# Friends of Swiss Cottage School

# (A Company Limited By Guarantee)

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# For The Year Ended 30 November 2007

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## FRIENDS OF SWISS COTTAGE SCHOOL

## ( A COMPANY LIMITED BY GUARANTEE)

### DIRECTORS' ANNUAL REPORT

FOR THE YEAR ENDED 30 NOVEMBER 2007

LEGAL AND ADMINISTRATIVE DETAILS

**STATUS** 

Company Limited by Guarantee without share capital

**COMPANY NUMBER** 

5847510

**CHARITY NUMBER** 

1115279

COMPANY OBJECTIVE

Educational advance for children and young people particularly

those with special needs

**REGISTERED OFFICE** 

50 Broadway

London SW1H OBL

**DIRECTORS** 

N Smith K Bedford P Gitlin C Newman

J P Sprinz

**SECRETARY** 

Broadway Secretary Ltd

ACCOUNTANTS

Jacob Ting & Co

40 Homer Street London W1H 4NL

The notes form part of these financial statements

Friends of Swiss Cottage School (A company limited by Guarantee) Directors' Report for the year ended 30 November 2007.

#### **Financial Statements**

The directors present their report and financial statements for the year ended 30 November 2007

## **Principal Activities**

The company was founded in June 2006 as a registered charity. The main objectives are the support, advancement and promotion of education and in particular any educational and charitable purposes connected with Swiss Cottage School. It provides educational opportunities for children and young people with special needs as well as training and supporting teachers for the specified purposes.

#### Results

The surplus of the company was £51245 details of which are given in the attached financial statements

## Review of the year

The operation of the company is satisfactory Subject to satisfactory funding it plans to continue its activities in the following year

#### Directors

The members of the board who were in office during the year (and acted as trustees for the charitable activities of the company are set out on page 1

## Directors' Responsibilities

Company law requires the directors to prepare financial statements for each financial year to give a true and fair view of the state of affairs of the company and of its profit or loss for the financial year. In preparing those financial statements the directors are required to.

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue its activities

Friends of Swiss Cottage School (A company limited by Guarantee) Directors' Report for the year ended 30 November 2007.

The directors are responsible for maintaining proper accounting records that disclose with reasonable accuracy at any time the financial position of the foundation and to ensure that the accounts comply with the Companies Act 1985. They are responsible for safeguarding the assets of the foundation, and hence responsible for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of part VII of the Companies Act 1985 relating to small companies

By order of the board

Trustee

23 January 2008

# Friends of Swiss Cottage School Statement of Financial Activities for the year ended 30 November 2007

			2007
	Notes	£	£
Incoming Resources	1		
Donations Bank Interest			64952 380
			65332
Resources Expended Cost of generating funds			5212
Net incoming resources available for Charitable application			60120
Charitable Expenditure Costs of activities in furtherance of the charity's objectives		6730	
Management and administration		2145	
Total Resources Expended	2	******	8875
Net Incoming/(Outgoing) Resources	3		51245
Amount transferred to restricted funds	6		(30000)
Unrestricted funds carried forward			21245

## Friends of Swiss Cottage School Balance Sheet at 30 November 2007

		2007
	Notes	£
Current Assets Cash at bank and in hand		51833
		51833
Current Liabilities, Amounts falling due within one year	5	588
		51245
FUNDS Restricted funds	6	30000
Unrestrictive funds		21245  51245

The financial statements have been prepared in accordance with the special provisions of part V11 of the Companies Act 1985 relating to small companies and with the Financial Reporting Standards for Smaller Entities

The directors have taken advantage of the exemption conferred by s249A(1) not to have these Accounts audited and confirm that no notice has been deposited under s 249B(2) of the Companies Act 1095

Friends of Swiss Cottage School Balance Sheet - Continued at 30 November 2007

The directors acknowledge their responsibilities for ensuring that

- The company keeps accounting records which comply with section 221 of the Companies Act 1985, and
- The accounts give a true and fair view of the state of affairs of the company as at 30 November 2007 and of its surplus or deficit for the year then ended in accordance with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company

Approved by the board on 23 January 2008

Directors

Friends of Swiss Cottage School Notes to the Accounts Year ended 30 November 2007

## 1 ACCOUNTING POLICIES

## **Accounting convention**

The financial statements have been prepared in accordance with the CompaniesAct1993 and applicable accounting standards and follow the recommendations in the Statements of Recommended Practice Accounting by Charities(SORP) issued 2000

### Financial Reporting Standard 1

Exemption has been taken from preparing a cash flow statement on the grounds that the company qualifies as a small company

## **Incoming Resources**

Incoming resources represents gifts grants and donations for the objects of the charity Income is included in full in the statement of Financial Activities. The value of services provided by volunteers is not included.

## Expenditure

Resources expended are recognised in the period in which they are incurred and include attributable VAT which cannot be recovered

## **Restricted Funds**

Restricted funds are to be used for specific purposes as laid down by the donor and reserves created for specific projects. Expenditure which meets these criteria is identified to the fund

## **Unrestricted Funds**

Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purpose and are available as general funds.

## 2 Total Resources Expended

	2007
	£
Projects costs	6730
Professional fees	1350
Accountants fee	588
Stationery	98
Bank charges	109
	8875
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None of the trustees/directors was remunerated during the period and there were no paid employees

Friends of Swiss Cottage School Notes to the Accounts- Continued Year ended 30 November 2007

# 3 Net incoming resources for the year

Net incoming resources for the year is stated after charging

	2007
	£
Accountants fee	588

## 4 Taxation

The charitable company is exempt from Corporation Tax as all its activities are charitable

30000

## 5 Creditors: Amounts falling due within one year

	Creditors and accruals	2007 £ 588
6	Restricted Funds	2007
	Charitable funds relating to autism	15000
	Reserve for special schools bid	15000