Registered Company Number: 961616

Registered Charity Number: 309639

Accounts
for the year ended
31st August 2009

Wenn Townsend

**Chartered Accountants** 

Oxford



A01

11/12/2009 COMPANIES HOUSE

133

# **WENN TOWNSEND**

#### **Cothill Educational Trust**

# Report of the Governors for the year ended 31st August 2009

#### Reference and Administrative Details

Governors:	The Right Hon. Lord Wakeham D L (Chairman)
	The registroin zero transman B E (oncommen)

Sir Henry Aubrey-Fletcher, Bt DL

R M Bailey C J Cazalet P M Cook A D Darroch Mrs P G Ferriera G P F Inge

J Marriage (appointed 9th March 2009) J A S Nash (resigned 14th July 2009)

Lady Poltimore A D Richardson

J H Rogers (retired 1st December 2008)

J R Royds
D R W Silk CBE
Dr M S Spurr
R P Taylor
Dr R D Townsend
The Hon. Nigel Turner

Secretary: S P Blackmore

Principal: A D Richardson

Registered Office: Cothill House

Nr Abingdon

Company Number: 961616

Charity Number: 309639

Auditors: Wenn Townsend

Chartered Accountants and Registered Auditors

Oxford

Bankers: Barclays Bank plc

Oxford

Solicitors: Veale Wasbrough

Bristol

## Report of the Governors for the year ended 31st August 2009

#### Structure, Governance and Management

The Cothill Educational Trust incorporates six distinct and separate schools Cothill House (All boys boarding 8 - 13+), Chandlings Manor (Co-educational day nursery - 11+), Kitebrook House (Co-educational day nursery - 8+, girls only day and boarding 8 - 13+), Sauveterre (Co-educational boarding in France, 11 - 13+), Mowden Hall School (Co-educational day nursery 3-13+, Co-educational boarding 8-13+) and from 3rd December 2008, The Old Malthouse School (week long co-educational science courses for children aged 10-13). The Directors, who are also the Trustees of the charity and who are known as the Governors, present their report and accounts for the year ended 31st August 2009.

#### Charitable and company status

Cothill Educational Trust is a company which does not have share capital and is limited by the guarantee of the members to a maximum of £1 each. The membership at 31st August 2009 was 18 (2008: 18). The Educational Trust is governed by the Memorandum and Articles of the company.

#### Governors

The Governors are listed on page 1. There has been 1 appointment and 1 retirement since 31st August 2008. The Governors meet at least three times a year and assume governance for each school in the Trust. Each school has a Head Teacher responsible for the day to day running. Regular management meetings are held between The Head Teachers, The Trust Bursar and The Principal. The Governors entrust the coordination of management for the Trust's schools to the Principal.

The Trust has a policy of recruiting Governors with specialist skills and a knowledge of the Trust's objectives. They are appointed in accordance with the Memorandum and Articles of Association.

#### Governor's induction and training

Governors are briefed on their obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision making processes and business plan and recent performance of the charity. Governors are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

#### Risk management

The board continues to keep the Trust's activities under review. They have considered the major risks that may arise from time to time. The Trust has established systems which under normal conditions should allow these risks to be mitigated to an acceptable level in its day to day operations. Risk and Performance Assessments are carried out on an annual basis. Where weaknesses are found, appropriate measures are taken and, if necessary, further training is arranged.

#### Principal activity and operational policy

The principal activity of the Trust is that of education.

The aim of the Trust is to provide first class preparatory education to children to the age of 14 through a mix of day and boarding, co-educational and single sex schools. The Trust believes in strength th rough partnership and the development of individuality, which extends parental options and enables the right choice to be made for each child.

Involvement with local primary schools through the provision of teaching, shared facilities and specialist services is a further important aspect of the Trust's commitment to Education.

Each school including Sauveterre retains its own name and preserves its own identity, while the Trust provides support and expertise in the encouragement of all that is special and particular to each.

