

# *Arms of Grace*

## **Annual Report & Accounts 30/09/2018**



*City Accountancy Services Ltd*

**Arms of Grace**

Reg Co.No:7390347

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**Arms of Grace**

Reg Co.No:7390347

**Legal and Administrative Details**

<b>Legal Name</b>	Arms of Grace
<b>Directors</b>	John Paul Ddamulira Jane Busingye Gideon Okungu Ritah Nalubega Janne Bigombe
<b>Secretary</b>	Jane Busingye
<b>Company Registration Number:</b>	7390347
<b>Principal Address</b>	2 Chalfont House Chenies Way Watford Herts WD18 6UR
<b>Email address</b>	<u><a href="mailto:info.armsofgrace@gmail.com">info.armsofgrace@gmail.com</a></u>
<b>Independent Examiner</b>	City Accountancy Services Ltd Unit 7, Fairfax House London SW9 7JR
<b>Banker</b>	HSBC 73 High Street Watford Herts WD17 2DS

**Arms of Grace**  
Reg Co.No:7390347  
**Directors' Report**  
**for the year ended 30 September 2018**

**Introduction**

The Directors of the charity, for the purpose of the Companies Act 2006, submit their annual report and the financial statements, for the period ended 30 September 2018. The Directors confirm that the annual report and financial statements of the charity, comply with the current statutory requirements of the charity's governing document and the provisions of the Statement of Recommended Practices (SORP) "Accounting and Reporting by Charities" issued in March 2005, as well as the provisions of the Companies Act 2006.

**Constitution**

The Company registered as a charitable Company limited by guarantee and was set up by a memorandum of Association on 28 September 2010.

**Objects of the Charity**

Arms of Grace was established as a voluntary organisation with the following objects:

1. Assist in the uplifting of health standards, in the deprived areas of Africa, especially Uganda.
2. Provide help in the alleviation of poverty, in the deprived areas of Africa, especially Uganda.
3. Help in uplifting the standards of education, especially the vulnerable "girl child" in Africa and providing vocational training to the less academically able.
4. Help the African Youth develop their talents, in a bid to widen their scope for future prosperity.
5. Assist in the alleviation of Anti-Social behaviour in the UK.
6. Help reduce child pregnancies in the UK.
7. Help African immigrants to acclimatise themselves to the UK setting, and help them contribute to the wellbeing of the UK.
8. Aid in the provision of free child care, for African parents trying to find employment, or in part-time low income employment.
9. Promoting social cohesion in the UK.

**Company / Charity Organisation**

Arms of Grace operates from 2 Chalfont House, Chenies Way, Watford, Hertfordshire. It is controlled by the Board of Directors - but the day-to-day running of the charity is done by the Management team, which is comprised of the Managing Director, Secretary, Treasurer and volunteers.

The Board of Directors and management Committee, conduct regular meetings, to plan, evaluate and control the activities of the charity.

**REVIEW OF DEVELOPMENTS, ACTIVITIES AND ACHIEVEMENTS**

This year, we have had continued support from donors, especially from the African diaspora and KitAid. We are glad to have had support from KitAid, who again expressed their desire to work with us, in helping people from the less privileged societies, in third world countries.

In relation to objective (1) above, the charity was able to obtain and distribute 141 mosquito nets to help in the fight against malaria. It also aided in the treatment of malaria patients in Kyengera, Lukaya, Katende and I

In the same regard, the charity was able to facilitate improvement of water hygiene through well renovation, bush clearance and sensitisation.

Furthermore, Arms of Grace was able to give clothes to a substantial number of poor people in Brufut and Gu in The Gambia.

Considering objective (3) above, the charity continued to pay school fees and logistics to five (5) students, Sarah Birungi, Bernard Kabugo, Isma Kalema Kasingyo Joel, Emmanuel Mukasa and Mary Nalwanga- all orphans from rural areas in Uganda.

In the area of helping youth develop their talents, Arms of Grace gave sports kits to Youth in Banjul-The Gambia and Kadama in Uganda.

The Board of Directors and the Management Committee, extend our sincere thanks and appreciation, to all the different organisations and individuals, for their donations and in kind support.

Special thanks go to the African diaspora (The Dzungu Family, Mrs M Clerk, the Muganyizi Family, the Katunzi Family, Mutahi & Co, Hadjia M, among others), Kitaid, St Jude Church, JJ Connect Care Ltd, Holy rood Church, St. Mary's Church and St Joseph's Church.

In addition, the Charity fundraising activities were operated at the minimal as possible cost. There were no grants pertaining Section 37 of the Local Government & Housing Act 1989 and as revised.

#### Risk Review

The Board of Directors and the Management Committee, recognises its ultimate responsibility for risk management. There are clear reporting procedures set to achieve this, through monthly meetings and reports. All substantial risks are assessed and action is prioritized in order. The Directors and Management Committee confirm that during the year, it has considered the major risks that could reasonably be identified and took pre-emptive action to mitigate those risks. We continuously carried out reviews and development of the management system.

