
	to	-
	31 December 2007	
Partners	£250	£275
Managers	£195	£205
Administrators	£160	£168
Support Staff	£120	£126

Disbursements recovered by Abbott Fielding

Insolvency practitioners are required to divide the expenses incurred in an insolvency assignment into two categories. These are described below, together with examples of the type of expenses relating to each category.

CATEGORY 1

Category 1 Disbursements will generally comprise external supplies of incidental services specifically identifiable to the case. Typically for items such as identifiable telephone calls, postage, case advertising, invoiced travel and properly reimbursed expenses incurred by personnel in connection with the case. It will also include services specific to the case where these cannot practicably be provided internally, such as printing, room hire and document storage. Information relating to a specific Category 1 disbursements can be provided where reasonably requested.

CATEGORY 2

Category 2 Disbursements are those where costs are recovered which, whilst being in the nature of expenses or disbursements, include elements of shared or allocated costs. These are identified and subject to approval by those approving the Insolvency Practitioner's remuneration. Such expenses should be of an incidental nature and directly incurred on the case. Where Category 2 disbursements are drawn there will be a reasonable method of calculation and allocation, for example a comparison with the cost of external provision of the expenses. The basis for charging Category 2 disbursements will be disclosed to creditors and authorised by those responsible for approving the Insolvency Practitioner's remuneration. Abbott Fielding will not be seeking to recover Category 2 disbursements in this case.

Appendix 5

Proof of debt form and proxy form

Advanced Valve Technologies Limited IN ADMINISTRATION

Joint Administrators Proposals dated 4 March 2008

PROOF OF DEBT [GENERAL FORM]

Advanced Valve Technologies Limited

								
1	Name of creditor [If a company please also give company registration number]							
2	Address of creditor for correspondence							
3	Total Amount of Claim, including any Value Added Tax and outstanding uncapitalised interest As at the date the company went into liquidation	£						
4	Details of any documents by reference to which the debt can be substantiated [Note There is no need to attach them now but the administrator may call for any document or evidence to substantiate the claim at his discretion as may the chairman or convenor of any meeting]							
5	If amount in 3 above includes uncapitalised interest please state amount	£						
6	If the amount shown in 3 above includes any Value Added Tax please show							
	[a] amount of Value Added Tax	£						
	[b] amount of claim net of Value Added Tax	£						
7	If you have filled in both box 3 and box 6, please state whether you are claiming the amount shown in box 3 or the amount shown in box 6[b]							
8	Give details of whether the whole or any part of the debt falls within any [and if so which] of the categories of preferential debts under section 386 of, and schedule 6 to, the Insolvency Act 1986 [as read with schedule 3 to the Social Security Pensions Act 1985]	Category Amount[s] claimed as Preferential £						
9	Particulars of how and when debt incurred	Presental E						
10	Particulars of any security held, the value of the security and the date it was given	£						
	Signature of creditor or person authorised to act on his/her behalf							
	Name in BLOCK LETTERS							
	Position with or in relation to creditor							
	Address of person signing [if different from 2 above]							
l	 							

Proxy (Administration)

Advanced Valve Technologies Limited

	_										
	Name of Creditor										
	Address										
Please insert name of	Name of Proxy Holder										
person (who must be 18 or over) or the Chairman of the Meeting If you wish to	1										
provide for alternative proxy holders in the circumstances that your	2										
first choice is unable to attend please state the name(s) of the alternatives	2										
as well	3										
Please delete words in brackets if the proxy holder is only to vote as directed i.e. he has no discretion	ckets if the proxy holder creditors to be held on Thursday, 20 March 2008, or at any adjournment of that creditors to be held on Thursday, 20 March 2008, or at any adjournment of that										
	Voting Instructions for resolutions										
Please delete as appropпate	For the acceptance/rejection of the administrator's proposals/revised proposals* as circulated										
	2 For the appointment of										
	of										
	representing										
	as a member of the creditors' committee										
This form must be signed Signature Date											
	Name in CAPITAL LETTERS										
Only to be completed if the creditor has not signed in person	Position with creditor or relationship to creditor or other authority for signature										
	Remember there may be resolutions on the other side of this form										

Software Supplied by Turnkey Computer Technology Limited, Glasgow