No. 2563056

FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 1996

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Marian Wax Linda Cognet

## DIRECTORS' REPORT FOR THE YEAR ENDED 30 NOVEMBER 1996

The directors present their report and the company's financial statements for the year ended 30 November 1996

### **REVIEW OF THE BUSINESS**

The company's principal activity continued to be that of recruitment consultancy

### **RESULTS AND DIVIDENDS**

The result of the period is shown in the profit and loss account. An interim dividend of £nil was paid during the year. A final dividend of £7,000 is proposed

### **DIRECTORS**

The present directors, who served throughout the year, are shown at the head of this report. Their interests in the company's share capital at the beginning and end of the year were:

£1 ordinary shares

30 November 1996 30 November 1995

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Signed on behalf of the Board

DATE: 18/9/97

Linda Cognet

Company Secretary

# PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 30 NOVEMBER 1996

	Notes	1996 £	1995 £
TURNOVER		2,000	2,000
Administrative Expenses		(1,153)	(1,455)
Operating Profit from continuing operations		847	545
Interest Receivable and similar income	2	1,414	2,166
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		2,261	2,711
Tax on profit on ordinary activities	3	569	674
PROFIT AFTER TAX		1,692	2,037
Dividends		(7,000)	-
RETAINED PROFIT FOR THE YEAR		(£5,308)	£2,037

All of the components of operating profit arose from continuing operations. There were no realised gains or losses other than for the financial year.

### BALANCE SHEET AS AT 30 NOVEMBER 1996

	Notes	1996 £	1995 £
TANGIBLE FIXED ASSETS	4	0	493
CURRENT ASSETS  Debtors  Cash at Bank	5	70 16,197	10,112 52,223
		16,267	62,345
CREDITORS : Amounts falling due within one year	6	(11,957)	(53,220)
NET CURRENT ASSETS		4,310	9,125
TOTAL ASSETS LESS CURRENT LIABILITIES		£4,310	£9,618
CAPITAL AND RESERVES			
Called up share capital Profit and loss account	7 8	100 4,210	100 9,518
		£4,310	£9,618

### NOTES TO THE BALANCE SHEET

These financial statements have not been audited because

- (a) for the year ended 30 November 1996 the company was entitled to the exemption conferred by subsection (1) section 249A, Companies Act 1985; and
- (b) no notice has been deposited under subsection (2), section 249B, Companies Act 1985 in relation to its financial statements for that year.

# **BALANCE SHEET** AS AT 30 NOVEMBER 1996 (continued)

The directors acknowledge their responsibility for ensuring that the company keeps accounting records that comply with section 221, Companies Act 1985 and for preparing financial statements that give a true and fair view of the state of affairs of the company as at 30 November 1996 and of its profit for the year then ended in accordance with Companies Act 1985, and which otherwise comply with the requirements of the Act so far as applicable to the company's financial statements.

Signed on behalf of the Board

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Director

### <u>CITILINE CONSULTANTS LIMITED</u>

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 1996

#### 1. **ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with applicable accounting standards. The following are the more significant accounting policies adopted by the company.

### **Accounting convention**

The financial statements are prepared under the historical cost convention.

### **Turnover**

Turnover represents fees and expenses billed to clients

### Depreciation

Depreciation is provided in respect of fixed assets at rates calculated to write off the cost of each asset evenly over its expected useful life.

Computer equipment is depreciated over three years

### Cashflow statement

A cashflow statement is not presented because the company is exempt as a small company from the rquirement to prepare one.

#### 2. INTEREST RECEIVABLE AND SIMILAR INCOME

		1996 £	1995 £
	Bank deposit interest	1,414	2,166
3.	TAX ON PROFIT ON ORDINARY ACTIVITIES	1996 £	1995 £
	UK Corporation Tax at 25%	569	674

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 1996 (continued)

# 4. TANGIBLE FIXED ASSETS

7.	TANGIBLE LIKED AGGETG		Computer Equipment £
	COST Brought Forward at 1 December 1995 Movements during year		4,319 0
	Carried forward at 30 November 1996		4,319
	ACCUMULATED DEPRECIATION Brought Forward at 1 December 1995 Charge for the year  Carried forward at 30 November 1996		3,826 493 4,319
	NET BOOK VALUE		
	At 30 November 1996		0
	At 30 November 1995		493
5.	DEBTORS	1996 £	1995 £
	ACT Recoverable	0	9,596
6	CREDITORS: Amounts falling due within one yea	r 1996 £	1995 £
	Other creditors and accruals	11,957	53,220

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 1996 (continued)

7.	SHARE CAPITAL		1996 £	1995 £
	Authorised 1,000 Ordinary shares of £1 each		1,000	1,000
	Issued and called up 100 ordinary share of £1 each		100	100
8.	SHAREHOLDERS' FUNDS	Called up share capital £		Total
	Balances brought forward Profit for the financial year Interim dividend paid	100	9,518 (5,308)	9,618 (5,308)
	Balances carried forward	£100	£4,210	£4,310

The interim dividends amounted to £nil per £1 ordinary share (1993: £280) A final dividend of £7,000 is proposed

# 9 APPROVAL OF FINANCIAL STATEMENTS

These financial statements were approved by the board on 18 September 1997

# DETAILED PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 30 NOVEMBER 1996

	1996 £	1995 £	
TURNOVER			
Fees receivable	2,000	2,000	
ADMINISTRATIVE EXPENSES	<u> </u>		
Accounts preparation Accountancy and taxation Depreciation Sundry expenses Bank charges	500 150 493 (9) 19	550 280 493 36 96	
	(1,153)	(1,455)	
INTEREST RECEIVABLE AND SIMILAR INCOME			
Bank Deposit Interest	1,414	2,166	
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION	2,261	2,711	