

MID 106177 £15.



COMPANIES HOUSE

363s

# Annual Return

THE REGISTRAR OF COMPANIES  
COMPANIES HOUSE  
CROWN WAY  
CARDIFF  
CF4 3UZ



of company number 02021177

G

company name  
BUSINESS DICTATION LIMITED

company type  
PRIVATE COMPANY LIMITED BY SHARES

This form should be completed in black.

The information printed below is taken from Companies House records as at 05/06/98  
If this information requires amendment use the spaces opposite.

If you are making the return up to an earlier date, show the date here. Please note that the form must be delivered to Companies House within 28 days of this earlier date.

## Date of this return (See note 1)

The information in this return should be made up to a date not later than

Day	Month	Year
21	06	98

Day	Month	Year

## Date of next return (See note 2)

If you wish to make your next return to a date earlier than the anniversary of this return please show the date here. Companies House will then send a form at the appropriate time.

Day	Month	Year

## Registered Office (See note 3)

This is the address registered by Companies House.

KENLEY HOUSE 28 STATION ROAD  
WEST OXTED SURREY RH8 9EU

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.....  
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## Principal business activities (See note 4)

Trade classification is  
5143 WHOLESALE ELECTRIC HOUSEHOLD GOODS  
5245 RETAIL ELECTRIC H'OLD, ETC GOODS

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If the code cannot be determined from the notes, give a brief description of principal activity.

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**Register of members** (See note 5)

The register is kept at  
REGISTERED OFFICE

If the information shown needs amendment, give details below and, for secretary and director particulars, the date of any change.


**Register of debenture holders** (See note 6)

Any register of debenture holders (or duplicate) is kept at


**Company Secretary** (See note 7)

Particulars of a new secretary **must** be notified on form 288.

JACQUELINE SHEILA  
FULLER  
LANGLEY DENE PARK LEY ROAD  
WOLDINGHAM  
CATERHAM  
SURREY CR3 7LD

Day	Month	Year

 Date of any change.


If this person has ceased to be secretary, please state when.

Day	Month	Year

 Date of resignation.

**Directors** (See note 7)

Particulars of a new director **must** be notified on form 288.

DENNIS FREDERICK  
ATTLESEY  
2A GEORGIAN WAY  
WIGMORE  
GILLINGHAM  
KENT ME8 0QY

Day	Month	Year

 Date of any change.


Date of Birth:-- 16/08/44  
Nat:BRITISH  
Occ:SALES DIRECTOR

If this person has ceased to be director, please state when.

Day	Month	Year

 Date of resignation.

Show any relevant current and previous directorships.

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## Directors - continued

### Particulars.

DAVID STEWART  
COATES  
STONEHOUSE FARM  
ROTHERFIELD  
EAST SUSSEX TN6 3QU

Date of Birth:- 21/01/26  
Nat:BRITISH  
Occ:MANAGING DIRECTOR

If this person has ceased to be director, please  
state when.

Show any relevant current and previous directorships.

If the information shown needs amendment,  
give details below and the date of any change.

Day	Month	Year

Date of any change.

Day	Month	Year

Date of resignation.

### Particulars.

DOUGLAS EDWARD  
CUNNINGHAM  
~~12 MEADOW WAY~~ DORRINGTON HOUSE  
~~BURGH HEATH~~ JUBILEE LANE  
~~TADWORTH~~ MILTON UNDER WYCHWOOD  
~~SURREY KT20 5LY~~ OXFORD  
OX7 6EW.

Date of Birth:- 05/12/24  
Nat:BRITISH  
Occ:FINANCIAL ADVISER

If this person has ceased to be director, please  
state when.

Show any relevant current and previous directorships.

Day	Month	Year

Date of any change.

Day	Month	Year

Date of resignation.

### Particulars.

JACQUELINE SHEILA  
FULLER  
LANGLEY DENE, PARK LEY ROAD  
WOLDINGHAM  
CATERHAM  
SURREY CR3 7LD

Date of Birth:- 29/02/52  
Nat:BRITISH  
Occ:SALES AND ADMINISTRATION DIRECTOR

If this person has ceased to be director, please  
state when.

Show any relevant current and previous directorships.

Day	Month	Year

Date of any change.

Day	Month	Year

Date of resignation.

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**Issued Share Capital** (See note 8)

Enter details of all shares in issue at the date of this return.

Class (eg Ordinary/ Preference etc)	Number of shares issued	Aggregate nominal value (ie Number of shares issued multiplied by nominal value per share)
Ordinary	8500	£8500
<b>Totals</b>	<b>8500</b>	<b>£8500</b>

**List of past and present members**

(See note 9)

(Use attached schedule where appropriate)

Please mark the appropriate box.

A full list is required.

on paper      not on  
paper

A full list of members is enclosed

☒☐**Elective resolutions** (See note 10)

(Private companies only)

If an elective resolution is in force at the date of this return to dispense with annual general meetings, *mark this box*.

☐

If an elective resolution is in force at the date of this return to dispense with laying accounts in general meetings, *mark this box*.

☐**Certificate**

I certify that the information given in this return is true to the best of my knowledge and belief.

Signed

D.S. Coates

Secretary/Director \*

\*(delete as appropriate)

Date

24/6/98

I enclose the fee of **£15**.

Cheques should be made payable  
to **Companies House**.

This return includes ..... continuation sheets.  
(enter number)

**Please ensure that you have completed  
all sections on this page.**

To whom should Companies House direct any  
enquiries about the information shown in this  
return?----->

Postcode

Telephone

Ext

# LIST OF PAST AND PRESENT MEMBERS

## SCHEDULE TO FORM 363

Company Number: 02021177		Account of Shares			
Company Name: BUSINESS DICTATION LIMITED		Number of shares or amount of stock held by existing members at date of this return.	Particulars of shares transferred since the date of the last return, or, in the case of the first return, since the incorporation of the company, by (a) persons who are still members, and (b) persons who have ceased to be members.		Remarks
Name and address			Number currently held	Date of Registration of Transfer	
D. J. GATES Rse		5000			
SPONKHOUSE FARM, DOCKENFIELD					
KENT SUSSEX TN6 8QU					
MRS J. S. FINNELL		2500			
WANGLEY OWE, PARK, KEY ROAD					
WOLDINGHAM, CATERHAM					
SURREY CR3 7LD					
D. F. ATTLESBY Rse		500			
2A GEORGIAN WAY					
WIGMORE, GILLINGHAM					
KENT ME8 0QY					
D. F. CUNNINGHAM Rse		500			
DORRINGTON HOUSE, JUBILEE LANE					
<del>12, MEADWAY</del>					
MILTON UNDER WYCHWOOD					
<del>BURGH HEATH</del>					
OXFORD OX7 6EW					
<del>THADWORTH SURREY KT20 5LY</del>					
		8500			

Continued overleaf

### LIST OF PAST AND PRESENT MEMBERS (continued)

**SCHEDULE TO FORM 363**[illegible]