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# *Hark* *Grimley & Co*

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## **CHARTERED ACCOUNTANTS**

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CHARTERHOUSE COURT (MAINTENANCE)

COMPANY LIMITED

STATEMENT OF ACCOUNTS



A51  
COMPANIES HOUSE

\*APGADPTK\*

0580  
06/11/03

for the year ended 30th September 2003

89 - 91 MARSDEN ROAD  
BLACKPOOL  
FY4 3BY

**CHARTERHOUSE COURT (MAINTENANCE) COMPANY LIMITED**  
**for the year ended 30th September 2003**

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**CHARTERHOUSE COURT (MAINTENANCE) COMPANY LIMITED**  
**REPORT OF THE DIRECTORS**

1.

The directors present their annual report with the accounts of the company for the year ended 30th September 2003.

1 Principal Activity

The principal activity of the company is the management of the amenities at Charterhouse Court, Princes Way, Fleetwood, for the benefit of the members of the company, namely the collection of contributions in equal proportions from the flat owner shareholders, and the payment of the property expenses and incidental costs of the company.

2 Directors

The directors in office in the year and their interests in the company's issued ordinary share capital were as follows:-

	<u>30th September 2003</u>	<u>30th September 2002</u>
B. Lee (Appointed 07.01.03)	1	-
H A Nichols	1	1
M Hawcard	1	1
P Lockwood (retired 07.01.03)	-	1
	<u>£3</u>	<u>£3</u>

3 Directors' Responsibilities

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company, and of the profit or loss of the company for that period. In preparing those accounts, the directors are required to:-

- \* select suitable accounting policies and then apply them consistently;
- \* make judgements and estimates that are reasonable and prudent;
- \* follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts;
- \* prepare the accounts on the going concern basis, unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

The above report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

**Signed on behalf of the Board of Directors**

  
H Nichols (Director)

**Approved by the Board: 3rd November 2003**

**CHARTERHOUSE COURT (MAINTENANCE) COMPANY LIMITED**  
**PROFIT AND LOSS ACCOUNT for the year ended 30th September 2003**

2.

	<u>Notes</u>	<u>2003</u>	<u>2002</u>
		£	£
Turnover	2	6,004	8,334
Administration expenses		<u>5,275</u>	<u>8,405</u>
<u>Operating Profit/(Loss)</u>		729	(71)
Interest receivable	3	<u>1</u>	<u>1</u>
Profit/(Loss) on ordinary activities before taxation		730	(70)
Profit/(Loss) on ordinary activities for the financial year		730	(70)
Retained (Loss)/profit at 1st October 2002		(18)	52
Retained Profit/(Loss) at 30th September 2003		<u>£712</u>	<u>£(18)</u>

The notes on page 4 form part of these accounts.

**CHARTERHOUSE COURT (MAINTENANCE) COMPANY LIMITED**  
**BALANCE SHEET as at 30th September 2003**


3.

	<u>Notes</u>	<u>2003</u> £	<u>2002</u> £
<u>Fixed Assets</u>			
Tangible assets, land at Princes Way, Fleetwood		1	1
<u>Current Assets</u>			
Cash at bank and in hand		860	61
<u>Creditors:</u>			
Amounts falling due within one year		<u>141</u>	<u>72</u>
<u>Net current Assets/Liabilities</u>		719	(11)
<u>Total Assets less Current Liabilities</u>		<u>£720</u>	<u>£(10)</u>
<u>Capital and Reserves</u>			
Called up share capital		8	8
Profit and loss Account		712	(18)
Shareholders' funds		<u>£720</u>	<u>£(10)</u>

For the financial year ended 30th September 2003, the company was entitled to exemption from audit under section 249A(1) Companies Act 1985; and no notice has been deposited under section 249B(2). The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 221 and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the year and of its profit or loss for the financial year in accordance with the requirements of section 226 and which otherwise comply with the requirements of the Companies Act 1985, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions relating to small companies within Part VII of the Companies Act 1985 [and with the Financial Reporting Standard for Smaller Entities (effective June 2002)].

Signed on behalf of the Board of Directors

  
 H Nichols (Director)

Approved by the Board: 3rd November 2003

The notes on page 4 form part of these accounts.

**CHARTERHOUSE COURT (MAINTENANCE) COMPANY LIMITED**  
**NOTES TO THE ACCOUNTS for the year ended 30th September 2003**

4.

1. Accounting Policies

Basis of Accounting

The accounts have been prepared under the historical cost convention.

Turnover

Turnover is the amount receivable from flat owner shareholders by the company for services rendered.

2. Creditors: amounts falling due within one year

	<u>2003</u>	<u>2002</u>
	£	£
Other creditors	<u>141</u>	<u>72</u>

3. Called up share capital

	<u>2003</u>	<u>2002</u>
	£	£
<u>Authorised</u>		
8 ordinary shares of £1 each	<u>8</u>	<u>8</u>
<u>Allotted, issued and fully paid</u>		
8 ordinary shares of £1 each	<u>8</u>	<u>8</u>

4. Contingent Liabilities

The company had no contingent liabilities at 30th September 2003 (2002:none)

**CHARTERHOUSE COURT (MAINTENANCE) LIMITED**  
**SCHEDULE OF ITEMS COMPRISING VARIOUS CATEGORIES OF**  
**EXPENDITURE IN THE PROFIT AND LOSS ACCOUNT**  
**for the year ended 30th September 2003**

	<u>2003</u>	<u>2002</u>
	£	£
<u>Administration Expenses</u>		
Repairs and renewals	3,245	6,726
Gardening and plants	73	187
Light and heat	366	95
Insurances	1,339	1,335
Accountancy	199	-
Legal expenses	35	-
Sundry expenses	3	47
Annual Return	15	15
	<u>£5,275</u>	<u>£8,405</u>

**CHARTERHOUSE COURT (MAINTENANCE) COMPANY LIMITED**  
**ANALYSIS OF REPAIRS AND RENEWALS**  
**for the year ended 30th September 2003**

	£
Storage heaters (6)	2,000
Dustbin door	350
Relaying flags	280
Fencing	160
Fire door (consumer box)	120
T. V. Aerial repair	38
Painting	120
Fire extinguisher	55
Letter boxes (4)	20
Electrical repairs etc	65
Stop tap keys	12
Sundry	25
	<u>£3,245</u>