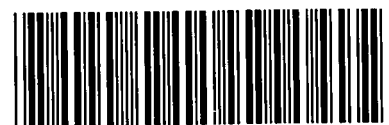


Charity Registration No. XR37958

Company Registration No. NI036140 (Northern Ireland)

FOOTPRINTS WOMENS CENTRE
DIRECTORS' REPORT AND CONSOLIDATED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2016

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COMPANIES HOUSE

FOOTPRINTS WOMENS CENTRE

LEGAL AND ADMINISTRATIVE INFORMATION

Directors

Ms J Poots
Ms N Braniff
Ms C Ferris
Miss M Boyle
Ms M Carberry
Ms B Devlin
Mrs B Donaghy
Mrs S Glymond
Ms I Loughran
Mrs M McNeill
Mrs F O'Connell
Dr E McShane

Centre Director

Ms G Gibson

Charity number

XR37958

Company number

NI036140

Registered office

84a Colinmill
Poleglass
Dunmurry
Belfast
BT17 0AR

Auditors

GMcG Lisburn
Century House
40 Crescent Business Park
Lisburn
Co. Antrim
BT28 2GN

Bankers

Danske Bank
Belfast Finance Centre
P.O. Box 183
Donegall Square West
Belfast
Co. Antrim
BT1 6JS

Ulster Bank Limited
130 Andersonstown Road
Belfast
BT11 9BY

FOOTPRINTS WOMENS CENTRE

LEGAL AND ADMINISTRATIVE INFORMATION

Solicitors

Edwards & Co
28 Hill Street
Belfast
Co. Antrim
BT1 2LA

FOOTPRINTS WOMENS CENTRE

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FOOTPRINTS WOMENS CENTRE

DIRECTORS' REPORT

FOR THE YEAR ENDED 31 MARCH 2016

The Directors present their report and accounts for the year ended 31 March 2016.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's memorandum and articles of association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (January 2015)".

Structure, governance and management

The charity is a company limited by guarantee and is governed by its memorandum and articles of association.

The Directors who served during the year were:

Ms J Poots
Ms N Braniff
Ms C Ferris
Miss M Boyle
Ms M Carberry
Ms B Devlin
Mrs B Donaghy
Mrs S Glymond
Ms I Loughran
Mrs M McNeill
Mrs F O'Connell
Dr E McShane

(Appointed 5 November 2015)

New directors are appointed by the members of the company at the annual general meeting.

All directors are required to participate in training relating to good governance and directors are regularly updated on legislation that impacts upon the running of a charitable organisation e.g. recent changes in legislation introduced by the Charities Commission. All individuals joining the Board of Directors participate in a bespoke induction designed to meet their individual and distinct training needs in order to participate fully as a director within the organisation.

Footprints Women's Centre is managed by a voluntary board of directors who are responsible for both the management of the charity and the trading arm owned by the charity, Footprints Trading Ltd. The board of directors comprises at least 10 directors who meet monthly to oversee the management of the Centre. A finance and personnel sub-committee has been established. These groups meet monthly. There is a separate Board for the trading company and this Board meets bi-monthly.

The Board of Directors employs a Centre Director who is responsible for the day-to-day management of the organisation. The Board of Directors conducts bi-annual reviews of the strategic plan, and at the same time reviews Board performance. Policies and procedures are reviewed and updated on an ongoing basis.

The charity receives a gift aid donation from its trading subsidiary Footprints Trading Ltd when it makes a surplus in the year. Footprints Trading Ltd run a number of charitable activities which are also in pursuit of the charitable objectives of Footprints Womens Centre.

Key management personnel

The directors consider the board of directors, and the senior management team to comprise the key management personnel of the charity in charge of directing and controlling, running and operating the organisation on a day to day basis. All directors give of their time freely and no director received remuneration in the year.

The pay of the senior staff is benchmarked against NJC Scales.

FOOTPRINTS WOMENS CENTRE

DIRECTORS' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2016

Risk management

The directors have a risk management strategy which comprises:

- An annual and mid review of the principal risks and uncertainties that the charity and its subsidiary Footprints Trading Ltd face;
- The establishment of policies, systems and procedures to mitigate those risks identified in the annual/mid review; and
- The implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

This work has identified that financial sustainability is a major financial risk which could affect the charity. Attention has been focused upon the development of a funding strategy alongside a business strategy developed to maximise income generation, thus securing profit to be 'gifted' to the Women's Centre.

Directors and Senior Management have also been focussed on non-financial risks arising from fire, health and safety, building maintenance and security. These risks are managed by having robust policies and procedures in place, and regular awareness training for staff.

Chair's report

The last year has been an incredibly challenging period for Footprints Women's Centre. In April 2015, we faced a 38% cut to our overall budget. This impacted primarily upon our Training and Education Department which 'down-sized' in order to cope with the loss of 3 training and education posts and revenue costs contributing to the running of the organisation.

Footprints have continued to run a successful, though restricted education and training programme, with limited resources. The Board of Directors commend the staff who have worked tirelessly throughout the year to maintain our Training and Education department with the intention of rebuilding and reshaping it to meet the ongoing needs of Women adult returners within the Colin Neighbourhood.

