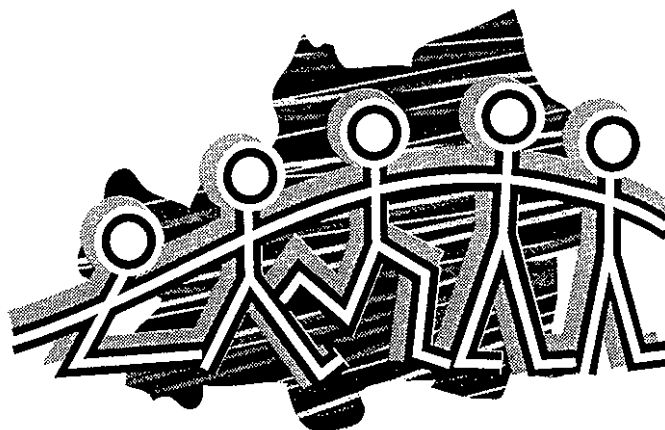


ANNUAL REPORT

1998



KENNET RURAL DEVELOPMENT AGENCY

10A HIGH STREET
PEWSEY
WILTSHIRE SN9 5AQ
TELEPHONE: (01672) 564140
FACSIMILE: (01672) 564114



KENNET RURAL DEVELOPMENT AGENCY

1997/1998

PRESIDENT:	LADY TERESA CARTER
CHAIR:	DIANA FARROW
VICE CHAIR:	MICKY GRAHAM
COMMITTEE MEMBERS:	ANN ASBURY (resigned mid-term) MICHAEL BRAUND MARIAN MACLEAN-IVES TERRY O'SULLIVAN
EXTERNAL ACCOUNTANT:	HAZEL HARVEY
EXTERNAL EXAMINER:	MICHAEL BUCKLAND of David Owen & Co
RURAL DEVELOPMENT WORKERS:	JANET HORNER BARBARA McDONALD
COMPANY SECRETARY:	JILL DYKE
ADMINISTRATIVE ASSISTANT:	ALISON LAING

Kennet Rural Development Agency

CHAIR'S REPORT

In my Report last year I wished Kennet Rural Development Agency another challenging and successful year. You will see when you read this Report that my wish has been granted. During the year, all the staff have continued their vital work of listening to the people in Kennet, hearing what they need, and helping them to make this happen.

They do this by being thoroughly professional themselves (hence the gratifying award of Investor in People from Wiltshire TEC), but also by caring deeply about the needs of the people they serve. Many of them will know Janet and Barbara, and my thanks must go to them for achieving so much again this year, but they depend on the support they get from Jill and Alison. They keep the wheels spinning round and I should like to thank them both for all they do.

My thanks must also go to the members of the Management Committee. Ann Asbury retired during the year, and she is missed. Luckily we still have Michael Braund, Micky Graham and Marian Maclean-Ives, who have been on the Committee a long time, and whose interest and experience are invaluable. Terry O'Sullivan joined us last year; his knowledge has been of the greatest help.

Teresa Carter has been our President since the Agency was founded. I doubt if anyone knows another president who has filled the role in such a special way, giving us all encouragement and support and visiting Projects to learn more about what the work really means to those who benefit from it. Thank you, Teresa.

Thank you also to all our Funders, who have demonstrated their faith in the value of our work by continuing to support it. Social Services and Health have long been allies, but it is particularly pleasing to see the increasingly close relationship with Kennet District Council, as they whole-heartedly share the aim of working for the people of Kennet.

This is my last year as Chair. I have enjoyed my last three years enormously, and count myself extremely fortunate to have had this opportunity to get to know both the staff and the work they do a little more closely because of my role. I often think Kennet Rural Development Agency is like a very superior Growbag; plant the seed of an idea in the bag and it will be cherished until it bears fruit. The staff have even managed to 'grow' me, stretching my abilities and listening politely to my sillier suggestions. I would like to wish all four of them the future they deserve, a continued success story which is founded on listening to the needs of local people and turning those needs into positive action.

Diana Farrow

THE DEVELOPMENT WORKERS' REPORT

Kennet Rural Development Agency – an Investor in People



We are extremely pleased that we achieved the I I P Award early in the year. We would like to share with you three paragraphs from the Assessor's Report: -

"The Kennet Rural Development Agency has some excellent policies and procedures for developing their staff which reflect the profession that they are in and show to the world at large they practice what they preach. The enthusiasm and involvement of the management committee provides external support and encouragement to staff and could be considered a model for other organisations with charity status to emulate.

Finally, all the staff interviewed showed a commitment to their job and to providing a quality service to the community which, combined with the encouragement from the top, allowed them to develop and enhance their professionalisms.