## Report of the Governors (continued) for the year ended 31st August 2009

#### Review of activities and future developments

Cothill Educational Trust applied its income received during the year to the costs of operating schools at Cothill House, Chandlings Manor, Kitebrook House, Mowden Hall and The Old Malthouse in England and Sauveterre in France.

During 2009 the pupils at all five operating schools achieved good standards across the curriculum and did well in Common Entrance and Scholarship examinations.

87 Trust pupils spent a term at the Trust's Chateau (Sauveterre) in France providing the unique opportunity of learning a language in its native context but within the framework of an English school.

#### **Pupil numbers**

Cothill's average number of boarding pupils for the year was 260 a term (2008: 246).

Chandlings average number of day pupils for the year was 399 a term (2008: 412) and 28 children attended the nursery (2008:26).

Kitebrook's average number of pupils for the year was 93 a term (2008: 102).

Mowden's average number of pupils for the year was 162 a term (2008: 194).

111 external pupils visited Sauveterre in South West France for a term in 2009 (2008: 116).

#### **Public Benefit**

The Trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties.

#### Financial

- The Trust awarded 16 music bursaries in recognition of ability, 33 families received financial help during the year due to hardship. Without this help the children would not have been able to continue their education at the school.
- Fees are reduced where there is more than one child from the same family. 242 children benefited from this scheme.
- No fees are charged to pupils at Dry Sandford Primary School who receive the benefit of a fulltime Special Needs teacher and related services paid for by the Trust. This equates to 105 bursaries with an estimated value of £111,100.
- The Trust is actively creating a scientific study centre on the Dorset coast in close collaboration
  with the Natural History Museum. Once fully functional it is anticipated that pupils from non-fee
  paying schools will have access to all the benefits this short stay facility will have to offer.
- The Cothill Educational Trust has educated 979 children at nil cost to the state thereby saving the public purse in excess of £4m

#### **Educational**

- The independent sector as a whole provides excellence in "challenging subjects".
- While nationally the numbers of children studying languages has declined, the Trust continues to teach all children modern foreign languages (French, Spanish and Mandarin) as well as Latin.
- All children are screened for Special Educational Needs. The provision of specialist support to those identified with needs is in itself a public good.

# Report of the Governors (continued) for the year ended 31st August 2009

#### **Public Benefit (continued)**

- The standards of the Trust's education are reviewed annually against national benchmarks and the Trust's educational provision exceeds those benchmarks.
- The Trust uses its own resources to recruit people into the teaching profession, then to induct and train them. Teachers are actively assisted in achieving Qualified Teacher Status, which allows teachers to move to the maintained sector should they wish.

#### General

 The Trust's school sites provide facilities for local functions including village council meetings, carol services and church and village fetes. The premises are used by the Fire Brigade for fire and rescue practice on a regular basis.

#### **Wider Community**

- The Trust is constantly seeking new ways in which to deliver its Charitable Objects to a young public without regard to wealth, race, religion, social or academic status.
- The Trust has developed links with the local primary schools. In particular, during the past year the
  Trust has provided the following without charge: A full-time special needs teacher to Dry Sandford
  County Primary School, fully supported by all the necessary resources and a part-time teacher of
  French to Kennington County primary School.
- The Principal and Bursar of the Trust spend a proportion of their working time in the support of charities that specifically relate to the objects of the Trust. For example, the Trust has also developed links with a local Oxfordshire charity "See Saw" which provides specialist support for bereaved young. This ensures that our commitment is local and focused on an age group that corresponds with those that we care for and educate in our schools. Help has been both financial and practical.
- The schools take an active part in local church life and support them financially. The Churches
  provide places of worship for youngsters which would otherwise be closed or sold off by the
  Diocesan Authorities.
- Many contacts have been made with the neighbouring school and community in France, especially
  in the sporting arena. The Cothill choir has become well known for its annual tour throughout the
  region, giving concerts without charge.

#### Financial results

The results for the year are shown in the income and expenditure account on page 8.

The schools have continued to grow and thus income exceeded budget. The Trust achieved a surplus for the year of £48k (2008: £321k).

Payroli costs, which represent 68% of expenditure were within forecast.

£608k was spent on the repair and maintenance of the six Trust properties.

