

CO2Sense Community Interest Company

Report and Financial Statements

For the year ended 31st March 2012



CO2Sense Community Interest Company

**Report and Financial Statements
For the year ended 31 March 2012**

**Presented to Parliament pursuant to Section 6(2)(b) of the Government Resources and
Accounts Act 2000 (Audit of Non-profit making Companies) Order 2009 (SI 2009/476)**

Ordered by the House of Commons to be printed on 16th July 2012

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Any enquiries regarding this publication should be sent to us at the registered offices of the company

Marshall's Mill
Marshall Street
Leeds
LS119YJ

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CONTENTS

Company Information	1
Directors' Report	2-3
The Certificate and Report of the Comptroller and Auditor General to the Member of CO2Sense CIC	4-5
Profit and Loss Account	6
Balance Sheet	7
Notes to the Financial Statements	8-11

COMPANY INFORMATION

DIRECTORS

B J Dodd
J M Pollard
J M Bradbury (resigned 13 June 2011)
K Eddington
H Thomson (appointed 13 June 2011)
M Dobson (appointed 14 March 2012)
I Mills (appointed 14 March 2012)
A Lythgo (appointed 14 March 2012)
A Gouldson (appointed 14 March 2012)
A Nolan (appointed 14 March 2012)

SECRETARY

S R J Gordon (resigned 8 May 2012)
J Oliver (appointed 8 May 2012)

COMPANY NUMBER

05383346

REGISTERED OFFICE

Marshall's Mill
Marshall Street
Leeds
LS11 9YJ

AUDITOR

Comptroller and Auditor General
National Audit Office
157-197 Buckingham Palace Road
Victoria
London
SW1W 9SP

BUSINESS ADDRESS

Marshall's Mill
Marshall Street
Leeds
LS11 9YJ

BANKERS

Barclays Bank Plc
1 Churchill Place
London
E14 5HP

DIRECTORS' REPORT

The directors present their annual report on the affairs of the company, together with the financial statements for the year ended 31st March 2012

PRINCIPAL ACTIVITY

The principal activity of the company is that of being a grant funded promoter of sustainable development. During the year the company has focussed more on providing Commercial Consultancy work to clients to diversify the income streams of the business.

REVIEW OF THE BUSINESS

The directors consider the results for the year to be satisfactory. The financial performance and position of the company for the year ended 31 March 2012 are disclosed on pages 8 to 11 of the financial statements.

The company, whose registered number is 05383346, is limited by guarantee and its members at any point in time comprise any person subscribing to its services. As at 31 March 2012 the company's members were as follows:

Leeds City Council
CSR_i Ltd
Mark Greenop Associates
Helen Thomson
Business in The Community
The University of Leeds School of the Earth and the Environment

DIRECTORS

The directors who served during the year, and up to the date of this report, were as follows:

B J Dodd	
J M Pollard	
J M Bradbury	(resigned 13 June 2011)
K Eddington	
H Thomson	(appointed 13 June 2011)
M Dobson	(appointed 14 March 2012)
I Mills	(appointed 14 March 2012)
A Lythgo	(appointed 14 March 2012)
A Gouldson	(appointed 14 March 2012)
A Nolan	(appointed 14 March 2012)

AUDITOR

The Comptroller and Auditor General is appointed by statute to audit the company and reports on the truth and fairness of the annual financial statements and the regularity of income and expenditure.

DIRECTORS' REPORT

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The Directors are responsible for preparing the Director's report and financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the company and of the profit and loss of the company for that period. In preparing those financial statements, the directors are required to

- Select suitable accounting policies and then apply them consistently,
- Make judgements and estimates that are reasonable and prudent, and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

CHANGE OF MEMBERSHIP AND ACCREDITATION AS A CIC

During the year the Directors worked with Yorkshire Forward (YF) and the Department of Business, Innovation and Skills (BIS) resulting in Yorkshire Forward resigning as the sole member of CO2Sense Limited with effect 14th March 2012. At this date 6 new organisations were appointed as equal members of the company with no one member having a controlling stake in the business.

As part of the agreement to become an independent company CO2Sense Limited successfully applied for accreditation as a Community Interest Company (CIC) under the control of the CIC Regulator. This accreditation was effective as at 15th February 2012.

GOING CONCERN

In accordance with their responsibilities, the Directors have considered the appropriateness of the going concern basis for preparation of the financial statements. The Directors are satisfied that the Company has sufficient funding in place to continue in operation for the foreseeable future.