Footprints Women's Centre's current Strategic Plan, is for the period 2013 – 2016. The plan was agreed, prior to the onset of the economic recession. As a consequence of the unforeseen impact of the recession upon Footprints and its members, the Board are planning a Strategic Review at the beginning of the next financial year to ensure that Footprints' priorities are in line with local need.

Over the last year Footprints has also worked to strengthen our Board and will continue to do so over the coming year. It is our intention to continue to bring the necessary skills onto the Board that will support the maintenance and development of Footprints as a vital service within the community. I would like to take this opportunity to thank all of the Board members who give of their time and expertise, so generously to the organisation.

Despite the financial and economic gloom that exists, Footprints continues to respond to local need in an innovative and positive manner, whilst at the same time handling the very difficult challenges that face us and the local community, day by day.

It is with tremendous pride that Footprints accepted the employer's, gold domestic violence charter award and Paula Irvine, the Support Services Manager achieved the gold Domestic Violence, Champion's award in November 2015 from Onus Safer Places initiative. Both awards recognise the life- saving work that Footprints undertake through their support services, providing the only walk in service within the Colin area.

A new initiative being 'piloted' by Footprints is the Community Food Initiative developed by Footprints in partnership with FareShare. This initiative was a direct response to the substantial rise in referrals to food banks and the desire by local women to take control of their own situation and to find a solution that met needs and maintained individual dignity. With 296 members registered in the year we are planning an expansion of this service.

FOOTPRINTS WOMENS CENTRE

DIRECTORS' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2016

A key plan within our strategic plan was the development of an empowerment model that was built as core to the infrastructure of the organisation. Footprints remains committed to this work, in order to ensure, renewed leadership of women within the community and, the Women's Centre.

In closing, I would like to thank the funders who continue to provide essential support to Footprints Women's Centre and our vital services, and the staff and volunteers who ensure their delivery to those most in need.

Our Purposes and activities

The purposes of the charity are:

(a) The promotion for the public benefit of urban regeneration in the Colin area and the surrounding catchment areas in Belfast and the city of Lisburn (the "area of benefit"), an area of social and economic deprivation, by all or any of the following means:

(i) the relief of poverty in such ways as may be thought fit;

(ii) the relief of unemployment among women in such ways as may be thought fit, including assistance to find employment;

(iii) the advancement of education, training or retraining and providing unemployed women with work experience;

(iv) the creation of training and employment opportunities for women by the provision of workspace, buildings and/or land for use on favourable terms;

(v) the provision of recreational facilities for women or those who by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances, have need of such facilities;

(vi) The preservation and protection of health of women and the provision of childcare.

(b) To provide encouragement and practical support services to existing and new women's groups in the area of benefit so as to increase their efficiency and effectiveness in achieving their charitable aims.

(c) To develop the capacity and skills of women in the area of benefit in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.

(d) To promote social inclusion, equality of opportunity and good relations across all diversity strands, including race, ethnicity, gender, age, sexual orientation, religion and disability and to encourage diversity.

The vision that shapes our annual activities is, to enable women and children to grow to ensure their voices are heard and that they take their rightful place in a just and equal society. The charity also has general aims relating to each key area of activity all of which link to the charity's purpose.

In shaping our objectives for the year and planning our activities, the directors have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'. Footprints Women's Centre relies on grants and the income generated through the services delivered by Footprints Trading Limited. We strive to provide open access to all services, programmes, activities and projects, enabling women and children to reach their full potential.

We endeavour to encourage all women and children within the Colin community to actively engage and participate within Footprints at whatever level is appropriate for them.

FOOTPRINTS WOMENS CENTRE

DIRECTORS' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2016

The strategies employed to achieve the charity's aims and objectives are to:

- Lobby and work to influence policy to support better services for women and children
- Generate income through a social enterprise model that will enable us to develop autonomously and to sustain the services delivered within Footprints Women's Centre.
- Operate an empowerment model that will engage women and children to develop the skills necessary for them to be in control of their own lives
- Continue to build upon our existing early intervention programmes responding to emerging need
- Continue to champion the case for social justice as it affects the lives of women and children.

Putting these strategies into action we have 5 key areas of activity which are: Support Services; Children's Services, Training and Education, Sustainable Living and Women's Empowerment.

Within each key area of activity we deliver a range of programmes, services and projects.

Support Services

Support Services for women are a core area of work within the Centre alongside Children's Services. The Board agreed at the start of the financial year to prioritise this service as it delivers vital support programmes to those most vulnerable. As a consequence despite the significant loss of funding within the Centre as a whole, Footprints continued to deliver a premium support service to women of all ages, which provided an open door service to women in crisis; a weekly drop-in group; complementary therapies; childcare respite; a Senior Citizen's lunch club; a 1:1 support service for women experiencing domestic violence; court support; advocacy; referral to specialist agencies; stress management techniques; assist suicide first aid contact point and; domestic violence awareness raising programmes.

In addition, the Support Services Manager chaired the Colin Domestic Violence Forum, leading the Colin Safe Place initiative and the annual 'Circle of Hope', a domestic violence public awareness event. Footprints are also represented on the Multi Agency Risk Assessment Conference set up to ensure women experiencing extreme domestic violence are kept safe.