The Assessor has no hesitation in recommending that the Kennet Rural Development Agency be recognised by Wiltshire TEC Recognition Panel as an Investor in People.'

WORK IN THE COMMUNITY

- ◆ We continue to have to work flexibly and manage change as can be seen within our **Locality Planning** work. We have begun to develop a process to support local voluntary groups to be fully involved in the planning of services within Kennet. Kennet Rural Development Agency acts as a disseminator of relevant information and co-ordinates regular meetings of voluntary groups to discuss key issues.

- ◆ Similarly, we were pleased to be invited to work with **Kennet District Council** in their new initiative of consultation around **Kennet's Local Plan**. We would hope this will become an involving and positive experience that will benefit all sections within the Kennet community.
- ◆ We have already started to become involved in the initial development of **Primary Care Groups** and their relationship with their local communities. We need to keep in the forefront of this development the role the voluntary sector groups will play in delivering services.
- ◆ We actively promote our **Directory of Voluntary Organisations** to build awareness and understanding of the sector.

NEW DEVELOPMENTS

- ◆ We are extremely happy to welcome Janice James and Georgina Morgan as new team members at Kennet Rural Development Agency in the capacity of joint **Volunteer Outreach Bureau** workers. We are sure they are becoming a recognisable duo in the villages of Kennet.
- ◆ Kennet Rural Development Agency has been involved in supporting the development of a **Wiggly Bus**. This is an innovative answer to rural transport problems that are ever with us. The **Wiggly Bus** will be seen around the lanes of Pewsey Vale, hopefully from the Autumn, as a three year piloted scheme.
- ◆ Kennet Rural Development Agency is currently working with the Rural Activities Network (R A N) and Parent Carers to conduct a feasibility study, paid for through the National Lottery small grants scheme. The study will look into **Leisure (respite) Facilities for Children with Special Needs**. We would hope to progress the study's findings into additional services during the coming year.
- ◆ Kennet Rural Development Agency have become partners in a County-wide Consortium Bid to the Lottery to enhance the training provided to the Voluntary Sector, resulting in the creation of **Learning Curve**. This will provide substantial range and tailor made training opportunities for Voluntary Organisations in better management, volunteering and accredited courses. Kennet Rural Development Agency is the local delivery point for **Learning Curve**.
- ◆ Kennet Rural Development Agency continues to provide **training and support** to local Voluntary Organisations based on their identified needs. We continue to receive encouraging feedback: -
 - “The tutor was excellent – alive and stimulating, but to the point and most appropriate with a good sense of humour.”
 - “A complex subject – dealt with in a clear concise manner.”

Janet Horner & Barbara McDonald

Rural Development Workers

TIDWORTH COMMUNITY DEVELOPMENT PROJECT

There has been a community development project in Tidworth for 5 years now, although the current funding from Single Regeneration Budget is in its second year. Whilst there have been many changes in faces over that time, the underlying problems of the community have remained the same - a constantly changing service population of young families, very few amenities, and always the promise of developments to come. It now seems that finally the "developments" are going to happen - a leisure and community centre, improvements to the Station Road area, a new supermarket, more refurbishment of service accommodation, refurbishment of other sports facilities, and in the longer term a new primary care centre - Tidworth may seem like one large building site! - Interesting times!

At grass roots level, the work Hilary and Brian (the CDW's) have been doing to encourage local groups to respond to needs has been substantial. With the available budget, 17 projects were started in the first year, ranging from setting up a gym club, supporting counselling at Castledown School & the Ashdown Family Centre, supporting local voluntary groups such as CAB and the uniformed organisations, funding youth theatre projects, and youth development projects via the Youth Service. There are four broad areas of activity - youth development, crime prevention, community safety and support to local groups.

In addition the Project has a role to provide information - 'Where in Tidworth' leaflets, Holiday Activities information etc., to organise the Tidworth Community Challenge (an annual event where groups undertake an activity for the benefit of local community - there are trophies for the best adult challenge, under 16's challenge, best military unit and the best overall) and to work with the Garrison providing copy for the monthly newsletter "Drumbeat".

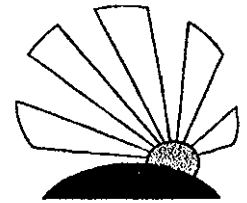
The Project also organises a quarterly Tidworth Exchange - an opportunity for those working in any agency locally to meet and network and the Residents Forum - to encourage the flow of information about the project's work and developments in Tidworth and consult with residents.

