# REPORT OF THE DIRECTORS AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2003

FOR

ESTATEWAYS PLC



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### COMPANY INFORMATION FOR THE YEAR ENDED 31 DECEMBER 2003

**DIRECTORS:** 

D R Beechey F.C.A.

J G Watkins B.A.DipLA(Hons)M.L.I

A P Oliver-Watkins B.Sc.

R G O Watkins

Mrs S L Hubner B.Sc.(Hons)

SECRETARY:

R O Walters Tech, RICS, FNAEA

REGISTERED OFFICE:

Humphrey Street Yard

Humphrey Street Lane

Swansea SA1 6BJ

**REGISTERED NUMBER:** 

202450 (England and Wales)

**AUDITORS:** 

John F Harvey

Chartered Accountants Registered Auditors 5/6 De La Beche Street

Swansea SA1 3HA

### REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 DECEMBER 2003

The directors present their report with the financial statements of the company for the year ended 31 December 2003.

#### PRINCIPAL ACTIVITIES

The principal activities of the company in the year under review were those of building, property development and investment. There has been no significant change in these activities during the year.

#### REVIEW OF BUSINESS

The results for the year and financial position of the company are as shown in the annexed financial statements.

The company had a satisfactory year, the directors do not anticipate any significant changes in the company's operations during the coming year. When comparing the profit before taxation with that of the previous year, it should be noted that the company had to make a further provision in respect of the retired directors pensions of £307,441. However this was partly offset by the profit on sale of fixed assets of £166,732.

	2003		2002
	£		£
Turnover	1,853,834	_	1,868,036
Profit before taxation Taxation	897,764 (219,510)		987,960 (286,888)
Profit after taxation	678,254	-	701,072
DIVIDENDS Interim dividends per share were as follows:  Ordinary 10p shares - paid - proposed		4.2p 4.4p 8.6p	- 31 December 2003 - 30 June 2004
4% Cumulative Preference £1 shares - paid		2.0p	- 30 June 2003
5% Cumulative Preference £1 shares - paid		2.5p	- 30 June 2003
The directors recommend final dividends per share as for	ollows:		
Ordinary 10p shares 4% Cumulative Preference £1 shares 5% Cumulative Preference £1 shares		8.0p 2.0p 2.5p	

The total distribution of dividends for the year ended 31 December 2003 will be £493,066.

The final dividend for ordinary shares is proposed for payment on 31 July 2004.

The final dividends for preference shares were paid on 31 December 2003.

Further details of the dividends in the year are given at note 9 to the accounts.

#### FIXED ASSETS

Changes in fixed assets are shown in notes 10 & 11 to the Accounts. The company's investment properties were revalued on 31st December 2003. Details are given in note 11 to the Accounts.

### REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 DECEMBER 2003

#### DIRECTORS

The directors during the year under review were:

D R Beechey F.C.A.

J G Watkins B.A.DipLA(Hons)M.L.I

A P Oliver-Watkins B.Sc.

R G O Watkins

Mrs S L Hubner B.Sc.(Hons)

The beneficial interests of the directors holding office on 31 December 2003 in the issued share capital of the company were as follows:

	31.12.03	1.1.03
Ordinary 10p shares		
D R Beechey F.C.A.	196,420	196,420
J G Watkins B.A.DipLA(Hons)M.L.I	199,250	190,950
A P Oliver-Watkins B.Sc.	112,507	110,132
R G O Watkins	185,500	185,500
Mrs S L Hubner B.Sc.(Hons)	168,848	168,848
4% Cumulative Preference £1 shares		
D R Beechey F.C.A.	481	481
J G Watkins B.A.DipLA(Hons)M.L.I	338	338
A P Oliver-Watkins B.Sc.	755	755
R G O Watkins	•	•
Mrs S L Hubner B.Sc.(Hons)	•	-
5% Cumulative Preference £1 shares		
D R Beechey F.C.A.	-	-
J G Watkins B.A.DipLA(Hons)M,L.I	429	429
A P Oliver-Watkins B.Sc.	-	-
R G O Watkins	-	-
Mrs S L Hubner B.Sc.(Hons)	-	-

#### TERMS OF PAYMENT

The company does not follow a specific code or standard on payment practice. It does however follow specific terms of settlement with each supplier as agreed between the parties involved.