Footprints' Family Empowerment Project is a 3 year project funded by BBC Children In Need; it operates as an integral part of our Support Service. It involves intensive work with families in crisis; provides play therapy for children and; delivers a programme for teenage girls. The Family Empowerment Project has developed as a model of practice that achieves high level outcomes with children/parents. The project is being independently evaluated and Footprints are determined to retain this vital service within the community, particularly when we see such high demand for empowerment based practice that provides real progression for families who come to us feeling that they have little or no hope, or any power to change their lives.

FOOTPRINTS WOMENS CENTRE

DIRECTORS' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2016

Children's Services

Children's Services continues to offer vital services to children and parents within Colin. Last year we secured funding from DSD, Neighbourhood Renewal to expand our childcare services through the development of a sectional building. Our plan was to house a Creche within the Sectional building, registered for 18 places, supporting parents attending programmes. As a result of losing funding which supported our Training and Education programme, Footprints had to review their plans resulting in the Sectional Building becoming the main site for all Family Empowerment activities, including Play Therapy.

The Daycare facility is registered for 52 places; and operates as part of our Social Enterprise delivering affordable and flexible childcare to working parents; women in full time education/training. In addition, we continue to deliver daycare through a Service Level Agreement (SLA) for childcare respite for South Eastern Trust (SET). The SET, SLA provides childcare places for children at risk of going in to care and children referred from the Family Support Hub. In addition, the Centre takes emergency social services referrals. If this service did not exist it is likely that children would go into foster care or, long term care

The Childcare facility has benefitted from funding secured through the Women's Centre Childcare Fund, DSD, enabling Footprints to continue to grow from strength to strength. We also supported 4 staff to work towards their L5 qualification in childcare; 2 have completed successfully to date.

In addition, Children's Services work to champion the needs of vulnerable children and, actively engage in lobbying for improved services. The Children's Services Manager participated at both a local and regional level in all key consultations and initiatives which we considered crucial, in terms of influencing decision making that would impact on the lives of women and children within Colin, in particular the Bright Start Strategy.

Training and Education

In spite of losing funding which resulted in the loss of all 3 posts attached to our Training and Education department, Footprints Women's Centre supported the delivery of a training and education programme that catered for over 200 women. The Training and Education programme delivered a diverse range of courses including Women's Empowerment, Essential Skills ICT, Driving Theory, Personal Development training, Arts and Crafts programmes and 'Upcycling' to name but a few. The Board of Directors are keen to maintain a Training and Education programme within Footprints but are struggling to secure funding at a time when government are reducing their financial support for community based education and concentrating all their efforts on maintaining colleges of further education and universities.

Footprints currently provide the only community based adult learning and training facility within Colin, with an on-site Crèche.

FOOTPRINTS WOMENS CENTRE

DIRECTORS' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2016

Sustainable Living Project

Footprints deliver a number of Sustainable Living Programmes within the Centre and this work is managed by a Sustainable Living Manager, funded by BRO and Footprints Women's Centre. The Sustainable Living Project includes the Transition Community project (food growing); reducing the Centre's Carbon Footprint; Footprint's Diet, Food and Physical Activity Programme targeting women and children attending the Centre and the Community Food Initiative, a project established in Footprints to tackle food poverty within the Colin community.

Footprints' kitchen garden comprises raised beds, fruit bushes and a rest area. It is maintained by a volunteer group, who come in on a weekly basis. The fresh produce from the Kitchen Garden is used within Footprints Catering Services and brought home by the garden group volunteers for their own families. In addition surplus supplies are distributed to senior citizens and families experiencing financial difficulties.

The Community Food Initiative has been set up in partnership with Fareshare and provides dry and ambient foods to members of the Food Initiative. Members give a donation for any food they receive. To date we have 296 members registered as part of the Community Food Initiative and we are exploring the expansion and development of this service as a Social Supermarket, within Colin.

The Sustainable Living Manager represents Footprints and the distinct needs of women and children on the Environmental Sub-group and Diet and Nutrition group – both attached to CNP. Additionally, she is a community representative on the Food Poverty Network, the Fuel Poverty Network and the Schumacker group, set up by key agencies in N Ireland working on environment issues.

Women's Empowerment

In 2013 the Board incorporated Women's Empowerment as an integral and cross-cutting theme, to feature across all aspects of the Centre's work. This has resulted in a rolling programme of Empowerment Programmes; in this period 24 women have engaged in empowerment based activities. Through such programmes we are engaging with women who may eventually take up leadership roles within their community or, within the women's centre. In this way it is our intention to consolidate future leadership within the organisation, ensuring the long term sustainability of Footprints as a vital community based resource that works primarily for the benefit of women and children.

Volunteers

Volunteers play a key role in supporting the delivery of the objects and activities within the organisation. Over the last year there have been up to 50 volunteers involved in all aspects of the Centre's work. Volunteers offer a minimum of 3-5 hours per week. Volunteers have supported the following:

- Reception cover;
- Senior Citizen's Lunch Club and Activities;
- Transition Communities Project;
- Support Programme;
- Childcare;
- Catering;
- Family Support including family trips;
- Representation, lobbying and hosting; and
- Healthy Relations.

Volunteers trained by Footprints Womens Centre also support other community organisations within the local community.

Financial review

The results for the period are set out on pages 6 to 21. The group returned net outgoing resources of £143,045 (2015 - £89,419) of which there were unrestricted net outgoing resources of £114,176 (2015 - £45,116) and restricted net outgoing resources of £28,869 (2015 - £44,303). At 31 March 2016, the level of unrestricted reserves held was £88,238 (2015 - £202,414).

