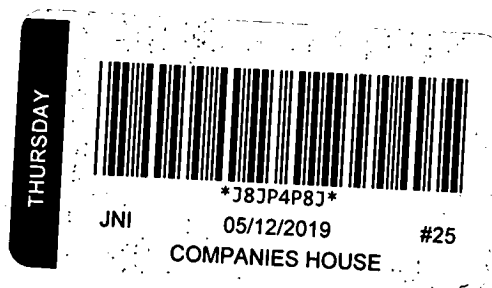


Charity Registration No. NIC103644

Company Registration No. NI036140 (Northern Ireland)

**FOOTPRINTS WOMENS CENTRE**  
**GROUP ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2019**



# FOOTPRINTS WOMENS CENTRE

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Directors</b>	Ms M Boyle	
	Ms N Braniff	
	Ms U Carberry	
	Ms J Dornan	(Appointed 13 August 2018)
	Ms A Fisher	
	Mrs S Glymond	
	Ms R Holmes	(Appointed 13 August 2018)
	Ms M McNeill	
	Ms J Poots	
<b>Centre Director</b>	Ms I Loughran	
<b>Charity number</b>	NIC103644	
<b>Company number</b>	NI036140	
<b>Registered office</b>	84a Colinmill Poleglass Dunmurry Belfast BT17 OAR	
<b>Auditor</b>	GMcG LISBURN Century House 40 Crescent Business Park Lisburn Co Antrim BT28 2GN	
<b>Bankers</b>	Danske Bank Belfast Finance Centre PO Box 183 Donegall Square West Belfast BT1 6GE	
	Ulster Bank Limited 130 Andersonstown Road Belfast BT11 9BY	
<b>Solicitors</b>	Edwards & Co 28 Hill Street Belfast BT1 2LA	

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# **FOOTPRINTS WOMENS CENTRE**

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# FOOTPRINTS WOMENS CENTRE

## DIRECTORS' REPORT

### FOR THE YEAR ENDED 31 MARCH 2019

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The directors present their report and financial statements for the year ended 31 March 2019.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

#### Chair's report

As I look back over Footprints Womens Centre's (Footprints) achievements over this past year, I am struck by the sheer determination of its members, staff and volunteers to create positive change for women and their families in the Colin community. We have expanded our services and our staff team in working to meet our member's diverse range of needs, continuing to provide professional and quality services that have become our brand.

Footprints pilot project 'The Social Supermarket Initiative' has developed and supported Footprints in reaching greater numbers experiencing food poverty, families in crisis and in need of food support from both self referrals and referrals from organisations and agencies including: Surestart, Womens Aid, Hostels, Health visitors and South Eastern Trust. To date the project has diverted over eight tonnes of in date, usable food from landfill.

Footprints is credited as a leader in terms of social innovation and this has brought to the sector information and knowledge in terms of evidence based outcomes and reports that have been developed as a result of projects developed and delivered. In October 2018 Footprints was chosen as a site study visit as part of the World Health Organisations 2018 conference - showcasing the centre as a model of excellence in community participation. Over thirty delegates from across the world were facilitated showcasing Footprints organisational strategies as a model of community development and empowerment. Footprints was chosen as a great example of this approach, responding to the local needs of women and their families, building self-esteem, confidence and developing skills.

Awards bring recognition of the hard work and achievements of our staff and this year we have received Belfast Healthy City Award for promoting Health Equity. Our centre director Isobel Loughran received a C03 leadership award for her leadership in social innovation. Receiving these awards has elevated the organisation and provided a focus on Footprints both in the sector and in the wider business community, providing us with contacts and links that will be invaluable in developing our services.

In January 2019 Footprints undertook a major refurbishment providing us with additional office space and an extension to our Social Supermarket. This will enable us to provide additional space for food donations which will enable us to work with a higher number of women and families.

During the year the Board was strengthened by the addition of new members. I would like to take this opportunity to wish them a warm welcome and also like to pay a warm tribute to my fellow colleagues on the Board who all work hard in providing the support and guidance Footprints rightly expects from us.

I would like to thank the funders who continue to provide essential support to Footprints and our vital services, and the staff and volunteers who ensure delivery, of these services to those most in need.

#### Our Purposes and activities

The purposes of the charity are:

(a) The promotion for the public benefit of urban regeneration in the Colin area and the surrounding catchment areas in Belfast and the City of Lisburn (the "area of benefit"), an area of social and economic deprivation, by all or any of the following means:

(i) the relief of poverty in such ways as may be thought fit;

(ii) the relief of unemployment among women in such ways as may be thought fit, including assistance to find employment;

# FOOTPRINTS WOMENS CENTRE

## DIRECTORS' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2019

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(iii) the advancement of education, training or retraining and providing unemployed women with work experience;

(iv) the creation of training and employment opportunities for women by the provision of workspace, buildings and/or land for use on favourable terms;

(v) the provision of recreational facilities for women or those who by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances, have need of such facilities;

(vi) The preservation and protection of health of women and the provision of childcare.

(vii) To provide encouragement and practical support services to existing and new women's groups in the area of benefit so as to increase their efficiency and effectiveness in achieving their charitable aims.

(viii) To develop the capacity and skills of women in the area of benefit in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.

(ix) To promote social inclusion, equality of opportunity and good relations across all diversity strands, including race, ethnicity, gender, age, sexual orientation, religion and disability and to encourage diversity.

The vision that shapes our annual activities is, to enable women and children to grow to ensure their voices are heard and that they take their rightful place in a just and equal society. The charity also has general aims relating to each key area of activity all of which link to the charity's purpose.