Hilary Hollinsworth & Brian Page - September 1998

Kennet Volunteer Outreach Bureau

First Annual Report

In the beginning there were Janice and Georgina (Volunteer Outreach Workers) venturing out into the wilds of Kennet. Funded by the National Lottery after requests by Voluntary Organisations for support in their work with volunteers. After an initial few months of exploring and getting to know the area, a Work Plan was devised, based on two main aims:



- To promote and develop volunteering opportunities in the rural district of Kennet.
- To support and train voluntary organisations in providing Good Practice in volunteering – recruitment, support and development.

And so several initiatives began...



Journal's for Volunteering Opportunities suddenly appeared in a Library near you. A simple A4 Folder supplied for organisations to "advertise" their volunteering opportunities free of charge. The loose leaf Journal means that organisations can add and update entries at any time. Kennet Libraries were very supportive of this scheme and a Journal is now in Devizes, Marlborough L.I.P., the Mobile Library, Pewsey, Ludgershall and the Tempo Office in Tidworth.

Volunteering - The Way Forward 1st June 1998 - A Conference for Voluntary Organisations and Volunteers went ahead during Volunteers Week. Hosted in Devizes Corn Exchange a full day of fun, information and sharing of experiences pulled together organisations from all corners of Kennet. There was an encouraging attendance level, and evaluation showed that the conference was valuable.



"Bite Size" Lunches - Following feedback from the Conference, regular 'get-together' lunches were planned. The beginning of September heralded the first of these lunches in both Devizes and Marlborough. We are now in the process of putting together a programme of short, sharp training in Good Practice around the needs of local organisations.

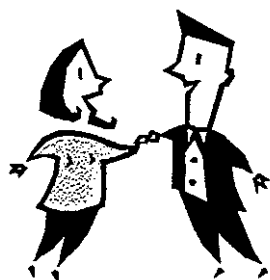
Volunteers Week - Jubilee Teas As part of Volunteers Week, we supported various organisations in the Marlborough area for a Saturday afternoon in the Jubilee Centre. Organisations put up displays and gave free teas and cake to anyone showing an interest in volunteering. We were posted outside giving away balloons and enticing people to enter the world of volunteering.



Consultancy - Ongoing work is in progress with individual organisations around developing a volunteer policy, guide to good practice, working and dealing with volunteers. At present work has begun with 3 individual groups.

We are also in the process of developing several schemes that will raise the profile of volunteering throughout Kennet; this in turn should result in more people wanting to take up volunteering opportunities.

Village Information Volunteers - We are attempting to recruit a volunteer from each village who will be part of a network of people responsible for publicising volunteering opportunities within their village, by pinning up posters etc. This will enable organisations to advertise their need for volunteers in specific areas, or ensure that information about their opportunities is carried to the four corners of Kennet.



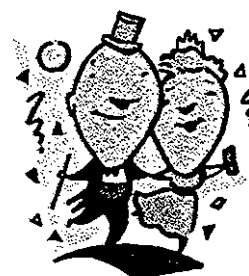
Team Works - An opportunity for voluntary organisations to link up with a local Business. We hope to encourage local businesses to undertake community involvement through supporting their Employees to take up volunteering.

Young Peoples Initiative - We are working closely with local sixth forms to find out how best to give young people access to volunteering opportunities information. Some ways forward so far include the setting up a mini Volunteer Bureau in Schools, and offering training to young people to build their confidence for volunteering.

Job Seekers Initiative - Having made a link with the Job Centre in Devizes, we are hoping to run training or Roadshows within Job Clubs to encourage those looking for work to volunteer, as a stepping stone into employment.

And just for fun.....

Volunteers Week 1999 - Barn Dance - We have begun to organise a celebration Barn Dance for Volunteers in Kennet, to be held during national Volunteers' Week 1999. The event will be purely an opportunity to say "Thank You" to volunteers, by bringing them along to the Barn Dance, organised in their honour.



So in the few short months since February when we started, we have not been idle and are enjoying the challenge of developing volunteering opportunities in the rural district of Kennet.

*Janice James &
Georgina Morgan
(The Dynamic Duo)*



Young Carers are children or young people (aged 5-25) who take responsibility for the care of another person. This is usually a parent, grandparent or sibling who has a disability, suffers from a serious illness, a mental health problem or misuses drugs/alcohol.