## Report of the Governors (continued) for the year ended 31st August 2009

#### **Fixed assets**

Changes in fixed assets during the year are set out in the notes to the accounts as follows:

Tangible fixed assets

- note 12

Land and buildings

- note 13

The Governors consider that the market value of freehold land and buildings is in excess of the amount shown in the accounts. However, as these assets are used in the Trust's activities and no disposals are envisaged, this excess has not been quantified.

#### Reserves policy

The Governors are currently borrowing to invest in the development of the Trust, funding interest and loan repayments out of current income. The improvements and modernisation are planned to cope with the development of its schools over the next few years. The long term aim is to increase reserves such that the Trust is not dependent on borrowing. The Trust has no free reserves (unrestricted reserves less tangible fixed assets and commitments) and it is not anticipated that free reserves will be available in the next five years. Reserves are monitored termly by reference to cash flows projected to the end of the academic year and then for a further three years, with the object of scheduling major expenditure as early as possible.

#### Investment policy

The Trust holds no permanent endowment but any temporary surplus cash is held on short term deposits to secure a high rate of interest.

#### Plans for future periods

The Trust will continue with its principal objective: to achieve excellence in the educational development of the whole child. The Trust is committed to playing an active role in the wider community. Further, the Trust will continue to seek opportunities for strategic acquisitions and mergers with other similar educational establishments in order to fulfil its objectives. Ashdown House joined the Trust on 18th September 2009.

# Report of the Governors (continued) for the year ended 31st August 2009

#### Statement of Governors' Responsibilities

The trustees (who are also directors of Cothill Educational Trust for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any
  material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any
  relevant audit information and to establish that the auditor is aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

#### **Auditors**

Wenn Townsend have agreed to offer themselves for re-appointment as auditors of the Trust. A resolution to reappoint the auditors will be proposed at the annual general meeting.

Signed on behalf of the board

7th December 2009

#### Independent Auditors' Report to the members of Cothill Educational Trust Limited

We have audited the financial statements of Cothill Educational Trust Limited for the year ended 31st August 2009 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the related notes. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the charitable company's members, as a body, in accordance with Sections 495 and 496 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of trustees and auditors

The Governors' (who are also the directors of Cothill Educational Trust for the purposes of company law) responsibilities for preparing the Governors' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and for being satisfied that they give a true and fair view are set out in the Statement of Governors' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice and the Companies Act 2006. We also report to you whether in our opinion the information given in the Governors' Annual Report is consistent with the financial statements.

In addition we report to you if, in our opinion, the charity has not kept adequate accounting records, if we have not received all the information and explanations we require for our audit, or if certain disclosure of trustees' remuneration specified by law are not made.

We read the Governors' Annual Report and consider the implications for our report if we become aware of any apparent misstatements within it.

#### Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **Opinion**

In our opinion:

- the financial statements have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- the financial statements have been prepared in accordance with the Companies Act 2006;
- the financial statements give a true and fair view of the state of the charitable company's affairs as at 31st August 2009, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended; and
- the information given in the Governors' Annual Report is consistent with the financial statements.

Mrs Deborah Pluck FCA (Senior Statutory Auditor)

