AP03

Appointment of secretary



You can use the WebFiling service to file this form online. Please go to www.companieshouse.gov.uk

✓ What this form is for

You may use this form to appoint
an individual as a secretary.

What this form is NOT for
You cannot use this form if you
appointing a corporate secretar
To do this, please use form
AP04 'Appointment of corporat
secretary'.



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17/10/2012 COMPANIES HOUSE #9

1	Company details				
Company number	N I 0 0 0 3 6 4				
Company name in full	Clifford McMullan & Co Limited	bold black capitals.			
		All fields are mandatory unless specified or indicated by *			
2	Date of secretary's appointment				
Date of appointment	d 0 d 1				
3	New secretary's details				
Title*	Mr	• Former name(s) Please provide any previous names			
Full forename(s)	John Douglas	which have been used for business purposes in the past 20 years.			
Surname	McMullan	Married women do not need to give			
Former name(s) •		former names unless previously used for business purposes.			
		Continue in section 6 if required.			
4	New secretary's service address ♥				
	Please complete your service address below.	Secretary's service address This is the address that will			
Building name/number	17	appear on the public record. This does not have to be your usual			
Street	Cambourne Park	residential address. Please state 'The Company's			
		Registered Office' if your service			
Post town	Belfast	address is recorded in the company's register of secretaries as the			
County/Region	Northern Ireland	- company's registered office. If you provide your residential			
Postcode	BT96RL	address here it will appear on the public record.			
Country	United Kingdom	-			
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APO3 Appointment of secretary

F7	ignatures	
New secretary's	consent to act as secretary of the above named company.	O Societas Europaea If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person
Authorising signature	Identure X JANCHULAH DIRECTOR This form may be signed and authorised by: Director •, Secretary, Person authorised •, Administrator, Administrative Receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.	signing has membership. Person authorised Under either section 270 or 274 of the Companies Act 2006.
6 A	additional former names (continued from Section 3)	1
Former names •		Additional former names Use this space to enter any additional names.



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Presenter information You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record. Contact name J.D. McMullan Clifford McMullan & Co Limited 17 Cambourne Park **Belfast** Northern Ireland Postrode В Т United Kingdom DX (028) 90668456 Checklist We may return forms completed incorrectly or with information missing. Please make sure you have remembered the following: ☐ The company name and number match the information held on the public Register. You have completed the date of appointment. ☐ You have provided the service address. ☐ The address must be a physical location. It cannot be a PO Box number (unless part of a full address).

Important information

Please note that all information on this form will appear on the public record.

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

For companies registered in Scotland: The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF. DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland: The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG. DX 481 N.R. Belfast 1.

Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk

DX or LP (Legal Post in Scotland) number.
 You have included all former names used for business purposes over the last 20 years.
 ☐ The new secretary has signed the form.
 ☐ You have provided an authorising signature.

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