# Atkinson Equipment Limited

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# ATKINSON EQUIPMENT LIMITED REPORT AND ACCOUNTS 31st MARCH 2003

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FINLEY & PARTNERS Chartered Accountants Tubs Hill House London Road Sevenoaks, Kent

#### REPORT OF THE DIRECTORS

The directors present their report together with the audited consolidated financial statements for the year ended 31<sup>st</sup> March 2003.

#### **ACTIVITIES**

The principle activities of the group are those of marketing engineers, storage, warehousing, distribution and wholesaling agents.

#### **RESULTS AND REVIEW OF BUSINESS**

The group operating profit for the year, after taxation amounted to £303,956.

The directors do not recommend the payment of a dividend.

The directors have reviewed the state of the group's affairs and consider them to be satisfactory.

#### **DIRECTORS AND THEIR INTERESTS**

The directors who held office during the year and their beneficial interests in the share capital of the company were as follows:

Ordinary shares of £1 each At 31<sup>st</sup> March 2003 and 1<sup>st</sup> April 2002

B R Atkinson	810
Mrs P J Atkinson	770
C R Atkinson	1,645
Mrs J E Atkinson	· -
S P Merrifield	-

#### REPORT OF THE DIRECTORS

(Continued)

#### **DIRECTORS' RESPONSIBILITIES**

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and the group and of the result for that year. In preparing those accounts, the directors are required to:

- Select suitable accounting policies and then apply them consistently,
- Make judgements and estimates which are reasonable and prudent,
- State whether applicable accounting standards have been followed,
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the group will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and the group and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **AUDITORS**

A resolution proposing the reappointment of the auditors, Finley & Partners, will be submitted to the shareholders at the annual general meeting.

By order of the Board

Secretary

<u>) 3 January 2004</u>

# INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF ATKINSON EQUIPMENT LIMITED

We have audited the group financial statements of Atkinson Equipment Limited for the year ended 31<sup>st</sup> March 2003 which comprise the Consolidated Profit and Loss Account, Consolidated Balance Sheet, Balance Sheet, Consolidated Cash Flow Statement and related notes. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of directors and auditors

As described in the Statement of Directors' Responsibilities the company's directors are responsible for the preparation of group financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the group financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the group financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors' Report is not consistent with the group financial statements, if the company and the group have not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company and the group are not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

# INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF ATKINSON EQUIPMENT LIMITED

(Continued)

#### Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the group financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the group financial statements, and of whether the accounting policies are appropriate to the group's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the group financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **Opinion**

In our opinion the financial statements give a true and fair view of the state of the group and the company's affairs as at 31<sup>st</sup> March 2003 and of the group's result for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

FINLEY & RARTNERS Registered Auditor Chartered Accountants Sevenoaks, Kent.

January 2004

#### CONSOLIDATED PROFIT AND LOSS ACCOUNT

# FOR THE YEAR ENDED 31st MARCH 2003

	Notes	<b>2</b> (	0 <b>03</b>	20 £	0 <b>02</b> £
TURNOVER Cost of sales	2	~	10,889,340 8,755,640	~	9,762,006 7,892,341
GROSS PROFIT Distribution costs Administrative expenses		717,921 991,380	2,133,700	651,195 983,952	1,869,665
			1,709,301		1,635,147
OPERATING PROFIT Interest receivable and similar income	3 7		424,399 17,630		234,518 17,994
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION Taxation	8		442,029 138,073		252,512 23,426
PROFIT ON ORDINARY ACTIVITIES AFTER TAXATION Minority interests Goodwill written off		- 5,242	303,956	1,414 -	229,086
			5,242		1,414
			298,714		227,672
PROFIT FOR THE FINANCIAL YEAR Arising in: Parent company Subsidiary undertaking		( 37,891) 336,605		( 6,678) 234,350	
		298,714		227,672	
Retained profit brought forward			2,345,542		2,117,870
RETAINED PROFIT CARRIED FORWARD			£ 2,644,256		£ 2,345,542

All of the operations of the company and the group are classed as continuing.

The company and the group have no recognised gains or losses other than the result for the year.