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITOR

- (a) so far as the Directors are aware, there is no relevant audit information of which the company's auditor is unaware, and
- (b) they have taken all steps that they ought to have taken as Directors in order to make themselves aware of any relevant audit information and to establish that the company's auditor is aware of that information.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

On behalf of the Board

J M Pollard
Chief Executive
15th June 2012

The Certificate and Report of the Comptroller and Auditor General
to the members of CO2Sense Community Interest Company

I certify that I have audited the financial statements of CO2Sense Community Interest Company (CIC) for the year ended 31 March 2012 under the Government Resources and Accounts Act 2000. These comprise the Profit and Loss Account, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (Effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

Respective responsibilities of the directors and auditor

As explained more fully in the Statement of Directors', the Directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. My responsibility is to audit, certify and report on the financial statements in accordance with the Government Resources and Accounts Act 2000. I conducted my audit in accordance with International Standards on Auditing (UK and Ireland). Those standards require me and my staff to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the Company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the Directors, and the overall presentation of the financial statements. In addition, I read all the financial and non-financial information in the Directors' Report to identify material inconsistencies with the audited financial statements. If I become aware of any apparent material misstatements or inconsistencies, I consider the implications for my certificate.

In addition, I am required to obtain evidence sufficient to give reasonable assurance that the expenditure and income reported in the financial statements have been applied to the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Opinion on Regularity

In my opinion, in all material respects the expenditure and income have been applied to the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Opinion on Financial Statements

In my opinion

- the financial statements give a true and fair view of the state of CO2Sense CIC's affairs as at 31 March 2012 and of its profit for the period then ended,
- the financial statements have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to smaller entities, and
- the financial statements have been prepared in accordance with the Companies Act 2006

The Certificate and Report of the Comptroller and Auditor General
to the members of CO2Sense Community Interest Company

Opinion on other matters

In my opinion

- the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements

Matters on which I am required to report by exception

I have nothing to report in respect of the following matters which I report to you if, in my opinion

- adequate accounting records have not been kept, or
- the financial statements are not in agreement with the accounting records or returns, or
- certain disclosures of Directors' remuneration specified by law are not made, or
- I have not received all of the information and explanations I require for my audit

Report

I have no observations to make on these financial statements

Amyas C E Morse
Comptroller and Auditor General
National Audit Office
157-197 Buckingham Palace Road
Victoria, London
SW1W 9SP

18th June 2012

PROFIT AND LOSS ACCOUNT

Year ended 31 March 2012

	Note	2012 £	2011 £
Turnover		718,099	308,330
Administrative expenses		(5,460,943)	(6,965,016)
Other operating income	2	<u>4,903,486</u>	<u>6,888,530</u>
Operating Profit	2	160,642	231,844
Other interest receivable and similar income	3	<u>32,760</u>	<u>27,156</u>
Profit on ordinary activities before taxation		193,402	259,000
Tax on profit on ordinary activities	4	<u>(57,998)</u>	<u>(58,483)</u>
Profit for the year	10	<u>135,404</u>	<u>200,517</u>

A Statement of Total Recognised Gains and Losses is not required as there are no recognised gains or losses in the year or the preceding year other than the profit for those periods. All activities are from continuing operations.

BALANCE SHEET

31 March 2012

	Note	2012 £	2011 £
Fixed Assets			
Investment in Joint Venture	5	100	-
Tangible assets	6	271,581	405,139
		<u>271,681</u>	<u>405,139</u>
Current Assets			
Debtors	7	671,360	275,495
Cash at bank and in hand		405,674	572,569
		<u>1,077,034</u>	<u>848,064</u>
Creditors amounts falling due within one year	8	(778,397)	(784,638)
Net Current Assets		<u>298,637</u>	<u>63,426</u>
Provision for Assets / (Liabilities)	9	25,735	(7,916)
Total Assets less Current Liabilities		<u>596,053</u>	<u>460,649</u>
Capital and Reserves			
Profit and loss account	10	596,053	460,649
Member's Funds		<u>596,053</u>	<u>460,649</u>

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

Approved by the Board for issue on 15th June 2012



J M Pollard

Chief Executive

1. ACCOUNTING POLICIES

A summary of the principal accounting policies, all of which have been applied consistently throughout the year and the preceding year is set out below

Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

Compliance with accounting standards

The financial statements are prepared in accordance with applicable United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), which have been applied consistently (except as otherwise stated)

