

Registration number 01237215

# Collett & Sons Limited

Directors' Report and Financial Statements

for the Year Ended 31 March 2013



Clough & Company LLP  
Chartered Accountants & Registered Auditors  
New Chartford House  
Centurion Way  
Cleckheaton  
Bradford  
West Yorkshire  
BD19 3QB

**Collett & Sons Limited**  
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**Collett & Sons Limited**  
**Company Information**

|                          |  |
|--------------------------|--|
| <b>Directors</b>         | R Collett<br>P Collett<br>R Collett (Junior)<br>D Collett<br>L Collett<br>Mark Collett<br>Michael Collett  |
| <b>Company secretary</b> | Mr Michael Collett   |
| <b>Registered office</b> | Victoria Terminal<br>Albert Road<br>Halifax<br>West Yorkshire<br>HX2 0DF   |
| <b>Bankers</b>           | HSBC Bank plc<br>36 North Street<br>Keighley<br>West Yorkshire<br>BD21 3SF   |
| <b>Auditors</b>          | Clough & Company LLP<br>Chartered Accountants & Registered Auditors<br>New Chartford House<br>Centurion Way<br>Cleckheaton<br>Bradford<br>West Yorkshire<br>BD19 3QB |

**Collett & Sons Limited**  
**Directors' Report for the Year Ended 31 March 2013**

The directors present their report and the financial statements for the year ended 31 March 2013

**Directors of the company**

The directors who held office during the year were as follows

R Collett

P Collett

R Collett (Junior)

D Collett

L Collett

Mark Collett

Michael Collett

The directors benefited from qualifying third party indemnity provisions in place during the financial year and at the date of this report

**Principal activity**

The principal activity of the company is that of hauliers

**Business review**

***Fair review of the business***

The directors are very pleased with the company's performance this year, which has resulted in an increase in turnover of 27%. High gross profit margins have been achieved on a number of large transportation jobs undertaken in the year.

Additional drivers have been employed and new vehicles have been purchased, in response to the continuing rise in demand, with the shortfall at peak times being managed through the use of hired haulage.

The company has continued to expand in the new financial year by opening a new office in Scotland. It is envisaged that a depot will also be opened, which will increase the company's trading capacity.

The company's key financial and other performance indicators during the year were as follows

|                   | Unit | 2013    | 2012      |
|-------------------|------|---------|-----------|
| Turnover growth   | %    | 27      | 22        |
| Profit before tax | £    | 112,045 | 1,226,577 |

**Collett & Sons Limited**  
**Directors' Report for the Year Ended 31 March 2013**

..... *continued*

**Financial instruments**

***Price risk, credit risk, liquidity risk and cash flow risk***

The business' principal financial instruments comprise bank balances, trade debtors, trade creditors and loans to the business. The main purpose of these instruments is to finance the business' operations.

In respect of bank balances, the liquidity risk is managed by maintaining a balance between the continuity of funding and flexibility through the use of overdrafts at floating rates of interest. All of the business' cash balances are held in such a way that achieves a competitive rate of interest. The business makes use of money market facilities where funds are available.

Trade debtors are managed in respect of credit and cash flow risk by policies concerning the credit offered to customers and the regular monitoring of amounts outstanding for both time and credit limits. The amounts presented in the balance sheet are net of allowances for doubtful debtors.

Trade creditors' liquidity risk is managed by ensuring sufficient funds are available to meet amounts due.

Loans comprise loans from the directors and their pension scheme. The business manages the liquidity risk by ensuring that there are sufficient funds to meet the payments.

**Disclosure of information to the auditors**

Each director has taken steps that they ought to have taken as a director in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information. The directors confirm that there is no relevant information that they know of and which they know the auditors are unaware of.

**Reappointment of auditors**

In accordance with section 485 of the Companies Act 2006, a resolution for the re-appointment of Clough & Company LLP as auditors of the company is to be proposed at the forthcoming Annual General Meeting.