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 DECEMBER 2003

#### **AUDITORS**

The auditors, John F Harvey, will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

ON BEHALF OF THE BOARD:

DR Beechey F.C.A. - Director

Date: 14 June 2004

### REPORT OF THE INDEPENDENT AUDITORS TO THE SHAREHOLDERS OF ESTATEWAYS PLC

We have audited the financial statements of Estateways Plc for the year ended 31 December 2003 which comprise the Profit and Loss Account, the Balance Sheet, the Cash Flow Statement, the Statement of Total Recognised Gains and Losses and the related notes. These financial statements have been prepared under the historical cost convention (as modified by the revaluation of certain fixed assets) and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of directors and auditors

As described in the statement of directors' responsibilities the company's directors are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Report of the Directors is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Report of the Directors and consider the implications for our report if we become aware of any apparent misstatements within it.

#### Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 December 2003 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

John F Harvey Chartered Accountants Registered Auditors 5/6 De La Beche Street Swansea SA1 3HA

John F. Harvey Ltd.

#### PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2003

		31.12.0	3	31.12.	02
	Notes	£	£	£	£
TURNOVER	2		1,853,834		1,868,036
Cost of sales			653,646		711,375
GROSS PROFIT			1,200,188		1,156,661
Administrative expenses			422,285		139,370
OPERATING PROFIT	4		777,903		1,017,291
Profit on disposal of fixed asset	5		135,167		
			913,070		1,017,291
Income from investments		1,732		3,010	
Interest receivable and similar income	6	181	1,913	228	3,238
			914,983		1,020,529
Interest payable and similar charges	7		17,219		32,569
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION	<b>i</b>		897,764		987,960
Tax on profit on ordinary activities	8		219,510		286,888
PROFIT FOR THE FINANCIAL YEAR AFTER TAXATION	1		678,254		701,072
Dividends (including non-equity shares)	9		493,066		236,475
			185,188		464,597
Retained profit brought forward			4,348,642		3,904,953
			4,533,830		4,369,550
Transfer from revaluation reserve - property sold Transfer from investment revaluation reserve -			(16,967)		-
amortisation Transfer from investment			125		100
revaluation reserve - sale Transfer from revaluation			-		(24,358)
reserve - depreciation			5,046		3,350

The notes form part of these financial statements

#### PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2003

 31.12.03
 31.12.02

 £
 £

 RETAINED PROFIT CARRIED FORWARD
 £4,522,034
 £4,348,642

#### CONTINUING OPERATIONS

None of the company's activities were acquired or discontinued during the current and previous years.

### STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES FOR THE YEAR ENDED 31 DECEMBER 2003

	31.12.03	31.12.02
	£	£
PROFIT FOR THE FINANCIAL YEAR Unrealised surplus / (deficit) on	678,254	701,072
revaluation of fixed assets	1,338,589	346,888
TOTAL RECOGNISED GAINS AND LOSSES RELATING TO THE YEAR	£2,016,843	£1,047,960

#### NOTE OF HISTORICAL COST PROFITS AND LOSSES

The difference between the results as disclosed in the profit and loss account and the results on an unmodified historical cost basis is not material.

#### BALANCE SHEET 31 DECEMBER 2003

		31.1	31.12.03		2.02
	Notes	£	£	£	£
FIXED ASSETS:					
Tangible assets	10		285,334		417,240
Investments	11		16,907,295		15,456,395
			17,192,629		15,873,635
CURRENT ASSETS:					
Stocks	12	60,994		66,048	
Debtors	13	844,763		758,201	
Cash at bank and in hand		69,738		4,265	
		975,495		828,514	
CREDITORS: Amounts falling	1.4	1 112 100		1 176 950	
due within one year	14	1,112,100		1,176,850	
NET CURRENT LIABILITIES:			(136,605)		(348,336)
TOTAL ASSETS LESS CURRENT LIABILITIES:			17,056,024		15,525,299
<b>CREDITORS:</b> Amounts falling due after more than one year	15		-		(93,913)
PROVISIONS FOR LIABILITIES AND CHARGES:	18		(2,004,860)		(1,903,999)
			£15,051,164		£13,527,387
CAPITAL AND RESERVES:					
Called up share capital	19		376,396		376,396
Fixed assets revaluation			ŕ		,
reserve	20		166,003		154,082
Capital redemption reserve	21		13,077		13,077
Fixed asset investments					
revaluation reserve	22		9,973,654		8,635,190
Profit and loss account			4,522,034		4,348,642
SHAREHOLDERS' FUNDS (including non-equity					
interests):	26		£15,051,164		£13,527,387
<i>/</i>			<del></del> .		•