The Directors have set aside £57,194 (2015 - £85,994) out of unrestricted funds in relation to Core Activities, Business Reserves, Governance Costs and Programme Costs.

FOOTPRINTS WOMENS CENTRE

DIRECTORS' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2016

Reserves policy

It is the policy of the charity to aim to maintain free reserves in unrestricted funds at a level equivalent to between two and three month's expenditure. The Directors consider that reserves should be the equivalent of three month's personnel and overhead costs, calculated and reviewed annually. Reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

Going Concern

The 2016 economic climate remains uncertain. Funding streams have changed during the 2015/2016 financial year and Footprints has seen a decrease of 38% on funding compared to last year. As a result the charity self funded a number of projects during the year out of unrestricted funds. This has had a significant impact on the free reserves of the charity.

The Board have taken steps to address the changes in funding streams and the reduction in available funds. They have a funding strategy in place to look at alternative funding mechanisms, they have addressed inefficiencies in the trading subsidiary Footprints Trading Limited and plan to generate increased income from this. A detailed review of costs and funding was undertaken post year end and any inefficiencies have been addressed.

After making enquiries, the directors have a reasonable expectation that the company and group have adequate resources to continue in operational existence for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the financial statements.

Plans for the future

Footprints Women's Centre is in the final year of a 3 year Strategic Plan. The Board of Directors are planning to carry out a Strategic Review of the organisation and its core activities, throughout the new financial year. This will be informed by a consultation with members, key stakeholders and women/children from the local community. This will be completed before December 2016. The new 3 year Strategic Plan will be drawn up to commence in April 2017.

Other key priorities over the coming year include a full review of our Children's Services department to include the registration of the Sectional Building as a Pre-School room; the consolidation of existing daycare provision, with a view to expanding childcare places in 2017/2018. All Practice Leaders will have completed their Level 5 qualification by the end of the next financial year.

With regard to Support Services for women we are planning to secure funding to maintain the Family Empowerment Project, (currently funded by BBC Children In Need), as integral to support services to families living within the Colin Neighbourhood. We will also complete a 3 year external evaluation of the project in September 2016 which will provide us with a strong foundation upon which we can continue to build our family empowerment work.

We are also trying to secure further funding to consolidate and grow our vital support services for women experiencing domestic violence; Colin experiences higher levels of domestic violence than the NI average and Footprints are determined to reverse this trend in partnership with all key agencies, through our ongoing leadership of the Colin Domestic Violence Forum and the Safe Place Initiative within Colin.

FOOTPRINTS WOMENS CENTRE

DIRECTORS' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2016

Over the coming year we will continue to deliver an education programme with a particular focus on (1) engaging women in personal development and confidence building programmes that will lead to progression onto our Women's Empowerment, Leadership and Volunteer programmes; (2) Social and Leisure courses particularly targeting the 50+ age group; (3) Employability Programmes where funding can be secured to ensure that adequate support services are in place to allow full participation.

Footprints also plan to deliver Good Relations programmes to promote cross community contact and understanding between women from different backgrounds; we will conclude the Flax project in April 2016 and will commence the Kuh-nekt Project in June 2016, (both in partnership with Windsor Women's Centre).

In the year ahead Footprints will continue to grow and develop Footprints Community Food Initiative; this vital service operates in partnership with Fare Share and is pioneering easy access to low cost food to those most in need through food redistribution.

Additionally, Footprints plan to expand their own fruit growing area; it is our intention to plant more fruit bushes and apple trees in the coming year if we can secure funding to support the costs of the project.

Statement of Directors' responsibilities

The directors are responsible for preparing the Directors' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the Directors are required to:

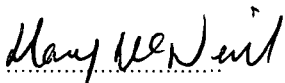
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Directors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditors

Each of the directors has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information.

On behalf of the board of Directors



Mrs M McNeill

Director

Dated: 13/09/2016

FOOTPRINTS WOMENS CENTRE

INDEPENDENT AUDITORS' REPORT

TO THE MEMBERS OF FOOTPRINTS WOMENS CENTRE

We have audited the consolidated financial statements of Footprints Womens Centre for the year ended 31 March 2016 set out on pages 11 to 26. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard for Smaller Entities (effective January 2015).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of Directors and auditors

As explained more fully in the statement of Directors' responsibilities, the directors, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the accounts in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the accounts

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Directors' Annual Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

FOOTPRINTS WOMENS CENTRE

INDEPENDENT AUDITORS' REPORT (CONTINUED)

TO THE MEMBERS OF FOOTPRINTS WOMENS CENTRE

Opinion on accounts

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.


Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.
- the directors were not entitled to prepare the financial statements and the directors' report in accordance with the small companies regime.



