

Asylum Aid

Accounts for the year ended 31 March 2004

Company number: 2513874

Charity number 328729



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Legal and Administrative Information

The charity is a company limited by guarantee, incorporated in England and Wales (no 2513874) and is a registered charity (no 328729). As a limited company, the charity is governed by the Memorandum and Articles of Association.

Members of the Board during the year were as follows:

B Cox
A Harvey
M Hoshi
N Jones
C Mbuyi
J Monahan
T Mukherjee (Chair)
L Pirouet *resigned September 2003*
S Roath
M Salinsky
T Samuel
T Silcott (Treasurer)
E Solomon (Company Secretary)

Co-ordinator

Maurice Wren

Registered office and operation address

28 Commercial Street
London
E1 6LS

Auditors

Gotham Erskine
Friendly House, 52-58 Tabernacle Street
London EC2A 4NJ

Bankers

National Westminster Bank
PO Box 3AW, 104 Tottenham Court Road
London W1A 3AW

Report of the Board to the Members

For the year ended 31 March 2004

The Board submits its report together with the audited accounts for the year ended 31 March 2004.

Charitable Purpose

The principal activity of the company continues to be to relieve poverty and sickness and advance the education of the public by providing advice, information and representation, appropriate medical and financial assistance and counselling for refugees seeking asylum in the United Kingdom from oppression or discrimination anywhere in the world who are in need and unable to afford to pay for the same.

Appointment of Board

The Board comprises 9 elected and 4 co-opted members. Elected members serve terms of three years, at the end of which they can offer themselves for re-election at the AGM. Board members elected at the AGM to replace members who retired during the course of the year, serve the remainder of the three year term of those they are replacing, thereby ensuring that one third of the nine elected places falls vacant at every AGM. Candidates who are not already elected Board members can either be nominated for election in advance of the AGM by Friends or Members of Asylum Aid, or can be recommended for election by the Board of the Asylum Aid. At Board meetings between AGMs, Board members may co-opt up to four people for terms that expire at the next AGM.

Organisational structure and decision-making

The organisation is governed by a Board of Trustees. The Board delegates responsibility for the day-to-day management and control of the organisation to the Co-ordinator. The Board has as permanent sub-committees the RWRP Advisory Committee and the Finance Sub Committee. Additional sub-committees are formed on an ad hoc basis to deal with human resources, fundraising, equal opportunities and other issues.

Relationships with other parties

Asylum Aid collaborates with a broad range of other organisations in furtherance of its charitable objects. In addition, during 2003/04 it worked in formal partnership with the Refugee Education and Training Advisory Service and the Central London Advisory Service to deliver the Refugee Outreach Advice Partnership (ROAP) and with Positively Women to deliver the HIV & Immigration Project (HIP)

Volunteers

In 2003/04 Asylum Aid used volunteers in support of our fundraising work and in the development of our dedicated women's project resource library. Their involvement amounted to the equivalent of two and a half days per week and we are greatly indebted to them for the time they commit and the support they provide.

Grant-making policy

Asylum Aid does not make grants to individuals or organisations, other than when grants obtained from charitable trusts on behalf of clients are sent to Asylum Aid for disbursement, or when Asylum Aid is the lead agency in a Partnership Project and is responsible for distributing grant payments from the Partnership funder to partners.

Investment policy

The charity aims to maximise its income from investments of free cash in appropriate bank accounts, as the charity currently needs to keep all funds available for easy access.

Report of the Board to the Members (continued)

Results

Income for the year of £754,249 (2003: £565,918) was raised and £676,456 (2003: £601,651) expended. The resulting surplus of £77,793 arose £71,501 on restricted and £6,292 on unrestricted funds.

The Board wish to record their appreciation of the generosity of all who have contributed to the company's activities.