ON BETTALF OF THE BOARD:

DR Beechey F.C.A. - Director

J G Watkins B.A.DipLA(Hons)M.L.I - Director

Approved by the Board on ......June 2004

# CASH FLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2003

		31.12.03	31.12.02
	Notes	£	£
Net cash inflow from operating activities	1	893,492	677,998
Returns on investments and servicing of finance	2	99,189	85,164
Taxation	•	(231,653)	(216,498)
Capital expenditure and financial investment	2	80,238	(99,215)
Equity dividends paid		(359,817)	<u>(345,072</u> )
		481,449	102,377
Financing	2	(134,592)	(126,460)
Increase/(Decrease) in cash in the pe	eriod	£346,857	£(24,083)
Reconciliation of net cash flow to movement in net debt	3		
Increase/(Decrease) in cash in the pe	eriod	346,857	(24,083)
Change in net debt resulting from cash flows		346,857	(24,083)
Movement in net debt in the period Net debt at 1 January		346,857 (382,757)	(24,083) (358,674)
Net debt at 31 December		£(35,900)	£(382,757)

### NOTES TO THE CASH FLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2003

# 1. RECONCILIATION OF OPERATING PROFIT TO NET CASH INFLOW FROM OPERATING ACTIVITIES

	31.12.03	31.12.02
	£	£
Operating profit	777,903	1,017,291
Depreciation charges	11,256	13,456
Loss on sale of fixed assets	-	7,375
Profit on sale of fixed assets	(31,565)	(353)
Amortisation	5,100	4,080
Retired directors pensions		
paid in year	(206,580)	(196,743)
Pension provision adjustment	, , ,	` , ,
to actuarial valuation	307,441	_
Decrease in stocks	5,054	3,945
Decrease/(Increase) in debtors	26,758	(114,130)
Decrease in creditors	(1,875)	
Decrease in creditors	(1,075)	(56,923)
Net cash inflow		
from operating activities	893,492	677.008
from operating activities	<u> </u>	677,998
ANALYSIS OF SACIET ONE FOR THE ARYLICS MESSEED IN THE CASE	E TOT CASS/ COD A OD	EB (EB)(D)
ANALYSIS OF CASH FLOWS FOR HEADINGS NETTED IN THE CASE	I FLOW STAT	EMENT
	21 12 02	21 12 02
	31.12.03	31.12.02
	£	£
Returns on investments and		
servicing of finance		
Interest received	181	228
Interest paid	(17,219)	(32,569)
Dividends received	1,732	3,010
Dividends paid on non-equity shares	<u>1</u> 14,495	114,495
Net cash inflow		
for returns on investments and servicing of finance	<u>99,189</u>	85,164
		<del></del>
Capital expenditure		
and financial investment		
Purchase of tangible fixed assets	(13,418)	•
Purchase of investments	(117,411)	(144,862)
Sale of tangible fixed assets	75,900	45,647
Exceptional items	135,167	45,047
Exceptional items	133,107	
Net cash inflow/(outflow)		
· ·	on 220	(00.215)
for capital expenditure	<u>80,238</u>	<u>(99,215)</u>
Financing		
Repayment of long term loans	<u>(134,592</u> )	(126,460)
		_
Net cash outflow		
from financing	(134,592)	(126,460)
	=====	<del></del>

2.

# NOTES TO THE CASH FLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2003

#### 3. ANALYSIS OF CHANGES IN NET DEBT

	At 1.1.03 £	Cash flow £	At 31.12.03
Net cash: Cash at bank and in hand Bank overdrafts	4,265 (387,022)	65,473 281,384	69,738 (105,638)
	(382,757)	346,857	(35,900)
Total	(382,757)	346,857	(35,900)
Analysed in Balance Sheet			
Cash at bank and in hand Bank overdrafts	4,265 (387,022)		69,738 (105,638)
	(382,757)		(35,900)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2003

#### 1. ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared under the historical cost convention as modified by the revaluation of certain assets.