In shaping our objectives for the year and planning our activities, the directors have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

Footprints Women's Centre relies on grants and the income generated through the services delivered by its subsidiary Footprints Trading Limited. We strive to provide open access to all services, programmes, activities and projects, enabling women and children to reach their full potential.

We endeavour to encourage all women and children within the Colin community to actively engage and participate within Footprints at whatever level is appropriate for them.

#### **The strategies employed to achieve the charity's aims and objectives are to:**

- Lobby and work to influence policy to support better services for women and children
- Generate income through a social enterprise model that will enable us to develop autonomously and to sustain the services delivered within Footprints Women's Centre.
- Continue to build upon our existing early intervention programmes responding to emerging need.
- Continue to champion the case for social justice as it affects the lives of women and children.

Putting these strategies into action we have 5 key areas of activity which are: Support Services; Children's Services, Training and Education, Sustainable Living and Women's Empowerment.

Within each key area of activity we deliver a range of programmes, services and projects.

#### **Support Services**

Support Services for women continue to be a core area of work within the Centre alongside Children's Services. Footprints offers the only 'open door' crisis intervention services in the Colin Community for women. The daily demand for the service, demonstrates the overwhelming need that exists within the community for vital support services.

The support team bring with them specialist skills and experience ensuring that services continue to meet the diverse range of needs of the women and families in the area.

# **FOOTPRINTS WOMENS CENTRE**

## **DIRECTORS' REPORT (CONTINUED)**

### **FOR THE YEAR ENDED 31 MARCH 2019**

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In addition to the 'open door' service, Support Services also provide weekly drop-in groups; complementary therapies; childcare respite; a Senior Citizen's lunch club; a 1:1 support service for women experiencing domestic violence; court support; advocacy; referral to specialist agencies; stress management techniques; assist suicide first aid contact point and; domestic violence awareness raising programmes.

All of this work is delivered by a highly skilled team who have developed positive working relationships with key agencies, including Social Services, Belfast and Lisburn Women's Aid, PSNI, Multi Agency Risk Assessment Conference, NIHE, Colin Neighbourhood Partnership, Sally Gardens and Colin Surestart.

Footprints led the annual 'Circle of Hope' event as part of a series of International Womens Day events, raising awareness of the rising levels of violence in Colin and to stand in solidarity with all victims. Footprints currently chair the Colin Domestic Violence Forum and works with the community and elected representatives in ensuring women's safety is at the heart of Colin.

#### **Children's Services**

The day-care facility continues to be registered for 52 places, and operates as part of our Social Enterprise delivering affordable and flexible childcare to working parents and women in full time education/training. In addition, we continue to deliver day-care through a Service Level Agreement (SLA) for childcare respite for South Eastern Trust (SET).

The SET, SLA provides childcare places for children at risk of going into care and families in need of support. The Centre also takes emergency social services referrals.

Without this vital service many children would be left in unstable circumstances in relation to family life and environment.

Footprints day-care is registered with the SET who inspect the setting at least once per year. This inspection report relates to the Quality Area of staffing, management & leadership and has been successfully passed in January 2019, meeting all required standards.

#### **Training and Education**

Footprints continues to deliver a successful capacity building programme, funded by Urban Villages. This has enabled the centre to provide 150 women with the opportunity to participate in empowerment, leadership and personal development courses delivered by highly skilled tutors.

This year has seen the development of a Syrian women's group, providing a safe place for women and their children to come together. Footprints have provided a much needed community space for the women to progress in language skills and access other services in the centre.

#### **Sustainable Living Project**

This year has been a year of development and growth for Sustainable Living within Footprints Women's Centre.

With funding secured until March 2019 from the Department of Communities Welfare Reform Mitigation Package, Footprints was one of five organisations in Northern Ireland to pilot a Social Supermarket.

180 members were registered on The FEED Project (Food, Education, Empowerment, Debt Support) with 136 of these members using the Centre's services for the first time. A total of 1,709 'shops' took place resulting in 8 tonnes of good food being diverted from landfill to families in food poverty.

Members also availed of the range of wrap around support services through the Friday 'One Stop Shop.'

Partnerships with Bryson Energy, Make the Call team, Conservation Volunteers and Sally Gardens enabled members to access an Advice Clinic, Benefit Checks and a Free Oil Incentive Scheme. Life skills programmes, money management and employment advice was also available to assist members addressing issues in their lives. 3,204 instances of support were recorded.

# **FOOTPRINTS WOMENS CENTRE**

## **DIRECTORS' REPORT (CONTINUED)**

### **FOR THE YEAR ENDED 31 MARCH 2019**

---

Footprints Catering Services continued to provide healthy meals and snacks for women and children. Footprints Deli served 7,350 snacks and lunches; Childcare Catering Service served 36,750 snacks and lunches while our Catering Service for groups and events served a combination of 2,236 snacks, meals, takeaways, packed lunches and fruit pots.

Cookery Programmes and Footprints Food Growing Project ran alongside a new Get Active programme which provided the opportunity for Centre members to take part in many activities including Personal Training sessions at local gyms, sessions with Belfast Circus School and visits to Colin Glen Forest Park for pond dipping and meeting the Gruffalo!

Among the many cookery programmes delivered, we hosted a Taste Fusion to welcome new Syrian families to the Centre. Traditional Irish food and dishes from Syria were served and this event established a connection with many new families. CRAIC NI built on this connection and facilitated a programme at Footprints "English as an Additional Language." The safe space which Footprints offers was greatly appreciated by the Syrian women.

Our relationship with Windsor Women's Centre was strengthened when women from both Centres came together over a number of weeks to work on a mural to celebrate St Patrick's Day. The group visited St Patrick's Centre in Downpatrick, learning about the myths and legends surrounding St Patrick incorporating this information into the art work. The banner was presented to Windsor Women's Centre who invited a group from Footprints to unveil the banner at their Centre.