For and on behalf of Wenn Townsend

to Plu

**Chartered Accountants** 

Oxford

7<sup>th</sup> December 2009

# Statement of Financial Activities (including income and expenditure account) for the year ended 31st August 2009

	Note	Unrestricted Funds	Restricted Fund	2009 Total	2008 Total
Incoming resources	11010				
Income from charitable activities					
Fees Other educational income Ancillary income	3 4	12,292,390 700,780 15,913	:	12,292,390 700,780 15,913	11,774,770 638,947 21,023
Incoming resources from generated funds					
Investment income Donations	5	9,361 22,150	8,738	9,361 30,888	19,626 48,435
Total incoming resources		13,040,594	8,738	13,049,332	12,502,801
Resources expended					
Costs of generating funds					
Overdraft and loan interest Fee composition discount		9,759 42,664	-	9,759 42,664	35,832 37,417
		52,423	•	52,423	73,249
Charitable activities					
School running costs	6	12,901,659	3,622	12,905,281	12,063,725
Governance costs	7	43,474	<b></b>	43,474	44,070
Total resources expended		12,997,556	3,622	13,001,178	12,181,044
Net incoming resources		43,038	5,116	48,154	321,757
Merger of net assets of The Old Malthouse School Trust Ltd Transfer between funds	24 20	262,492 9,255	- (9,255)	262,492	472,540
Net movement in funds		314,785	(4,139)	310,646	794,297
As at 1st September 2008		7,047,618	4,139	7,051,757	6,257,460
As at 31st August 2009		£ 7,362,403	£ -	£ 7,362,403	£ 7,051,757

All amounts are derived from continuing activities.

All gains and losses recognised in the year are included in the Statement of Financial Activities.

# Note of historical cost surpluses and deficits for the year ended 31st August 2009

	2009	2008
Reported surplus for the year per income and expenditure account	48,154	321,757
Difference between an historical cost depreciation charge and the actual depreciation charge for the year calculated on the revalued amount	9,021	9,021
Historical cost surplus for the year	£ 57,175	£ 330,778

#### Balance Sheet 31st August 2009

					2008
	Note				
Fixed assets		•			
Tangible assets Investments	12 14		11,455,774 -		10,077,919
			11,455,774		10,077,919
Current assets					
Stock Debtors Cash at bank and in hand	15 <b>1</b> 6	26,426 347,653 9,598		35,779 337,527 30,804	
		383,677		404,110	
Creditors: Amounts falling due within one year	17	(3,525,550)		(2,687,265)	
Net current liabilities			(3,141,873)		(2,283,155)
Total assets less current liabilities			8,313,901		7,794,764
Creditors: Amounts falling due after one year	18		(951,498)		(743,007)
Net assets			£ 7,362,403		£ 7,051,757
Reserves					
Unrestricted funds					
Revaluation reserve Income and expenditure account	20 20		90,216 7,272,187		99,237 6,948,381
			7,362,403		7,047,618
Restricted funds					
Hardship fund Learning support donation Woodland fund	20 20 20		- - -		2,406 1,733
			£ 7,362,403	:	£ 7,051,757

On behalf of the board

Lord Wakeham

7th December 2009

# Cash Flow Statement for the year ended 31st August 2009

Reconciliation of operating surplus to net cash inflov	·		
from operating activities:		009	2008
Net incoming resources Interest charged Interest receivable Depreciation Loss on disposal of fixed assets Decrease in stocks Increase in debtors Decrease in creditors New fees in advance Fees in advance applied in year	543,8 9,7	423 361) 584 - 749 793) 385) 595	321,757 73,249 (19,626) 530,864 6,391 12,873 (45,850) (322,916) 505,386 (593,689)
Cash flow statement			
Net cash inflow from operating activities	916,4	196	468,439
Returns on investments and servicing of finance:			
Interest paid Interest received	(9,759) 9,361		35,832) 19,626
Capital expenditure:	(3	398)	(16,206)
Payments to acquire tangible fixed assets Receipts from sale of tangible fixed assets	(1,026,452)		(99,417) 29,050
Acquisitions:	(1,026,4	152)	(70,367)
Loan balance paid on merger Net overdraft acquired on merger	(558,576) (72,235)		165,593) 214,189)
Financing:	(630,8	311)	(679,782)
Repayment of loans	(32,1	100)	(114,646)
Decrease in cash	£ (773,2	<u></u>	£ (412,562)
Reconciliation of net cash flow to movement in net de	ebt ———		
Decrease in cash in the period Cash repaying loans	(773,265) 32,100		112,562) 14,646
Change in net debt Net debt at 1st September 2008	(741,1 (706,2		(297,916) (408,305)
Net debt at 31st August 2009	£ (1,447,3	386)	£ (706,221)
Analysis of changes in net debt	At 1st September 2008	Cash Flow	At 31st August 2009
Cash at bank and in hand Overdrafts	30,804 (651,425)	(21,206) (752,059)	9,598 (1,403,484)
Debt due within one year Debt due after one year	(620,621) (32,100) (53,500)	(773,265) 32,100	(1,393,886) (32,100) (21,400)
	£ (706,221)	£ (741,165)	£ (1,447,386)