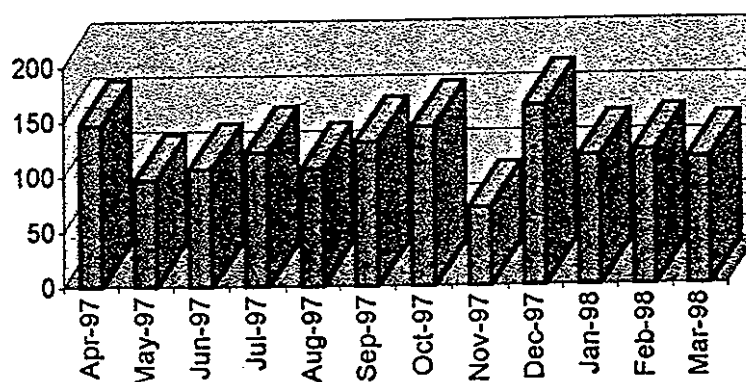
Wiltshire Young Carers Project was set up in August 1996 as a three year development project, managed by Kennet Rural Development Agency. The project's aims are to:

- ♦ **raise awareness:** Young Carers have worked together locally to design a postcard and poster to publicise the project. The target group is their peers, families and/or friends. The postcards and posters are being widely distributed to schools, health centres and other community venues and organisations. A curriculum pack, developed nationally is also being made available to schools introducing young carers issues into the Personal, Social and Health Education syllabus (PSHE). The projects' display boards are available for loan and the development worker regularly attends staff meetings and training events.
- ♦ **influence Planning and Policy:** Young Carers are formally recognised in Wiltshire and Swindon's Children's Services and Community Care Plans. This demonstrates the commitment of the Social Services and Education Departments and Wiltshire Health Authority to Young Carers. During the final phase of the project Young Carers will be leading on the development of a Young Carers Policy and Strategy to ensure that they receive ongoing, sustainable recognition and support.
- ♦ **identify Young Carers and develop support networks:** The project is now in contact with well over 100 young carers, all of whom receive regular national and local newsletters, written by and for young carers. Other information written for children and young people about illnesses, local services etc.. is also available. Young Carers often express a desire to meet up with other children and young people who are in similar situations; particularly as they may feel very lonely and isolated. Partnerships have been developed with the Youth and Community Service both in Swindon and Wiltshire to offer young carers the chance to meet up at regular groups. The added commitment of the project's volunteers and corporate support from Allied Dunbar has ensured that young carers have also met up during 1997/8 at; barbecues, picnics, nature trails, a weekend in Dartmoor, a magical mystery tour, activities such as ice skating, bowling, raft building, archery, kite making etc.. all of which have offered much needed time out and more importantly FUN !

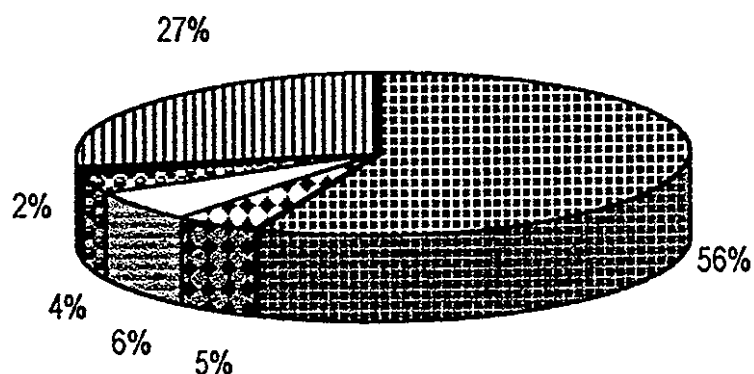
KENNET RURAL DEVELOPMENT AGENCY

	TOTALS	VOL ORGS	USER/CARER	SOC. SERVS	W H A	H. TRUST	OTHER
TOTALS	1444	819	68	92	52	25	388
Apr-97	147	75	6	10	3	3	50
May-97	97	58	10	3	5	0	21
Jun-97	107	59	11	9	4	2	22
Jul-97	122	58	10	25	5	2	22
Aug-97	107	51	9	11	5	1	30
Sep-97	131	77	8	7	2	5	32
Oct-97	145	85	6	5	3	2	44
Nov-97	71	21	1	0	2	0	47
Dec-97	163	89	1	3	4	3	63
Jan-98	117	92	3	2	4	1	15
Feb-98	122	86	0	11	3	3	19
Mar-98	115	68	3	6	12	3	23

K R D A - Incoming Enquiries April 1997 to March 1998



Kennet Rural Development Agency
Source of Enquiries



- ☒ VOL ORGS
- ☒ USER/CARER
- ☒ SOC. SERVS
- ☒ W H A
- ☒ H. TRUST
- ☒ OTHER

TOTAL NUMBER OF ENQUIRIES OVER TWELVE MONTH PERIOD

1444

Enqs9798.xls

100 11 05

KENNET RURAL DEVELOPMENT AGENCY

(A company limited by guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 1998

LEGAL AND ADMINISTRATIVE DETAILS

Status: Company Limited by guarantee without share capital
incorporated 4th July 1995.
Registered as a charity 18th July 1995.