Securing the long term sustainability of the Social Supermarket and Catering Services was a priority in this year and with support from Workwest and Belfast City Council's Go Social Programme Footprints produced a business plan to develop all our food initiatives as a new social enterprise; Footprints Food Services.

An application to National Lottery Community Fund, People and Communities award was successful and we were delighted to secure 3 year funding from April 2019 to March 2021

In addition to securing current staff this funding will enable us to purchase a refrigerated van to collect food donations and will create employment for 2 new positions, a Food Services Worker and a Food Services Outreach Worker.

Urban Villages Capital Fund has financed the refurbishment of the Social Supermarket this year which has doubled our storage capacity and created a new entrance with improved disability access. We look forward to launching this new service, Footprints Community Food Store and Support Services Hub in the year ahead. The new staff and improved facilities will ensure our services can be developed, increasing the membership numbers and piloting new services including Seniors Assisted Shop and Delivery Service.

Building on the success of The FEED Project we are currently in discussions with the Department for Communities who are supporting Footprints to develop a FEED Enhancement Programme, Take the Next Step. This programme will enable women to develop skills and gain qualifications over a period of 6 months leading to volunteer and work placements.

We would like to thank all of our funders who are supporting the development and growth of our services. This investment will support the vision of Footprints Food Services "To eradicate food poverty in the Colin Neighbourhood so that food is no longer a source of stress but becomes a source of pleasure, energy and health.

#### **Volunteers**

Volunteers play a key role in supporting the delivery of the objects and activities within the organisation. Over the last year there have been up to 50 volunteers involved in all aspects of the Centre's work. Volunteers offer a minimum of 3-5 hours per week. Volunteers have supported the following:

- Reception cover;
- Senior Citizen's Lunch Club and Activities;
- Childcare;
- Catering;
- Community Food Initiative ;
- Representation, lobbying and hosting; and
- Good Relations.

# **FOOTPRINTS WOMENS CENTRE**

## **DIRECTORS' REPORT (CONTINUED)**

### **FOR THE YEAR ENDED 31 MARCH 2019**

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Volunteers trained by Footprints Womens Centre also support other community organisations within the local community.

#### **Financial review**

The results for the period are as set out on pages 12 to 33. The charity returned net incoming resources of £93,433 (2018 - £45,146) of which there were unrestricted net incoming resources of £103,147 and restricted net outgoing resources of £9,714. At 31 March 2019, the level of unrestricted reserves held was £295,936 (2018 - £192,789).

The Directors have set aside £40,048 (2018- £40,048) out of unrestricted funds in relation to Core Activities, Business Reserves, Governance Costs and Programme Costs.

#### **Reserves policy**

It is the policy of the charity to aim to maintain free reserves in unrestricted funds at a level equivalent to between two and three month's expenditure. The directors consider that reserves should be the equivalent of three month's personnel and overhead costs, calculated and reviewed annually. Reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

#### **Going Concern**

The 2019/20 economic climate still remains uncertain. However, based on the available information on the future, the directors consider that Footprints Womens Centre has the plans and resources to manage its business risk successfully. The group's business activities, together with the factors likely to affect its future development, performance and position are set out in the Centre's reserves policy and projected budget planning.

Footprints funding streams have changed over the last few years and the Board of Directors recognise the higher level of risk. A new 5 year strategic plan will be developed over the coming year to address these risks. The directors have a reasonable expectation that Footprints Womens Centre has adequate resources to continue in operational existence for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the annual report and accounts.

#### **Risk management**

The directors have a risk management strategy which comprises:

- An annual and mid review of the principal risks and uncertainties faced by the charity and its subsidiary Footprints Trading Ltd;
- The establishment of policies, systems and procedures to mitigate those risks identified in the annual/mid review; and
- The implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

This work has identified that financial sustainability is a major financial risk which could affect the charity. Attention has been focused upon the development of a funding strategy alongside a business strategy developed to maximise income generation.

Directors and senior management have also focused on non-financial risks arising from fire, health and safety, building maintenance and security. These risks are managed by having robust policies and procedures in place, and regular awareness training for staff.

The directors has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.



# FOOTPRINTS WOMENS CENTRE

## DIRECTORS' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2019

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#### Structure, governance and management

The charity is a company limited by guarantee and is governed by its Memorandum and Articles of Association.

The directors who served during the year and up to the date of signature of the financial statements were:

Ms M Boyle	
Ms N Braniff	
Ms U Carberry	
Mrs B Donaghy	(Resigned 3 September 2019)
Ms J Dornan	(Appointed 13 August 2018)
Ms A Fisher	
Mrs S Glymond	
Ms R Holmes	(Appointed 13 August 2018)
Ms C McCann	(Appointed 13 August 2018 and resigned 24 July 2019)
Ms M McNeill	
Ms J Poots	
Ms B Devlin	(Resigned 16 April 2018)

New directors are appointed by the members of the company at the annual general meeting.

Footprints Women's Centre is managed by a voluntary board of directors who are responsible for both the management of the charity and the trading arm owned by the charity, Footprints Trading Ltd. The Board of Directors meet monthly to oversee the management of the Centre. A finance and personnel sub-committee has been established. These groups meet monthly. There is a separate board for the trading company and this board meets bi-monthly.

The Board of Directors employs a centre director who is responsible for the day-to-day management of the organisation. The Board of Directors conducts bi-annual reviews of the strategic plan, and at the same time reviews board performance. Policies and procedures are reviewed and updated on an ongoing basis.

The charity receives an annual gift aid donation from its trading subsidiary Footprints Trading Ltd. Footprints Trading Ltd run a number of charitable activities which are also in pursuit of the charitable objectives of Footprints Womens Centre.

