AP01

Appointment of director



You can use the WebFiling service to file this form online COMPANIES HOUSE Please go to www companieshouse gov uk What this form is for What this form is NO You may use this form to appoint You cannot use the for a corporate director To an individual as a director please use form AP02 of corporate director 27/03/2014 A13 Company details Filling in this form Company number Please complete in typescript or in Company name in full Aylesford School and Sixth Form College bold black capitals All fields are mandatory unless specified or indicated by * Date of director's appointment ^d 7 Date of appointment New director's details O Former name(s) Please provide any previous names Title* Mrs which have been used for business purposes in the past 20 years Full forename(s) Jackie Married women do not need to give Surname McLoughlin former names unless previously used for business purposes Former name(s) • Continue in section 6 if required Country/State of UΚ O Country/State of residence residence 9 This is in respect of your usual residential address as stated in Nationality British Section 4a ^d 3 ^d 1 Date of birth Business occupation If you have a business occupation, **Business occupation** please enter here if you do not, Library Manager (if any) 6 please leave blank New director's service address • Please complete your service address below You must also complete your usual O Service address residential address in Section 4a This is the address that will appear on the public record. This does not Building name/number The Company's Registered Office have to be your usual residential Street Please state 'The Company's Registered Office' if your service address is recorded in the company's Post town register of directors as the company's registered office County/Region If you provide your residential address here it will appear on the Postcode public record Country

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form The contact information you give will be visible to searchers of the public record

Contact name					
Company name				_	
Address					•
				····	•
			 ,,_,,,,		
Post town		_	 	_	
County/Region		 			
Postcode					
Country					
DX	-				
Telephone					

Checklist

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- ☐ You have provided a business occupation if you have one
- You have provided a correct date of birth
- ☐ You have completed the date of appointment You have completed the nationality box in
- Section 3
- ☐ You have provided both the service address and the usual residential address
- Addresses must be a physical location They cannot be a PO Box number (unless part of a full service address), DX or LP (Legal Post in Scotland) number
- You have included all former names used for business purposes over the last 20 years
- ☐ You have enclosed a relevant section 243 application if applying for this at the same time as completing this form
- The new director has signed the form
- ☐ You have provided an authorising signature.

Important information

Please note that all information on this form will appear on the public record, apart from information relating to usual residential addresses

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 NR Belfast 1

Section 243 exemption

If you are applying for, or have been granted a section 243 exemption, please post this whole form to the different postal address below The Registrar of Companies, PO Box 4082, Cardiff, CF14 3WE

Further information

For further information please see the guidance notes on the website at www companieshouse gov uk or email enquiries@companieshouse gov uk

This form is available in an alternative format Please visit the forms page on the website at www.companieshouse gov.uk