Major donors were:

Trusts, Foundations and Corporations

Association of London Government

Oxfam

The Barrow Cadbury Trust

The Hilden Charitable Trust

The Lloyds TSB Foundation

The Sigrid Rausing Trust

The Goldsmiths Company

The Nuffield Foundation

The Noel Buxton Trust

Esmee Fairbairn Charitable Trust

Legal Services Commission

The Bromley Trust

Positively Women

The Mrs K. H. Dinshaw and

Mrs N. K. Spencer Charitable Trust

Comic Relief

Doughty Street Chambers

Joseph Rowntree Charitable Trust

Community Fund

Review of activities

In the summer of 2003, following the implementation of the Nationality, Immigration and Asylum Act 2002, the Government signalled its intention to make more fundamental changes to the asylum system in the UK. This intention was soon manifest in the introduction of the Asylum and Immigration (Treatment of Claimants, etc) Bill and in the Department of Constitutional Affairs' proposals to restrict the amount of legal aid funding available for advice and representation on asylum and immigration matters.

This legislative onslaught set the context for the work of Asylum Aid. Our response was to continue providing and enhancing our range of high quality, information, advice and representation services and to continue using them to inform our research, capacity building, policy development and campaigning work. This integration of individual advocacy with the capacity to lobby for the fair treatment of asylum seekers in the UK is what continues to mark Asylum Aid out as a unique and highly regarded voluntary organisation.

Founded in 1990, Asylum Aid worked hard in 2003/2004 to continue sharpening its edge and to keep getting better at what we do best: speaking up for all asylum seekers and focussing our advice and casework resources on those whose exclusion is exacerbated by gender discrimination, by ill health, disability, age or by their geographical isolation. During the year, 2,040 people were given advice, information or casework support, with a further 118 given legal representation up to and including the level of Immigration Appeals Tribunals.

Report of the Board to the Members (continued)

Our achievements during the year were the result of the dedicated efforts of our staff and volunteers, our Trustees and committee members, generously supported by the financial contributions of our individual members, friends and supporters and by the grants and donations received from a broad range of charitable trusts and foundations, funding bodies, companies and other organisations.

In December 2003, the Charity Commission reviewed our business and governance arrangements and reported that *'The Commission was impressed by the professionalism and high standards that appeared to characterise the running of the charity.'* The high quality of Asylum Aid's legal services was also affirmed during the course of the year, with the award of a Specialist Quality Mark in April 2003 and a successful audit by the Office of the Information Services Commissioner (OISC) in January 2004. Our positive relationship with one of our key regulators, the OISC, was further underpinned by the success of the training events on asylum legislation that we designed and developed on the OISC's behalf. We were also delighted that the Commissioner, John Scampion, was able to give the keynote speech at our annual general meeting in October 2003.

As well as achieving high overall standards, our legal work was also notable for some effective casework on behalf of individual clients during the year, and we were again able to achieve a success rate of over 80% in cases represented at Immigration Adjudicator and Immigration Appeal Tribunal hearings, a rate of success that compares very favourably with the national average of 20%. *To have continued to achieve this impressive rate of success is particularly heartening for two reasons: because Home Office decision-making has become even more intractable, and because we have retained our focus on specialising in more complex and difficult casework.*

This approach enabled us to speak with credibility and authority on the shortcomings of the asylum decision-making process in the UK. In particular, we have continued to speak out, through the work of the Refugee Women's Resource Project, about the specific problems experienced by women asylum seekers who continue to face institutionalised discrimination and a blinkered interpretation of what, under the Geneva Convention and the European Convention on Human Rights, constitutes persecution and the denial of human rights. The work of the RWRP on the trafficking of women has broken new ground, both in terms of extending legal protection and raising public awareness.