#### Key management personnel

The directors consider the board of directors, and the senior management team to comprise the key management personnel of the charity in charge of directing and controlling, running and operating the organisation on a day to day basis. All directors give of their time freely and no director received remuneration in the year.

The pay of the senior staff is benchmarked against NJC Scales.

# FOOTPRINTS WOMENS CENTRE

## DIRECTORS' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

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### Statement of directors' responsibilities

The directors, who also act as trustees for the charitable activities of Footprints Women Centre, are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The directors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Auditor

The auditor, GMcG LISBURN, is deemed to be reappointed under section 487(2) of the Companies Act 2006.

### Disclosure of information to auditor

Each of the directors has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

This report has been prepared in accordance with the provision applicable to companies entitled to the small companies exemption.

The directors' report was approved by the Board of Directors.



**Ms U Carberry**  
director

Dated 26/11/19

## **FOOTPRINTS WOMENS CENTRE**

### **INDEPENDENT AUDITOR'S REPORT**

#### **TO THE MEMBERS OF FOOTPRINTS WOMENS CENTRE**

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##### **Opinion**

We have audited the financial statements of Footprints Womens Centre (the 'parent charitable company') and its subsidiaries (the 'group') for the year ended 31 March 2019 which comprise the statement of financial activities, the statement of financial position, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at 31 March 2019 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act (Northern Ireland) 2008.

##### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

##### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the group's or parent charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

## **FOOTPRINTS WOMENS CENTRE**

### **INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE MEMBERS OF FOOTPRINTS WOMENS CENTRE**

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#### **Other information**

The directors are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the directors' Report, prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the group and parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

## **FOOTPRINTS WOMENS CENTRE**

### **INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE MEMBERS OF FOOTPRINTS WOMENS CENTRE**

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#### **Responsibilities of directors**

As explained more fully in the statement of directors' responsibilities, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the group's and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

## FOOTPRINTS WOMENS CENTRE

### INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE MEMBERS OF FOOTPRINTS WOMENS CENTRE

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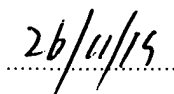
#### Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Mr Stephen Houston FCA (Senior Statutory Auditor)  
for and on behalf of GMcG LISBURN

Chartered Accountants  
Statutory Auditor



Century House  
40 Crescent Business Park  
Lisburn  
Co Antrim  
BT28 2GN

# FOOTPRINTS WOMENS CENTRE

## CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2019

	Notes	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £	Total 2018 £
<b><u>Income from:</u></b>					
Donations and legacies	3	5,834	162	5,996	10,347
Charitable activities	4	-	384,007	384,007	340,422
Other trading activities	5	355,602	-	355,602	301,214
Investments	6	582	-	582	245
<b>Total income</b>		<b>362,018</b>	<b>384,169</b>	<b>746,187</b>	<b>652,228</b>
<b><u>Expenditure on:</u></b>					
Raising funds	7	188,195	-	188,195	187,490
Charitable activities	8	69,146	395,413	464,559	419,592
<b>Total resources expended</b>		<b>257,341</b>	<b>395,413</b>	<b>652,754</b>	<b>607,082</b>
<b>Net incoming/(outgoing) resources before transfers</b>		<b>104,677</b>	<b>(11,244)</b>	<b>93,433</b>	<b>45,146</b>
Gross transfers between funds	14	(1,530)	1,530	-	-
<b>Net income/(expenditure) for the year/ Net movement in funds</b>		<b>103,147</b>	<b>(9,714)</b>	<b>93,433</b>	<b>45,146</b>
Fund balances at 1 April 2018		192,789	629,859	822,648	777,502
<b>Fund balances at 31 March 2019</b>		<b>295,936</b>	<b>620,145</b>	<b>916,081</b>	<b>822,648</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# FOOTPRINTS WOMENS CENTRE

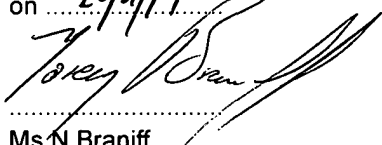
## CONSOLIDATED STATEMENT OF FIANCIAL POSITION


AS AT 31 MARCH 2019

	Notes	2019 £	£	2018 £	£
<b>Fixed assets</b>					
Tangible assets	15		600,858		623,927
<b>Current assets</b>					
Debtors	16	46,938		100,002	
Cash at bank and in hand		299,021		120,409	
		<u>345,959</u>		<u>220,411</u>	
<b>Creditors: amounts falling due within one year</b>	17	<u>(30,736)</u>		<u>(21,690)</u>	
Net current assets			315,223		198,721
<b>Total assets less current liabilities</b>			<u>916,081</u>		<u>822,648</u>
<b>Income funds</b>					
Restricted funds	18		620,145		629,859
<u>Unrestricted funds</u>					
Designated funds	19	40,048		40,048	
General unrestricted funds		<u>255,888</u>		<u>152,741</u>	
			295,936		192,789
			<u>916,081</u>		<u>822,648</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the Directors by the Directors on 28/4/19

  
Ms N Braniff  
Trustee

  
Ms U Carberry  
Trustee

Company Registration No. NI036140



# FOOTPRINTS WOMENS CENTRE

## COMPANY STATEMENT OF FINANCIAL POSTITION

AS AT 31 MARCH 2019

	Notes	2019 £	£	2018 £	£
<b>Fixed assets</b>					
Tangible assets	15		600,858		623,927
<b>Current assets</b>					
Debtors	16	176,759		109,110	
Cash at bank and in hand		146,227		85,684	
		<u>322,986</u>		<u>194,794</u>	
<b>Creditors: amounts falling due within one year</b>	17	(25,081)		(13,617)	
Net current assets			297,905		181,177
<b>Total assets less current liabilities</b>			<u>898,763</u>		<u>805,104</u>
<b>Income funds</b>					
Restricted funds	18		620,145		629,859
<u>Unrestricted funds</u>					
Designated funds	19	40,048		40,048	
General unrestricted funds		238,570		135,197	
		<u>278,618</u>		<u>175,245</u>	
			<u>898,763</u>		<u>805,104</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Directors and authorised for issue on 24/4/19

