

DEPARTMENT OF ENTERPRISE
TRADE AND INVESTMENT

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## FOOTPRINTS TRADING LIMITED

Registered Number: N132950

# REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2004

MTMcLaughlin & Co
Chartered Accountants and Registered Auditors
8 Royal Lodge Road
BELFAST
BT8 7UL

## FOOTPRINTS TRADING LIMITED

Draft

#### FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 March 2004

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### The following pages do not form part of the statutory financial statements

Detailed profit & loss account

#### Company Information as at 31 March 2004

DIRECTORS

Clare Ferris

Chairperson

Patricia Firth Gillian Gibson Helen Matthews Mary McNeill

**SECRETARY** 

Bernadette McConnell

REGISTERED OFFICE

Footprints Women's Centre

84a Colinmill

Poleglass, Dunmurry

BELFAST BT17 OLG

**REGISTERED NUMBER** 

NI32950

**ACCOUNTANTS** 

MTMcLaughlin & Co

Chartered Accountants & Registered Auditors

8 Royal Lodge Road

BELFAST BT8 7UL

PRINCIPAL BANKERS

Northern Bank Ltd

125a Andersonstown Road

Belfast BT11 9BT

#### **Directors** report

The directors present their annual report and financial statements of the company for the year ended 31 March 2004.

#### PRINCIPAL ACTIVITIES

The principal activity of the company in the year under review was to provide services which were likely to or may have assisted or furthered the objects of Footprints Womens Centre.

#### **REVIEW OF THE BUSINESS**

The net profit after providing for taxation amounted to £12,875 (2003 £461).

#### **DIRECTORS AND THEIR INTERESTS**

The directors in office during the year did not have any beneficial interests in the company at the balance sheet date (or on appointment if later).

#### POLITICAL AND CHARITABLE DONATIONS

During the year the company has made the following contributions:

#### Charitable purposes:

Footprints Women's Centre

£60,000.

Footprints Women's Centre is a United Kingdom charity.

#### **AUDITORS**

In accordance with article 393 of the Companies (Northern Ireland) Order 1986, a resolution proposing that MT McLaughlin & Co be reappointed as auditors of the company will be put to the Annual General Meeting.

#### SPECIAL PROVISIONS RELATING TO SMALL COMPANIES

The above report has been prepared in accordance with the special provisions of Part VIII of the Companies (Northern Ireland) Order 1986 relating to small companies.

On behalf of the board;

13 December 2004

# FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 March 2004 Statement of directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and for the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies (Northern Ireland) Order 1986. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

BMC

Director

13 December 2004

#### Auditors report to the members of Footprints Trading Ltd

We have audited the financial statements on pages 7 to 11 which have been prepared under the historical cost convention and the accounting policies set out on pages 9 to 11.

#### Respective responsibilities of directors and auditors

This report is made solely to the company's members, as a body, in accordance with the Companies (Northern Ireland) Order 1986. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

As described on page 5 the company directors are responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### **Basis of opinion**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes an examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the companys circumstances, consistently applied and adequately disclosed.

We planned and prepared our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information on the financial statements.

#### **OPINION**

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 March 2004 and of its profit for the year then ended and have been properly prepared in accordance with the Companies (Northern Ireland) Order 1986, applicable to small companies.

MTMcLaughlin & Co

Chartered Accountants & Registered Auditors

8 Royal Lodge Road

BELFAST BT8 7UL

13 December 2004

#### PROFIT & LOSS ACCOUNT For the year ended 31 March 2004

|   | Notes | 2004<br>£ | 2003<br>£     |
|---|-------|-----------|---------------|
| Turnover                                      |       | 162,368   | 21,064        |
| Cost of sales                                 |       | 81,592    | <u>11,943</u> |
| Gross profit                                  |       | 80,776    | 9,121         |
| Administration expenses                       |       | 72,475    | 11.736        |
| ,   |       | 8,301     | (2,615)       |
| Other operating income                        |       | 4,574     | 3,076         |
| Operating Profit – continuing operations      | 2     | 12,875    | 461           |
| Profit on ordinary activities before taxation |       | 12,875    | <u>461</u>    |
| Taxation                                      |       | -         | -             |
| Profit on ordinary activities after taxation  |       | 12,875    | <u>461</u>    |

#### Total recognised gains and losses

The company has no recognised gains or losses other than the profit or loss of the above financial period.