Company No: 3075760

Charity No: 1048063

Registered Office: 10A High Street
Pewsey, Wiltshire, SN9 5AQ

Accountant: Hazel Harvey CIMA

**Independent
Examiners** David Owen and Co
17 Market Place, Devizes, Wiltshire, SN10 1BA

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Page	1	Trustees' Report
	2	Examiner's Report
	3	Statement of Financial Activities
	4	Balance Sheet
	*5-8	Notes to the Accounts
	9	Income and Expenditure Statement

* Notes are available on request

KENNET RURAL DEVELOPMENT AGENCY

(A company limited by guarantee and not having a share capital)

TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 1998

The President as at 31st March 1998 was Lady Teresa Carter.

The Management Committee of Directors/Trustees as at 31st March 1998 were:

Chair: Mrs B D Farrow

Vice Chair: Mrs M Graham

Directly elected Members: Mr M Braund, Mrs M Maclean-Ives, Mr T O'Sullivan

Mrs A Asbury and Mrs E Burnett ceased to be members of the Management Committee during the year.

The principal officers of the company are as follows:

Company Secretary: Mrs J Dyke

Independent David Owen and Co

Examiners: 17 Market Place, Devizes, SN10 1BA

Bankers: Portman Building Society

Portman House, Richmond Hill, Bournemouth, BH2 8EP

Lloyds Bank: High Street, Pewsey, SN9 5AL

Registered Office: 10A High Street, Pewsey, Wiltshire, SN9 5AQ

The Directors/Trustees submit their report and the accounts for the year ended 31st March 1998.

Responsibilities of the Directors/Trustees

Company law requires the directors/trustees to prepare accounts that give a true and fair view of the state of the charity and of its income and expenditure for the financial year. In doing so the directors/trustees are required to:

- * select suitable accounting policies and apply them consistently
- * make judgements and estimates that are reasonable and prudent
- * prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The directors/trustees are responsible for maintaining proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Principal Activities

The Charity exists to provide support for local people and organisations in developing and maintaining services in response to need. A review of the activities is given in the appended reports.

Results

The deficit for the year amounted to £1,769 (1997: surplus £9,407) as per the Statement of Financial Activities. The surplus carried forward of £7,638 represents approximately one month's expenditure and we therefore do not regard this as excessive.

Independent Examiners

A resolution will be proposed at the Annual General Meeting to re-appoint David Owen and Co as Independent Examiners to the charity for the ensuing year.

By order of the Directors/Trustees



B D Farrow, Chair

Dated 9th September 1998

KENNET RURAL DEVELOPMENT AGENCY

EXAMINER'S REPORT

Independent Examiner's Report to the Trustees of Kennet Rural Development Agency

We report on the accounts of Kennet Rural Development Agency for the year ended 31st March 1998 which are set out on pages 3-9.

As the Charity's Trustees, you are responsible for the preparation of the accounts: you consider that the audit requirement of Section 43(2) of the Charities Act 1993 does not apply.

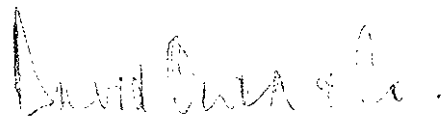
It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to our attention.

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently we do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with our examination no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect the requirements
 - * to keeping accounting records in accordance with Section 41 of the Act and
 - * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met or
2. in which in our opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.



17 Market Place
Devizes
WILTSHIRE

David Owen and Co
Chartered Accountants and Registered Auditor

9th September 1998

KENNET RURAL DEVELOPMENT AGENCY (A company limited by guarantee)
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 1998

INCOME AND EXPENDITURE		Restricted	Unrestricted	TOTAL	1997
	Note	£	£	£	£
INCOMING RESOURCES					
Grants		66121	67054	133175	109723
Less deferred			1500	1500	3000
		<u>66121</u>	<u>65554</u>	<u>131675</u>	<u>106723</u>
Local Organisations		13000	1250	14250	17500
Investment Income		1921	2301	4222	2713
Other Income		100	1099	1199	15313
Total Incoming resources		<u>81142</u>	<u>70204</u>	<u>151346</u>	<u>142249</u>
RESOURCES EXPENDED					
Direct charitable expenditure	2	59855	69821	129676	108082
Fundraising and publicity	3	3016	914	3930	3213
Management and administration	4	-	1238	1238	1052
Total Resources Expended	5	<u>62871</u>	<u>71973</u>	<u>134844</u>	<u>112347</u>
NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR		<u>18271</u>	<u>-1769</u>	<u>16502</u>	<u>29902</u>
Balances brought forward as at 1st April 1997		28151	9407	37558	7656
BALANCES CARRIED FORWARD AS AT 31ST MARCH 1998		<u>46422</u>	<u>7638</u>	<u>54060</u>	<u>37558</u>