They have been prepared in accordance with all applicable accounting standards. The financial statements are in compliance with the Companies Act 1985 except that, as explained below, investment properties are not depreciated.

#### Turnover

Turnover represents repairs and maintenance work, disposal of properties, and rents receivable.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Land and Buildings - 2% on cost
Plant, machinery and motor vehicles - 25% on cost and
15% on cost

The company has adopted FRS 15 with the property valuations not being updated.

#### Stocks

Stock is valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

#### Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

#### Fixed asset investments

It is considered that all the land and buildings under this heading are "investment properties" within the terms of Statement of Standard Accounting Practice No.19 ('Accounting for Investment Properties'). In accordance with S.S.A.P 19, (I) investment properties are revalued annually and the aggregate surplus or deficit is transferred to a revaluation reserve, and (II) no depreciation or amortisation is provided in respect of freehold investment properties and leasehold investment properties with over twenty years to run. Leasehold investment properties with twenty years or less to expiry are amortised over the remaining term of the lease. This is a departure from the requirements of the Companies Act 1985 which requires all properties to be depreciated. Such properties are not held for consumption but for investment and the directors consider that to depreciate them would not give a true and fair view. Depreciation is only one amongst many factors reflected in the annual valuation of properties and accordingly the amount of depreciation which might otherwise have been charged cannot be separately identified or quantified. The directors consider that this policy results in the accounts giving a true and fair view. On disposal of an investment property, any revaluation adjustment previously taken to Revaluation Reserve is transferred to the Revenue Reserve. The gain or loss included in the Profit and Loss Account is the difference between net realisation and carrying value. Where leasehold investment properties are depreciated, an amount equal to that relating to an earlier revaluation is transferred from the Revaluation Reserve to the Revenue Reserve each year.

#### Pensions

The company policy is to make full provision for this liability as detailed in Notes 18 and 23.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2003

#### 2. TURNOVER

The turnover and profit before taxation are attributable to the principal activities of the company.

		Turnover		Profit on Ordinary Activities before Taxation	
		2003	2002	2003	2002
		£	£	£	£
	Repair and maintenance work, disposal of properties				
	and ground rents	80,082	65,364	38,782	34,569
	Rents receivable	1,773,752	1,802,672	858,982	953,391
		1,853,834	1,868,036	897,764	987,960
3.	STAFF COSTS			31.12.03	21 12 02
				\$1.12.03 £	31.12.02 £
	Wages and salaries		•	131,051	118,711
	Social security costs			4,334	3,184
	Social Scoulity Cooks				
				135,385	121,895
	The average monthly number of employee	es during the year w	as as follows:	31.12.03	31.12.02
	36			0	0
	Management and Administration			8	8
	Repairs and Maintenance			_6	_6
				14	14
4.	OPERATING PROFIT				
	The operating profit is stated after charging	g/(crediting):			
				31.12.03 £	31.12.02 £
	Depreciation - owned assets			11,256	13,456
	(Profit)/Loss on disposal of fixed assets			(31,565)	7,022
	Auditors' remuneration			7,050	7,050
	Amortisation - leased assets			5,100	4,080
	Exceptional Item -				
	Increase in provision for retired			20~	
	directors pensions (see note 18)			307,441	=
	Directors' emoluments			61,705	49,900

#### 5. **EXCEPTIONAL ITEM**

During the year the company sold a fixed asset freehold property. The profit on disposal amounted to £135,167.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2003

6.	INTEREST RECEIVABLE AND SIMILAR INCOME	31.12.03 £	31.12.02 £
	Interest receivable	181 181	228
7.	INTEREST PAYABLE AND SIMILAR CHARGES	31.12.03	31.12.02
		£	£
	Overdraft Interest	8,534	16,018
	Bank Loan Interest	8,685	16,551
		17,219	32,569
		-	
8.	TAXATION		
	Analysis of the tax charge  The tax charge on the profit on ordinary activities for the year was as follows:		
	The tax charge on the profit on ordinary activities for the year was as removed.	31.12.03 £	31.12.02 £
	Current tax:		
	UK corporation tax	230,687	219,243
	Overseas taxation	12,411	
	Total current tax	243,098	219,243
	Deferred tax:		
	Origination and reversal of		
	timing differences	(23,588)	67,645
	Tax on profit on ordinary activities	219,510	286,888

UK corporation tax has been charged at 30% (2002 - 30%).

