

REGISTERED NUMBER: 2519953 (England and Wales)

Abbreviated Financial Statements for the Year Ended 28 February 1999

for

COPY & CONCEPTS (CONSULTANCY) LTD



COPY & CONCEPTS (CONSULTANCY) LTD

Contents of the Abbreviated Financial Statements
for the Year Ended 28 February 1999

| | Page |
|--|-------------|
| Company Information | 1 |
| Abbreviated Balance Sheet | 2 |
| Notes to the Abbreviated Financial Statements | 3 |
| Report of the Accountants | 4 |

COPY & CONCEPTS (CONSULTANCY) LTD

Company Information
for the Year Ended 28 February 1999

| | |
|---------------------------|---|
| DIRECTORS: | D R Duggleby Mrs S J Duggleby |
| SECRETARY: | Mrs S J Duggleby |
| REGISTERED OFFICE: | Woodside Farm Bilton Lane Harrogate North Yorkshire |
| REGISTERED NUMBER: | 2519953 (England and Wales) |
| ACCOUNTANTS: | Hudson Lees Chartered Certified Accountants 5 Hornbeam Square South Hornbeam Business Park Harrogate HG2 8NB |
| BANKERS: | The Co-operative Bank Plc PO Box 101 1 Balloon Street Manchester |

COPY & CONCEPTS (CONSULTANCY) LTD

Abbreviated Balance Sheet
28 February 1999

| | | 28.2.99 | | 28.2.98 | |
|---|-------|---------|---------|---------|---------|
| | Notes | £ | £ | £ | £ |
| FIXED ASSETS: | | | | | |
| Tangible assets | 2 | | 8,184 | | 10,913 |
| CURRENT ASSETS: | | | | | |
| Debtors | | 21,806 | | 33,994 | |
| Cash at bank and in hand | | 59,422 | | 52,671 | |
| | | 81,228 | | 86,665 | |
| CREDITORS: Amounts falling due within one year | | 4,682 | | 28,755 | |
| NET CURRENT ASSETS: | | | 76,546 | | 57,910 |
| TOTAL ASSETS LESS CURRENT LIABILITIES: | | | £84,730 | | £68,823 |
| CAPITAL AND RESERVES: | | | | | |
| Called up share capital | 3 | | 2 | | 2 |
| Profit and loss account | | | 84,728 | | 68,821 |
| Shareholders' funds | | | £84,730 | | £68,823 |

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ending 28 February 1999.

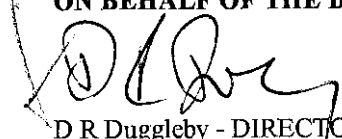
No notice has been deposited under Section 249B(2) of the Companies Act 1985 in relation to its financial statements for the financial year.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

These abbreviated financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

ON BEHALF OF THE BOARD:



D R Duggleby - DIRECTOR

Approved by the Board on 7 May 1999

The notes form part of these financial statements

COPY & CONCEPTS (CONSULTANCY) LTD

Notes to the Abbreviated Financial Statements
for the Year Ended 28 February 1999

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention.

Turnover

Turnover represents net invoiced sales of goods, excluding value added tax.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

| | |
|-----------------------|---------------------------|
| Fixtures and fittings | - 25% on reducing balance |
| Office equipment | - 25% on reducing balance |

Deferred taxation

Provision is made at current rates for taxation deferred in respect of all material timing differences except to the extent that, in the opinion of the directors, there is reasonable probability that the liability will not arise in the foreseeable future.

2. TANGIBLE FIXED ASSETS

| | Total |
|------------------------|--------|
| | £ |
| COST: | |
| At 1 March 1998 | |
| and 28 February 1999 | 28,791 |
| DEPRECIATION: | |
| At 1 March 1998 | 17,878 |
| Charge for year | 2,729 |
| At 28 February 1999 | 20,607 |
| NET BOOK VALUE: | |
| At 28 February 1999 | 8,184 |
| At 28 February 1998 | 10,913 |

3. CALLED UP SHARE CAPITAL

Authorised:

| Number: | Class: | Nominal value: | 28.2.99 | 28.2.98 |
|---------|----------|----------------|---------|---------|
| | | £ | £ | £ |
| 1,000 | Ordinary | £1 | 1,000 | 1,000 |

Allotted, issued and fully paid:

| Number: | Class: | Nominal value: | 28.2.99 | 28.2.98 |
|---------|----------|----------------|---------|---------|
| | | £ | £ | £ |
| 2 | Ordinary | £1 | 2 | 2 |

COPY & CONCEPTS (CONSULTANCY) LTD

Report of the Accountants to the Directors of
COPY & CONCEPTS (CONSULTANCY) LTD

The following reproduces the text of the report prepared for the directors in respect of the company's annual financial statements, from which the abbreviated financial statements (set out on pages two to three) have been prepared.

In accordance with instructions given to us we have prepared the financial statements for the year ended 28 February 1999 set out on pages three to six from the accounting records and from information and explanations supplied to us by the management of the company.

We have not audited the financial statements. Accordingly, we do not express an audit opinion or any other form of assurance that the accounting records and the financial statements are free from material misstatement.



Hudson Lees
Chartered Certified Accountants
5 Hornbeam Square South
Hornbeam Business Park
Harrogate
HG2 8NB

Dated: 10 May 1999