# REPORT OF THE DIRECTORS AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2003

FOR

**BOXHURST MANAGEMENT COMPANY (1993) LTD** 



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# COMPANY INFORMATION for the year ended 31st December 2003

**DIRECTORS:** 

F Hamilton

R J Walker V Morgan

**SECRETARY:** 

F Hamilton

**REGISTERED OFFICE:** 

Boxhurst

Old Reigate Road

Dorking SURREY RH4 1NT

**REGISTERED NUMBER:** 

2835245

**ACCOUNTANTS:** 

Vantis Bradney South House

21-37 South Street

Dorking Surrey RH4 2JZ

### REPORT OF THE DIRECTORS for the year ended 31st December 2003

The directors present their report with the financial statements of the company for the year ended 31st December 2003.

#### PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of property management.

#### **DIRECTORS**

The directors during the year under review were:

F Hamilton

R J Walker

V Morgan

The beneficial interests of the directors holding office on 31st December 2003 in the issued share capital of the company were as follows:

	31.12.03	1.1.03	
Ordinary £1 shares			
F Hamilton	1,901	1,901	
R J Walker	1,901	1,901	
V Morgan	1,901	1,901	

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

ON BEHALF OF THE BOARD:

F Hamilton - Director

Date: 12.10.04

# PROFIT AND LOSS ACCOUNT for the year ended 31st December 2003

		31.12.03	31.12.02
	Notes	£	£
TURNOVER		8,955	7,075
Administrative expenses		9,203	7,272
		(248)	(197)
Other operating income		193	194
OPERATING LOSS	2	(55)	(3)
Interest receivable and similar income		55	3
PROFIT ON ORDINARY ACTIV BEFORE TAXATION	TITIES	-	-
Tax on profit on ordinary activities	3		
PROFIT FOR THE FINANCIAL AFTER TAXATION	YEAR	<u>-</u>	
RETAINED PROFIT CARRIED	FORWARD	<del></del>	- - -

### BALANCE SHEET 31st December 2003

		31.12.0	3	31.12.0	)2
	Notes	£	£	£	£
FIXED ASSETS:					
Tangible assets	4		18,000		18,000
CURRENT ASSETS:					
Debtors	5	3,708		1,553	
Cash at bank and in hand		5,426		4,929	
		9,134		6,482	
CREDITORS: Amounts falling					
due within one year	6	8,124		5,472	
NET CURRENT ASSETS:			1,010		1,010
TOTAL ASSETS LESS CURRENT					
LIABILITIES:			£19,010		£19,010
			===		===
CAPITAL AND RESERVES:					
Called up share capital	7		19,010		19,010
The state of the s	•				
SHAREHOLDERS' FUNDS:			£19,010		£19,010
					<u> </u>

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 31st December 2003.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st December 2003 in accordance with Section 249B(2) of the Companies Act 1985.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective June 2002).

ON BEHALF OF THE BOARD:

F Hamilton - Director

Approved by the Board on ......

### NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st December 2003

### 1. ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### Turnover

Turnover represents net invoiced sales of services, excluding value added tax.

### Tangible fixed assets

Tangible fixed assets consist of the freehold of Boxhurst, Old Reigate Road, Dorking, Surrey, RH4 1NT. No depreciation has been provided on the land.

#### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

### 2. OPERATING LOSS

The operating loss is stated after charging:

	31.12.03 £	31.12.02 £
Directors' emoluments and other benefits etc	==	<u>-</u>

### 3. TAXATION

### Analysis of the tax charge

No liability to UK corporation tax arose on ordinary activities for the year ended 31st December 2003 nor for the year ended 31st December 2002.

### 4. TANGIBLE FIXED ASSETS

			Land and buildings
			£
	COST:		
	At 1st January 2003		
	and 31st December 2003		18,000
	NET BOOK VALUE:		
	At 31st December 2003		18,000
			===
	At 31st December 2002		18,000
			=
5.	DEBTORS: AMOUNTS FALLING		
•	DUE WITHIN ONE YEAR		
		31.12.03	31.12.02
		£	£
	Prepayments and accrued income	2,278	1,198
	Other debtors	1,430	355
		3,708	1,553
		<u> </u>	

# NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st December 2003

## 6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

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	DUE WITH	IN ONE YEAR		21 12 02	21 10 00
	Accrued expe	enses		31.12.03 £ 8,124	31.12.02 £ 5,472
7.	CALLED U	P SHARE CAPITAL			
	Authorised:				
	Number:	Class:	Nominal value:	31.12.03 £	31.12.02 £
	20,100	Ordinary	£1	20,100	20,100 =====
	Allotted, issu	ed and fully paid:			
	Number:	Class:	Nominal value:	31.12.03 £	31.12.02 £
	19,010	Ordinary	£1	19,010	19,010