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2003

#### 8. TAXATION - continued

The tax assessed for the year is lower than the standard rate of corporation tax in the UK. The difference is explained below:

		31.12.03 £	31.12.02 £
	Profit on ordinary activities before tax	<u>897,764</u>	<u>987,960</u>
	Profit on ordinary activities		
	multiplied by the standard rate of corporation tax		
	in the UK of 30% (2002 - 30%)	269,329	296,388
	Effects of:		
	Chargeable gain	7,252	-
	Capital allowances claimed	(8,318)	(9,748)
	Disallowed expenditure and non taxable income	(3,464)	8,044
	Pensions paid in year	(61,974)	(59,023)
	Exceptional Item - Increase in provision for retired directors pensions	92,232	-
	Exceptional Item - Profit on disposal of fixed asset freehold property	(40,550)	471
	(Profit)/ Loss for year on foreign properties  Overseas taxation	(919)	471
	Rental income in advance	12,411 (4,486)	2,089
	Small companies marginal relief	(18,415)	
	Sman companies marginal felier	(10,413)	<u>(18,978</u> )
	Current tax charge	<u>243,098</u>	219,243
9.	DIVIDENDS	31.12.03 £	31.12.02 £
	Equity shares:		~
	2,949,330 Ordinary shares of 10p each		
	Interim dividend paid	123,871	115,024
	Interim dividend proposed	129,771	_
	Final dividend proposed	235,946	117,973
		489,588	232,997
	Non-equity shares: Participating dividends 59,465 4% Cumulative Preference shares of £1 each		
	Interim dividend paid	1,189	1,189
	Final dividend paid	1,189	1,189
	21,998 5% Cumulative Preference shares of £1 each		
	Interim dividend paid	550	550
	Final dividend paid	550	550
		3,478	3,478
		493,066	236,475

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2003

#### 10. TANGIBLE FIXED ASSETS

	Plant, machinery	
Land and	and motor	
_Buildings_	vehicles	Totals
f	£	£
<b>~</b>	~	<i>.</i>
447.225	59.031	506,256
· · · · ,===	·	13,418
(145,725)		<u>(145,725</u> )
301,500	72,449	373,949
35,778	53,239	89,017
6,030	5,226	11,256
(11,658)	<u> </u>	(11,658)
30,150	58,465	88,615
271,350	13,984	285,334
411,448	5,792	417,240
	Buildings £ 447,225 (145,725) 301,500 35,778 6,030 (11,658) 30,150 271,350	Land and Buildings       machinery and motor vehicles         £       £         447,225       59,031 13,418 (145,725)         301,500       72,449         35,778       53,239 6,030 5,226 (11,658)         (11,658)       -         30,150       58,465         271,350       13,984

Land and buildings comprises Freehold Property valued on 31 December 1999 on an open market basis. The properties were valued by Rowland Jones and Partners, Chartered Surveyors at £301,500 (£447,225 in 2002) on the basis recorded in Note 11. The figures reported represent the aggregate value of the properties valued on an individual basis.

Cost or valuation at 31 December 2003 is represented by:

	Land and Buildings	Plant, machinery and motor vehicles	Totals
Valuation in 1999	£ 18 <b>4,44</b> 7	£	£ 184,447
Cost	117,053	72,449	189,502
	301,500	72,449	373,949

If Freehold Land and Buildings had not been revalued they would have been included at the following historical cost:

	31.12.03	31.12.02
	£	£
Cost	117,053	279,745
Aggregate depreciation	<u>(11,704</u> )	<u>(22,379</u> )

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2003

#### 11. FIXED ASSET INVESTMENTS

	£
COST OR VALUATION:	15 467 000
At 1 January 2003 Additions	15,467,000 117,411
Surplus on revaluation	1,338,589
At 31 December 2003	16,923,000
PROVISIONS:	
At 1 January 2003	10,605
Provision during year	5,100
At 31 December 2003	15,705
At 31 December 2003	13,703
NET BOOK VALUE:	
At 31 December 2003	16,907,295
	<del></del>
At 31 December 2002	<u>15,456,395</u>
Cost or valuation at 31 December 2003 is represented by:	
17.1 (* * 2002)	£
Valuation in 2003 Cost	9,974,185 6,948,815
Cost	0,940,013
	16,923,000