The Refugee Outreach Advice Partnership (ie Asylum Aid, the Refugee Education and Training Advisory Service, Central London Advice Service) exceeded all expectations in the scale and reach of the services it delivered both to individual asylum seekers and to their community organisations. An external evaluation of the Partnership undertaken in late 2003 reported that, in respect of the direct service delivered by ROAP *'There was high praise for the quality of ROAP's direct service provision...the professionalism of staff, the depth of their knowledge and their respectful and empathetic manner.'* 2003/04 was the last year of the Community Fund grant for ROAP and though the three Partner agencies have decided against extending the partnership arrangement, Asylum Aid is carrying forward the work it developed as a ROAP partner, particularly in respect of our work with mental health professionals that provides a specialist legal service to their very marginalized client group and our work on building the advice capacity of refugee community organisations.

Report of the Board to the Members (continued)

With the year marked by so much legislative and policy change, it is not surprising that Asylum Aid sought to influence the direction and impact of these developments, with the aim of protecting and promoting the interests of our vulnerable and excluded client group. In particular, as an active member of the Immigration Law Practitioners Association (ILPA) the Campaign Against Legal Aid Cuts (CALAC) and the Asylum Rights Campaign (ARC), Asylum Aid contributed to the extensive lobbying on the new Asylum Bill and the legal aid cuts and to the preparation of a revised edition of the ARC report 'Providing Protection' that sets out a blueprint for a civilised asylum system for the UK. We also sought to increase public awareness of the plight of asylum seekers in the UK, notably through greater use of our redesigned website.

The Trustees were also pleased that our extensive service delivery and campaigning work was underpinned, throughout the year, by our successful funding and fundraising efforts. We doubled the number of our members, friends and donors, taking full advantage of the Government's gift aid scheme to further boost our income. Funding from charitable trusts and foundations also increased substantially, enabling us to expand our casework team and to reverse the trend of the previous years accounts by posting a welcome surplus on unrestricted income for the year. We remain indebted to all those individuals and organisations that willingly support our work, despite – or perhaps because of – the increasing public opprobrium visited on asylum seekers and those who work on their behalf.

The achievements of the year were inevitably balanced by some difficulties, particularly the disruption to the organisation occasioned by unusually high staff turnover, particularly at management level. However, it is to the credit of the remaining staff group and to Trustees of Asylum Aid that all service commitments and obligations were maintained throughout the year and that the charity has emerged clearer in purpose and direction.

This clarity of vision and mission will ensure that Asylum Aid continues to grow in reputation and influence, both within and, increasingly, outside the asylum and refugee sector. The sole purpose of the organisation continues to be to advocate for the interests and fair treatment of all asylum seekers and refugees in the UK, with that advocacy advanced through individual casework, through research and through our education and campaigning work. Though the environment in which we operate has got even tougher, our commitment to our work remains undimmed.

Risk review

Despite a positive year financially, during which the charities' income significantly exceeded budget projections and expenditure was kept broadly in line with budget, the Trustees are of the opinion that the primary risks to the charity continue to be financial. The year witnessed a strong performance on restricted fundraising and the charity also improved its position, albeit less dramatically, on the level of unrestricted income raised. However, in recognition of the difficult political and funding environment in which the charity operates, the Trustees deem the unrestricted surplus generated to be insufficient in providing adequate safeguards against major, unanticipated financial problems. Therefore, the Trustees have identified the need to generate more unrestricted income as a priority for the year ahead, alongside the continued maintenance of effective controls on costs and expenditure. They are confident, though, that funding already committed is secure, that the resources devoted to fundraising are sufficient to meet the charities' needs and that adequate financial monitoring and control systems are in place to enable the charity to run smoothly within budget forecasts.

Owing to delays in securing the necessary funds to enable the development of a formal risk assessment policy during the course of the year, this has now been programmed for 2004/2005 with a first draft planned for September 2004.