  
Ms N Braniff  
Trustee

  
Ms U Carberry  
Trustee

Company Registration No. NI036140

# FOOTPRINTS WOMENS CENTRE

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2019

	Notes	2019 £	£	2018 £	£
<b>Cash flows from operating activities</b>					
Cash generated from operations	21		178,030		23,290
<b>Investing activities</b>					
Purchase of tangible fixed assets		-		(200)	
Interest received		582		245	
<b>Net cash generated from investing activities</b>			582		45
<b>Net cash used in financing activities</b>			-		-
<b>Net increase in cash and cash equivalents</b>			178,612		23,335
Cash and cash equivalents at beginning of year			120,409		97,074
<b>Cash and cash equivalents at end of year</b>			299,021		120,409

# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2019

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#### 1 Accounting policies

##### Charity information

Footprints Womens Centre is a private company limited by guarantee incorporated in Northern Ireland. The registered office is 84a Colmill, Poleglass, Dunmurry, Belfast, BT17 OAR.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Basis of consolidation

The consolidated financial statements incorporate those of Footprints Womens Centre and all of its subsidiaries (ie entities that the group controls through its power to govern the financial and operating policies so as to obtain economic benefits).

All intra-group transactions, balances and unrealised gains on transactions between group companies are eliminated on consolidation. Unrealised losses are also eliminated unless the transaction provides evidence of an impairment of the asset transferred.

#### 1.3 Going concern

At the time of approving the financial statements, the directors have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the directors continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.4 Charitable funds

Unrestricted funds are available for use at the discretion of the directors in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds comprise funds which have been set aside at the discretion of the directors for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

#### 1.5 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2019

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#### 1 Accounting policies (Continued)

The charity receives government grants in respect of the provision of specified services, projects and activities. Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Income from activities for raising funds represents amounts receivable for goods and services and is recognised to the extent that it is probable that the economic benefits will flow to the company and the revenue can be reliably measured. Revenue is measured at the fair value of the consideration received or receivable for goods and services provided in the normal course of business, exclusive of trade discounts.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

#### 1.6 Resources expended

All expenditure is accounted for on an accrual basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under one of the following headings: Costs of raising funds, Expenditure on charitable activities and Other expenditure.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, depreciation costs and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at the office. Office costs, depreciation costs governance costs and payroll costs are allocated to charitable activities based on usage. The allocation of the support costs is analysed in note 10.

#### 1.7 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Land and buildings	2% Straight Line
Plant and equipment	25% Straight Line
Fixtures and fittings	25% Straight Line
Computers	33% Straight Line

Freehold land is not depreciated.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

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### 1 Accounting policies (Continued)

#### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

#### 1.12 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

#### Key sources of estimation uncertainty

##### Fixed assets

The annual depreciation charge on fixed assets depends primarily on the estimated lives of each type of asset and estimates of residual values. The directors regularly review these assets lives and change them as necessary to reflect current thinking on remaining lives in light of prospective economic utilisation and physical condition of the assets concerned. Changes in assets lives can have a significant impact on depreciation charges for the period. Detail of the useful lives is included in the accounting policies.

##### Restricted and unrestricted funds

Judgements are made in relation to allocation of income and expenditure to restricted and unrestricted funds. The directors consider it appropriate to allocate these funds based on interpretation of donations received.

### 3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Total
	2019	2019	2019	2018
	£	£	£	£
Donations and gifts	4,207	162	4,369	7,787
Charitable activities	1,627	-	1,627	2,560
	<u>5,834</u>	<u>162</u>	<u>5,996</u>	<u>10,347</u>
For the year ended 31 March 2018	<u>10,275</u>	<u>72</u>		<u>10,347</u>

**FOOTPRINTS WOMENS CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2019**

**4 Charitable activities**

	<b>Training &amp; Education 2019 £</b>	<b>Womens Services 2019 £</b>	<b>Childrens services 2019 £</b>	<b>Healthy Living 2019 £</b>	<b>Catering Services 2019 £</b>	<b>Total 2019 £</b>	<b>Total 2018 £</b>
Grants receivable for charitable activities	23,565	84,918	163,676	95,582	16,266	384,007	340,422
Analysis by fund							
Restricted funds	23,565	84,918	163,676	95,582	16,266	384,007	340,422
<b>For the year ended 31 March 2018</b>							
Restricted funds	23,914	72,599	154,906	71,978	17,025		340,422

