

REGISTERED NUMBER  
2966835  
England and Wales

**DATCHET PARISH CENTRE LIMITED**  
**A Company Limited by Guarantee**

**ANNUAL REPORT AND ACCOUNTS**  
**30th September 2003**



A54	*AF1W082*	0455
COMPANIES HOUSE		19/05/04
RID	*R0A52000*	0848
COMPANIES HOUSE		4 15/04
A04	*A0H99UTK*	0160
COMPANIES HOUSE		04/05/04

**DATCHET PARISH CENTRE LIMITED**  
**(A Company Limited by Guarantee)**

**DIRECTORS** Rev W L Knight - Chairman  
R Piggott  
Mrs E Mallin  
Father J J Rynn  
Rev C Mattock

**SECRETARY** R Piggott

**REGISTERED OFFICE** 24, The Green, Datchet,  
Slough, Berkshire  
SL3 9JH

**REGISTERED NUMBER** 2966835

**CHARITY NUMBER** 1063290

**REPORTING ACCOUNTANTS** Masons  
Iver House  
Middlegreen Estate  
Middlegreen Road  
Slough  
Berkshire SL3 8DF

**ANNUAL REPORT AND ACCOUNTS - 30th SEPTEMBER 2003**

<b>Pages</b>	1	Report of the directors
	2	Independent examination report
		<b>Accounts comprising</b>
	3	Statement of Financial Activities
	4	Balance Sheet
	5 - 7	Notes to the accounts

**DATCHET PARISH CENTRE LIMITED**  
**(A Company Limited by Guarantee)**

**REPORT OF THE DIRECTORS**

The directors present their annual report with the accounts of the company for the year ended on 30th September 2003.

**PRINCIPLE ACTIVITY**

The principal activity of the company in the year under review was the advancement of the Christian religion, pastoral, evangelistic, social and ecumenical. This has been carried out through the operation of 24, The Green, Datchet, trading as "The Bridge", as a coffee and tea shop, a meeting place for village groups, and a Christian Book shop.

The sales of tea, coffee and home made cakes are at a low, subsidised rate to encourage pensioners, mothers of young village children and other members of the local community to find a home from home and meeting place in The Bridge, with its friendly atmosphere. This is fostered by the forty or so volunteer helpers who staff The Bridge for six days each week between the hours of 9 am and 3.30 pm.

The company has charitable status.

**DIRECTORS**

The directors in office during the year were as follows:

Rev W L Knight  
R Piggott  
Mrs E Mallin  
Father J J Rynn  
Rev C Mattock

**POLITICAL AND CHARITABLE DONATIONS**

No political or charitable donations were made during the year.

In preparing the above report, the directors have taken advantage of special exemptions applicable to small companies provided by Part II of Schedule 8 to the Companies Act 1985.

Signed on behalf of the  
Board of Directors

  
R Piggott  
Director

Date 5 March 2004

**DATCHET PARISH CENTRE LIMITED**  
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**INDEPENDENT EXAMINERS' REPORT**

I report on the accounts of the company for the year ended 30 September 2003, which are set out on pages 3 to 7.

**Respective responsibilities of the directors and examiner**

As the company's directors you are responsible for the preparation of the accounts; you consider that the audit requirement of s43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state on the basis of procedures specified in the General Directions given by the Charity Commissioners under s43 (7)(b) of the Act, whether particular matters have come to my attention.

**Basis of independent examiners' report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as directors concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an opinion on the view given by the accounts

**Independent examiners' statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- a. to keep accounting records in accordance with s41 of the Act;  
and
- b. to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

(2) to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



A Jeffries FCCA  
Registered Auditor  
Masons  
Reporting Accountants  
Iver House  
Middlegreen Estate  
Middlegreen Road  
Slough  
Berkshire SL3 6DF

Date..... 5 March 2004

**DATCHET PARISH CENTRE LIMITED**  
**(A Company Limited by Guarantee)**

**STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 30TH SEPTEMBER 2003**

	Unrestricted Funds	Total
Notes	2003 £	2002 £
<b>Incoming Resources</b>		
Income from charitable trading	12094	11024
Investment income	4622	4586
Incoming resources from donors	792	1726
Other incoming resources	-	535
	<hr/>	<hr/>
<b>Total incoming resources</b>	17508	17871
	<hr/>	<hr/>
<b>Expenditure</b>		
Direct costs of charitable trading	4660	5186
Management and administration expenses	10788	10190
	<hr/>	<hr/>
<b>Total expenditure</b>	15448	15376
	<hr/>	<hr/>
<b>Net incoming/(outgoing) resources</b>	2060	2495
<b>Realised gains/(losses) on investment assets</b>	-	-
<b>Unrealised gains/(losses) on investment assets</b>	-	-
<b>Unrealised gains/(losses) on tangible fixed assets</b>	-	-
	<hr/>	<hr/>
<b>NET MOVEMENT IN FUNDS</b>	2060	2495
<b>FUND BALANCES BROUGHT FORWARD</b>	2841	346
	<hr/>	<hr/>
<b>FUND BALANCES CARRIED FORWARD</b>	4901	2841
	<hr/>	<hr/>