Report of the Board to the Members (continued)

Reserves policy

Reflecting the difficulties facing small charities in an uncertain financial environment – difficulties further exacerbated by Asylum Aid's focus on what is generally perceived as an 'unpopular cause' - the Trustees continue to prioritise the growth of organisation's unrestricted reserves. They are committed to the development of a comprehensive formal reserves policy, linked to a comprehensive assessment of the risks facing the charity, and expect to have a formal policy in place by October 2004. In the meantime, the Trustees are satisfied that the charity remains, in the medium term, on course to achieve a level of unrestricted reserves equivalent to 10% of annual income and are committed to keeping the position under regular review. At 31 March 2004, the organisation had free reserves of £12,513.

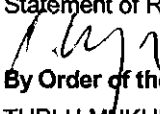
Director's responsibilities

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The accounts comply with current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice – Accounting and reporting by Charities.


By Order of the Board

TUBLU MUKHERJEE

Director

Date: 28 July 2004

Independent Auditors' report

We have audited the financial statements of Asylum Aid for the year ended 31st March 2004 which comprise *Statement of Financial Activities, the Balance Sheet and the related notes*. These financial statements have been prepared under the historical cost convention and the accounting policies set out on page 11.

This report is made solely to the Board of Trustees, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charitable company's Board those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its Board of Trustees, as a body, for our audit work, for this report, or for the opinion we have formed.

Respective responsibilities of Trustees and auditors

As described in the *Statement of the Trustees' Responsibilities* on page 6, the Trustees who are also the directors of Asylum Aid for the purposes of company law, are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Board of Trustees' Report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Board of Trustees' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

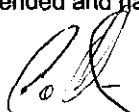
Basis of opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the judgments made by directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurances as whether the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the charitable company's affairs as at 31st March 2004 and of its incoming resources and application of resources, including its income and expenditure, in the year then ended and have been properly prepared in accordance with the Companies Act 1985.



GOTHAM ERSKINE

Chartered Accountants and Registered Auditors

Friendly House, 52-58 Tabernacle Street

London EC2A 4NJ

Date: 27th September 2004

Statement of financial activities
Incorporating the income and expenditure account
For the year ended 31 March 2004

	Notes	Unrestricted Funds £	2004 Restricted Funds £	Total Funds £	2003 Total Funds £
Incoming resources					
Donations	2	29,766	299,580	329,346	140,121
Activities in furtherance of the charity's objects:					
Grants and contracts	3	79,829	305,870	385,699	392,640
Membership		30,136	-	30,136	19,781
Other income		8,317	-	8,317	12,969
Interest receivable		751	-	751	407
Total incoming resources		<u>148,799</u>	<u>605,450</u>	<u>754,249</u>	<u>565,918</u>
Resources expended					
Costs of generating funds					
Fundraising & publicity		46,699	5,000	51,699	39,803
Charitable expenditure					
Grants payable	4	-	121,899	121,899	78,430
Advice, information and casework		79,478	403,717	483,195	461,087
Governance		16,330	3,333	19,663	22,331
Total resources expended	5	<u>142,507</u>	<u>533,949</u>	<u>676,456</u>	<u>601,651</u>
Net incoming / (outgoing) resources	7	6,292	71,501	77,793	(35,733)
Total funds at 1 April		<u>15,312</u>	<u>56,945</u>	<u>72,257</u>	<u>107,990</u>
Total funds at 31 March		<u>21,604</u>	<u>128,446</u>	<u>150,050</u>	<u>72,257</u>

All amounts relate to continuing activities.

There were no recognised gains or losses for 2004 and 2003 other than those included in the Statement of Financial Activities.

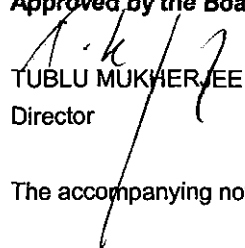
The accompanying notes form an integral part of these financial statements.