The notes on pages 5 to 8 form part of these accounts

KENNET RURAL DEVELOPMENT AGENCY (A company limited by guarantee)
BALANCE SHEET AS AT 31ST MARCH 1998

	Note	1998 £	1997 £
FIXED ASSETS			
Tangible fixed assets	6	7483	5036
CURRENT ASSETS			
Debtors	7	-	328
Cash at bank and in hand		57461	42042
		<u>57461</u>	<u>42370</u>
LIABILITIES			
Amounts falling due within one year	8	3737	4928
		<u>53724</u>	<u>37442</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>61207</u>	<u>42478</u>
LIABILITIES			
Amounts falling due after more than one year	9	7147	4920
NET ASSETS		<u>54060</u>	<u>37558</u>
FUNDS			
Unrestricted		7638	9407
Restricted		46422	28151
		<u>54060</u>	<u>37558</u>

For the year ended 31st March 1998 the company was entitled to exemption under subsection 1 of section 249A of the Companies Act 1985. No notice has been deposited under s249B. 2 in relation to the accounts for the financial year. The Board of Trustees acknowledge their responsibility for ensuring that the company keeps accounting records which comply with section 221 of the Act and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit for the financial year in accordance with the requirements of section 226 of the Act, and which otherwise comply with the requirements of this Act relating to accounts so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and the Financial Reporting Standard for Smaller Entities.

Approved by the Board of Trustees on 9th September 1998 and signed on their behalf by

 Trustee

KENNET RURAL DEVELOPMENT AGENCY (A company limited by guarantee)
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 1998

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with applicable accounting standards and follow the recommendations in Statement of Recommended Practice (SORP) Accounting for Charities.

Revenue grants are shown in the Statement of Financial Activities in the year in which they are received. When the grant has to be matched to a different period the deferred element is deducted from income and carried forward in liabilities.

Restricted funds are to be used for specific projects as laid down by the donor. Expenditure which meets these criteria is identified to the fund, together with a fair allocation of management and support costs.

Staff costs and overhead expenses are allocated to activities on the basis of staff time spent on those activities.

Depreciation is provided using the following rates and bases to reduce by annual instalments the costs, less estimated residual value, of the tangible assets over their estimated useful lives :-

Computer Equipment	25% straight line
Fixtures and Fittings	25% straight line

Management and administrative costs are the costs of complying with statutory requirements, such as Examiner's fees.

KENNET RURAL DEVELOPMENT AGENCY (A company limited by guarantee)
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 1998

2. DIRECT CHARITABLE EXPENDITURE

	Restricted Funds		Young Carers	KVF/ Training	Volunteer Outreach	Wiltshire Carer Net	TOTAL	1997 £
	Unrestricted Funds	Tidworth SRB						
Salaries and NI	56269	3639	21415		4684		86007	80067
Superannuation	5175	1312	977		213		7677	-
Staff training and recruitment	1043	200	277		1356		2876	1589
Travel and subsistence	3225	50	2927		382	313	7645	5727
Rent and rates	3313		1500		583		5396	5543
Heat and light	626						626	585
Maintenance and cleaning	607						607	839
Office consumables	296		44				340	-
Printing, postage and stationery	1669	30	1272	670	710	146	5409	3631
Telephone	1269	-140	845		396		2588	2159
Insurance	601	19	45		94		829	715
Training	-150	16	348	555			1108	-
Depreciation	1545		469		979		3121	1729
Redundancy	2228						2228	1025
Management fee	-9119	1710	3694	1979	667	969	-100	4000
Other	1224	-797	2270	38	3		3319	473
	69821	888	32389	3242	10067	1428	129676	108082

3. FUNDRAISING AND PUBLICITY

Newsletter costs	413	1887					2300	358
Other publicity	501	749	218	102	60		1630	2855
	914	0	2636	102	60	0	3930	3213

4. MANAGEMENT AND ADMINISTRATION

Accounting	611						611	734
Independent examination fee	470						470	300
Legal	157						157	18
	1238	0	0	0	0	0	1238	1052

KENNET RURAL DEVELOPMENT AGENCY (A company limited by guarantee)
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 1998

5. TOTAL RESOURCES EXPENDED

	Staff Costs £	Depreciation £	Other Costs £	TOTAL £	1997 £
Direct Services	93684	3121	32871	129676	108082
Publicity			3930	3930	3213
Management of the charity			1238	1238	1052
	<u>93684</u>	<u>3121</u>	<u>38039</u>	<u>134844</u>	<u>112347</u>
Staff Costs					
Wages and Salaries	79349				
Social Security Costs	6658				
Pension Costs	7677				
Total Incoming resources	<u>93684</u>				

No employee earned £40,000 per annum or more.