If the Investment Properties had not been revalued they would have been included at the following historical cost:

Cost	31.12.03 £ 6,948,815	31.12.02 £ 6,831,404
Aggregate amortisation	<u>(15,174</u> )	(10,199)

The London property was valued on an open market basis on 31 December 2003 by Marsh & Parsons, Chartered Surveyors.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2003

#### 11. FIXED ASSET INVESTMENTS - continued

The portfolio of UK freehold and leasehold interests categorised as "Investment Properties", excluding the London property, were valued by external valuers, The JWT Partnership Ltd trading as Rowland Jones and Partners, Chartered Surveyors, as at 31 December 2003, on the basis of market value and in accordance with the RICS Appraisal and Valuation Standards and the instructions of the directors.

The figures reported represent the aggregate value of the properties valued on an individual basis.

Rowland Jones and Partners have undertaken valuations for inclusion in the company's balance sheet since 1993. Since 1998 Mrs Ruth Thomas Bsc MRICS IRRV of that firm has continuously been the signatory to the valuations provided.

The company secretary to Estateways Plc, Mr Richard Walters, is a director and shareholder of The JWT Partnership Ltd.

In relation to the preceeding financial year of Rowland Jones and Partners, the total fees payable by Estateways Plc represented a proportion of approximately 30% - 35% of the total income of the firm.

For the purposes of the valuation, the valuers have relied upon information available to them by virtue of its management of the properties in accordance with the terms of the management agreement and the directors of Estateways Plc have been requested to disclose any material changes that the valuers may not be aware of since the date of the last valuation carried out by the valuers.

The valuers were not required to inspect or re-inspect the properties unless they have not been previously inspected by the valuer or the firm.

	Unlisted investments	31.12.03 £ 16,907,295	31.12.02 £ 15,456,395
			13,430,393
12.	STOCKS	31.12.03 £	31.12.02 £
	Building materials Ground rents	60,994	522 <u>65,526</u>
		60,994	66,048

The replacement value of the ground rents is considered to be in the order of £250,000.

### 13. **DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.12.03 £	31.12.02 £
Trade debtors	339,389	344,101
Other debtors	77,549	530
Prepayments	1,531	10,864
Deferred tax asset	426,294	402,706
	844,763	758,201

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2003

# 13. **DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR - continued**

	Deferred tax asset		
	Deferred tax asset	31.12.03	31.12.02
		£	£
	Deferred tax on accelerated		
	capital allowances Deferred tax on future pension	(175,164)	(168,494)
	obligations	601,458	571,200
		426,294	402,706
14.	CREDITORS: AMOUNTS FALLING		
17.	DUE WITHIN ONE YEAR		
		31.12.03	31.12.02
		£	£
	Bank loans and overdrafts	105 639	207.022
	(see note 16) Bank loan	105,638	387,022
	(see note 16)	93,234	133,914
	Other creditors	8,609	4,960
	Interim dividend proposed	129,771	-
	Final dividend proposed	235,946	117,973
	Social security & other taxes	421	7,833
	Taxation	230,687	219,242
	Accruals and deferred income	307,794	305,906
		1,112,100	1,176,850
15,	CDEDITODO, AMOUNITO YALLIANO		
13.	CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR		
	DOD'N TER MORE THAT ONE TEAR	31.12.03	31.12.02
		£	£
	Bank loan		
	(see note 16)		93,913
16.	LOANS AND OVERDRAFTS		
	An analysis of the maturity of loans and overdrafts is given below:		
		31.12.03	31.12.02
	A	£	£
	Amounts falling due within one year or on demand:		
	Bank overdrafts	105,638	387,022
	Bank loan	93,234	133,914
		100 073	520.026
		198,872	520,936
	Amounts falling due between one and two years:		
	Bank loan	-	93,913

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2003

#### 17. SECURED DEBTS

The following secured debts are included within creditors:

	31.12.03	31.12.02
	£	£
Bank overdrafts	105,638	387,022
Bank Loan	93,234	227,827
	198,872	614,849

The three bank overdrafts and the bank loan are secured on five of the company's properties. The rate of interest payable on the bank loan varies with HSBC PLC's base rate.