Approved by the Board on 17.10.13  
and signed on its behalf by



Mr Michael Collett  
Company secretary

## **Collett & Sons Limited**

### **Statement of Directors' Responsibilities**

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to

- select suitable accounting policies and apply them consistently,
- make judgements and accounting estimates that are reasonable and prudent, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

## **Independent Auditor's Report to the Members of Collett & Sons Limited**

We have audited the financial statements of Collett & Sons Limited for the year ended 31 March 2013, set out on pages 7 to 21. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of directors and auditor**

As explained more fully in the Statement of Directors' Responsibilities (set out on page 4), the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the directors, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Directors' Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### **Opinion on the financial statements**

In our opinion the financial statements

- give a true and fair view of the state of the company's affairs as at 31 March 2013 and of its profit for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

**Independent Auditor's Report to the Members of  
Collett & Sons Limited**

*..... continued*

**Matters on which we are required to report by exception**

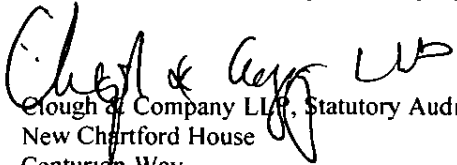
We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of directors' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit

Nigel Bullas FCA CF

**Senior Statutory Auditor**

For and on behalf of Clough & Company LLP, Statutory Auditor

  
Clough & Company LLP, Statutory Auditor  
New Chertford House  
Centurion Way  
Cleckheaton  
Bradford  
West Yorkshire  
BD19 3QB

18 October 2013



**Collett & Sons Limited**  
**Profit and Loss Account for the Year Ended 31 March 2013**

|   | Note | 2013<br>£             | 2012<br>£               |
|---|------|-----------------------|-------------------------|
| Turnover                                      | 2    | 14,266,791            | 11,259,717              |
| Cost of sales                                 |      | <u>(8,219,002)</u>    | <u>(7,680,001)</u>      |
| Gross profit                                  |      | 6,047,789             | 3,579,716               |
| Administrative expenses                       |      | (5,955,782)           | (2,338,152)             |
| Other operating income                        |      | <u>39,249</u>         | <u>31,689</u>           |
| Operating profit                              | 3    | 131,256               | 1,273,253               |
| Other interest receivable and similar income  | 7    | 3,710                 | 3,662                   |
| Interest payable and similar charges          | 8    | <u>(22,921)</u>       | <u>(50,338)</u>         |
| Profit on ordinary activities before taxation |      | 112,045               | 1,226,577               |
| Tax on profit on ordinary activities          | 9    | <u>(10,214)</u>       | <u>(119,722)</u>        |
| Profit for the financial year                 | 19   | <u><u>101,831</u></u> | <u><u>1,106,855</u></u> |


Turnover and operating profit derive wholly from continuing operations

The company has no recognised gains or losses for the year other than the results above

**Collett & Sons Limited**  
**(Registration number: 01237215)**  
**Balance Sheet at 31 March 2013**

|  |      | 2013               |                         | 2012               |                         |
|--|------|--------------------|-------------------------|--------------------|-------------------------|
|  | Note | £                  | £                       | £                  | £                       |
| <b>Fixed assets</b>                                    |      |                    |                         |                    |                         |
| Tangible fixed assets                                  | 10   |                    | 4,821,068               |                    | 4,266,060               |
| Investments  | 11   |                    | <u>143,590</u>          |                    | <u>143,590</u>          |
|  |      |                    | 4,964,658               |                    | 4,409,650               |
| <b>Current assets</b>                                  |      |                    |                         |                    |                         |
| Stocks   | 12   | 37,126             |                         | 15,840             |                         |
| Debtors  | 13   | 3,809,491          |                         | 2,473,822          |                         |
| Cash at bank and in hand                               |      | <u>1,872,949</u>   |                         | <u>1,531,670</u>   |                         |
|  |      | 5,719,566          |                         | 4,021,332          |                         |
| Creditors Amounts falling due within one year          | 14   | <u>(2,314,228)</u> |                         | <u>(3,052,852)</u> |                         |
| Net current assets                                     |      |                    | <u>3,405,338</u>        |                    | <u>968,480</u>          |
| Total assets less current liabilities                  |      |                    | 8,369,996               |                    | 5,378,130               |
| Creditors Amounts falling due after more than one year | 15   |                    | (3,400,000)             |                    | (500,000)               |
| Provisions for liabilities                             | 17   |                    | <u>(345,307)</u>        |                    | <u>(355,272)</u>        |
| Net assets   |      |                    | <u><u>4,624,689</u></u> |                    | <u><u>4,522,858</u></u> |
| <b>Capital and reserves</b>                            |      |                    |                         |                    |                         |
| Called up share capital                                | 18   | 99,995             |                         | 99,995             |                         |
| Profit and loss account                                | 19   | <u>4,524,694</u>   |                         | <u>4,422,863</u>   |                         |
| Shareholders' funds                                    | 20   |                    | <u><u>4,624,689</u></u> |                    | <u><u>4,522,858</u></u> |

