



COMPANIES HOUSE

THE REGISTRAR OF COMPANIES
COMPANIES HOUSE
CROWN WAY
CARDIFF
CF4 3UZ



This form should be completed in black.

The information printed below is taken from Companies House records as at 12/11/98
If this information requires amendment use the spaces opposite.

Date of this return (See note 1)

The information in this return should be made up to a date not later than

Day	Month	Year
01	12	98

Date of next return (See note 2)

If you wish to make your next return to a date earlier than the anniversary of this return please show the date here. Companies House will then send a form at the appropriate time.

Registered Office (See note 3)

This is the address registered by Companies House.

4 RIVERVIEW
WALNUT TREE CLOSE
GUILDFORD
SURREY GU1 4UX

Principal business activities (See note 4)

Trade classification is
4531 INSTALLATION ELECTRICAL WIRING ETC

If the code cannot be determined from the notes, give a brief description of principal activity.

363s

Annual Return

of company number 03133208

K

company name

PHOENIX DUCTWORK & ENGINEERING LIMITED

company type

PRIVATE COMPANY LIMITED BY SHARES

If you are making the return up to an earlier date, show the date here. Please note that the form must be delivered to Companies House within 28 days of this earlier date.

Day	Month	Year

Day	Month	Year

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03133208

Register of members *(See note 5)*

The register is kept at
REGISTERED OFFICE

If the information shown needs amendment, give details below and, for secretary and director particulars, the date of any change.

Register of debenture holders *(See note 6)*

Any register of debenture holders (or duplicate) is kept at

Company Secretary *(See note 7)*

Particulars of a new secretary **must** be notified on form 288.

BARBARA DORIS
ADLAM
WILLOW HOUSE PARK GREEN
BOOKHAM
LEATHERHEAD
SURREY KT23 3NL

Day	Month	Year

 Date of any change.

If this person has ceased to be secretary, please state when.

Day	Month	Year

 Date of resignation.

Directors *(See note 7)*

Particulars of a new director **must** be notified on form 288.

BARBARA DORIS
ADLAM
WILLOW HOUSE PARK GREEN
BOOKHAM
LEATHERHEAD
SURREY KT23 3NL

Day	Month	Year

 Date of any change.

Date of Birth:— 09/12/38
Nat:BRITISH
Occ:COMPANY DIRECTOR

If this person has ceased to be director, please state when.

Day	Month	Year

 Date of resignation.

Show any relevant current and previous directorships.

03133208

Directors - continued

Particulars.

PAUL JOHN

ADLAM

71 TEAZLEWOOD PARK

LEATHERHEAD

LEATHERHEAD

SURREY KT22 7JR

If the information shown needs amendment,
give details below and the date of any change.

Day	Month	Year

Date of any change.

Date of Birth:- 01/04/66

Nat:BRITISH

Occ:HVAC ENGINEER

If this person has ceased to be director, please
state when.

Day	Month	Year

Date of resignation.

Show any relevant current and previous directorships.

Particulars.

Day	Month	Year

Date of any change.

NO MORE DIRECTORS - ADDITIONAL SECRETARIES
OR DIRECTORS MUST BE NOTIFIED ON FORM 288a.

If this person has ceased to be director, please
state when.

Day	Month	Year

Date of resignation.

Show any relevant current and previous directorships.

Particulars.

Day	Month	Year

Date of any change.

NO MORE DIRECTORS - ADDITIONAL SECRETARIES
OR DIRECTORS MUST BE NOTIFIED ON FORM 288a.

If this person has ceased to be director, please
state when.

Day	Month	Year

Date of resignation.

Show any relevant current and previous directorships.

Issued Share Capital (See note 8)

Enter details of all shares in issue at the date of this return.

Class
(eg Ordinary/
Preference etc)

Number of
shares issued

Aggregate
nominal value
(ie Number of shares
issued multiplied by
nominal value per share)

ORDINARY

2

£2

Totals

2

£2

List of past and present members

(See note 9)

(Use attached schedule where appropriate)

A full list is required if one was not included with either of the last two returns.

Please mark the
appropriate box.

There were no changes in the period



on paper

not on
paper

The last full members list was at 01/12/96

A list of changes is enclosed



A full list of members is enclosed

**Elective resolutions** (See note 10)

(Private companies only)

If an elective resolution is in force at the date of this return to dispense with annual general meetings, *mark this box.*



If an elective resolution is in force at the date of this return to dispense with laying accounts in general meetings, *mark this box.*

**Certificate**

I certify that the information given in this return is true to the best of my knowledge and belief.

Signed 

Secretary/Director

*(delete as appropriate)

Date

I enclose the fee of **£15.**

Cheques should be made payable
to **Companies House.**

This return includes continuation sheets.
(enter number)

**Please ensure that you have completed
all sections on this page.**

To whom should Companies House direct any
enquiries about the information shown in this
return?----->

Postcode

Telephone

Ext