Balance Sheet
As at 31 March 2004

	Notes	2004 £	2003 £
Fixed assets			
Tangible assets	8	10,065	8,791
Current assets			
Grants receivable		56,535	36,897
Income tax recoverable		5,174	4,792
Other Debtors		6,391	4,880
Prepayments		251	1,025
Cash at bank and in hand		114,035	44,943
		<u>182,386</u>	<u>92,537</u>
 Creditors: amounts falling due within one year			
Trade creditors		14,008	6,593
Other creditors		-	8,472
Accruals		20,893	14,006
Deferred income	9	7,500	-
		<u>42,401</u>	<u>29,071</u>
Net current assets		<u>139,985</u>	<u>63,466</u>
Net assets		<u>150,050</u>	<u>72,257</u>
 Represented by			
Unrestricted funds			
General fund	10	12,513	8,199
Designated fund	10	9,091	7,113
		<u>21,604</u>	<u>15,312</u>
Restricted funds	10	128,446	56,945
		<u>150,050</u>	<u>72,257</u>

The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

Approved by the Board on 28 July 2004


TUBLU MUKHERJEE
Director

The accompanying notes form an integral part of these financial statements.

Notes to the accounts
For the Year Ended 31 March 2004

1 Accounting policies

a) Basis of accounting

The accounts have been prepared in accordance with the historical cost convention of accounting and are in accordance with applicable accounting standards and comply with the Statement of Recommended Practice, 'Accounting and Reporting by Charities,' (SORP 2000).

b) Cashflow statements

The company has taken advantage of the exemptions in Financial Reporting Standard 1 from the requirement to produce a cashflow statement on the grounds that it is a small company

c) Capitalisation and depreciation of tangible fixed assets

All assets costing more than £300 are capitalised.

Depreciation is provided on all fixed assets, at rates calculated to write off the cost of each asset over its estimated useful life at the following rates:

Fixtures and fittings	- 25% per annum
Office equipment	- 33% per annum

d) Taxation

The company as a registered charity has no liability to taxation on any surplus of income over expenditure.

e) Incoming resources

Voluntary income and donations are accounted for on a receivable basis by the Charity. Grant income is accounted for on an accruals basis whenever practical.

f) Resources expended

Resources expended are recognised in the period in which they are incurred. They include attributable VAT which cannot be recovered.

Grants payable to partner organisations are included in the SOFA when payment has been agreed.

Resources expended are allocated to the particular activity where the cost related directly to that activity. Support costs comprising salary and overhead costs of the central function are apportioned to each activity on the basis of staff time.

Governance costs represent costs attributable to the management of the charity's assets, organisational administration and compliance with constitutional and statutory requirements.

Notes to the accounts (continued)

g) Funds

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available to general funds.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

2 Donations

	2004 £	2003 £
Sigrid Rausing Trust	126,000	-
Nuffield Foundation	33,809	39,444
Joseph Rowntree Charitable Trust	28,780	20,000
Lloyds TSB Foundation	30,000	-
Barrow Cadbury Trust	30,000	30,000
Esmée Fairbairn Charitable Trust	15,000	15,000
Comic Relief	7,500	-
Other Donations	58,257	35,677
	<u>329,346</u>	<u>140,121</u>

3 Grants and Contracts

	2004 £	2003 £
Community Fund – RWRP	74,299	109,097
Community Fund – ROAP	166,127	172,350
Legal Services Commission	62,405	53,723
Association of London Government	57,424	52,276
Community Fund - Positively Women	25,444	5,194
	<u>385,699</u>	<u>392,640</u>

The revenue grants from the Association of London Government covered salary and running costs and were used for the purpose given.

Notes to the accounts (continued)

4 Grants payable

	2004 £	2003 £
CLAS	49,687	29,174
RETAS	72,112	48,056
Prisoners of Conscience appeals	100	1,200
	<u>121,899</u>	<u>78,430</u>

The grants to CLAS and RETAS relate to the Refugee Outreach Advice Partnership.