Approved by the Board on 17.10.13  
and signed on its behalf by

  
D Collett  
Director

**Collett & Sons Limited**  
**Cash Flow Statement for the Year Ended 31 March 2013**

**Reconciliation of operating profit to net cash flow from operating activities**

|   | 2013<br>£        | 2012<br>£        |
|---|------------------|------------------|
| Operating profit                                  | 131,256          | 1,273,253        |
| Depreciation, amortisation and impairment charges | 748,856          | 698,585          |
| Loss on disposal of fixed assets                  | 18,442           | 26,471           |
| (Increase)/decrease in stocks                     | (21,286)         | 21,840           |
| Increase in debtors                               | (1,335,669)      | (335,665)        |
| Increase in creditors                             | 2,253,112        | 562,376          |
| Net cash inflow from operating activities         | <u>1,794,711</u> | <u>2,246,860</u> |

**Cash flow statement**

|   | 2013<br>£        | 2012<br>£        |
|---|------------------|------------------|
| Net cash inflow from operating activities                           | 1,794,711        | 2,246,860        |
| <b>Returns on investments and servicing of finance</b>              |                  |                  |
| Interest received   | 3,710            | 3,662            |
| Interest paid   | <u>(22,921)</u>  | <u>(50,338)</u>  |
|   | (19,211)         | (46,676)         |
| Taxation paid   | (41,329)         | (77,424)         |
| <b>Capital expenditure and financial investment</b>                 |                  |                  |
| Purchase of tangible fixed assets                                   | (1,342,251)      | (1,283,523)      |
| Sale of tangible fixed assets                                       | <u>19,945</u>    | <u>-</u>         |
|   | (1,322,306)      | (1,283,523)      |
| <b>Acquisitions and disposals</b>                                   |                  |                  |
| Acquisition of investments in associates and joint ventures         | -                | (143,590)        |
| Net cash inflow before management of liquid resources and financing | 411,865          | 695,647          |
| <b>Financing</b>  |                  |                  |
| Repayment of loans and borrowings                                   | <u>(237,500)</u> | <u>(387,501)</u> |
| Increase in cash  | <u>174,365</u>   | <u>308,146</u>   |

The notes on pages 11 to 21 form an integral part of these financial statements

**Collett & Sons Limited**  
**Cash Flow Statement for the Year Ended 31 March 2013**

..... *continued*

**Reconciliation of net cash flow to movement in net debt**

|  | Note   | 2013<br>£               | 2012<br>£               |
|--|--------|-------------------------|-------------------------|
| Increase in cash                             |        | 174,365                 | 308,146                 |
| Cash outflow from repayment of loans         |        | <u>237,500</u>          | <u>387,501</u>          |
| Change in net debt resulting from cash flows | 24     | <u>411,865</u>          | <u>695,647</u>          |
| <br>Movement in net debt                     | <br>24 | <br>411,865             | <br>695,647             |
| Net funds at 1 April                         | 24     | <u>1,294,170</u>        | <u>598,523</u>          |
| Net funds at 31 March                        | 24     | <u><u>1,706,035</u></u> | <u><u>1,294,170</u></u> |

## **Collett & Sons Limited**

### **Notes to the Financial Statements for the Year Ended 31 March 2013**

#### **1 Accounting policies**

##### **Basis of preparation**

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards

##### **Going concern**

The financial statements have been prepared on a going concern basis

##### **Turnover**

Turnover represents amounts chargeable, net of value added tax, in respect of the sale of goods and services to customers

##### **Depreciation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows

| <b>Asset class</b>               | <b>Depreciation method and rate</b>       |
|----------------------------------|---|
| Freehold property                | 2% straight line                          |
| Plant and machinery              | 25% reducing balance                      |
| Fixtures, fittings and equipment | 25% reducing balance or 33% straight line |
| Motor vehicles                   | 10% - 25% reducing balance                |

##### **Fixed asset investments**

Fixed asset investments are stated at historical cost less provision for any diminution in value

##### **Stock**

Stock is valued at the lower of cost and net realisable value, after due regard for obsolete and slow moving stocks. Net realisable value is based on selling price less anticipated costs to completion and selling costs

##### **Deferred tax**

Deferred tax is recognised, without discounting, in respect of all timing differences between the treatment of certain items for taxation and accounting purposes, which have arisen but not reversed by the balance sheet date, except as required by FRS19

