

**COZENS & COLE LIMITED**  
**FINANCIAL STATEMENTS**  
**FOR**  
**31 MARCH 2002**

Company Registration Number 682754



**COZENS & COLE LIMITED**

**FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2002**

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# **COZENS & COLE LIMITED**

## **THE DIRECTOR'S REPORT**

**YEAR ENDED 31 MARCH 2002**

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The director has pleasure in presenting his report and the unaudited financial statements of the company for the year ended 31 March 2002.

### **PRINCIPAL ACTIVITIES**

The principal activity of the company during the year was the manufacture of belting and sale of belting and pulleys.

### **THE DIRECTORS AND THEIR INTERESTS IN SHARES OF THE COMPANY**

The directors who served the company during the year were as follows:

Mr G Zambra

Mr P G King

The company is a wholly owned subsidiary and the interests of group director are disclosed in the financial statements of the parent company.

The company is a wholly owned subsidiary and the interests of the group directors are disclosed in the financial statements of the parent company, HAC (Holdings) Limited.


Mr P G King retired as a director on 28 August 2002.

### **SMALL COMPANY PROVISIONS**

This report has been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985.

Registered office:  
Spring Road  
Ettingshall  
Wolverhampton  
WV4 6JT

Signed by order of the director



MRS J A ZAMBRA  
Company Secretary

Approved by the director on 13.6.02

**COZENS & COLE LIMITED**  
**PROFIT AND LOSS ACCOUNT**  
**YEAR ENDED 31 MARCH 2002**

	<u>Note</u>	<u>2002</u> £	<u>2001</u> £
<b>TURNOVER</b>	2	970,681	886,915
Cost of sales		<u>581,255</u>	<u>518,870</u>
<b>GROSS PROFIT</b>		389,426	368,045
Distribution costs		119,393	109,592
Administrative expenses		<u>257,754</u>	<u>245,278</u>
<b>OPERATING PROFIT</b>	3	12,279	13,175
Loss on disposal of fixed assets		—	(52)
		<u>12,279</u>	<u>13,123</u>
Interest receivable		613	646
Interest payable		—	(411)
<b>PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION</b>		<u>12,892</u>	<u>13,358</u>
<b>RETAINED PROFIT FOR THE FINANCIAL YEAR</b>		<u>12,892</u>	<u>13,358</u>
Balance brought forward		55,547	42,189
Balance carried forward		<u>68,439</u>	<u>55,547</u>

The notes on pages 4 to 7 form part of these financial statements.

**COZENS & COLE LIMITED****BALANCE SHEET****31 MARCH 2002**

	<u>Note</u>	<u>2002</u>		<u>2001</u>	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	5		22,690		26,141
<b>CURRENT ASSETS</b>					
Stocks		230,019		170,244	
Debtors	6	201,906		174,625	
Cash at bank and in hand		83,250		90,411	
		<u>515,175</u>		<u>435,280</u>	
<b>CREDITORS: Amounts falling due within one year</b>	7	<u>457,426</u>		<u>393,874</u>	
<b>NET CURRENT ASSETS</b>			<u>57,749</u>		<u>41,406</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>80,439</u>		<u>67,547</u>
<b>CAPITAL AND RESERVES</b>					
Called-up equity share capital	11		12,000		12,000
Profit and Loss Account			68,439		55,547
<b>SHAREHOLDERS' FUNDS</b>			<u>80,439</u>		<u>67,547</u>

The director is satisfied that the company is entitled to exemption from the provisions of the Companies Act 1985 (the Act) relating to the audit of the accounts for the year by virtue of section 249A(1), and that no member or members have requested an audit pursuant to section 249B(2) of the Act.

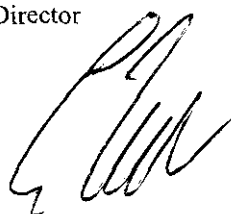
The director acknowledges his responsibility for:

- (i) ensuring that the company keeps proper accounting records which comply with section 221 of the Act, and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985 and with the Financial Reporting Standard for Smaller Entities (effective March 2000).

These financial statements were approved and signed by the director on 13.6.02.

MR G ZAMBRA  
Director



The notes on pages 4 to 7 form part of these financial statements.

# COZENS & COLE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2002

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### 1. ACCOUNTING POLICIES

#### Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000).

#### Turnover

The turnover shown in the profit and loss account represents amounts invoiced during the year, exclusive of Value Added Tax.

#### Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Plant & Machinery	- 12.5% on reducing balance
Fixtures & Fittings	- 25%/12.5% on reducing balance
Motor Vehicles	- 25% on reducing balance

#### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### Hire purchase agreements

Assets obtained under hire purchase contracts are capitalised in the balance sheet and are depreciated over their useful lives.

The interest element of the rental deductions is charged to the profit and loss account over the period of the lease and represents a constant proportion of the balance of the capital repayments outstanding.

#### Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

#### Pension costs

The company operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the Profit and Loss Account.

#### Deferred taxation

Provision is made, under the liability method, to take account of timing differences between the treatment of certain items for accounts purposes and their treatment for tax purposes. Tax deferred or accelerated is accounted for in respect of all material timing differences to the extent that it is considered that a net liability may arise.

### 2. TURNOVER

Overseas turnover amounted to 1.97% (2001 - 1.33%) of the total turnover for the year.

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**COZENS & COLE LIMITED****NOTES TO THE FINANCIAL STATEMENTS****YEAR ENDED 31 MARCH 2002****3. OPERATING PROFIT**

Operating profit is stated after charging:

	<u>2002</u>	<u>2001</u>
	£	£
Staff pension contributions	9,137	7,977
Depreciation	<u>4,001</u>	<u>6,013</u>

**4. DIRECTOR'S EMOLUMENTS**

The director's aggregate emoluments in respect of qualifying services were:

	<u>2002</u>	<u>2001</u>
	£	£
Aggregate emoluments	66,092	67,152
Value of company pension contributions to money purchase schemes	<u>10,906</u>	<u>10,973</u>
	<u>76,998</u>	<u>78,125</u>

The number of directors who are accruing benefits under company pension schemes were as follows:

	<u>2002</u>	<u>2001</u>
	No.	No.
Money purchase schemes	<u>2</u>	<u>2</u>

**5. TANGIBLE FIXED ASSETS**

	<u>Plant &amp; Machinery</u>	<u>Fixtures &amp; Fittings</u>	<u>Motor Vehicles</u>	<u>Total</u>
	£	£	£	£
<b>COST</b>				
At 1 April 2001	74,575	28,810	11,388	114,773
Additions	—	550	—	550
At 31 March 2002	<u>74,575</u>	<u>29,360</u>	<u>11,388</u>	<u>115,323</u>
<b>DEPRECIATION</b>				
At 1 April 2001	59,070	21,778	7,784	88,632
Charge for the year	<u>1,938</u>	<u>1,162</u>	<u>901</u>	<u>4,001</u>
At 31 March 2002	<u>61,008</u>	<u>22,940</u>	<u>8,685</u>	<u>92,633</u>
<b>NET BOOK VALUE</b>				
At 31 March 2002	<u>13,567</u>	<u>6,420</u>	<u>2,703</u>	<u>22,690</u>
At 31 March 2001	<u>15,505</u>	<u>7,032</u>	<u>3,604</u>	<u>26,141</u>

**COZENS & COLE LIMITED****NOTES TO THE FINANCIAL STATEMENTS****YEAR ENDED 31 MARCH 2002****6. DEBTORS**

	<u>2002</u>	<u>2001</u>
	£	£
Trade debtors	197,713	169,684
Other debtors	4,193	4,941
	<u>201,906</u>	<u>174,625</u>

**7. CREDITORS: Amounts falling due within one year**

	<u>2002</u>	<u>2001</u>
	£	£
Trade creditors	119,180	82,318
Amounts owed to group undertakings	318,977	284,504
Other taxation	12,097	19,778
Other creditors	7,172	7,274
	<u>457,426</u>	<u>393,874</u>

**8. DEFERRED TAXATION**

The elements of deferred taxation, which result in a nil balance at the end of the year are as follows:

	<u>2002</u>	<u>2001</u>
	£	£
Excess of taxation allowances over depreciation on fixed assets	3,033	3,370
Tax losses available	<u>(3,033)</u>	<u>(3,370)</u>
	<u>—</u>	<u>—</u>

**9. COMMITMENTS UNDER OPERATING LEASES**

At 31 March 2002 the company had aggregate annual commitments under non-cancellable operating leases as set out below.

	<u>2002</u>	<u>2001</u>
	£	£
Operating leases which expire:		
Within 1 year	5,527	5,717
Within 2 to 5 years	16,287	13,729
	<u>21,814</u>	<u>19,446</u>

**10. CONTINGENCIES**

The company has guaranteed bank facilities of the parent company amounting to £52,630 (2000: £43,383).

The directors are confident that these liabilities will not crystallise in the foreseeable future.



**COZENS & COLE LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2002**

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**11. SHARE CAPITAL**

Authorised share capital:

	<u>2002</u>	<u>2001</u>
	£	£
15,000 Ordinary shares of £1 each	<u>15,000</u>	<u>15,000</u>

Allotted, called up and fully paid:

	<u>2002</u>	<u>2001</u>
	£	£
Ordinary share capital	<u>12,000</u>	<u>12,000</u>

**12. ULTIMATE PARENT COMPANY**

The ultimate parent company is H.A.C. (Holdings) Limited, a company registered in England and Wales. The parent company prepared Group Financial Statements and therefore the company has taken advantage of the exemption from disclosing related party transactions.