## FOOTPRINTS WOMENS CENTRE

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019

#### 4 Charitable activities (Continued)

	Training & Education £	Womens Services £	Childrens services £	Healthy Living £	Catering Services £	Total 2019 £	Total 2018 £
<b>Grants receivable for charitable activities</b>							
BBC Children in Need	-	-	30,742	-	-	30,742	9,864
BCC Good Relations	-	1,907	-	-	-	1,907	-
BCC Revenue	3,600	3,600	3,600	3,600	3,600	18,000	18,000
BCC Keeping Women Safe	-	3,826	-	-	-	3,826	9,036
BCC St Patricks	-	950	-	-	-	950	-
BCC Summer Scheme	-	-	1,000	-	-	1,000	-
BCC Volunteers	-	-	-	-	-	-	500
Belfast Strategic Partnership	-	-	-	10,593	-	10,593	679
Blackburn Trust	-	-	-	-	-	-	849
BRO Community Development	-	22,225	14,817	-	-	37,042	32,317
Bro Health Development Unit	-	17,900	4,626	17,699	-	40,225	43,941
BSP Family Friendly	-	-	-	482	-	482	-
Clear	-	4,720	-	-	-	4,720	3,696
DFC-CIF	12,665	12,666	12,665	12,665	12,666	63,327	67,128
DFC - Social supermarket	-	-	-	50,543	-	50,543	36,197
DFC - WCCF	-	-	96,226	-	-	96,226	93,038
PCSP Domestic Violence	-	-	-	-	-	-	1,000
SEHSCT Horticulural	-	-	-	-	-	-	500
SET SLA	-	17,124	-	-	-	17,124	16,789
Urban Villages	7,300	-	-	-	-	7,300	6,888
	<u>23,565</u>	<u>84,918</u>	<u>163,676</u>	<u>95,582</u>	<u>16,266</u>	<u>384,007</u>	<u>340,422</u>



# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

### 5 Other trading activities

	Unrestricted funds	Total
	2019 £	2018 £
Childcare income	318,255	279,893
Catering and Other Income	37,347	21,321
	<u>355,602</u>	<u>301,214</u>

### 6 Investments

	Unrestricted funds	Total
	2019 £	2018 £
Interest receivable	582	245
	<u>582</u>	<u>245</u>

### 7 Raising funds

	Unrestricted funds	Total
	2019 £	2018 £
<u>Fundraising and publicity</u>		
Trading costs	25,736	19,663
Staff costs	162,459	167,827
	<u>188,195</u>	<u>187,490</u>

# **FOOTPRINTS WOMENS CENTRE**

## **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2019**

### **8 Charitable activities**

	Training & education	Womens services	Childrens services	Healthy Living	Catering services	Total 2019	Total 2018
	£	£	£	£	£	£	£
Staff costs	14,737	74,451	147,142	65,946	14,983	317,259	273,442
Depreciation and impairment	4,614	4,614	4,614	4,614	4,614	23,070	29,963
Catering purchases	1	-	-	-	16,262	16,263	11,682
Tutor costs	4,726	986	256	5,133	166	11,267	6,960
Programme costs	604	2,997	4,604	10,360	145	18,710	15,968
Other staff costs	-	-	-	-	-	-	1,303
Evaluation cost	-	-	-	-	-	-	1,020
Equipment and materials	5	5	5	5	5	25	3,289
Room hire costs	24	24	2,304	4,412	24	6,788	-
Volunteer costs	-	-	-	-	-	-	1,332
Childcare support	-	5,129	-	-	-	5,129	2,593
Food store	-	-	-	-	-	-	18,857
	<u>24,711</u>	<u>88,206</u>	<u>158,925</u>	<u>90,470</u>	<u>36,199</u>	<u>398,511</u>	<u>366,409</u>
Share of support costs (see note 10)	9,360	12,082	12,639	15,515	11,892	61,488	47,474
Share of governance costs (see note 10)	828	828	828	1,248	828	4,560	5,709
	<u>34,899</u>	<u>101,116</u>	<u>172,392</u>	<u>107,233</u>	<u>48,919</u>	<u>464,559</u>	<u>419,592</u>

# **FOOTPRINTS WOMENS CENTRE**

## **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

### **FOR THE YEAR ENDED 31 MARCH 2019**

#### **8 Charitable activities (Continued)**

##### **Analysis by fund**

Unrestricted funds	9,899	10,514	9,896	9,898	28,939	69,146	38,404
Restricted funds	25,000	90,602	162,496	97,335	19,980	395,413	381,188
	<u>34,899</u>	<u>101,116</u>	<u>172,392</u>	<u>107,233</u>	<u>48,919</u>	<u>464,559</u>	<u>419,592</u>

##### **For the year ended 31 March 2018**

Unrestricted funds	4,567	4,568	4,568	4,306	20,395		38,404
Restricted funds	30,858	103,867	145,624	78,070	22,769		381,188
	<u>35,425</u>	<u>108,435</u>	<u>150,192</u>	<u>82,376</u>	<u>43,164</u>		<u>419,592</u>

# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2019

#### 9 Description of charitable activities

##### Training & education

Footprints currently provide the only community based adult learning and training facility within Colin, with on-site creche.

##### Womens services

Support services for women are a core area of work within the Centre, providing vital support programmes to women in the community who are most vulnerable.

##### Childrens services

Children's services offers vital services to children and parents within the Colin community, providing daycare services alongside work to champion the needs of vulnerable children.

##### Healthy living

The Sustainable Living project seeks to engage the community in various food initiatives. The aim is to promote healthier living, and to tackle food poverty within Colin community.

##### Catering services

Catering services provided within the Centre across the various services offered, and also for the local community.

#### 10 Support costs

	Support costs	Governance costs	2019	2018	Basis of allocation
	£	£	£	£	
Rent and rates	2,677	-	2,677	2,467	Useage
Heat & light	11,011	-	11,011	8,349	Useage
Travel	2,112	-	2,112	746	Useage
Printing & postage	5,109	-	5,109	3,858	Useage
Telephone	3,798	-	3,798	3,086	Useage
Computer costs	4,107	-	4,107	4,245	Useage
Cleaning	2,069	-	2,069	1,726	Useage
Repairs	7,938	-	7,938	8,357	Useage
Insurance	4,493	-	4,493	4,329	Useage
Training costs	1,449	-	1,449	1,190	Useage
Sundry	3,059	-	3,059	5,788	Useage
Subscriptions	1,535	-	1,535	1,699	Useage
Hospitality	6,175	-	6,175	1,494	Useage
Bank charges	104	-	104	140	Useage
Accountancy	5,852	-	5,852	-	Useage
Audit fees	-	4,200	4,200	4,213	Governance
Legal and professional	-	360	360	1,496	Governance
	<u>61,488</u>	<u>4,560</u>	<u>66,048</u>	<u>53,183</u>	
Analysed between					
Charitable activities	<u>61,488</u>	<u>4,560</u>	<u>66,048</u>	<u>53,183</u>	

Governance costs includes payments to the auditors of £4,200 (2018- £4,213) for audit fees.

# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

### 11 Directors

None of the directors (or any persons connected with them) received any remuneration or benefits from the charity during the year.

### 12 Employees

#### Number of employees

The average monthly number of employees during the year was:

	2019 Number	2018 Number
Managerial, administrative and childcare	34	32

#### Employment costs

	2019 £	2018 £
Wages and salaries	452,097	417,964
Social security costs	22,797	19,236
Other pension costs	4,824	4,069
	479,718	441,269

The charity considers its key management personnel to comprise of the directors and the Centre Director. The total employment benefits including employer pension contributions of the key management personnel were £39,177 (2018 - £45,891).

There were no employees whose annual remuneration was £60,000 or more.

### 13 Taxation

As a charity the company is not liable to corporation tax.

### 14 Transfers

Transfers were made to cover resources expended in excess of funds received in relation to the following projects:

**BCC Good relations** - Transfer of £60.

**BCC Keeping Women Safe** - Transfer of £1,240.

**Belfast Strategic Partnership** - Transfer of £226.

**Decal** - Transfer of £1.

**Summer Scheme** - Transfer of £3.

# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

### 15 Tangible fixed assets

#### Group and Company

	Land and buildings £	Plant and equipment £	Fixtures and fittings £	Computers £	Total £
<b>Cost</b>					
At 1 April 2018	883,918	97,920	31,498	34,127	1,047,463
At 31 March 2019	883,918	97,920	31,498	34,127	1,047,463
<b>Depreciation and impairment</b>					
At 1 April 2018	268,171	93,144	30,910	31,311	423,536
Depreciation charged in the year	17,513	2,353	389	2,814	23,069
At 31 March 2019	285,684	95,497	31,299	34,125	446,605
<b>Carrying amount</b>					
At 31 March 2019	598,234	2,423	199	2	600,858
At 31 March 2018	615,747	4,776	588	2,816	623,927

### 16 Debtors

	2019 £	2018 £
<b>Amounts falling due within one year:</b>		
<b>Group</b>		
Trade debtors	23,106	58,852
Corporation tax recoverable	-	485
Other debtors	19,697	38,681
Prepayments and accrued income	4,135	1,984
	<u>46,938</u>	<u>100,002</u>
<b>Company</b>		
Trade debtors	13,809	41,410
Corporation tax recoverable	-	485
Amounts owed by group undertakings	139,118	26,550
Other debtors	19,697	38,681
Prepayments and accrued income	4,135	1,984
	<u>176,759</u>	<u>109,110</u>

# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

### 17 Creditors: amounts falling due within one year

	2019 £	2018 £
<b>Group</b>		
Other taxation and social security	-	6,762
Trade creditors	16,778	7,436
Other creditors	1,646	-
Accruals and deferred income	12,312	7,492
	<u>30,736</u>	<u>21,690</u>
 <b>Company</b>		
Other taxation and social security	-	4,247
Trade creditors	15,359	5,211
Other creditors	1,646	-
Accruals and accrued income	8,076	4,159
	<u>25,081</u>	<u>13,617</u>

# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

### 18 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds				
	Balance at 1 April 2018	Incoming resources	Resources expended	Transfers	Balance at 31 March 2019
	£	£	£	£	£
Awards for all	5,835	-	-	-	5,835
BBC Children in Need	6,111	30,905	(29,650)	-	7,366
BCC Good relations	1	1,907	(1,258)	60	710
BCC Revenue	-	18,000	(18,000)	-	-
BCC St Patricks	-	950	(949)	-	1
BCC Keeping Women Safe	1,571	3,826	(6,637)	1,240	-
Belfast Health Development	332	-	-	-	332
Belfast Strategic Partnership	-	10,593	(10,819)	226	-
Big Lottery - Energy Efficient Venue	40,697	-	(925)	-	39,772
Big Lottery - CNP	3,196	-	(71)	-	3,125
Blackburn Trust	849	-	-	-	849
BSP Family Friendly Belfast	-	482	(402)	-	80
Building Reserve	476,506	-	(14,454)	-	462,052
BRO Community Development	163	37,042	(36,978)	-	227
BRO Health and Development	-	40,225	(39,880)	-	345
BRO Sectional Build	87,257	-	(1,897)	-	85,360
CLEAR	2,004	4,720	(4,720)	-	2,004
Colin - Surestart	1,250	-	-	-	1,250
DECAL	1,335	-	(1,336)	1	-
DFC - CIF	-	63,326	(63,219)	-	107
DFC - Social supermarket	-	50,543	(48,587)	-	1,956
DFC- WCCF	801	96,226	(90,204)	-	6,823
Flax Project	72	-	-	-	72
SET SLA	1,879	17,124	(17,124)	-	1,879
Summer Scheme	-	1,000	(1,003)	3	-
Urban Villages	-	7,300	(7,300)	-	-
	<u>629,859</u>	<u>384,169</u>	<u>(395,413)</u>	<u>1,530</u>	<u>620,145</u>



## FOOTPRINTS WOMENS CENTRE

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### FOR THE YEAR ENDED 31 MARCH 2019

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#### 18 Restricted funds (Continued)

##### **Awards for All**

Funded by the Big Lottery, this project has been designed to develop an empowerment infrastructure within Footprints Women's Centre that will lead to stronger engagement with women from the Colin Neighbourhood and ensure that the services delivered by the organisation are needs lead and will provide women with the access to empowerment programmes, will regenerate future leadership and will promote transparency through a clear communication strategy. Ultimately, this will empower women to lobby effectively on issues affecting their lives and will effect real change.