# Cothill Educational Trust Notes to the Accounts for the year ended 31st August 2009

#### 1 Accounting policies

#### **Basis of accounting**

The accounts have been prepared on an accruals basis and under the historical cost accounting convention as modified by the revaluation of certain fixed assets on 23rd March 1982. They are also prepared under applicable accounting standards and the current Statement of Recommended Practice on accounting and reporting by charities: the Charities SORP 2005, and in accordance with the Companies Act 2006.

#### Company status

The charity is a company limited by guarantee. The members of the company are the Governors named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member.

#### Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

#### Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources.

Governance costs are those incurred in connection with administration of the Charity as a legal entity and are not connected with generating income or charitable expenditure.

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to expenditure.

#### Tangible fixed assets and depreciation

Tangible fixed assets are capitalised and included at cost.

Depreciation of fixed assets is provided, at the following rates, in order to write off the assets over their estimated useful lives:

Freehold land Ni

Freehold buildings 4% Straight line

Assets under the course of construction Nil

Computer equipment 33.33% Straight line

Other equipment, fixtures and fittings 15% Reducing balance

Vehicles 25% Reducing balance

Profits or losses arising on the disposal of fixed assets are adjusted in the depreciation charge for the year. An amount equal to the excess of the annual depreciation charge on assets revalued in 1995 over the notional historical cost depreciation charge on those assets is transferred annually from the revaluation reserve to the accumulated income and expenditure account. The Trust has taken advantage of the transitional provisions of FRS 15 to freeze the valuation of the Trust's freehold properties as at the value at 31st August 2000, any subsequent additions being included at cost.

#### Investments

Investments are stated at cost less provision for any diminution value.

#### **Stocks**

Stocks are valued at the lower of cost and net realisable value.

## Notes to the Accounts (continued) for the year ended 31st August 2009

#### 1 Accounting policies (continued)

#### Foreign currencies

Assets and liabilities expressed in foreign currencies are translated into sterling at the rate of exchange ruling at the end of the financial year. Transactions during the year are translated at an average rate. Foreign exchange differences are taken to the profit and loss account.

#### Pension costs

Pension costs represent contributions under the DES Teachers' Pension Scheme and a defined contribution scheme (I.A.P.S.). The Teachers Pension Scheme, operated by the Teachers' Pension Agency is specifically for teaching staff. It is an unfunded defined benefit scheme providing benefits based on final pensionable salary. The scheme funds are valued every five years by the Government Actuary who determines the approximate level of contributions. The contributions to The Teachers' Pension Scheme and to the defined contribution scheme are charged to income and expenditure as they become payable. The cost of pensions is thus recognised during the employees working lives at the school.

#### Finance leases and hire purchase contracts

Tangible fixed assets acquired under finance leases and hire purchase contracts are capitalised at the estimated fair value at the date of inception of each lease or contract. The total finance charges are allocated over the period of the lease in such a way as to give a reasonably constant charge on the outstanding liability.

#### **Operating leases**

Rentals applicable to operating leases, where substantially all the benefits and risks of ownership remain with the lessor, are charged against surpluses as incurred.

#### **Fund accounting**

Unrestricted funds consist of a general fund which the trustees may use, for the furtherance of the objects of the Charity at their discretion.

Restricted funds are subject to specific conditions imposed by the donor or by the terms of an appeal, these conditions being legally binding upon the Trustees.

#### **Group accounts**

The Charity does not prepare group accounts as its subsidiary company (Mowden Hall Estates Limited) has not traded during the year, and its results are immaterial to the group.

#### 2 Turnover

In the opinion of the Governors, none of the turnover of the Trust is attributable to geographical markets outside the EU (2008: £nil).