#### 18. PROVISIONS FOR LIABILITIES AND CHARGES

Future pension obligations	31.12.03 £ <u>2,004,860</u>	31.12.02 £ 1,903,999
	Deferred tax £	Future Pensions £
Balance at 1 January 2003	(402,706)	1,903,999
Accelerated capital allowances	6,670	-
Pensions paid in year	61,974	(206,580)
Pension provision adjustment	(92,232)	307,441
Balance at 31 December 2003	(426,294)	2,004,860

The main assumptions underlying the calculation of the provision for pensions are:

- Annual pension increases will be 5%
- Investment performance will be 7.12%
- Annual RPI increase will be 3%

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2003

#### 19. CALLED UP SHARE CAPITAL

Authorised:				
Number:	Class:	Nominal	31.12.03	31.12.02
		value:	£	£
9,180,000	Ordinary	10p	918,000	918,000
60,000	4% Cumulative Preference	£1	60,000	60,000
22,000	5% Cumulative Preference	£1	22,000	22,000
			1,000,000	1,000,000
			<del></del>	
Allotted, issue	ed and fully paid:			
Number:	Class:	Nominal	31.12.03	31.12.02
		value:	£	£
2,949,330	Ordinary	10p	294,933	294,933
59,465	4% Cumulative Preference	£1	59,465	59,465
21,998	5% Cumulative Preference	£1	21,998	21,998
			<u></u>	<del></del> _
			376,396	376,396
			<del></del>	<del></del> :

The two classes of preference shares carry dividends of 4% and 5% respectively, payable half yearly in arrears on 30th June and 31st December. The dividend rights are cumulative.

The preference shares carry no votes at meetings unless the dividends thereon is twelve months or more in arrears or the business of the meeting shall include the passing of an Extraordinary Resolution, or a Special Resolution the provisions of which are such as to vary the preferential right of the registered holders of the preference shares.

On a winding up of the company the preference shareholders have a right to receive, in preference to ordinary shareholders, £1 per share plus any accrued dividends.

### 20. FIXED ASSETS REVALUATION RESERVE

	Brought forward Transfer from retained profits - property sold Transfer to retained profits - depreciation	31.12.03 £ 154,082 16,967 (5,046)	31.12.02 £ 157,432 - (3,350) 154,082
21.	CAPITAL REDEMPTION RESERVE  Purchase of own shares	31.12.03 £ 13,077	31.12.02 £ 13,077

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2003

### 22. FIXED ASSET INVESTMENTS REVALUATION RESERVE

	31.12.03	31.12.02
	£	£
Brought forward	8,635,190	8,264,044
Revaluation	1,338,589	346,888
Transfer to retained profits -		
sale of property	-	24,358
Transfer to retained profits -		
amortisation	(125)	(100)
	9,973,654	8,635,190

#### 23. PENSION COMMITMENTS

During the year the company paid defined benefit pensions to five former directors, there are no further commitments accruing to existing directors.

Provision has been made in the Balance Sheet for this commitment, based upon actuarial calculations at 31 December 2003. This is detailed in Note 18.

#### 24. TRANSACTIONS WITH DIRECTORS

There were no transactions with directors that required disclosure.

#### 25. RELATED PARTY DISCLOSURES

There were no related party transactions that required disclosure.

#### 26. RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS

TELECTICIES TO THE PROPERTY OF		
	31.12.03	31.12.02
	£	£
Profit for the financial year	678,254	701,072
Dividends	(493,066)	(236,475)
	185,188	464,597
Other recognised gains and losses		
relating to the year (net)	1,338,589	<u>346,888</u>
Net addition to shareholders' funds	1,523,777	811,485
Opening shareholders' funds	13,527,387	12,715,902
Closing shareholders' funds	<u>15,051,164</u>	13,527,387
Equity interests	14,969,701	13,445,924
Non-equity interests	81,463	81,463
	15,051,164	13,527,387

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2003

#### 27. OVERSEAS SUBSIDIARY

The company has a French subsidiary, Estateways-Houlgate, which is a non trading nominee company which was used solely as an administrative device for the holding of a French property sold during 2002.

The company is exempt from preparing group accounts under S.248 of the Companies Act 1985 as the group is a small group and also the subsidiary is immaterial.