Mr Stephen Houston (Senior Statutory Auditor)
for and on behalf of GMcG Lisburn

Chartered Accountants

Statutory Auditor

Century House
40 Crescent Business Park
Lisburn
Co. Antrim
BT28 2GN

Dated: 13/09/2016

FOOTPRINTS WOMENS CENTRE

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2016

	Notes	Unrestricted funds £	Restricted funds £	Total 2016 £	Total 2015 £
<u>Income from:</u>					
Donations and other income	2	9,850	-	9,850	3,344
Other trading activities	3	305,624	-	305,624	244,154
Investment income	4	320	-	320	(272)
Charitable activities	5	-	352,769	352,769	562,442
Total income		315,794	352,769	668,563	809,668
<u>Expenditure on:</u>					
Raising funds	3	287,038	-	287,038	164,833
Charitable activities	6	153,692	370,878	524,570	734,254
Total expenditure		440,730	370,878	811,608	899,087
Net outgoing resources before transfers		(124,936)	(18,109)	(143,045)	(89,419)
Gross transfers between funds	11	10,760	(10,760)	-	-
Net expenditure for the year/ Net movement in funds		(114,176)	(28,869)	(143,045)	(89,419)
Fund balances at 1 April 2015		202,414	718,926	921,340	1,010,759
Fund balances at 31 March 2016		88,238	690,057	778,295	921,340

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

FOOTPRINTS WOMENS CENTRE

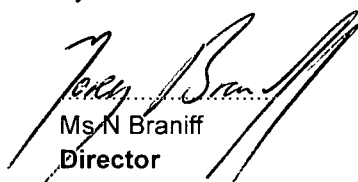
CONSOLIDATED BALANCE SHEET

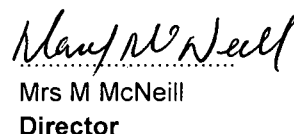
AS AT 31 MARCH 2016

	Notes	2016 £	£	2015 £	£
Fixed assets					
Tangible assets	12		678,871		706,082
Current assets					
Debtors	13	20,522		132,017	
Cash at bank and in hand		101,064		112,779	
		<u>121,586</u>		<u>244,796</u>	
Creditors: amounts falling due within one year	14	<u>(22,162)</u>		<u>(29,538)</u>	
Net current assets			<u>99,424</u>		<u>215,258</u>
Total assets less current liabilities			<u><u>778,295</u></u>		<u><u>921,340</u></u>
The funds of the charity:					
Restricted funds	17		690,057		718,926
Unrestricted funds:	18				
Designated funds			57,194		85,994
Other charitable funds			<u>31,044</u>		<u>116,420</u>
			<u><u>778,295</u></u>		<u><u>921,340</u></u>

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved and authorised for issue by the Board on 13/09/16 and signed on its behalf by:


Ms N Braniff
Director


Mrs M McNeill
Director

Company Registration No. NI036140

FOOTPRINTS WOMENS CENTRE

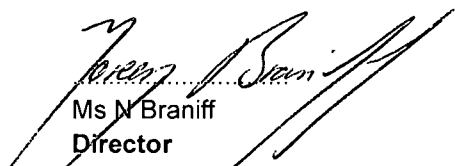
COMPANY BALANCE SHEET

AS AT 31 MARCH 2016

	Notes	2016 £	£	2015 £	£
Fixed assets					
Tangible assets	12		678,871		706,082
Current assets					
Debtors	13	43,531		116,678	
Cash at bank and in hand		55,778		103,838	
		99,309		220,516	
Creditors: amounts falling due within one year	14	(17,428)		(25,732)	
Net current assets			81,881		194,784
Total assets less current liabilities			760,752		900,866
The funds of the charity:					
Restricted funds	17		690,057		718,926
Unrestricted funds:					
Designated funds	18		57,194		85,994
Other charitable funds			13,501		95,946
			760,752		900,866

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved and authorised for issue by the Board on 13/09/16 and signed on its behalf by:


Ms N Braniff
Director


Mrs M McNeill
Director

Company Registration No. NI036140

FOOTPRINTS WOMENS CENTRE

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2016

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE), the Charities Act 2011 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015 and the Companies Act 2006.

The consolidated profit and loss account and balance sheet include the financial statements of the company and its subsidiary undertaking Footprints Trading Limited made up to 31 March 2016. The results of subsidiaries sold or acquired are included in the profit and loss account up to, or from the date control passes. Intra-group sales and profits are eliminated fully on consolidation.

1.2 Going Concern

The 2016 economic climate remains uncertain. Funding streams have changed during the 2015/2016 financial year and Footprints has seen a decrease of 38% on funding compared to last year. As a result the charity self funded a number of projects during the year out of unrestricted funds. This has had a significant impact on the free reserves of the charity.

The Board have taken steps to address the changes in funding streams and the reduction in available funds. They have a funding strategy in place to look at alternative funding mechanisms, they have addressed inefficiencies in the trading subsidiary Footprints Trading Limited and plan to generate increased income from this. A detailed review of costs and funding was undertaken post year end and any inefficiencies have been addressed.

At the time of approving the accounts, the directors have a reasonable expectation that the charity has adequate resources to continue its operational existence for the foreseeable future. Thus, the directors continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Incoming resources

Donations, legacies and other forms of voluntary income are recognised as incoming resources when receivable, except insofar as they are incapable of financial measurement.

Grants that relate to specific capital expenditure are treated as restricted income which is credited to the Statement of Financial Activities when receivable. Revenue grants are credited to the statement of Financial Activities in accordance with the terms of the grant.

Income is deferred when it does not meet the criteria for recognition as incoming resources in the Statement of Financial Activities, as entitlement to the incoming resource does not exist at the balance sheet date.