**DATCHET PARISH CENTRE LIMITED**  
(A Company Limited by Guarantee)

**BALANCE SHEET**

**FOR THE YEAR ENDED 30TH SEPTEMBER 2003**

	Notes	Unrestricted Funds 2003 £	Total 2002 £
<b>FIXED ASSETS</b>			
Tangible assets	5	1057	1399
		<hr/>	<hr/>
		1057	1399
<b>CURRENT ASSETS</b>			
Stocks	1	220	227
Debtors	6	2065	2025
Cash at Bank and in hand		4334	1860
		<hr/>	<hr/>
		6619	4112
<b>CREDITORS: amounts falling due within one year</b>	7	2775	2670
		<hr/>	<hr/>
<b>NET CURRENT ASSETS</b>		3844	1442
		<hr/>	<hr/>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		4901	2841
<b>CREDITORS: amounts falling due after one year</b>	8	-	-
		<hr/>	<hr/>
<b>NET ASSETS</b>		4901	2841
		<hr/>	<hr/>
<b>CAPITAL AND RESERVES</b>			
Net movement in funds		2060	2495
Balance brought forward 1 October		2841	346
		<hr/>	<hr/>
		4901	2841
		<hr/>	<hr/>

For the financial year ended 30 September 2003, the company was entitled to the exemption from audit under Section 249A(1) of the Companies Act 1985, and no notice has been deposited under Section 249B(2). The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with Section 221 of the Act and preparing accounts which give a true and fair view of the state of affairs of the company as at the year end and of its profit or loss for the financial year in accordance with the requirements of the Companies Act 1985, so far as applicable to the company.

The financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 applicable to small companies.

Signed on behalf of the  
Board of Directors

R Piggott  
Director

Sig Rec.

Date 18 May 2004

**DATCHET PARISH CENTRE LIMITED**  
(A Company Limited by Guarantee)

**DETAILED INCOME AND EXPENDITURE ACCOUNT**

**FOR THE YEAR ENDED 30TH SEPTEMBER 2003**

**1. ACCOUNTING POLICIES**

**Basis of accounting**

These accounts have been prepared in accordance with Financial Reporting Standard to Smaller (FRSSE) (effective June 2002), and the Charities Statement of Recommended Practice (SORP).

**Turnover**

Turnover represents net invoiced sales of goods.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Leasehold building, Equipment and Fixtures - 15% on cost.

Capital Grants are released to Income and Expenditure account over the life of the related assets.

**Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

**2. DIRECTORS**

The directors received no remuneration or other benefits during the year.

**3. ENDOWMENT AND RESTRICTED FUNDS**

The company has no endowment or restricted funds.

**4. INVESTMENT ASSETS**

The company held no investment assets at the year end.

**5. TANGIBLE FIXED ASSETS**

	<b>Leasehold Buildings</b>	<b>Equipment</b>	<b>Fixtures</b>	<b>TOTAL</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>				
At 1 October 2001	2257	1628	5557	9442
Additions	-	-	-	-
Disposal	-	-	-	-
At 30 September 2002	2257	1628	5557	9442
<b>Depreciation</b>				
At 1 October 2001	2256	1553	4234	8043
Charge for year	-	11	331	342
Disposal	-	-	-	-
At 30 September 2002	2256	1564	4565	8385
<b>Net book values</b>				
At 30 September 2002	1	75	1323	1399
At 30 September 2003	1	64	992	1057

**DATCHET PARISH CENTRE LIMITED**  
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**DETAILED INCOME AND EXPENDITURE ACCOUNT**

**FOR THE YEAR ENDED 30TH SEPTEMBER 2003**

**6 DEBTORS**

	2003 £	2002 £
Prepayments	2065	2025
	<hr/>	<hr/>

**7 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2003 £	2002 £
Trade creditors	275	170
Other creditors	2500	2500
	<hr/>	<hr/>
	2775	2670
	<hr/>	<hr/>

**8 CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR**

	2003 £	2002 £
Deferred credits - Capital Grants		
At 1 October 2001	-	535
Received in year	-	-
Less released to income and expenditure account	-	(535)
	<hr/>	<hr/>
	-	-
	<hr/>	<hr/>

**9 SHARE CAPITAL**

The company has no share capital, but in the event of the company being wound up each member undertakes to contribute an amount, not exceeding £1, towards the debts and liabilities of the company.

**10 TAXATION**

The company has charitable status, which will exempt it from the payment of corporation tax.



**DATCHET PARISH CENTRE LIMITED**  
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**DETAILED INCOME AND EXPENDITURE ACCOUNT**

**FOR THE YEAR ENDED 30TH SEPTEMBER 2003**  
(For management information only)

	Unrestricted Funds	Total
	2003 £	2002 £
<b>SALES</b>	12094	11024
<b>COST OF SALES</b>	4660	5186
	<hr/>	<hr/>
<b>MARGIN ON SALES</b>	7434	5838
<b>ADMINISTRATIVE EXPENSES</b>		
<b>Establishment expenses</b>		
Rent and rates	7050	7050
Light and heat	979	679
Insurance	275	175
Depreciation	342	319
	<hr/>	<hr/>
	8646	8223
	<hr/>	<hr/>
<b>Administration costs</b>		
Cleaning	1677	1587
Telephone	184	162
Sundries	280	218
	<hr/>	<hr/>
	2141	1967
	<hr/>	<hr/>
<b>TOTAL ADMINISTRATIVE EXPENSES</b>	10787	10190
	<hr/>	<hr/>
<b>OPERATING LOSS</b>	(3353)	(4352)
<b>OTHER INCOME</b>		
Interest received	86	74
Room hire	3036	2928
Donations	792	1726
Rent for flat	1500	1585
	<hr/>	<hr/>
	5414	6313
<b>REVENUE GRANTS RECEIVED</b>	-	-
<b>CAPITAL GRANTS - released to income over the life of the asset</b>	-	535
	<hr/>	<hr/>
<b>DEFICIT for the year</b>	2061	2496
	<hr/>	<hr/>