#### 3. School fees

	2009	2008
Fees	12,912,145	12,401,912
Discounts and awards	(619,755)	(627,142)
	£12,292,390	£11,774,770
	· · · · · · · · · · · · · · · · · · ·	*

# Notes to the Accounts (continued) for the year ended 31st August 2009

4.	Other incoming resources			2009	2008
	School fee insurance Denplan insurance Other income			6,965 342 8,606	9,226 305 11,492
				£ 15,913	£ 21,023
5.	Investment income				
	Bank interest receivable			£ 9,361	£ 19,626
6.	Charitable activities				
		Staff costs	Other costs	2009 Total	2008 Total
	Teaching Welfare Premises Support costs of schooling	6,329,786 1,403,826 319,042 864,108	833,519 888,204 1,775,191 491,605	7,163,305 2,292,030 2,094,233 1,355,713	6,837,545 2,052,132 1,957,294 1,216,754
		£ 8,916,762	£ 3,988,519	£ 12,905,281 £	12,063,725
	The major components of support costs include	:-		2009	2008
	Administrative staff costs Postage, stationery, telephone and other admin Advertising for staff and promotion Bad debts Legal and professional fees Bank charges Office depreciation	istrative costs		864,108 329,421 56,044 14,843 63,968 16,050 11,279 £ 1,355,713	756,541 270,578 23,535 50,436 93,662 11,102 10,900 £ 1,216,754
7.	Governance costs				
		Staff costs	Other costs	2009 Total	2008 Total
	Staff Audit Other	22,464 - -	19,286 1,724	22,464 19,286 1,724	19,493 18,368 6,209
		£ 22,464	£ 21,010	£ 43,474	£ 44,070

R

#### **Cothill Educational Trust**

## Notes to the Accounts (continued) for the year ended 31st August 2009

Staff costs		2009		2008
Staff costs		2003		2000
Wages and salaries Social security costs Pensions - Teachers Pension Scheme - Defined contribution scheme	588,849 77,784	7,539,543 733,050	570,406 82,054	7,083,371 616,113
		666,633		652,460
	£	8,939,226	£	8,351,944

Cothill Educational Trust participates in the Teachers' Pension Scheme (England and Wales) ("the Scheme"), for its teaching staff. This is a multi-employer defined benefits pension scheme and it is not possible or appropriate to identify the assets and liabilities of the Scheme which are attributable to the company.

The latest actuarial valuation of the Scheme by the Government Actuary issued in October 2006 relating to the period 1st April 2001 to 31st March 2004 revealed that the total liabilities of the Scheme (pensions currently in payment and the estimated cost of future benefits) exceeded the value of the Scheme's assets (estimated future contributions together with the proceeds from the notional investments held at the valuation date) by 2.0%.

From 1st January 2007, as part of the cost-sharing agreement between employers' and teachers' representatives, the standard contribution rate has been assessed at 19.75%, and the supplementary contribution rate has been assessed to be 0.75% (to balance the Scheme's assets and liabilities within 15 years as required by the regulations); a total contribution rate of 20.5%. This translates into an employer contribution rate of 14.1% and an employee contribution rate of 6.4%. The cost-sharing agreement has also introduced – effective for the first time for the 2008 valuation – a 14% cap on employer contributions payable. The valuation of the Scheme by the Government Actuary as at 31st March 2008 is expected to be issued early in 2010.

Contributions totalling £61,765 (2008: £71,931) were outstanding at the year end date.

	Number	Number
Average number employed including Governors:		
Governors	18	18
Teachers	249	237
Household	144	142
Office	22	20
	433	417
Number of employees earning within the following b	ands:	
£ 60,001 - £ 70,000	•	2
£ 70,001 - £ 80,000	2	1
£80,001 - £90,000	2	1
	<del></del>	

#### Governors remuneration

Governors receive no remuneration nor reimbursement of expenses for their services as Governors. The principal, who is a Governor, is remunerated for the work he carries out on behalf of the Trust.

	2009	2008
Governors emoluments	£ 82,855	£ 78,864

# Notes to the Accounts (continued) for the year ended 31st August 2009

#### Deferred income

During the year fees amounting to £949,695 (2008: £749,907) were received in advance for students for future years. Fees released to income amounted to £639,570 (2008: £593,689).