Turnover

Turnover represents amounts receivable for services net of VAT including income from rentals, consultancy and training. Turnover is recognised on an accruals basis in accordance with the substance of the relevant agreement

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows

Leasehold building improvements	33% straight line
Fixtures and fittings	10% straight line
Plant & Machinery	33% straight line
Office and computer equipment	33% straight line

Leasing

Rentals payable under operating leases are charged against income on a straight line basis over the lease term

Current Taxation

The tax expense for the year comprises current and deferred taxation

The charge for current taxation is based on the results for the year, as adjusted for income that is exempt and expenses that are not deductible, using tax rates that are applicable to the taxable income

Deferred taxation

Deferred taxation has been recognised as a liability or an asset if transactions have occurred at the balance sheet date that give rise to an obligation to pay more taxation in the future, or a right to pay less taxation in the future. An asset is not recognised to the extent that the transfer of economic benefits in the future is uncertain

Government grants

Other operating income represents government grants, which in respect of grants received for fixed assets are credited to the profit and loss account over the expected useful life of the fixed asset. Other government grants are credited to the profit and loss account when the related expenditure is incurred

2. OPERATING PROFIT

	2012 £	2011 £
Operating profit is stated after charging/(crediting)		
Depreciation of tangible assets	203,475	200,395
Impairment of Boiler	101,774	-
Auditor remuneration – statutory audit work	9,000	8,000
Auditor remuneration – non statutory audit work	2,200	2,000
Directors' emoluments	111,659	111,650
Pension contributions paid on behalf of directors	7,105	7,105
Government grants	<u>(4,903,486)</u>	<u>(6,888,530)</u>

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £70,615 (2011: £77,502). The number of directors accruing retirement benefits under the scheme is one (2011: one).

3. OTHER INTEREST RECEIVABLE AND SIMILAR INCOME

	2012 £	2011 £
Other interest receivable	<u>32,760</u>	<u>27,156</u>

4. TAX ON PROFIT ON ORDINARY ACTIVITIES

	2011 £	2011 £
Domestic current year tax		
UK corporation tax	91,649	50,567
Deferred taxation (asset)/ charge	<u>(33,651)</u>	<u>7,916</u>
	<u>57,998</u>	<u>58,483</u>

5. INVESTMENT IN JOINT VENTURE

	2012 £	2011 £
Resense Limited	<u>100</u>	<u>-</u>
	<u>100</u>	<u>-</u>

On the 29th March 2012 CO2Sense CIC purchased £100 (50%) of the Ordinary Share Capital of Resense Limited (Co. Reg number 7970633). Resense Limited was not trading at the 31st March 2012 and therefore no trading accounts were available for Resense Limited at that date. The investment in Resense Limited is, therefore, valued at the face value of the shares purchased only.

6. TANGIBLE FIXED ASSETS

	Leasehold building improvements £	Fixtures and fittings £	Plant and machinery £	Office and computer equipment £	Total £
Cost					
Beginning of year	33,190	92,499	308,355	329,318	763,362
Additions	111,440	35,320	0	24,931	171,691
End of year	144,630	127,819	308,355	354,249	935,053
Depreciation					
Beginning of year	22,386	27,960	104,545	203,332	358,223
Charge in year	15,942	9,650	102,036	75,847	203,475
Impairment	0	0	101,774	0	101,774
End of year	38,328	37,610	308,355	279,179	663,472
Net book value					
End of year	106,302	90,209	0	75,070	271,581
Beginning of year	10,804	64,539	203,810	125,986	405,139

The impairment of £101,774 in the year refers to the write down of the Biomass boiler to a net book value of £nil reflecting the Director's view that due to changes in government renewable heat incentives (RHI) this asset cannot be sold or rented out to generate income. A RHI is a fixed payment for the renewable heat that is generated by the asset.

7. DEBTORS

Amounts falling due within one year.

