**Abbreviated accounts** 

for the year ended 31 August 2012

29/04/2013 **COMPANIES HOUSE** 

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# Chartered Accountants' report to the Board of Directors on the unaudited accounts of Andrew Munro Plumbing & Heating Services Ltd

In accordance with the engagement letter, and in order to assist you to fulfil your duties under the Companies Act 2006, we have compiled the financial statements of the company which comprise the Balance Sheet and the related notes from the accounting records and information and explanations you have given to us.

This report is made to the company's board of directors in accordance with the terms of our engagement. Our work has been undertaken to enable us to prepare the accounts on behalf of the company's board of directors and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's board of directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with best practice guidance issued by the Institute of Chartered Accountants of Scotland and have complied with the ethical guidance laid down by the Institute relating to members undertaking the preparation of accounts.

You have acknowledged on the balance sheet for the year ended 31 August 2012 your duty to ensure that the company has kept proper accounting records and to prepare accounts that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the accounts. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the accounts.

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**Chartered Accountants** 

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Metropolitan House

31-33 High Street

**Inverness** 

**IV1 1HT** 

26 April 2013

# Abbreviated balance sheet as at 31 August 2012

		2012		2011	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	2		4,664		6,219
Current assets					
Stocks		7,107		5,592	
Debtors		7,357		12,597	
Cash at bank and in hand		20,002		20,648	
		34,466		38,837	
Creditors: amounts falling					
due within one year		(7,512)		(11,975)	
Net current assets			26,954		26,862
Total assets less current					
liabilities			31,618		33,081
Provisions for liabilities			(933)		(1,110)
Net assets			30,685		31,971
Net assets			====		====
Capital and reserves					
Called up share capital	3		100		100
Profit and loss account			30,585		31,871
Shareholders' funds			30,685		31,971
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The directors' statements required by Sections 475(2) and (3) are shown on the following page which forms part of this Balance Sheet.

The notes on pages 4 to 5 form an integral part of these financial statements.

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#### Abbreviated balance sheet (continued)

## Directors' statements required by Sections 475(2) and (3) for the year ended 31 August 2012

In approving these abbreviated accounts as directors of the company we hereby confirm:

- (a) that for the year stated above the company was entitled to the exemption conferred by Section 477 of the Companies Act 2006;
- (b) that no notice has been deposited at the registered office of the company pursuant to Section 476 requesting that an audit be conducted for the year ended 31 August 2012; and
- (c) that we acknowledge our responsibilities for:
  - (1) ensuring that the company keeps accounting records which comply with Section 386; and
  - (2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of Section 393 and which otherwise comply with the provisions of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The abbreviated accounts were approved by the Board on 26 April 2013 and signed on its behalf by

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A J Munro Director

The notes on pages 4 to 5 form an integral part of these financial statements.

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## Notes to the abbreviated financial statements for the year ended 31 August 2012

### 1. Accounting policies

### 1.1. Accounting convention

The accounts are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

#### 1.2. Turnover

Turnover represents the total invoice value, excluding value added tax, of sales made during the year and derives from the provision of goods falling within the company's ordinary activities.

#### 1.3. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Plant and machinery

25% reducing balance

Fixtures, fittings

and equipment

25% reducing balance

Motor vehicles

- 25% reducing balance

#### 1.4. Stock

Stock is valued at the lower of cost and net realisable value.

#### 1.5. Pensions

The pension costs charged in the financial statements represent the contribution payable by the company during the year.

# Notes to the abbreviated financial statements for the year ended 31 August 2012

 	continued

2.	Fixed assets		Γangible fixed assets £
	Cost		
	At 1 September 2011		22,761
	At 31 August 2012		22,761
	Depreciation		
	At 1 September 2011		16,542
	Charge for year		1,555
	At 31 August 2012		18,097
	Net book values		<del></del>
	At 31 August 2012		4,664
	At 31 August 2011		6,219
	The ST Tragast 2011		
3.	Share capital	2012	2011
	-	£	£
	Allotted, called up and fully paid		
	100 Ordinary shares of £1 each	100	100
		=====	