#### **CONSOLIDATED BALANCE SHEET**

# AT 31st MARCH 2003

			2003	_	2002	
	Notes	£	£	£	£	
TANGIBLE FIXED ASSETS	9		1,728,171		1,611,511	
CURRENT ASSETS Stock and work in progress Debtors Investments Cash at bank and in hand	11	868,935 1,997,731 38,688 888,261		697,385 1,764,245 51,599 574,062		
		3,793,615		3,087,291		
CREDITORS: amounts falling due within one year	12	2,758,965		2,251,502		
NET CURRENT ASSETS			1,034,650		835,789	
TOTAL ASSETS LESS CURRENT LIABILITIES			2,762,821		2,447,300	
PROVISIONS FOR LIABILITIES AND CHARGES Deferred taxation			115,065		94,500	
			£ 2,647,756		£ 2,352,800	
CAPITAL AND RESERVES Called up share capital Capital redemption reserve fund Profit and loss account Minority interests	13 14		3,225 275 2,644,256		3,225 275 2,345,542 3,758	
Shareholders' funds			£ 2,647,756		£ 2,352,800	

)Directors

Approved by the Board:\\2..January 2004

#### **BALANCE SHEET**

# AT 31<sup>ST</sup> MARCH 2003

		2	2003	:	2002
FIVER ASSETS	Notes	£	£	£	£
FIXED ASSETS Tangible assets Investment	9 10		1,415,382 70,050		1,314,108 61,050
CURRENT ASSETS Stock and work in progress Debtors	11	308,561 1,032,539	1,485,432	212,435 857,232	1,375,158
Investments Cash at bank and in hand	11	38,688 108,079		51,599 1,114	
CREDITORS: Amounts falling due within one year	12	1,487,867 881,373		1,122,380 633,228	
NET CURRENT ASSETS			606,494		489,152
TOTAL ASSETS LESS CURRENT LIABILITIES			2,091,926		1,864,310
PROVISIONS FOR LIABILITIES AND CHARGES Deferred taxation			87,265		77,000
			£ 2,004,661		£ 1,787,310
CAPITAL AND RESERVES Called up share capital Capital redemption reserve fund Profit and loss account	13 14		3,225 275 2,001,161		3,225 275 1,783,810
Shareholders' funds			£ 2,004,661		£ 1,787,310

)Directors

Approved by the Board: 13. January 2004

#### **CONSOLIDATED CASH FLOW STATEMENT**

# FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2003

	2003		2002		
	£	£	£	£	
OPERATING PROFIT Depreciation Profit on diagonal of tangible	209,665	424,399	211,039	234,518	
Profit on disposal of tangible fixed assets Movement in stocks Movement in debtors Movement in creditors	( 390) (171,550) (233,486) 450,963		( 15,658) ( 30,722) 6,227 294,168		
		255,202		465,054	
NET CASH INFLOW FROM OPERATING ACTIVITIES		679,601		699,572	
RETURNS ON INVESTMENTS AND SERVICING OF FINANCE					
Interest received and similar income Investments	17,630 12,911		17,994 4,162		
TAXATION		30,541 (61,008)		22,156 ( 86,426)	
CAPITAL EXPENDITURE  Payments to acquire tangible fixed assets  Receipts from sales of tangible fixed assets	(345,210) 19,275		(332,381) 82,675		
		(325,935)		(249,706)	
NET CASH INFLOW BEFORE FINANCING		323,199		385,596	
Minority interest dividend Minority interest acquisition	( - ) ( 9,000)		( 900) ( - )		
	<del></del>	( 9,000)		( 900)	
CHANGE IN BANK AND CASH		314,199		384,696	
BANK AND CASH BROUGHT FORWARD		574,062		189,366	
BANK AND CASH BALANCES AT THE YEAR END		£ 888,261		£ 574,062	

#### **NOTES TO THE ACCOUNTS**

#### 1. ACCOUNTING POLICIES

#### Accounting convention

The group financial statements have been prepared in accordance with applicable accounting standards and under the historical cost convention.

#### Basis of consolidation

The group financial statements consolidate the financial statements of the company and its subsidiary at 31<sup>st</sup> March 2003 and are prepared in accordance with group accounting policies. Atkinson Equipment Limited has taken advantage of the legal dispensation under Section 230 of the Companies Act 1985 allowing it not to publish a separate profit and loss account.

#### Depreciation

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost, less estimated residual value, of each asset over its estimated useful life as follows:

Long leasehold buildings - over the term of the lease Plant, fixtures and fittings - 10% and 20% per annum Motor vehicles - 25% and 35% per annum

#### Investment property

Investment properties are revalued annually and the aggregate surplus or deficit is transferred to revaluation reserve. No depreciation is provided in respect of investment properties.

The Companies Act 1985 requires all properties to be depreciated. However this requirement conflicts with the generally accepted accounting. The directors consider that because the property is not held for consumption but for its investment potential, to depreciate it would not give a true and fair view. Depreciation is only one of the many factors reflected in the annual valuation and the amount which might otherwise have been shown cannot be separately identified or quantified.