Deferred tax is measured at the rates that are expected to apply in the periods when the timing differences are expected to reverse, based on the tax rates and law enacted at the balance sheet date

##### **Foreign currency**

Transactions in foreign currencies are recorded at the exchange rate ruling at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies are retranslated at the closing rates at the balance sheet date. All exchange differences are included in the profit and loss account

##### **Hire purchase and leasing**

Rentals payable under operating leases are charged in the profit and loss account on a straight line basis over the lease term

## Collett & Sons Limited

### Notes to the Financial Statements for the Year Ended 31 March 2013

..... continued

#### Employer Financed Retirement Benefit Scheme (EFRBS)

During the year the Company established an employer financed retirement benefit scheme for the benefit of its officers, employees and their wider families, The Collett & Sons Limited 2013 EFRBS ("the Scheme")

In accordance with UITF Abstract 32 "Employee Benefit Trusts and other intermediate payment arrangements", the Company does not include the assets and liabilities of the Scheme on its balance sheet to the extent that it considers that it will not retain any future economic benefit from the assets of the Scheme and will not have control of the rights or other access to those future economic benefits

#### Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities

#### Pensions

The company operates a defined contribution pension scheme. Contributions are recognised in the profit and loss account in the period in which they become payable in accordance with the rules of the scheme

## 2 Turnover

During the year 55.54% of the company's turnover related to exports (2012 - 35.63%)

An analysis of turnover by geographical location is given below

|                       | 2013<br>£         | 2012<br>£         |
|-----------------------|-------------------|-------------------|
| Sales - UK            | 6,342,475         | 7,248,287         |
| Sales - Europe        | 7,807,050         | 3,556,115         |
| Sales - Rest of world | 117,266           | 455,315           |
|                       | <u>14,266,791</u> | <u>11,259,717</u> |

## 3 Operating profit

Operating profit is stated after charging

|   | 2013<br>£ | 2012<br>£ |
|---|-----------|-----------|
| Auditor's remuneration - The audit of the company's annual accounts | 7,250     | 5,750     |
| Foreign currency gains  | (228)     | (6,110)   |
| Loss on sale of tangible fixed assets                               | 18,442    | 26,471    |
| Depreciation of owned assets  | 748,856   | 698,585   |
| Employer Financed Retirement Benefit Scheme contribution            | 3,000,200 | 100       |

# Collett & Sons Limited

## Notes to the Financial Statements for the Year Ended 31 March 2013

..... continued

### 4 Auditor's remuneration

|                                   | 2013<br>£ | 2012<br>£ |
|-----------------------------------|-----------|-----------|
| Audit of the financial statements | 7,250     | 5,750     |
| <b>Other fees to auditors</b>     |           |           |
| Tax services                      | 1,750     | 750       |
| Other services                    | 9,081     | 9,832     |
|                                   | 10,831    | 10,582    |
|                                   | 18,081    | 16,332    |

### 5 Particulars of employees

The average number of persons employed by the company (including directors) during the year, analysed by category was as follows

|                            | 2013<br>No. | 2012<br>No. |
|----------------------------|-------------|-------------|
| Administration and support | 26          | 17          |
| Cost of sales              | 63          | 60          |
| Other departments          | 7           | 7           |
|                            | 96          | 84          |

The aggregate payroll costs were as follows

|  | 2013<br>£ | 2012<br>£ |
|--|-----------|-----------|
| Wages and salaries                                       | 3,099,257 | 2,873,835 |
| Social security costs                                    | 350,917   | 333,041   |
| Staff pensions   | 263,892   | 320,140   |
| Employer Financed Retirement Benefit Scheme contribution | 3,000,200 | 100       |
|  | 6,714,266 | 3,527,116 |

### 6 Directors' remuneration

The directors' remuneration for the year was as follows

|  | 2013<br>£ | 2012<br>£ |
|--|-----------|-----------|
| Remuneration (including benefits in kind)            | 505,653   | 553,577   |
| Company contributions paid to money purchase schemes | 224,886   | 274,202   |

## Collett & Sons Limited

### Notes to the Financial Statements for the Year Ended 31 March 2013

..... *continued*

During the year the number of directors who were receiving benefits and share incentives was as follows:

|   | 2013<br>No. | 2012<br>No. |
|---|-------------|-------------|
| Accruing benefits under money purchase pension scheme | 6           | 6           |