The average number of employees was nine (1997 - seven).

No members of the Management Committee nor any person or organisation connected with them has received or is due to receive any remuneration for the year directly or indirectly from the Charity's funds

6. TANGIBLE FIXED ASSETS

Cost	Computers/ Equipment	Fixtures and Fittings	TOTAL
As at 1st April 1997	5554	1360	6914
Additions	5549	395	5944
Disposals	-375		-375
At 31st March 1998	<u>10728</u>	<u>1755</u>	<u>12483</u>
Accumulated Depreciation			
As at 1st April 1997	1413	466	1879
Charge for the year	2682	439	3121
At 31st March 1998	<u>4095</u>	<u>905</u>	<u>5000</u>
Net Book Values			
At 31st March 1998	<u>6633</u>	<u>850</u>	<u>7483</u>
At 31st March 1997	<u>4141</u>	<u>895</u>	<u>5036</u>

7. DEBTOR

	1998 £	1997 £
Other debtors	<u>-</u>	<u>328</u>

8. LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	1998 £	1997 £
Deferred income	1500	3000
Accruals	1737	1128
Other creditors	500	800
	<u>3737</u>	<u>4928</u>

KENNET RURAL DEVELOPMENT AGENCY (A company limited by guarantee)
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 1998

9. LIABILITIES: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEA

	1998 £	1997 £
Redundancy provision	7147	4920

10. RESTRICTED FUNDS

	Balance at 1 April 1997	Movement in Resources		Balance at 31 March 1998
		Incoming	Outgoing	
Tidworth Project	985	124	888	221
Tidworth Single Regeneration Bid	-	14788	14477	311
Young Carers	19558	46797	32607	33748
Kennet Voluntary Forum/Training	3786	100	3344	542
Volunteer Outreach Bureau	-	19333	10127	9206
Wiltshire Carers Networ	3822	-	1428	2394
	28151	81142	62871	46422

The Tidworth Project was set up in 1993 to help develop the concept of primary care within the Tidworth practice by encouraging a link between the practice, the community, service providers and users. The project came to an end in March 1997 however final costs were not processed until April 1998.

The Tidworth Regeneration Bid was set up in 1997 in partnership with Wiltshire County Council and Kennet District Council to help set up and fund projects to improve community life in Tidworth.

The Young Carers Project was set up in July 1996 to raise awareness about Young Carers, to identify Young Carers and link them with support networks and influence planning and policy to take account of their needs and wishes.

The Training Forum was originally established in response to the 1990 Community Care Act to facilitate consultation and the dissemination of information for voluntary organisations in Kennet.

The Volunteer Outreach Bureau was set up in February 1998 to promote volunteer opportunities and encourage Good Practice in volunteering within voluntary organisations.

The Wiltshire Carer Network aims to promote and raise awareness of carer issues within the field of community care. It acts as a body for policy and planning accountable to and led by local carers

11. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible Fixed Assets £	Net Current Assets £	TOTAL £	1997 £
Restricted Funds				
Tidworth Project			-	
Tidworth Single Regeneration Bid	383	101	484	3156
Young Carers	939	32006	32945	21726
Kennet Voluntary Forum/Training			-	
Volunteer Outreach Bureau	2936	100	3036	
Wiltshire Carers Networ			-	
	4258	32207	36465	24882
Unrestricted Funds				
	3225	14370	17595	12676
	7483	46577	54060	37558