5 Analysis of total resources expended

	Cost of generating funds £	Grants payable £	Advice & Information £	Governance £	Total 2004 £	Total 2003 £
Staff costs and consultancy	31,876	-	353,430	9,112	394,418	350,415
Staff training	119	-	10,779	-	10,898	4,396
Advertising for staff	5	-	5,460	-	5,465	14,075
Interpreters & translators	88	-	20,909	324	21,321	23,313
Expert reports	-	-	6,206	-	6,206	4,125
Rent & rates	2,173	-	25,739	852	28,764	22,981
Insurance	143	-	1,624	18	1,785	2,350
Postage & stationery	807	-	10,997	147	11,951	12,395
Telephone & fax	972	-	10,754	58	11,784	9,157
Travel	39	-	2,565	355	2,959	4,642
Library materials	250	-	5,051	462	5,763	2,060
Printing reports	215	-	10,231	293	10,739	20,254
Office maintenance	377	-	4,236	495	5,108	8,177
Accountancy	1,069	-	8,504	1,901	11,474	11,421
Audit	-	-	-	3,560	3,560	4,043
Membership expenses	13,210	-	-	860	14,070	7,474
Depreciation	169	-	5,424	715	6,308	14,307
Loss on disposal of assets	-	-	-	-	-	4,197
Grants payable	-	121,899	-	-	121,899	78,430
Other	187	-	1,286	511	1,984	3,439
	<u>51,699</u>	<u>121,899</u>	<u>483,195</u>	<u>19,663</u>	<u>676,456</u>	<u>601,651</u>

Notes to the accounts (continued)

6 Staff Costs

	2004 £	2003 £
Staff costs are as follows:		
Wages and salaries	346,491	311,635
Social security costs	35,412	28,916
Temporary staff and consultancy	12,515	9,863
	<u>394,418</u>	<u>350,414</u>

No employees earn in excess of £50,000.

The average number of persons employed by the company during the year was as follows:

	No	No
Co-ordinator	1	1
Deputy Co-ordinator	1	1
Service Managers	2	2
Case workers	6	5
Fundraising Officer	1	1
Research & Information	3	3
Women's Outreach Worker	1	1
Management and Administration	1	1
Immigration Appeals Workers	1	1
	<u>17</u>	<u>16</u>

The members of the Board received no fees or emoluments for their services.

7 Net outgoing / incoming resources for the year

This is stated after charging:

	2004 £	2003 £
Depreciation	6,308	14,307
Auditors' remuneration		
- audit services	3,560	4,043
- payroll services	920	1,188
	<u></u>	<u></u>

No remuneration or expenses were reimbursed to Trustees.

Notes to the accounts (continued)

8 Fixed assets

All fixed assets are held for the use of the charity for direct charitable purposes.

	Fixtures and fittings £	Office equipment £	Total £
Cost			
Brought forward at 1 April 2003	19,547	32,893	52,440
Additions	-	7,582	7,582
Disposals	-	-	-
Carried forward at 31 March 2004	19,547	40,475	60,022
Depreciation			
Brought forward at 1 April 2003	15,866	27,783	43,649
Charge for the year	1,227	5,081	6,308
Disposals	-	-	-
Carried forward at 31 March 2004	17,093	32,864	49,957
Net book value			
Carried forward at 31 March 2004	2,454	7,611	10,065
Brought forward at 1 April 2003	3,681	5,110	8,791

9 Deferred income

	£
Balance at 1 April 2003	-
Amount released to incoming resources	-
Amount deferred in the year	7,500
	7,500

Notes to the accounts (continued)