Investment income is included when receivable.

Income from activities for raising funds represents amounts receivable for goods and services and is recognised to the extent that it is probable that the economic benefits will flow to the company and the revenue can be reliably measured. Revenue is measured at the fair value of the consideration received or receivable for goods and services provided in the normal course of business, exclusive of trade discounts.

FOOTPRINTS WOMENS CENTRE

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2016

1 Accounting policies

(Continued)

1.4 Resources expended

Liabilities are recognised when an obligation arises to transfer economic benefits as a result of past transactions or events.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those functions that assist work of the charity but do not directly undertake charitable activities. Support and other costs have been allocated to charitable activities based on actual usage by that activity.

1.5 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Freehold land is not depreciated

Freehold buildings	2% straight line
Plant and equipment	25% straight line
Fixtures and fittings	25% straight line
Motor vehicles	33% straight line

1.6 Leasing commitments

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

1.7 Pensions

The charity operates a defined contributions pension scheme. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme.

1.8 Charitable funds

Unrestricted funds are the result of the charity's strategic objective to establish reserves which will allow the charity to continue operating for a period of three to six months from the balance sheet date.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Designated funds comprise funds which have been set aside at the discretion of the Directors for specific purposes. The purposes and uses of the designated funds are set out in the notes to the accounts.

2 Donations and legacies

	2016	2015
	£	£
Donations and other income	9,850	3,344

FOOTPRINTS WOMENS CENTRE

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2016

3 Activities for raising funds

	2016 £	2015 £
Activities for raising funds	305,624	244,154
Costs of raising funds:		
Trading costs	(17,915)	(17,532)
Wages and salaries	(269,123)	(147,301)
Net Activities for raising funds	18,586	79,321

4 Investment income

	2016 £	2015 £
Interest receivable	320	(272)

FOOTPRINTS WOMENS CENTRE

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2016

5 Incoming resources from charitable activities

	2016 £	2015 £
BBC Children in need	37,457	35,536
BRO	80,924	131,283
DSD - WCCF	106,233	105,340
DSD - CIF	54,801	69,607
ESF/DEL	-	64,490
EHSSB	-	16,808
Lisburn City Council	-	4,112
Ecclesiastical	-	675
Eastern Childcare Partnership Disability Grant	-	2,668
CNP - Big Lottery	1,680	5,932
WCRP - Big Lottery	-	18,409
Colin - Surestart	3,276	9,375
BCC Community Building	18,000	-
BCC Keeping Women Safe	11,477	-
BCC Cross Community	2,020	-
BCC Volunteers	500	-
DECAL	4,000	-
Heritage Big Lottery	4,900	-
SET SLA	16,788	66,636
SEHSCT	5,420	-
PCSP	-	1,680
CLEAR	4,315	-
TWN-DEL Collaboration & Innovation Fund	(522)	29,891
Bombardier	1,500	-
	352,769	562,442

FOOTPRINTS WOMENS CENTRE

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2016

6 Charitable activities

	Wages & Salaries £	Depreciation £	Direct Costs £	Other Costs £	Total 2016 £	Total 2015 £
Training and education	22,013	7,559	17,450	4,042	51,064	160,697
Womens services	98,790	7,631	10,945	18,142	135,508	106,737
Childrens services	159,414	11,943	26,031	29,273	226,661	360,488
Healthy living	22,013	3,355	2,327	4,042	31,737	63,715
Catering services	54,382	3,355	11,877	9,986	79,600	42,617
	<u>356,612</u>	<u>33,843</u>	<u>68,630</u>	<u>65,485</u>	<u>524,570</u>	<u>734,254</u>
<u>Analysis by fund:</u>						
Unrestricted funds	78,230	1,257	28,238	45,967	153,692	103,238
Restricted funds	278,382	32,586	40,392	19,518	370,878	631,016
	<u>356,612</u>	<u>33,843</u>	<u>68,630</u>	<u>65,485</u>	<u>524,570</u>	<u>734,254</u>

The costs incurred by the charity in the year have been allocated to its charitable activities based upon useage and per the terms of the letters of offer from the funding bodies.

FOOTPRINTS WOMENS CENTRE

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2016

7 Support and other costs

	2016 £	2015 £
Light and Heat (Restricted)	7,500	8,670
Insurance (Restricted)	3,986	5,246
Repairs and maintenance (Restricted)	4,092	11,278
Telephone (Restricted)	1,264	3,677
Office Supplies (Restricted)	180	6,677
Advert and promotion (Restricted)	122	2,571
Sundry (Restricted)	266	272
ICT costs (Restricted)	-	4,440
Water rates (Restricted)	2,108	1,933
Audit fees (Restricted)	-	3,900
Heat and Light (Unrestricted)	2,999	-
Insurance (Unrestricted)	1,529	39
Repairs and maintenance (Unrestricted)	9,753	7,029
Telephone (Unrestricted)	3,349	320
Office supplies (Unrestricted)	4,476	615
Advert & promotion (Unrestricted)	940	1,396
Sundry (Unrestricted)	9,147	6,596
bank interest and fees (Unrestricted)	250	457
Human resources and IIP (Unrestricted)	-	9,244
ICT costs (Unrestricted)	5,671	1,325
Strategic planning (Unrestricted)	600	-
IIP costs (Unrestricted)	-	1,680
Legal and professional fees (Unrestricted)	3,353	-
Audit fees (Unrestricted)	3,900	4,215
	<u>65,485</u>	<u>81,580</u>

8 Directors

None of the Directors (or any persons connected with them) received any remuneration or benefits from the charity during the year.