In respect of the highest paid director

|   | 2013<br>£ | 2012<br>£ |
|---|-----------|-----------|
| Remuneration  | 118,265   | 117,258   |
| Company contributions to money purchase pension schemes | 44,328    | 55,381    |

During the year the Company in order to motivate and incentivise its officers and employees, established an employer financed retirement benefit scheme for the benefit of the Company's officers, employees and their wider families. The Collett & Sons Limited 2013 EFRBS ('the Scheme')

Contributions were made to the Scheme during the accounting period which created value in the scheme. The amount of such value which is held on terms which are discretionary was £2,970,050. Because no earmarking has yet taken place in respect of the amount, it is not considered that this amount can be regarded as directors' remuneration and, therefore, it has been excluded from the overall figure above and the remuneration of the highest paid director.

#### 7 Other interest receivable and similar income

|                           | 2013<br>£    | 2012<br>£    |
|---------------------------|--------------|--------------|
| Bank interest receivable  | 647          | 599          |
| Other interest receivable | 3,063        | 3,063        |
|                           | <u>3,710</u> | <u>3,662</u> |

#### 8 Interest payable and similar charges

|                             | 2013<br>£     | 2012<br>£     |
|-----------------------------|---------------|---------------|
| Interest on bank borrowings | 5             | 6             |
| Interest on other loans     | 22,916        | 29,894        |
| Other interest payable      | -             | 20,438        |
|                             | <u>22,921</u> | <u>50,338</u> |



# Collett & Sons Limited

## Notes to the Financial Statements for the Year Ended 31 March 2013

..... continued

### 9 Taxation

#### Tax on profit on ordinary activities

|  | 2013<br>£ | 2012<br>£ |
|--|-----------|-----------|
| <b>Current tax</b>                             |           |           |
| Corporation tax charge                         | 20,200    | 41,350    |
| Adjustments in respect of previous years       | (21)      | 1,224     |
| UK Corporation tax                             | 20,179    | 42,574    |
| <b>Deferred tax</b>                            |           |           |
| Origination and reversal of timing differences | (9,965)   | 77,148    |
| Total tax on profit on ordinary activities     | 10,214    | 119,722   |

#### Factors affecting current tax charge for the year

Tax on profit on ordinary activities for the year is lower than (2012 - lower than) the standard rate of corporation tax in the UK of 20% (2012 - 20%)

The differences are reconciled below

|  | 2013<br>£ | 2012<br>£ |
|--|-----------|-----------|
| Profit on ordinary activities before taxation    | 112,045   | 1,226,577 |
| Corporation tax at standard rate                 | 22,409    | 245,315   |
| Accelerated capital allowances                   | (4,061)   | (8,584)   |
| Prior year (over)/under provision                | (21)      | 1,224     |
| Depreciation where no capital allowances claimed | 765       | 765       |
| Expenses not deductible for tax purposes         | 1,080     | 3,832     |
| Provision rounding                               | 7         | 21        |
| Loss on partnership                              | -         | (199,999) |
| Total current tax                                | 20,179    | 42,574    |

# Collett & Sons Limited

## Notes to the Financial Statements for the Year Ended 31 March 2013

..... continued

### 10 Tangible fixed assets

|                            | Freehold<br>land and<br>buildings<br>£ | Plant and<br>machinery<br>£ | Motor<br>vehicles<br>£ | Office<br>equipment<br>£ | Total<br>£ |
|----------------------------|--|-----------------------------|------------------------|--------------------------|------------|
| <b>Cost or valuation</b>   |  |                             |                        |                          |            |
| At 1 April 2012            | 196,470                                | 1,187,342                   | 8,302,196              | 159,757                  | 9,845,765  |
| Additions                  | -                                      | 67,644                      | 1,173,754              | 100,853                  | 1,342,251  |
| Disposals                  | -                                      | (93,000)                    | (107,300)              | (1,840)                  | (202,140)  |
| At 31 March 2013           | 196,470                                | 1,161,986                   | 9,368,650              | 258,770                  | 10,985,876 |
| <b>Depreciation</b>        |  |                             |                        |                          |            |
| At 1 April 2012            | 11,821                                 | 869,240                     | 4,565,372              | 133,272                  | 5,579,705  |
| Charge for the year        | 3,929                                  | 90,920                      | 609,547                | 44,460                   | 748,856    |
| Eliminated on<br>disposals | -                                      | (70,931)                    | (90,982)               | (1,840)                  | (163,753)  |
| At 31 March 2013           | 15,750                                 | 889,229                     | 5,083,937              | 175,892                  | 6,164,808  |
| <b>Net book value</b>      |  |                             |                        |                          |            |
| At 31 March 2013           | 180,720                                | 272,757                     | 4,284,713              | 82,878                   | 4,821,068  |
| At 31 March 2012           | 184,649                                | 318,102                     | 3,736,824              | 26,485                   | 4,266,060  |