#### BALANCE SHEET For the year ended 31 March 2004

|                                |       |           | 2004         |         | 2003    |
|--------------------------------|-------|-----------|--------------|---------|---------|
|                                | Notes | £         | £            | £       | £       |
| FIXED ASSETS                   |       |           |              |         |         |
| Tangible assets                | 4     |           | 4,025        |         | 3,487   |
| CURRENT ASSETS                 |       |           |              |         |         |
| Stocks                         | 5     | 150       |              | 150     |         |
| Debtors                        |       | 129,634   |              | 868     |         |
| Cash at bank and in hand       |       | 13,515    |              | 230     |         |
|                                |       | 143,299   |              | 1,248   |         |
| CREDITORS: amounts falling due | 6     | (138,841) |              | (4,553) |         |
| within one year                |       |           |              |         |         |
| NET CURRENT ASSETS /           |       |           | <u>4,458</u> |         | (3,305) |
| (LIABILITIES)                  |       |           |              |         |         |
| TOTAL ASSETS LESS CURRENT      |       |           | 8,483        |         | 182     |
| LIABILITIES                    |       |           |              |         |         |
| DEFERRED INCOME                |       |           |              |         |         |
| Deferred government grants     |       |           | *            |         | 4,574   |
| NET LIABILITIES                |       |           | <u>8,483</u> |         | (4,392) |
|                                |       |           |              |         |         |
| CAPITAL AND RESERVES           |       |           |              |         |         |
| Profit and loss account        |       |           | 8,483        |         | (4.392) |
| TOTAL SHAREHOLDERS' FUNDS      | 8     |           | <u>8,483</u> |         | (4,392) |

The directors acknowledge their responsibilities for ensuring that:

- 1. The company keeps accounting records which comply with Article 229 of the Companies (Northern Ireland) Order 1986;
- 2. The financial statements give a true and fair view of the state of the affairs of the company as at 31 March 2004 and of its profit for the year then ended in accordance with the requirements of the Companies (Northern Ireland) Order1986 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the special provisions of Part VIII of the Companies (Northern Ireland) Order 1986 relating to small companies.

Approved by the board of directors on 13 December 2004 and signed on its behalf by:

Helu Hanhens

BACO

#### Notes to the financial statements for the year ended 31 March 2004

#### 1. STATEMENT OF ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention.

#### Cash flow

The accounts do not include a cash flow statement because the company, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1: "Cash flow statements".

#### Turnover

Turnover represents the total invoice value, excluding value added tax, of goods sold and services rendered during the year.

#### Depreciation of tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its useful life:

Furniture & fittings

25% reducing balance

#### Government grants

Government grants in respect of revenue expenditure are credited to the profit and loss account in the same period as the expense is incurred.

#### Stocks

Stocks are stated at the lower of cost and net realisable value.

#### 2. OPERATING PROFIT

|  | 2004<br>£ | 2003<br>£ |
|--|-----------|-----------|
| Operating profit is stated after charging:<br>Depreciation of fixed assets | 1,342     | 1,162     |
| Operating profit is stated after crediting:<br>Government grants released  | 4,574     | 3,076     |

Notes to the financial statements for the year ended 31 March 2004 (contd)

#### 3. INFORMATION ON DIRECTORS AND EMPLOYEES

|                       | 2004   | 2003  |
|-----------------------|--------|-------|
|                       | £      | £     |
| Wages and salaries    | 17,541 | 7,703 |
| Social security costs | 658    | 232   |
|                       | 18,199 | 7.935 |

None of the directors received any remuneration from the company during the year.

#### 4. TANGIBLE FIXED ASSETS

|                             | 2004<br>£<br>Fixtures & Fittings |               |
|-----------------------------|----------------------------------|---------------|
| _                           |                                  | 9             |
| Cost                        |                                  |               |
| At 1 April 2003             |                                  | 13,108        |
| Additions                   |                                  | 1,880         |
| At 31 March 2004            |                                  | 14,988        |
| Depreciation                |                                  |               |
| At 1 April 2003             |                                  | 9,621         |
| Charge for the year         |                                  | 1,342         |
| At 31 March 2004            |                                  | 10,963        |
| Net book value              |                                  |               |
| At 1 April 2003             |                                  | 3,487         |
| At 31 March 2004            |                                  | 4,025         |
| 5. STOCKS                   |                                  |               |
|                             | 2004                             | 2003          |
|                             | £                                | £             |
| Goods for resale            | 150                              | 150           |
| C. CONDITION C              | aller blog                       |               |
| 6. CREDITORS                | ***                              | •••           |
|                             | 2004                             | 2003          |
| Trade creditors             | £<br>75 200                      | ${f \pounds}$ |
| Sundry creditors & accruals | 75,290<br>2,301                  | 1,778         |
| Footprints Women's Centre   | 61,250                           | 1,778         |
| Other creditors             | VI,WJU                           | 1,175         |
|                             | 138,841                          | 4,553         |
|                             | ADOIOTI                          | Link with the |

#### FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 March 2004 Notes to the financial statements for the year ended 31 March 2004 (contd)

#### 7. BORROWINGS

|  | 2004  | 2003  |
|--|-------|-------|
|  | £     | £     |
| The company's borrowings are repayable as follows: |       |       |
| Up to one year and on demand                       | 1,250 | 2,775 |

#### 8. RECONCILIATION OF MOVEMENT IN SHAREHOLDERS' FUNDS

|                            | 2004          | 2003    |
|----------------------------|---------------|---------|
|                            | £             | £       |
| Opening shareholders funds | (4,392)       | (4,853) |
| Profit for the year        | <u>12,875</u> | 461     |
| Closing shareholders funds | 8,483         | (4,392) |
| Represented by:            |               |         |
| Equity interests           | 8,483         | (4,392) |

#### 9. RELATED PARTY TRANSACTIONS

#### Ultimate controlling party

Footprints Trading Ltd is controlled by Footprints Womens Centre, a UK charity and company limited by guarantee.

#### Gifts

Footprints Trading Ltd approved a gift of £60,000 under the gift aid scheme ICTA s339(7)AA on 9 December 2004 to Footprints Womens Centre and approved payment of this gift before 31 December 2004. This has been included in administration expenses in the profit and loss account for the year.

#### Trading

There were no trading activities with the directors of the company during the year.

## FOOTPRINTS TRADING LIMITED

Draft

# FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 March 2004

MANAGEMENT INFORMATION
FOR THE
YEAR ENDED 31 MARCH 2004

# Detailed trading and profit and loss account For the year ended 31 March 2004

|   | 2004<br>£  | £                               | 2003<br>£                  | £                              |
|---|--|---------------------------------|----------------------------|--------------------------------|
| SALES   |  | 162,368                         |                            | 21,064                         |
| COST OF SALES Opening stock Food Wages Direct cost management charge Closing stock GROSS PROFIT | 150<br>15,712<br>18,199<br><u>47,681</u><br>81,742<br><u>150</u> | 81,592<br>80,776                | 150<br>11,943<br>7,935<br> | 19,878<br>1,186                |
| Administrative expenses   |  | <u>72,475</u>                   |                            | 3,801                          |
| OTHER OPERATING INCOME Government grants  OPERATING PROFIT / (LOSS)                             |  | 8,301<br><u>4,574</u><br>12,875 |                            | (2.615)<br><u>3.076</u><br>461 |
| Corporation Tax  NET PROFIT AFTER TAXATION  |  | 12,875                          |                            |                                |

# Administrative expenses For the year ended 31 March 2004

| Administrative expenses           | 2004<br>£     | 2003<br>£    |
|-----------------------------------|---------------|--------------|
| Overhead management charge        | 5,069         | -            |
| Insurance                         | 586           | 221          |
| Travel                            | 862           | 115          |
| Repairs & renewals                | 1,170         | 236          |
| Postage, Stationery & Advertising | 314           | 9            |
| Professional fees                 | 1,697         | 1,736        |
| Bank interest & charges           | 640           | 192          |
| Volunteers' expenses              | 373           | -            |
| Subscriptions                     | 115           | As .         |
| General expenses                  | 307           | 130          |
| Gift aid payments                 | 60,000        | -            |
| Depreciation                      | 1,342         | <u>1,162</u> |
|                                   | <u>72,475</u> | <u>3,801</u> |

#### Management charge For the year ended 31 March 2004

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|                                   | 2004  | 2004          |
|-----------------------------------|-------|---------------|
| Management charge:                | £     | £             |
| Cost of sales                     |       |               |
| Wages                             |       | 43,405        |
| Pension                           |       | 1,335         |
| Fees                              |       | 398           |
| Childcare                         |       | 342           |
| Catering                          |       | <u>2,201</u>  |
|                                   |       | 47,681        |
| <u>Overheads</u>                  |       |               |
| Insurance                         | 25    |               |
| Repairs & renewals                | 1,534 |               |
| Postage, Stationery & Advertising | 2,045 |               |
| Telephone                         | 576   |               |
| Light & Heat                      | 395   |               |
| Water rates                       | 294   |               |
| General expenses                  |       | 5,069         |
|                                   |       | <u>52,750</u> |

The above expenses have either been paid through Footprints Womens Centre and recharged to Footprints Trading Ltd or in the case of some of the overheads costs have been apportioned from Footprints Womens Centre to Footprints Trading Ltd. No element of profit has been included in the charge.