#### DIRECTORS' RESPONSIBILITIES

The Charity and Company law requires the Directors, to prepare financial statements for each financial year, which give a true and fair view of state of affairs of the charity at the end of the year, and of the incoming and outgoing resources for the year then ended.

In preparing those financial statements, the directors are required to:

- a) Select suitable accounting policies and apply them consistently;
  - b) Make judgments and estimates that are reasonable and prudent;
  - c) State whether applicable accounting standards and statements of the recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on a going concern basis, unless it is inappropriate to assume that the charity will continue in the business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with Companies Act 2006. The directors are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Reporting Accountant

The Directors appointed City Accountancy Services as their Accountant for the Year ended September 2018.

#### SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 (CA06).

#### Approval

This report was approved by the Board of Directors on ..... and signed on behalf of the Company/Charity by



John Paul Ddamulira  
Director

## Arms of Grace

Reg Co.No:7390347

### Independent examiner's report on the financial statements

We report on the accounts of the charity for the year ended 30 September 2018, which comprise the Statement of Financial Activities (SoFA), Balance Sheet, and the related notes. These financial statements have been prepared in accordance with the Financial Reporting Standards for Smaller Entities (effective April 2008), under the historic cost convention and the accounting policies set out therein.

#### Respective Responsibilities of Directors and Examiners

The Charity's Directors, are responsible for the preparation of the financial statements. The Charity's Directors consider that an audit is not required for this year under section 43 (2) of the Charities Act 1993 (the 1993 Act), and that an independent examination is needed.

It is our responsibility to:

- (i) examine the financial statements (under section 43 (3) of the 1993 Act);
- (ii) follow the procedures laid down in the General Directions given by the Charity Commission under Section 43(7)(i) of the Act); and
- (iii) state whether particular matters have come to our attention.

#### Basis of Independent Examiner's Report.

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. That examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as Directors concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the financial statements.

#### Independent Examiner's Statement

In connection with our examination, no matter has come to our attention:

- (a) which gives us cause to believe that in any material respect the requirements:
  - i) to keep accounting records in accordance with section 41 of the 1993 Act, and
  - ii) to prepare financial statements which accord with the accounting records, and
  - iii) to comply with the accounting requirements of the 1993 Act;

have not been met; or

- (b) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

City Accountancy Services Ltd

Unit 7, Fairfax House

London

SW9 7JR

Signature: .....

Dated:

24/06/19

**Arms of Grace**  
 Reg Co.No:7390347  
**Statement of Financial Activities**  
**For the year ended 30 September 2018**

	Note	Unrestricted	Restricted	Totals 2018	Totals 2017
		£	£	£	£
<b>Incoming Resources</b>					
Donations	2	558	6,508	7,066	6,364
<b>Total incoming Resources</b>		<u>558</u>	<u>6,508</u>	<u>7,066</u>	<u>6,364</u>
<b>Resources Expended</b>					
Direct Charitable Expenditure	3	47	5,420	5,467	4,780
Management & Administration	4	360	1,014	1,374	1,317
<b>Sub - Total Resources Expended</b>		<u>407</u>	<u>6,434</u>	<u>6,841</u>	<u>6,096</u>
<b>Net Incomings resources for the year</b>		<b>151</b>	<b>74</b>	<b>225</b>	<b>268</b>
Total funds as at 01/10/2017		542	382	924	656
<b>Total funds as at 30/09/2018</b>		<u>693</u>	<u>456</u>	<u>1,149</u>	<u>924</u>

All of the above results are derived from continuing activities.

The income and expenditure account of the charitable company is represented by the unrestricted and restricted columns only.

The notes on pages 7-10 form an integral part of these financial statements.

# Arms Of Grace

Reg.Co.No: 7390347

## Balance Sheet

As at 30 September 2018

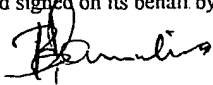
	Note	2018		2017	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	5		659		711
<b>Total Fixed Assets</b>			<u>659</u>		<u>711</u>
<b>Current Assets</b>					
Cash in Bank and in hand	6	839		563	
<b>Total Current Assets</b>		<u>839</u>		<u>563</u>	
<b>Current Liabilities</b>					
Creditors	7	350		350	
<b>Total Current Liabilities</b>		<u>350</u>		<u>350</u>	
<b>Net Current Assets</b>			490		213
<b>Net Assets</b>			<u>1,149</u>		<u>924</u>
<b>Accumulated Funds</b>					
Restricted Funds	8		456		382
Unrestricted Funds	8		693		542
<b>Total Funds</b>			<u>1,149</u>		<u>924</u>

In approving these financial statements as directors of the company, we hereby confirm:

- for the period ended 30/09/2018, the Company was entitled to the exemption conferred by section 477 of the Companies Act 2006;
- no members have required the company to obtain an audit of its accounts for the period ended 30 September 2018 in accordance with section 476 and
- that we acknowledge our responsibilities for:
  - Ensuring that the Company keeps accounting records which comply with section 386 of the Companies Act 2006, and
  - Preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus or deficit for the year then ended, in accordance with the requirements of section 396 and which otherwise comply with the provisions of the companies act 2006 relating to financial statements, so far as applicable to the Company.

