# ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2003

<u>FOR</u>

**AUTO BODY LANGUAGE LIMITED** 

#AGUFTZSS# 0289
A11
COMPANIES HOUSE 30/10/04

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# <u>COMPANY INFORMATION</u> <u>FOR THE YEAR ENDED 31ST DECEMBER 2003</u>

DIRECTOR:

D Morriss

**SECRETARY:** 

Mrs S E Morriss

**REGISTERED OFFICE:** 

42-44 Holmethorpe Avenue Holmethorpe Industrial Estate

Redhill SURREY RH1 2NL

**REGISTERED NUMBER:** 

02943042 (England and Wales)

**AUDITORS:** 

JOHN WILLIAMS & CO. REGISTERED AUDITOR CHARTERED ACCOUNTANTS 41a Bell Street

Reigate Surrey RH2 7AQ

## REPORT OF THE INDEPENDENT AUDITORS TO AUTO BODY LANGUAGE LIMITED UNDER SECTION 247B OF THE COMPANIES ACT 1985

We have examined the abbreviated accounts on pages three to five, together with the full financial statements of the company for the year ended 31st December 2003 prepared under Section 226 of the Companies Act 1985.

This report is made solely to the company, in accordance with Section 247B of the Companies Act 1985. Our work has been undertaken so that we might state to the company those matters we are required to state to it in a special auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company, for our work, for this report, or for the opinions we have formed.

## Respective responsibilities of director and auditors

The director is responsible for preparing the abbreviated accounts in accordance with Section 246 of the Companies Act 1985. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated accounts prepared in accordance with Sections 246(5) and (6) of the Act to the Registrar of Companies and whether the accounts to be delivered are properly prepared in accordance with those provisions and to report our opinion to you.

#### Basis of opinion

We have carried out the procedures we consider necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts to be delivered are properly prepared. The scope of our work for the purpose of this report did not include examining or dealing with events after the date of our report on the full financial statements.

#### **Opinion**

In our opinion the company is entitled to deliver abbreviated accounts prepared in accordance with Sections 246(5) and (6) of the Companies Act 1985, and the abbreviated accounts on pages three to five are properly prepared in accordance with those provisions.

JOHN WILLIAMS & CO.
REGISTERED AUDITOR
CHARTERED ACCOUNTANTS
41a Bell Street
Reigate

Surrey RH2 7AO

Date: 2004

# ABBREVIATED BALANCE SHEET 31ST DECEMBER 2003

		2003		2002	
	Notes	£	£	£	£
FIXED ASSETS:	_				
Intangible assets	2		301		701
Tangible assets	3		206,641		198,212
			206,942		198,913
CURRENT ASSETS:					
Stocks		60,170		34,158	
Debtors		309,271		438,521	
Cash at bank and in hand		154,115		52,160	
		523,556		524,839	
CREDITORS: Amounts falling					
due within one year	4	431,134		424,741	
NET CURRENT ASSETS:			92,422		100,098
TOTAL ASSETS LESS CURRENT LIABILITIES:			299,364		299,011
CREDITORS: Amounts falling	4		(6,040)		(24.628)
due after more than one year	4		(0,040)		(24,628)
PROVISIONS FOR LIABILITIES					
AND CHARGES:			(15,425)		(13,010)
			£277,899		£261,373
					=
CAPITAL AND RESERVES:					
Called up share capital	5		2		2
Profit and loss account	•		277,897		261,371
SHAREHOLDERS' FUNDS:			£277,899 ======		£261,373

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

ON BEHALF OF THE BOARD:

D Morriss - Director

Approved by the Board on  $\frac{12}{4}$  2004

#### NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2003

#### 1. ACCOUNTING POLICIES

## Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### **Turnover**

Turnover represents the net invoiced value of work done, excluding value added tax.

#### Goodwill

Goodwill, being the amount paid in connection with the acquisition of a business in 1994, is being written off evenly over its estimated useful life of ten years.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter.

Improvements to property - 10% on reducing balance
Plant and machinery - 15% on reducing balance
Fixtures and fittings - 15% on reducing balance
Motor vehicles - 25% on reducing balance

#### Stocks

Stock is valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

#### Hire purchase and leasing commitments

Assets obtained under hire purchase contracts or finance leases are capitalised in the balance sheet. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is the shorter.

The interest element of these obligations is charged to the profit and loss account over the relevant period. The capital element of the future payments is treated as a liability.

Rentals paid under operating leases are charged to the profit and loss account as incurred.

#### 2. INTANGIBLE FIXED ASSETS

	Total
COST:	£
At 1st January 2003	
and 31st December 2003	4,000
AMORTISATION:	
At 1st January 2003	3,299
Charge for year	400
At 31st December 2003	3,699
NET BOOK VALUE:	
At 31st December 2003	301
	==
At 31st December 2002	701
	<u>=</u>

# NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2003

## 3. TANGIBLE FIXED ASSETS

TANGIBLE	FIXED ASSETS				Total
				-	£
COST: At 1st January Additions	2003				337,253 44,728
At 31st Decem	nber 2003				381,981
DEPRECIAT At 1st January Charge for ye	2003				139,042 36,298
At 31st Decen	nber 2003				175,340
NET BOOK At 31st Decer					206,641
At 31st Decer	nber 2002				198,212 ======
CREDITOR	S				
The following	secured debts are incl	uded within creditors:			
Hire purchase	contracts			2003 £ 27,142	2002 £ 45,730
CALLED UI	SHARE CAPITAL				
Authorised: Number:	Class:		Nominal value:	2003 £	2002 £
100	Ordinary		1	100	100
	ed and fully paid:				
Number:	Class:		Nominal value:	2003 £	2002 £
2	Ordinary		1	2	2

# 6. TRANSACTIONS WITH DIRECTOR

During the period the company has paid rent to the director of £108000(2002 - £117000) for the use of the premises from which the company operates.

This rent was charged at arms length prices.

# 7. **CONTROL**

4.

5.

The company is controlled by Mr & Mrs D Morriss. Mr Morriss is the director of the company.