All amounts owing at 31st August 2009 are shown as liabilities in notes 17 and 18.

#### 10 Net incoming resources

Results for the year are stated after charging:		2009 £	2008 £
Depreciation:	owned assets	541,568	528,311
	leased assets	2,016	2,553
Auditors fees:	audit work	19,286	18,368
	non-audit work	44,875	45,662
Operating leases:	equipment motor vehicles	74,658 45,038 ————	90,123 34,693

#### 11 Taxation

The Trust has no liability for taxation.

#### 12 Tangible fixed assets

Tangible fixed assets	Vehicles	Computers	Fixtures, Fittings & Equipment	Land and Buildings	Assets unde the course of construction	Total
1st September 2008	111,712	39,307	1,064,251	13,059,781 815,961		14,275,051 894,987
Assets obtained on merger Additions	28,250	-	79,026 41,382	107,917		1,026,452
31st August 2009	139,962	39,307	1,184,659	13,983,659	848,903	16,196,490
Depreciation				*****		
1st September 2008 Charge for year	62,179 17,644	16,131 6,900	648,643 70,547	3,470,179 448,493		4,197,132 543,584
31st August 2009	79,823	23,031	719,190	3,918,672	-	4,740,716
Net book value				<u>-</u>		
31st August 2009	£ 60,139	£ 16,276	£ 465,469 £	10,064,987	£ 848,903	£11,455,774
1st September 2008	£ 49,533	£ 23,176	£ 415,608	9,589,602	£ -:	£10,077,919

Land and buildings includes freehold land of £2,632,602 that is not depreciated.

# Notes to the Accounts (continued) for the year ended 31st August 2009

13	Land and buildings		2009		2008
	Freehold land and buildings				
	Cost and valuation Revalued amounts	14,832,562 (225,531)		13,059,781 (225,531)	
	Historical cost		14,607,031	12	,834,250
	Total depreciation Depreciation on revalued amounts	3,918,672 (135,315)		3,470,179 (126,294)	
	Depreciation on historical cost		(3,783,357)	(3	,343,885)
	Historical cost net book value	£	10,823,674	£ 9	,490,365
	Freehold land and buildings include buildings revalues shown as an investment.  The Trust has taken advantage of the transitional property as at the value at 31st August 2000, subset The Governors consider that the market value of amount shown in the accounts. However, as these disposals are envisaged, this excess has not been questioned.	provisions of equent addition freehold lander assets are	FRS15 to frence on specifical FRS15 to frence on the second contract of the second contract	eeze the valuat uded at cost. gs is in exces	tion of its
	Future capital commitments		2009		2008
	Future capital commitments  Expenditure contracted for Expenditure authorised, but contracts not place		2009 £ 3,385,000 £ 524,000		
14	Expenditure contracted for		£ 3,385,000		
14	Expenditure contracted for Expenditure authorised, but contracts not place		£ 3,385,000	£	
14	Expenditure contracted for Expenditure authorised, but contracts not place Investments		£ 3,385,000	£	- - Unlisted
14	Expenditure contracted for Expenditure authorised, but contracts not place  Investments  Cost  At 1st September 2008 and		£ 3,385,000	£ Inve	Unlisted estments
14	Expenditure contracted for Expenditure authorised, but contracts not place  Investments  Cost  At 1st September 2008 and at 31st August 2009		£ 3,385,000	£ Inve	Unlisted estments
14	Expenditure contracted for Expenditure authorised, but contracts not place  Investments  Cost  At 1st September 2008 and at 31st August 2009  Provision against diminution of value  At 1st September 2008 and		£ 3,385,000	£	Unlisted estments
14	Expenditure contracted for Expenditure authorised, but contracts not place  Investments  Cost  At 1st September 2008 and at 31st August 2009  Provision against diminution of value  At 1st September 2008 and at 31st August 2009		£ 3,385,000	£	Unlisted estments

# Notes to the Accounts (continued) for the year ended 31st August 2009

#### 14 Investments (continued)

As part of the merger with Mowden Hall (Newton) School Trust Limited, the company obtained 100% of the allotted share capital of the following undertaking:

		Country of registration	Class of share capital held	Nature of business	Capital and reserves at 31st August 2009	Loss for year ended 31st August 2009
	Mowden Hall Estates Limited	England and Wales	Ordinary	Dormant	£(955)	£ (2)
15	Stocks				2009	2008
	Stock - consumat	oles			£ 26,426	£ 35,779
16	Debtors: amount	s falling due wi	thin one year			
	Trade debtors Other debtors Prepayments and Amounts owed by				179,110 15,252 144,350 8,941 £ 347,653	190,962 7,300 130,324 8,941 £ 337,527
17	Creditors: amou	unts falling due	within one year			
	Bank loans Bank overdraft Trade creditors Other taxation a Other creditors Accruals and de		rity		32,100 1,403,484 1,618,784 156,302 71,659 243,221	32,100 651,425 1,581,134 160,718 153,237 108,651

Trade creditors include £818,763 (2008: £1,070,234) in respect of fees received in advance for Autumn 2009 term, and £424,613 (2008: £274,754) for the rest of 2009/10. The bank loans and overdraft are secured - see note 19 for details.

### Notes to the Accounts (continued) for the year ended 31st August 2009

#### 18 Creditors: amounts falling due after one year

-	•	2009 2008
Bank loans	2	1,400 53,500
Other creditors	93	689,507
	£ 95	1,498 £ 743,007

Other creditors include £587,042 (2008: £384,111) for fees received in advance for academic years 2010/11 onwards.

#### **Maturity of debt**

The bank loans are wholly repayable within five years by instalments. Other loans are also wholly repayable within five years by instalments.

#### 19 Bank overdraft and loans

The bank loan is repayable in instalments of £10,700 at four monthly intervals. Interest is charged at a rate of Libor plus 1.25%. The loan is wholly repayable within 5 years.

The Trust's bank borrowings are secured by a fixed charge over some of its UK freehold property.

#### 20 Reserves

	Woodland fund	Hardship fund	Learning support fund	Revaluation reserve	Income and expenditure	Total 2009
At 1st September 2008 Retained for the year Transfers between funds	1,733 (1,733) -	8,642 (8,642)	2,406 (1,793) (613)	99,237 - (9,021)	6,948,381 305,530 18,276	7,051,757 310,646
At 31st August 2009	£ -	£ -	£ -	£ 90,216	£ 7,272,187	7,362,403

The transfer of funds from both the Hardship fund and Learning Support fund to the Income and Expenditure account is to reimburse the costs incurred by the General fund on behalf of those restricted funds in 2008/09.

#### 21 Analysis of net assets between funds

	Revaluation reserve	Income and expenditure	Total 2009
Fund balances at 31st August are represented by:			
Tangible fixed assets Net current liabilities Long term liabilities	90,216 - -	11,365,558 1; (3,141,873) (3 (951,498)	3,141,873)
	£ 90,216	£ 7,272,187£	7,362,403

# Notes to the Accounts (continued) for the year ended 31st August 2009

#### 22 Related parties

Parent Governors receive educational services on the same terms as all other parents.

#### 23 Guarantees and other financial commitments

Financial commitments under non-cancellable operating leases will result in the following payments falling due in the year to 31st August 2010.

Expiring:

	2009	2008
Within one year	44,051	52,544
Within two and five years	40,612	67,025
After more than five years	· -	2,167
	£ 84,663	£ 121,736
	<del></del>	

#### 24 Merger

On 3rd December 2008, Cothill Educational Trust merged with The Old Malthouse School (charity number 306317). The assets and liabilities of The Old Malthouse School were transferred into Cothill Educational Trust, as at that date.

#### 25 Post balance sheet event

On 18th September 2009, Cothill Educational Trust merged with Ashdown House School Trust (charity number 269929). The assets and liabilities of Ashdown House School Trust, totalling £4,578,906, were transferred into Cothill Educational Trust, as at that date.

#### 26 Approval of accounts

These accounts were approved by the Governors at a meeting held on 7th December 2009