#### Stock and work in progress

Stock and work in progress are stated at the lower of cost and net realisable value.

#### Deferred taxation

Tax deferred by the effect of timing differences is accounted for in full under the liability method.

#### NOTES TO THE ACCOUNTS

(Continued)

#### 1. ACCOUNTING POLICIES (continued)

#### Foreign currencies

Assets and liabilities in foreign currencies are translated at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are recorded at the exchange rate in operation on the date on which the transaction occurred. Exchange differences are taken to the profit and loss account.

#### Investments

Investments held on recognised stock exchanges are stated at the lower of cost and net realisable value.

#### Goodwill on consolidation

Goodwill arising on consolidation, consisting of the excess of the fair value of consideration over the fair value of the tangible assets of the subsidiary at the date of acquisition has been written off in full against consolidated reserves.

#### 2. TURNOVER

Group turnover comprises the invoice value of goods and services supplied, exclusive of value added tax and inter-company transactions. The turnover and result before taxation are attributable to the principal activities of the group which are carried on in the United Kingdom.

Turnover comprises the following activities

			<b>2003</b> £	<b>2002</b> £
	Marketing engineers Distribution and wholesaling agents		2,560,836 8,328,504	2,408,544 7,353,462
			£ 10,889,340	£ 9,762,006
3.	OPERATING PROFIT		2003	2002
	Operating profit is stated after charging:	Notes	£	£
	Auditors' remuneration Depreciation and profit on disposals	4	15,000 209,275	•
	Staff costs Directors' remuneration and pension contributions	6	1,928,593 453,973	1,770,104 457,588

#### NOTES TO THE ACCOUNTS

#### (Continued)

1	STAFF COSTS

	<b>2003</b> £	<b>2002</b> £
Staff costs, excluding directors, may be analysed as follows:	7	_
Wages and salaries Social security costs (including directors) Pension contributions	1,692,730 221,490 14,373	1,555,462 203,272 11,370
	£ 1,928,593	£ 1,770,104
The average weekly number of employees during the year was	87	85

#### 5. PENSION SCHEME

The group operates defined contribution pension schemes, the assets of which are held separately from those of the group in independently administered funds. Contributions to the schemes are recognised in the period in which they are incurred and amounted to £39,641 in the year ended 31<sup>st</sup> March 2003 (2002: £41,335).

#### 6. **DIRECTORS' REMUNERATION**

The remuneration of the highest paid director was as follows:

			2003		2002
	Remuneration	£	127,206	£	158,732
	Pension contributions	£	4,853	£	9,410
7.	INTEREST RECEIVABLE AND SIMILAR INCOME		<b>2003</b> £		<b>2002</b> £
	Interest and dividends receivable Rent receivable		12,410 5,220		13,173 4,821
		£	17,630	£	17,994

# NOTES TO THE ACCOUNTS

# (Continued)

#### 8. TAXATION

			<b>2003</b> £	<b>2002</b> £
Current tax charge for the year Transfer to/(from) deferred taxation a Prior years' adjustment	ccount		121,500 20,565 ( 3,992)	65,000 (38,000) ( 3,574)
			£ 138,073	£ 23,426
Reconciliation of current tax charge for	r the year			
		003		002
	£	£	£	£
Profit on ordinary activities		442,029		252,512
Taxation on ordinary activities at 30%		132,610		75,750
Effects of: Non deductable expenses	8,605		4,900	
Excess of capital allowances over depreciation Marginal rate relief	(10,565) ( 9,150)		( 3,000) (12,650)	
		( 11,110)		( 10,750)
		<del></del>		
		£ 121,500		£ 65,000

#### **NOTES TO THE ACCOUNTS**

(Continued)

#### 9. TANGIBLE FIXED ASSETS

# (a) The Group

	Freehold Investment Properties	Long Leasehold Buildings	Plant Fixtures & Fittings	Motor Vehicles	Total
	£	£	£	£	£
Cost: At 1 <sup>st</sup> April 2002 Additions Disposals	289,715 2,257 ( - )	634,690 5,221 ( - )	1,132,944 171,765 ( 13,307)	636,356 165,967 ( 43,653)	2,693,705 345,210 ( 56,960)
At 31 <sup>st</sup> March 2003	291,972	639,911	1,291,402	758,670	2,981,955
Depreciation: At 1 <sup>st</sup> April 2002 Charge for the year Eliminated on Disposals	- ( - )	85,888 7,548	669,775 104,329 ( 13,305)	326,531 97,788 ( 24,770)	1,082,194 209,665 ( 38,075)
At 31 <sup>st</sup> March 2003	- -	93,436	760,799	399,549	1,253,784
Net book value: At 31 <sup>st</sup> March 2003	£ 291,972	£ 546,475	£ 530,603	£ 359,121	£ 1,728,171
At 31st March 2002	£ 289,715	£ 548,802	£ 463,169	£ 309,825	£ 1,611,511