FOOTPRINTS WOMENS CENTRE

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2016

9 Employees

Number of employees

The average monthly number of employees during the year was:

	2016 Number	2015 Number
Managerial, administrative and childcare	43	45

Employment costs

	2016 £	2015 £
Wages and salaries	574,770	633,021
Redundancy costs	15,264	-
Social security costs	32,191	28,984
Pension costs	3,510	4,890
	625,735	666,895

There were no employees whose annual remuneration was £60,000 or more.

10 Taxation

As a charity the company is not liable to corporation tax.

11 Transfers

Transfers made from the restricted fund to the unrestricted fund in the year were as follows:

BRO - The transfer of surplus monies on the project of £974 relates to reimbursement of unrestricted funds used in previous years.

Lisburn City Council - The transfer of surplus monies on the project of £405 relates to reimbursement of unrestricted funds used in previous years.

SafeFood - The transfer of surplus monies on the project of £740 relates to reimbursement of unrestricted funds used in previous years.

Surestart - Reimbursement of £4,646 of unrestricted funds used in previous years and administration costs incurred in the management of the funds under the letter of offer.

WCRP L&L - Reimbursement of £6,622 of unrestricted funds used in previous years and administration costs incurred in the management of the funds under the letter of offer.

SEHSCT - Reimbursement of £1,780 of unrestricted funds used in previous years and administration costs incurred in the management of the funds under the letter of offer.

Transfers made from the unrestricted fund to the restricted fund in the year were as follows:

DEL - To cover resources expended of £3,925 in excess of fund.

DEL Collab NEETS - To cover resources expended of £522 in excess of fund.

The transfer made from the designated fund to the general funds are to cover redundancy costs in the year as agreed by the board of directors.

FOOTPRINTS WOMENS CENTRE

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2016

12 Tangible fixed assets

Group and Company	Land and buildings £	Computer equipment £	Plant and equipment £	Fixtures and fittings £	Total £
Cost					
At 1 April 2015	883,167	25,316	100,595	29,941	1,039,019
Additions	-	5,876	-	756	6,632
At 31 March 2016	883,167	31,192	100,595	30,697	1,045,651
Depreciation					
At 1 April 2015	215,556	8,354	98,224	10,803	332,937
Charge for the year	17,551	8,480	1,224	6,588	33,843
At 31 March 2016	233,107	16,834	99,448	17,391	366,780
Net book value					
At 31 March 2016	650,060	14,358	1,147	13,306	678,871
At 31 March 2015	667,611	16,962	2,371	19,138	706,082

13 Debtors	2016 £	2015 £
Group		
Trade debtors	2,533	12,259
Corporation tax	485	485
Accrued income	14,130	114,860
Prepayments	3,374	4,413
	20,522	132,017
Company		
Other debtors	894	-
Amounts owed by group undertakings	24,647	-
Corporation tax	485	485
Accrued income	14,131	114,860
Prepayments	3,374	1,333
	43,531	116,678

FOOTPRINTS WOMENS CENTRE

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2016

14 Creditors: amounts falling due within one year	2016	2015
	£	£
Group		
Bank overdrafts	10,161	4,851
Trade creditors	5	485
Taxes and social security costs	1,383	1,733
Other creditors	1,502	-
Accruals	9,111	22,469
	<u>22,162</u>	<u>29,538</u>
Company		
Bank overdrafts	10,161	4,851
Amounts owed to group undertakings	-	1,744
Accruals	7,267	19,137
	<u>17,428</u>	<u>25,732</u>

A bank overdraft has been reported at the year end as a result of accounting for unpresented cheques at 31 March 2016.

15 Pension and other post-retirement benefit commitments **Defined contribution**

	2016	2015
	£	£
Contributions payable by the company for the year	3,510	4,890

16 Share capital

The company is limited by guarantee and has no share capital. The liability of members is limited to £1 per member.

FOOTPRINTS WOMENS CENTRE

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2016

17 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			
	Balance at 1 April 2015	Incoming resources	Resources expended	Transfers
	£	£	£	£
Buildings reserve	519,868	-	(14,454)	-
BBC Children in Need	6,177	37,457	(36,553)	-
Big Lottery - Energy Efficient Venue	46,955	-	(925)	-
Bombardier	-	1,500	(1,465)	-
BRO Sectional Build	113,033	-	(7,719)	-
BRO ICT	16,693	-	(8,223)	-
BRO	78	(208)	1,104	(974)
CIF Core	-	54,801	(54,800)	-
CIF WCCF	1,060	106,233	(105,255)	-
CNP Big Lottery	3,409	1,680	(1,751)	-
CNP Health and Development	-	43,552	(42,929)	-
CNP Community Development	-	37,581	(37,581)	-
CLEAR	-	4,315	(2,315)	-
DEL	588	-	(4,128)	3,925
Ecclesiastical	43	-	(43)	-
Lisburn City Council	500	-	(95)	(405)
DEL Collab NEETS	-	(522)	-	522
Safefood	740	-	-	(740)
SET SLA	-	16,788	16,788	-
Senior Citizens	40	-	-	(40)
Surestart	2,620	3,276	-	(4,646)
WCRP L&L	7,122	-	(500)	(6,622)
SEHSCT	-	5,420	(3,640)	(1,780)
DECAL	-	4,000	-	-
BCC Keeping Women Safe	-	9,976	(9,968)	-
BCC Community Building	-	19,500	(18,918)	-
BCC Cross Community	-	2,020	(1,752)	-
BCC Volunteers	-	500	(501)	1
Heritage Big Lottery	-	4,900	(1,679)	-
	<u>718,926</u>	<u>352,769</u>	<u>(370,878)</u>	<u>(10,760)</u>
				<u>690,057</u>