### 11 Investments held as fixed assets

|  | 2013<br>£ | 2012<br>£ |
|--|-----------|-----------|
| Shares in group undertakings and participating interests | 143,590   | 143,590   |

#### Shares in group undertakings and participating interests

|                       | Investment<br>in LLP<br>£ |
|-----------------------|---------------------------|
| <b>Cost</b>           |                           |
| At 1 April 2012       | 143,590                   |
| At 31 March 2013      | 143,590                   |
| <b>Net book value</b> |                           |
| At 31 March 2013      | 143,590                   |
| At 31 March 2012      | 143,590                   |

**Collett & Sons Limited**

**Notes to the Financial Statements for the Year Ended 31 March 2013**

*..... continued*

**12 Stocks**

|        | <b>2013</b>   | <b>2012</b>   |
|--------|---------------|---------------|
|        | <b>£</b>      | <b>£</b>      |
| Stocks | <u>37,126</u> | <u>15,840</u> |

**13 Debtors**

|                                | <b>2013</b>      | <b>2012</b>      |
|--------------------------------|------------------|------------------|
|                                | <b>£</b>         | <b>£</b>         |
| Trade debtors                  | 3,104,421        | 2,124,038        |
| Other debtors                  | 597,950          | 74,219           |
| Prepayments and accrued income | <u>107,120</u>   | <u>275,565</u>   |
|                                | <u>3,809,491</u> | <u>2,473,822</u> |

Debtors includes £58,000 (2012 - £61,625) receivable after more than one year

This can be analysed as follows

|               | <b>2013</b>   | <b>2012</b>   |
|---------------|---------------|---------------|
|               | <b>£</b>      | <b>£</b>      |
| Other debtors | <u>58,000</u> | <u>61,625</u> |

**14 Creditors: Amounts falling due within one year**

|                                 | <b>2013</b>      | <b>2012</b>      |
|---------------------------------|------------------|------------------|
|                                 | <b>£</b>         | <b>£</b>         |
| Trade creditors                 | 1,219,627        | 1,102,638        |
| Bank loans and overdrafts       | 166,914          | -                |
| Other loans                     | -                | 237,500          |
| Corporation tax                 | 20,200           | 41,350           |
| Other taxes and social security | 140,244          | 331,483          |
| Directors' current accounts     | 614,079          | 1,201,852        |
| Accruals and deferred income    | <u>153,164</u>   | <u>138,029</u>   |
|                                 | <u>2,314,228</u> | <u>3,052,852</u> |

# Collett & Sons Limited

## Notes to the Financial Statements for the Year Ended 31 March 2013

..... continued

### 15 Creditors: Amounts falling due after more than one year

|                             | 2013<br>£        | 2012<br>£      |
|-----------------------------|------------------|----------------|
| Directors' current accounts | <u>3,400,000</u> | <u>500,000</u> |

### 16 Security of borrowings

Bank borrowings are secured by a debenture giving a fixed charge over all present freehold and leasehold property, a first fixed charge over book and other debts, chattels, goodwill and uncalled capital, both present and future, and a first floating charge over all assets and undertakings, both present and future, dated 9 August 1999, and, a fixed charge over book debts and a floating charge over all other assets, dated 28 February 1985

Other loans includes £nil (2012 - £237,500) secured by a first ranking chattel mortgage

### 17 Provisions

|   | Deferred tax<br>£ |
|---|-------------------|
| At 1 April 2012                         | 355,272           |
| Credited to the profit and loss account | <u>(9,965)</u>    |
| At 31 March 2013                        | <u>345,307</u>    |

#### Analysis of deferred tax

|   | 2013<br>£      | 2012<br>£      |
|---|----------------|----------------|
| Difference between accumulated depreciation and amortisation and capital allowances | <u>345,307</u> | <u>355,272</u> |