10 Movement in Funds

	Funds Brought Forward 1 April 2003 £	Income £	Expenditure £	Transfers £	Funds Carried Forward 31 March 2004 £
Restricted					
<i>Refugee Women's Resource Project</i>					
Community Fund	405	74,299	(74,434)	-	270
Positively Women	1,070	25,444	(25,945)	-	569
Nuffield Foundation	6,033	33,809	(39,707)	-	135
Joseph Rowntree Charitable Trust	-	28,780	(28,780)	-	-
Sigrid Rausing Trust	-	59,750	(18,919)	-	40,831
Lloyds TSB Foundation	-	30,000	(15,000)	-	15,000
Association of London Government	-	13,333	(13,333)	-	-
Comic Relief	-	7,500	(7,500)	-	-
Other donors	-	27,891	(7,500)	-	20,391
<i>Refugee Outreach Advice Partnership</i>					
Community Fund	49,437	166,127	(215,564)	-	-
<i>Immigration Appeals</i>					
Barrow Cadbury Trust	-	30,000	(30,000)	-	-
Esmee Fairbairn Charitable Trust	-	15,000	(15,000)	-	-
<i>Casework and appeals</i>					
Sigrid Rausing Trust	-	30,250	-	-	30,250
Association of London Government	-	20,000	(20,000)	-	-
<i>Finance and administration</i>					
Sigrid Rausing Trust	-	36,000	(15,000)	-	21,000
Association of London Government	-	6,667	(6,667)	-	-
Staff planning day	-	600	(600)	-	-
Total restricted funds	56,945	605,450	(533,949)	-	128,446
Unrestricted					
Designated fixed asset fund	7,113	-	-	1,978	9,091
General	8,199	148,799	(142,507)	(1,978)	12,513
Total unrestricted funds	15,312	148,799	(142,507)	-	21,604
Total funds	72,257	754,249	(676,456)	-	150,050

Notes to the accounts (continued)

10 Funds (continued)

Restricted Funds

Restricted

Refugee Women's Resource Project

Community Fund

Funding salaries and running costs for two part-time Researchers and one Asylum Support Caseworker

Positively Women

Funding the delivery of an advice, representation and training service as part of the Housing and Immigration Project (HIP) from the Community Fund, via Positively Women

Nuffield Foundation

Funding the salary and on-costs of the post of RWRP Co-ordinator

Joseph Rowntree Charitable Trust

Funding the salary of the post of the RWRP Research & Policy Officer.

The Sigrid Rausing Trust

Funding salaries and running costs of a RWRP Caseworker and the RWRP Resource and Information Officer

Association of London Government

Funding in part the salary of a RWRP Caseworker

The Lloyds TSB Foundation

Funding the salary and on-costs of the RWRP Asylum Support Caseworker

Comic Relief

Funding the salary and on-costs of a RWRP Caseworker

Refugee Outreach Advice Partnership

Community Fund

Funding salaries and on-costs, through Asylum Aid as the lead agency, for the ROAP partners (ie RETAS and CLAS)

Immigration Appeals

Barrow Cadbury Trust

Grants to fund the salaries and on-costs of Asylum Aid's work asylum appeals representation; the third of three years funding in 2003/04

Esme Fairbairn Charitable Trust

Casework and appeals

Association of London Government

Funding of the salary and on-costs of a Caseworker

Sigrid Rausing Trust

Funding the salary and on-costs of an Appeals Officer

Designated fund

Fixed asset fund

represents the unrestricted element of the net book value of fixed assets and is not freely available for the use of the charity.

Notes to the accounts (continued)

11 Analysis of Net Assets Between Funds

	Unrestricted £	Restricted £	Total £
Fixed Assets	9,091	974	10,065
Current Assets	35,279	147,107	182,386
	<u>44,370</u>	<u>148,081</u>	<u>192,451</u>
Less: Current Liabilities	<u>(22,766)</u>	<u>(19,635)</u>	<u>(42,401)</u>
	<u>21,604</u>	<u>128,446</u>	<u>150,050</u>

12 Status

The company is limited by guarantee and is a registered charity, number 328729. In accordance with the Memorandum and Articles of Association every member of the company undertakes to contribute an amount not exceeding £5 in the event that the company is wound up while he or she is a member or within one year after ceasing to be a member.