FOOTPRINTS WOMENS CENTRE

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2016

17 Restricted funds

(Continued)

Buildings reserve

Funding for the premises used by the charity.

BBC Children in Need

To fund the salary of a full-time family support worker.

Big Lottery - Energy Efficient Venue

Funding to carry out an energy audit, to increase the energy efficiency of the premises.

Bombardier

Funding for the gardening project.

BRO - Sectional Build

Funding for the sectional building creche and office space.

BRO - ICT

Funding for the replenishment of staff and student computers.

DSD - Belfast Regeneration Office (BRO)

To match funding for DEL ESF and Training & Education Project Community Development and Health.

DSD Community Investment Fund (CIF)

Core - Funding for salary for the centre manager and part salary for finance manager.

WCCF - Funding for childcare salaries equalling 4.5 full-time equivalent posts, plus childcare overheads and programme costs.

CNP Big Lottery - Nutrition/Physical Activity and Domestic Violence

Partnership to support people in the Colin Neighbourhood area, targeting the most vulnerable and socially deprived.

CNP Health Development

Funding for salaries for Sustainable Living Manager, receptionists and cleaners.

CNP Community Development

Funding for salaries for Women's Support Manager and caretaker.

CLEAR

To fund women's support programme costs

Department of Education and Learning (DEL)/ESR

Funding for salaries for training and education co-ordinator, administration/finance assistant, ICT trainer/support as well as running costs of the charity. DEL provides funding for 65% of the total costs incurred with 35% being match funded by the charity.

Ecclesiastical

To fund the insurance costs of the charity.

Lisburn City Council (LCC)

To fund overheads and running costs of the charity.

FOOTPRINTS WOMENS CENTRE

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2016

17 Restricted funds

(Continued)

DEL Collab NEETS

To support the costs for delivery of a NEET(s) project targeting young women who wish to engage with seniors that enable them to participate in mainstream education.

Safefood

Funding to 'Grow your own food' environmental project.

SET SLA

Block and spot contracts for the provision of childcare services

Senior Citizens

Funds held on behalf of senior citizens.

SEHSCT

Funding for the provision of specialist childcare support.

Surestart

To match fund childcare places for DEL training and education project.

WCRP L&L

A social & leisure education programme targetting women from Colin Neighbourhood.

DECAL

Funding for a new server.

BCC Keeping Women Safe

Funding for safety resources and a therapeutic programme for women, and also contributing to salary costs for a Women's Support Worker.

BCC Community Building

The provision of funding for the running costs of the building.

BCC Cross Community

To fund collaboration work with Windsor Women's Centre, aiming to break down barriers across the communities.

BCC Volunteers

Funding programme and volunteer expenses.

Heritage Big Lottery

Funding for a research project for a 50+ group looking at the history of industry in the local area.

FOOTPRINTS WOMENS CENTRE

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2016

18 Unrestricted funds

Group	Movement in funds				Balance at 31 March 2016
	Balance at 1 April 2015	Incoming resources	Resources expended	Transfers	
	£	£	£	£	£
Designated fund	85,994	-	-	(28,800)	57,194
General fund	116,420	315,794	(440,730)	39,560	31,044
	<u>202,414</u>	<u>315,794</u>	<u>(440,730)</u>	<u>10,760</u>	<u>88,238</u>

Company	Movement in funds				Balance at 31 March 2016
	Balance at 1 April 2015	Incoming resources	Resources expended	Transfers	
	£	£	£	£	£
Designated fund	85,994	-	-	(28,800)	57,194
General fund	95,946	31,687	(153,692)	39,560	13,501
	<u>181,940</u>	<u>31,687</u>	<u>(153,692)</u>	<u>10,760</u>	<u>70,695</u>

19 Analysis of net assets between funds

Group	Unrestricted funds	Restricted funds	Total
	£	£	£
Fund balances at 31 March 2016 are represented by:			
Tangible fixed assets	9,629	669,242	678,871
Current assets	99,069	22,517	121,586
Creditors: amounts falling due within one year	(20,460)	(1,702)	(22,162)
	<u>88,238</u>	<u>690,057</u>	<u>778,295</u>

Company	Unrestricted funds	Restricted funds	Total
	£	£	£
Fund balances at 31 March 2016 are represented by:			
Tangible fixed assets	9,629	669,242	678,871
Current assets	76,792	22,517	99,309
Creditors: amounts falling due within one year	(15,726)	(1,702)	(17,428)
	<u>70,695</u>	<u>690,057</u>	<u>760,752</u>