These financial statements are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Directors on .....  
and signed on its behalf by



**JOHN PAUL DDAMULIRA**  
Director

the notes form part of these financial statements

23/06/2019



## **Arms Of Grace**

Reg.Co.No: 7390347

### **Notes to the accounts**

#### **1. Accounting policies**

##### **1.1 Accounting convention**

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Statement of Recommended Practice, "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Companies Act 2006.

##### **1.2 Fund accounting**

General funds are available for use at the discretion of the directors in furtherance of the general objectives of the charitable company.

Restricted funds comprise those funds which are subject to specific conditions imposed by donors or by the purpose of the appeal.

##### **1.3 Incoming Resources**

All incoming resources are included in the statement of financial activities (SoFA) when:

- i) the charity becomes entitled to the resources;
- ii) the directors are virtually certain they will receive the resources; and
- iii) the monetary value can be measured with sufficient reliability.

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Gifts in Kind for use by the charity are included in the SoFA as incoming resources when receivable.

##### **Resources expended**

Charitable expenditure comprises expenditure related to the direct furtherance of the charitable company's charitable objectives. They include management and administration costs incurred in connection with the management of the charitable company's assets, organizational administration and compliance with constitutional and statutory requirements. Where costs cannot be directly attributed they have been allocated to activities on a basis consistent with the use of the resources.

Fund activity costs are those incurred in seeking voluntary contributions for the charitable company and in publicising the charitable company.

##### **1.4 Tangible fixed assets and depreciation**

Depreciation is provided at rates calculated to write off the cost or valuation less residual value of each asset over expected useful life, as follows:

Computers	20% on Straight Line Method
Office furniture	20% on Straight Line Method
Equipment	20% on Straight Line Method

##### **Company Status**

The Charity is a company limited by guarantee. The members of the company are the directors named under the company details.

In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

##### **Tax Status**

The company is a registered charity and is not subject to corporation tax on its activities.

# Arms Of Grace

Reg.Co.No: 7390347

## Notes to the accounts

### 2 Grants and Donations Incoming Resources

	Unrestricted £	Restricted £	Total 2018 £	Total 2017 £
<b>Donations</b>				
KitAid		1,981	1,981	1,765
St Jude's Church	44	331	375	496
JJ Connect Care Ltd	277	473	750	750
Holy Rood Church	37	624	661	538
African Diaspora	200	2,435	2,635	2,410
St. Mary's Church	-	382	382	307
St Joseph's Church	-	282	282	98
<b>Total Donations</b>	<b>558</b>	<b>6,508</b>	<b>7,066</b>	<b>6,364</b>
<b>Total Incoming Resources</b>	<b>558</b>	<b>6,508</b>	<b>7,066</b>	<b>6,364</b>

### Resources Expended

#### 3 Direct Charitable Expenditure

Volunteer Expenses	33	379	412	376
International Expenditure		4,502	4,502	3,937
Computer & Equipment Consumables		87	87	76
Other Expenses	14	-	14	19
Depreciation		452	452	372
<b>Total</b>	<b>47</b>	<b>5,420</b>	<b>5,467</b>	<b>4,780</b>

#### 4 Management & Administration

Telephone & Internet	165	392	557	501
Expensed Equipment	-	43	43	38
Stationery	85	36	121	106
Postage & Delivery		79	79	93
Refreshments		14	14	17
Software		28	28	24
Bank Charges	-	72	72	123
Advertising & PR	60	-	60	35
Legal & Professional Costs				
Accountancy		350	350	350
Consultancy	50	-	50	30
Other Legal & Professional Costs		-	-	-
<b>Total</b>	<b>360</b>	<b>1,014</b>	<b>1,374</b>	<b>1,317</b>
<b>Sub - Total Resources Expended</b>	<b>407</b>	<b>6,434</b>	<b>6,841</b>	<b>6,097</b>

# Arms Of Grace

Reg.Co.No: 7390347

## Notes to the accounts

### 5 Tangible assets schedule

	Computer £	Furniture £	Equipment £	Totals £
<b>Cost</b>				
O/B as at 01 October 2017	1,075	385	400	1,860
Additions during the year	-	400	-	400
Disposals	-	-	-	-
C/B as at 30 September 2018	1,075	785	400	2,260
<b>Depreciation</b>				
O/B as at 01 October 2017	705	284	160	1,149
Charge for the year	215	157	80	452
Disposals	-	-	-	-
C/B as at 30 September 2018	920	441	240	1,601
<b>Net Book Value</b>				
At 30 September 2018	155	344	160	659
At 30 September 2017	370	101	240	711

### 6 Cash in hand and at bank

Bank	237
Cash in hand	602
<b>Total Cash</b>	<b>839</b>

### 7 Creditors: Amounts falling due within one year

City Accountancy Services Ltd	350
	<b>350</b>

### 8 Statement of Accumulated Funds

	Balance 01-10-17 £	Income £	Expenditure £	Balance 30-Sep-18 £
Restricted funds	382	6,508	6,434	456
Unrestricted funds	542	558	407	693
	<b>924</b>	<b>7,066</b>	<b>6,841</b>	<b>1,149</b>