KENNET RURAL DEVELOPMENT AGENCY
ANALYSIS OF INCOME AND EXPENDITURE FOR THE YEAR ENDED 31ST MARCH 1998

	K.R.D.A	Tidworth	Tidworth SRB	Young Carers	KVF/ Training	Volunteer Outreach	Wiltshire Carer Net	TOTAL
OPENING BALANCE		985		19558	3786		3822	28151
FUNDS RECEIVED								
Kennet District Council	5924							5924
CCW								0
Wilts County Council	52030		14788					66818
Health	9100			23000				32100
National Lottery						19333		19333
Donations	750			13000				13750
Development				9000				9000
Youth Challenge	500							500
Interest received	2301	124		1797				4222
Staff training					100			100
Invoices	1099							1099
TOTAL FUNDS AVAILABLE	71704	1109	14788	66355	3886	19333	3822	180997
Less deferred income	1500							1500
INCOME FOR THE PERIOD	70204	1109	14788	66355	3886	19333	3822	179497
Salaries and NI	56269		3639	21415		4684		86007
Superannuation	5175		1312	977		213		7677
Staff training and recruitment	1043		200	277		1356		2876
Travel and subsistence	3225	50	748	2927		382	313	7645
Rent and rates	3313			1500		583		5396
Heat and light	626							626
Maintenance and cleaning	607							607
Office consumables	296			44				340
Printing, postage and stationery	1166	30	912	1272	670	710	146	4906
Photocopier	503							503
Telephone	1269	-140	218	845		396		2588
Publicity and books	914		2636	218	102	60		3930
Insurance	601	19	70	45		94		829
Seminars and training	-150	16	339	348	555			1108
Accounting	1081							1081
YC Development				2259				2259
Youth Challenge	480							480
Legal	157							157
MOPS/POPS	57							57
Depreciation	1545		128	469		979		3121
Redundancy	2228							2228
IIP provision	500							500
Other	187	-797	581	11	38	3	0	23
Management fee	-9119	1710	3694		1979	667	969	-100
COSTS TO DATE	71973	888	14477	32607	3344	10127	1428	134844
BALANCE AVAILABLE		221	311	33748	542	9206	2394	46422
SURPLUS FOR THE PERIOD	-1769							-1769

KENNET RURAL DEVELOPMENT AGENCY

REGISTER OF MEMBERS at September 1998

INDIVIDUAL MEMBERS

Mrs Jane Ancram
Mrs Ann Asbury
Mrs Patricia Bradley
Mrs Julia Brown
Lady Teresa Carter
Mrs Mary Carter
Ms Jo Connor
Ms Sarah del Tufo
Ms Hilary Fairfield
Mrs Diana Farrow
Mr Basil Frost
Mrs Diana Gooch

Mrs Micky Graham
Mrs Hazel Harvey
Mrs Oriel Jones
Mr Colin Lampard
Mrs Marian Maclean-Ives
Mr Patrick Mann
Mr Terry O'Sullivan
Mrs Charlotte Renwick
Ms June Sadd
Ms Vanessa Shahani
Mrs Joyce White

ORGANISATION MEMBERS

- ◆ Age Concern Wiltshire
- ◆ Arthritis Care (Devizes Branch)
- ◆ Ashdown Family Centre
- ◆ ASK (Advice on Services for Kids)
- ◆ Bishops Cannings Parish Council
- ◆ British Red Cross (Wiltshire)
- ◆ Care at Home (West Wilts)
- ◆ Care (Rowde)
- ◆ Charities Information Bureau
- ◆ Citizens Advice Bureau
- ◆ Community First
- ◆ Devizes & District Association for the Disabled
- ◆ Devizes & District Blind & Partially Sighted Club
- ◆ Devizes & District Opportunity Centre
- ◆ East Kennet Community Transport Group
- ◆ HI-Way Club for the Hearing Impaired
- ◆ Home-Start (Marlborough & District)
- ◆ Home-Start Kennet
- ◆ Jubilee Centre
- ◆ KASH (Kennet Action for Single Homeless)
- ◆ Kennet Carers Association
- ◆ Kennet District Council (Executive Office)
- ◆ Kennet Friendship Circle
- ◆ Kennet Furniture Exchange
- ◆ Kennet MESH
- ◆ Ludgershall Club
- ◆ Mencap (East Wiltshire)
- ◆ MIND (West Wilts)
- ◆ Multiple Sclerosis Society
- ◆ Netheravon Day Centre
- ◆ New Road Centre
- ◆ PHAB (Devizes & District)
- ◆ PHAB (Wiltshire Area Committee)
- ◆ RAN (Rural Activities Network)
- ◆ St John Ambulance
- ◆ SHAC (Support for the Housebound and Aid for Carers)
- ◆ Sarsen Housing Association
- ◆ Southbroom Surgery (Devizes)
- ◆ TEMPO (Tidworth Employment Opportunities)
- ◆ The Marlborough Brandt Group
- ◆ Thursday Club
- ◆ Tuesday Club
- ◆ Wednesday Club
- ◆ Wiltshire Blind Association
- ◆ Wiltshire Churches Together
- ◆ Wiltshire & Swindon Users Network