	2012 £	2011 £
Trade debtors	301,968	125,781
Other debtors	369,392	149,714
	<u>671,360</u>	<u>275,495</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2012 £	2011 £
Trade creditors	32,440	92,186
Taxation and social security	117,191	64,428
Other creditors	628,766	628,024
	<u>778,397</u>	<u>784,638</u>

Other creditors include deferred income amounting to £362,806 (2011 £431,293)

9. DEFERRED TAX PROVISION

	£
Liability as at 1 April 2011	(7,916)
Provided in year in respect of timing differences from capital allowances	33,651
	<hr/>
Asset as at 31 March 2012	25,735
	<hr/>

10. PROFIT AND LOSS ACCOUNT

	2012 £	2011 £
At beginning of year	460,649	260,132
Profit and loss account	135,404	200,517
	<hr/>	<hr/>
At end of year	596,053	460,649
	<hr/>	<hr/>

11. FINANCIAL COMMITMENTS

At 31 March 2012 the company had annual commitments under non-cancellable operating leases as follows

	2012 £	2011 £
Operating leases which expire		
Within one year	-	1,397
Between two and five years	2,854	2,854
After 5 years	83,943	-
	<hr/>	<hr/>
	86,797	4,251
	<hr/>	<hr/>

12. CONTROL

The company was limited by guarantee from its sole member, Yorkshire Forward, until Yorkshire Forward resigned as a member on 14th March 2012. At that date 6 new members were appointed, none of which had a controlling membership of the company. Each new member undertakes to contribute such amount as maybe required, not to exceed £1, to the company's assets if it should be wound up while they are a member or within one year after they cease to be a member.

This would be for payment of the company's debts and liabilities contracted before ceasing to be a member and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributors' amount themselves.

The number of members at 31 March 2012 was six (2010: one).

13. RELATED PARTY TRANSACTIONS

As referred to in note 12, Yorkshire Forward was a related Party until 14th March 2012. Related party transactions for Yorkshire forward during the year were as follows -

At the balance sheet date the company was owed £nil from (2011: £87,061 receivable from) Yorkshire Forward, the sole guarantor of the company until 14th March 2012.

During the year the company claimed grant funding amounting to £1,825,228 (2011: £6,844,351) from Yorkshire Forward.

During the year Yorkshire Forward was invoiced by the company for services amounting to £47,434 (2011: £59,136) and invoiced the company £291,963 (2011: £421,013) for services it provided.

There were no other transactions with other related parties during the year.



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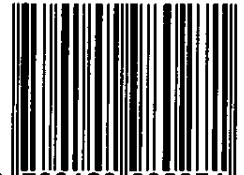
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CIC 34**Community Interest Company Report**

For official use
(Please leave blank)

Please
complete in
typescript, or
in bold black
capitals.

**Company Name in
full**

CO2SENSE CIC

Company Number

5383346

Year Ending

31ST MARCH 2012

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes

PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a fair and accurate description of how they have benefited the community, or section of the community, which the company is intended to serve

THE COMPANY BECAME A CIC ON 15TH FEBRUARY 2012
A HAD LIMITED OPPORTUNITY TO PROMOTE COMMUNITY ACTIVITIES
PRIOR TO 31ST MARCH 2012.
HOWEVER THE COMPANY CONTINUES TO SUPPORT & DEVELOP SME
BUSINESSES IN YORKSHIRE TO REDUCE IT'S CARBON EMISSIONS
VIA GRANTS FOR CAPITAL EXPENDITURE, ENVIRONMENTAL SURVEYS,
DELIVER COMMUNITY PROJECTS & OUTWARD INVESTMENT FOR
SUSTAINABLE PROJECTS (EG. HYDRO, WIND, BIOMASS, ANAEROBIC DIGESTION)
(If applicable, please just state "A social audit report covering these points is attached")

(Please continue on separate continuation sheet if necessary)

PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company's stakeholders are, how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear

As per the accounts, which have been laid at Parliament the companies stakeholders are the members & non executive directors.

Bi-monthly board meetings are minuted & all actions progressed. There are also regular committee meetings for:

(i) Remuneration (ii) Investment (iii) Audit & Risk

(If applicable, please just state "A social audit report covering these points is attached").

PART 3 – DIRECTORS' REMUNERATION – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes) If no remuneration was received you must state that "no remuneration was received" below

As per accounts

Non executive directors have been paid £nil in remuneration.

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below

No transfer of assets other than for full consideration has been made


(Please continue on separate continuation sheet if necessary)

(N.B. Please enclose a cheque for £15 payable to Companies House)

PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed



Date

24/12/2012

Office held (tick as appropriate) ☐ Director ☒ Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record

Telephone	
DX Number	DX Exchange

When you have completed and signed the form, please send it to the Registrar of Companies at:

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4th Floor, Edinburgh Quay 2, 139
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38
Linenhall Street, Belfast, BT2 8BG