#### **NOTES TO THE ACCOUNTS**

(Continued)

# 9. TANGIBLE FIXED ASSETS (continued)

#### (b) Parent company

	Freehold Investment Properties	Long Leasehold Buildings	Plant Fixtures & Fittings	Motor Vehicles	Total
	£	£	£	£	£
Cost: At 1 <sup>st</sup> April 2002 Additions Disposals	289,715 2,257 ( - )	634,690 5,221 ( - )	928,357 145,702 ( 4,907)	198,641 84,239 ( 43,653)	2,051,403 237,419 ( 48,560)
At 31 <sup>st</sup> March 2003	291,972	639,911	1,069,152	239,227	2,240,262
Depreciation: At 1 <sup>st</sup> April 2002 Charge for the year Eliminated on	-	85,888 7,548	543,388 75,638	108,019 34,075	737,295 117,261
Disposals	( - )	( - )	( 4,906)	( 24,770)	( 29,676)
At 31st March 2003	-	93,436	614,120	117,324	824,880
Net book value: At 31 <sup>st</sup> March 2003	£ 291,972	£ 546,475	£ 455,032	£ 121,903	£ 1,415,382
At 31 <sup>st</sup> March 2002	£ 289,715	£ 548,802	£ 384,969	£ 90,622	£ 1,314,108

#### 10. **INVESTMENT**

The investment in the subsidiary undertaking represents the cost of 100% of the issued share capital of Taylor Davis Limited, a company registered in England and Wales.

#### NOTES TO THE ACCOUNTS

(Continued)

11. <b>DEB</b>	TORS
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DEDICKO	20	003	2002			
	<b>Group</b> £	Company £	Group £	Company £		
Amount owed by subsidiary undertaking	_	249,995	_	232,894		
Trade debtors	1,938,963	496,292	1,717,325	440,270		
Prepayments	58,768	21,252	46,920	19,968		
Other debtors	_	15,000	-	15,000		
Dividend receivable	-	250,000	-	149,100		
	£ 1,997,731	£ 1,032,539	£ 1,764,245	£ 857,232		

# 12. **CREDITORS:** Amounts falling due within one year

	20	03	2002			
	Group	Company	Group	Company		
	£	£	£	£		
Bank overdraft (secured)	-	-	_	39,102		
Trade creditors	1,841,899	481,847	1,461,968	216,244		
Taxation and social						
Security	550,205	132,729	456,431	110,301		
Accruals	366,861	266,797	333,103	267,581		
	£ 2,758,965	£ 881,373	£ 2,251,502	£ 633,228		
			-			

# 13. SHARE CAPITAL

SHARE CAPITAL		2003		2002
Authorised 5,000 Ordinary shares of £1 each	£	5,000	£	5,000
Allotted, issued and fully paid 3,225 Ordinary shares of £1 each	£	3,225	£	3,225

#### **NOTES TO THE ACCOUNTS**

(Continued)

#### 14. CAPITAL REDEMPTION RESERVE FUND

The reserve fund represents the nominal amount of the company's own shares which have been acquired.

#### 15. RECONCILIATION OF MOVEMENT IN SHAREHOLDERS FUNDS

	2003			2002				
	Group £		$\begin{array}{c} \textbf{Company} \\ \boldsymbol{\pounds} \end{array}$		Group £		Company £	
		~		<i>-</i>		٨		-
Shareholders' funds at 1st April 2002	2,352,800		1,787,310		2,124,614		1,644,888	
Profit on ordinary activities		442,029 ( 38,994)		252,512		( 46,004)		
Taxation Dividend receivable	(	138,073) -	3,073) 6,345 - 250,000		( 23,426)		39,326 149,100	
Minority interest	(	- )	(	- )	(	900)	(	- )
Minority interest acquisition	(	9,000)	(	- )	(	- )	(	- )
Shareholders' funds at	_							
31 <sup>st</sup> March 2003	£ 2,647,756		£ 2,004,661		£ 2,352,800		£ 1,787,310	
	_				_			

#### 16. CONTINGENT LIABILITIES AND FINANCIAL COMMITMENTS

- (a) The company has guaranteed any overdraft arising in the subsidiary undertaking.
- (b) The subsidiary undertaking has given security to H M Customs & Excise in respect of deferred duty amounting to £20,000.