### 18 Share capital

#### Allotted, called up and fully paid shares

|                            | 2013          |               | 2012          |               |
|----------------------------|---------------|---------------|---------------|---------------|
|                            | No            | £             | No.           | £             |
| Ordinary shares of £1 each | <u>99,995</u> | <u>99,995</u> | <u>99,995</u> | <u>99,995</u> |

# Collett & Sons Limited

## Notes to the Financial Statements for the Year Ended 31 March 2013

..... continued

### 19 Reserves

|                     | Profit and<br>loss account<br>£ |
|---------------------|---------------------------------|
| At 1 April 2012     | 4,422,863                       |
| Profit for the year | 101,831                         |
| At 31 March 2013    | <u>4,524,694</u>                |

### 20 Reconciliation of movement in shareholders' funds

|   | 2013<br>£        | 2012<br>£        |
|---|------------------|------------------|
| Profit attributable to the members of the company | <u>101,831</u>   | <u>1,106,855</u> |
| Net addition to shareholders' funds               | 101,831          | 1,106,855        |
| Shareholders' funds at 1 April                    | <u>4,522,858</u> | <u>3,416,003</u> |
| Shareholders' funds at 31 March                   | <u>4,624,689</u> | <u>4,522,858</u> |

### 21 Pension schemes

#### Defined contribution pension scheme

The company operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the company to the scheme and amounted to £263,892 (2012 - £320,140).

### 22 Contingent liabilities

A contingent liability exists in respect of a guarantee provided by the company in the ordinary course of the business of loans totalling £1,200,000 from The Collett & Sons Limited Employer Financed Retirement Benefit Scheme to the Collett & Sons Limited Decanting EFRBS. The directors are of the opinion that no provision for this amount should be recognised in the financial statements as no transfer of funds to settle this obligation is probable at the year end.

# Collett & Sons Limited

## Notes to the Financial Statements for the Year Ended 31 March 2013

..... continued

### 23 Commitments

#### Operating lease commitments

As at 31 March 2013 the company had annual commitments under non-cancellable operating leases as follows

Operating leases which expire

|                           | 2013<br>£      | 2012<br>£      |
|---------------------------|----------------|----------------|
| <b>Land and buildings</b> |                |                |
| Within two and five years | 75,000         | -              |
| Over five years           | 95,000         | 185,000        |
|                           | <u>170,000</u> | <u>185,000</u> |
| <b>Other</b>              |                |                |
| Within two and five years | <u>10,448</u>  | <u>2,818</u>   |

### 24 Analysis of net debt

|                          | At 1 April 2012<br>£ | Cash flow<br>£ | At 31 March<br>2013<br>£ |
|--------------------------|----------------------|----------------|--------------------------|
| Cash at bank and in hand | 1,531,670            | 341,279        | 1,872,949                |
| Bank overdraft           | -                    | (166,914)      | (166,914)                |
|                          | <u>1,531,670</u>     | <u>174,365</u> | <u>1,706,035</u>         |
| Debt due within one year | (237,500)            | 237,500        | -                        |
| Net funds                | <u>1,294,170</u>     | <u>411,865</u> | <u>1,706,035</u>         |

### 25 Related party transactions

During the year, the company had the following transactions with the company pension scheme

Rents paid of £205,000 (2012 - £185,000)

At the balance sheet date, the following amounts were outstanding

Loan to the Company Pension Scheme, included within other debtors, £337 821 (2012 - £nil)

Loan from the Company Pension Scheme, included within other creditors, £nil (2012 - £237,500)

## **Collett & Sons Limited**

### **Notes to the Financial Statements for the Year Ended 31 March 2013**

**..... continued**

#### **Directors' loan accounts**

The following balances owed to the directors were outstanding at the year end

|                    | <b>2013</b>             | <b>2012</b>             |
|--------------------|-------------------------|-------------------------|
|                    | <b>£</b>                | <b>£</b>                |
| R Collett          | 41,313                  | 270,213                 |
| P Collett          | 61,415                  | 61,950                  |
| R Collett (Junior) | 631,670                 | 231,346                 |
| D Collett          | 835,085                 | 265,178                 |
| L Collett          | 893,636                 | 332,186                 |
| Mark Collett       | 811,904                 | 246,420                 |
| Michael Collett    | 739,056                 | 294,559                 |
|                    | <b><u>4,014,079</u></b> | <b><u>1,701,852</u></b> |

No interest is charged in respect of these balances

#### **26 Control**

The company is controlled by the directors who own 100% of the called up share capital