##### **BBC Children in Need**

To fund the salary of a full-time family empowerment worker.

##### **BCC Good Relations**

This project facilitated partners to travel across communities in the Colin and Village areas and to participate safely in programmes and activities that promote mutual respect and understanding of shared history.

##### **BCC Revenue**

The provision of funding for the running costs of the building.

##### **BCC St Patricks**

This project will celebrate St Patrick's Day with groups at Footprints Women's Centre and also with a group from our 'sister' centre, Windsor Women's Centre, bringing together women from different generations, religious beliefs and cultural identities.

##### **BCC Keeping Women Safe**

Funding for safety resources and a therapeutic programme for women, and also contributing to salary costs for a Women's Support Worker.

##### **Belfast Health Development**

This project offered funding towards Footprints Women's Centre 'Fruit of the Future' project as apart of the Family Friendly Belfast Event held to launch the fruit tree planting in the grounds of the centre.

##### **Belfast Strategic Partnership**

The project will bring families in the Colin Neighbourhood together to increase their physical activity and to gain an understanding of the importance of activity, hydration and nutrition to improve and maintain good health.

##### **Big Lottery - Energy Efficient Venue**

Funding to carry out an energy audit, to increase the energy efficiency of the premises.

##### **CNP Big Lottery - Nutrition/ physical Activity and Domestic Violence**

Partnership to support people in the Colin Neighbourhood area, targeting the most vulnerable and socially deprived.

##### **Blackburn Trust**

Funded an event to celebrate the success of women learners in last academic year and encouragement for learners to stay engaged in lifelong learning through Footprints Training Programmes. The event also celebrated 100 years of women's suffrage.

##### **BSP Family Friendly Belfast**

This project provided a cross-community family circus school and dinner event. This will encourage families to build communication, develop healthy eating practices, promote healthy lifestyle and learning skills through the Belfast Circus School.

# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019

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### 18 Restricted funds (Continued)

#### **Buildings reserve**

Funding for the premises used by the charity.

#### **BRO Community Development**

Funding for salaries for Women's Support Manager and caretaker.

#### **BRO Health Development**

Funding for salaries for Sustainable Living Manager, receptionists and cleaners.

#### **BRO - Sectional Build**

Funding for the sectional building creche and office space.

#### **CLEAR**

To fund women's support programme costs.

#### **Colin - Surestart**

To match fund childcare places for DEL training and education support.

#### **DECAL**

Funding for a new server.

#### **DFC Community Investment Fund**

Funding for salary for the centre manager and part salary for finance manager.

#### **DFC Social Supermarket**

The project will enable members to access surplus, in date, quality food, destined for landfill at reduced prices. Members will also access a range of Wrap around Services e.g Finance, Benefits Advice and Employability Skills to support a transition out of poverty.

#### **DFC-WCCF**

Funded by the Department for Communities, this project provided onsite childcare places for women attending training and development, family support programmes, volunteering and other facilitated programmes. Budget lines included salary costs, replenishment of equipment and registration costs.

#### **Flax project**

A project run by Windsor Women's Centre as a cross community programme partnering with Footprints Womens Centre.

#### **SET SLA**

Block and spot contracts for the provision of childcare services.

#### **Summer Scheme**

This project will encourage integration and promotes opportunities to make new friends, while encouraging use of community facilities.

#### **Urban Villages**

As part of partnership with Poleglass Community Association and Ionad na Fuiséoige, Footprints delivered an Education & Learning programme in the Colin area which addressed issues of low self-confidence, isolation and mental health and helped residents to more fully engage with their community life/issues. Courses included mindfulness, life coaching, first aid, confidence building and women's empowerment.

# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

### 19 Designated funds

#### Group and Company

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2018	Movement in funds Incoming resources	Balance at 31 March 2019
	£	£	£
Designated fund	40,048	-	40,048
	<u>40,048</u>	<u>-</u>	<u>40,048</u>

### 20 Analysis of net assets between funds

	Unrestricted Funds 2019 £	Restricted funds 2019 £	Total 2019 £	Total 2018 £
<b>Group</b>				
Fund balances at 31 March 2019 are represented by:				
Tangible assets	10,548	590,310	600,858	623,927
Current assets/(liabilities)	285,388	29,835	315,223	198,721
	<u>295,936</u>	<u>620,145</u>	<u>916,081</u>	<u>822,648</u>
<b>Company</b>				
Fund balances at 31 March 2019 are represented by:				
Tangible assets	10,548	590,310	600,858	623,927
Current assets/(liabilities)	268,070	29,835	297,905	181,177
	<u>278,618</u>	<u>620,145</u>	<u>898,763</u>	<u>805,104</u>

## FOOTPRINTS WOMENS CENTRE

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

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<b>21 Cash generated from operations</b>	<b>2019 £</b>	<b>2018 £</b>
Surplus for the year	93,433	45,146
Adjustments for:		
Investment income recognised in statement of financial activities	(582)	(245)
Depreciation and impairment of tangible fixed assets	23,069	29,963
Movements in working capital:		
Decrease/(increase) in debtors	53,064	(68,601)
Increase in creditors	9,046	17,027
<b>Cash generated from operations</b>	<b>178,030</b>	<b>23,290</b>

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