**Director's Report and Financial Statements** 

for the year ended 31 August 2002

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# **Company Information**

Directors

R.Gill

Secretary

A.Hudson

Company Number

3679458

Auditors

J.F.Chance FCA

24 Guildford Street

Luton Beds.

LU1 2NR

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# Director's Report for the year ended 31 August 2002

The director presents his report and the financial statements for the year ended 31 August 2002.

### **Principal Activity**

The principal activity of the company is dealing in plant and machinery.

#### **Directors and their Interests**

The directors who served during the year and their interests in the company are as stated below:

Ordinary shares
31 August 2002 1 September 2001
or date of
appointment

R.Gill 1 1

### Director's Responsibilities

Company law requires the director to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the company and of the profit or loss of the company for that year. In preparing these the director is required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The director is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable him to ensure that the financial statements comply with the Companies Act 1985. He is also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Auditors**

QCGIL

In accordance with Section 385 of the Companies Act 1985, a resolution proposing that J.F.Chance FCA be reappointed as auditors of the company will be put to the Annual General Meeting.

This report is prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

This report was approved by the Board on and signed on its behalf by

### Auditors' Report to the Shareholders of Gleneden Plant Sales Limited

We have audited the financial statements on pages 3 to 9 which have been prepared under the historical cost convention and the accounting policies set out on page 5.

### Respective responsibilities of director and auditors

As described on page 1 the company's director is responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the director in the preparation of the financial statements, and whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error.

In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 August 2002 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

J.F.Chance FCA

Chartered Accountants and Registered Auditor

24 Guildford Street Luton Beds. LU1 2NR

# Profit and Loss Account for the year ended 31 August 2002

Continuing operations

Continuing operations

|   |       | 2002                  | 2001        |
|---|-------|-----------------------|-------------|
|   | Notes | £                     | £           |
| Turnover                                      | 2     | 3,131,339             | 1,724,956   |
| Cost of sales                                 |       | (2,766,260)           | (1,415,149) |
| Gross profit                                  |       | 365,079               | 309,807     |
| Distribution costs Administrative expenses    |       | (46,773)<br>(153,324) |             |
| Operating profit                              | 3     | 164,982               | 178,313     |
| Interest payable and similar charges          | 4     | (20,727)              | (12,694)    |
| Profit on ordinary activities before taxation |       | 144,255               | 165,619     |
| Tax on profit on ordinary activities          | 6     | (31,446)              | (32,117)    |
| Retained profit for the year                  |       | 112,809               | 133,502     |
| Retained profit brought forward               | ard   | 182,276               | 48,774      |
| Retained profit carried for                   | ward  | 295,085               | 182,276     |

There are no recognised gains or losses other than the profit or loss for the above two financial years.

# Balance Sheet as at 31 August 2002

|  |       | 2002          |           | 2001      |           |
|--|-------|---------------|-----------|-----------|-----------|
|  | Notes | £             | £         | £         | £         |
| Fixed Assets                                   |       |               |           |           |           |
| Tangible assets                                | 7     |               | 234,476   |           | 215,720   |
| Current Assets                                 |       |               |           |           |           |
| Stocks   |       | 521,000       |           | 221,289   |           |
| Debtors  | 8     | 166,454       |           | 68,870    |           |
| Cash at bank and in hand                       |       | 2,490         |           | 13,524    |           |
|  |       | 689,944       |           | 303,683   |           |
| Creditors: amounts falling due within one year | 9     | (496,405)     |           | (202,630) |           |
| Net Current Assets                             |       | - <del></del> | 193,539   |           | 101,053   |
| Total Assets Less Current<br>Liabilities       |       |               | 428,015   |           | 316,773   |
| Creditors: amounts falling due                 |       |               |           |           |           |
| after more than one year                       | 10    |               | (132,928) |           | (134,495) |
| Net Assets                                     |       |               | 295,087   |           | 182,278   |
|  |       |               |           |           |           |
| Capital and Reserves                           |       |               |           |           |           |
| Called up share capital                        | 11    |               | 2         |           | 2         |
| Profit and loss account                        |       |               | 295,085   |           | 182,276   |
| <b>Equity Shareholders' Funds</b>              | 12    |               | 295,087   |           | 182,278   |
|  |       |               |           |           |           |

The financial statements are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The financial statements were approved by the Board on and signed on its behalf by

R.Gill Director

The notes on pages 5 to 9 form an integral part of these financial statements.

# Notes to the Financial Statements for the year ended 31 August 2002

# 1. Accounting Policies

### 1.1. Accounting convention

The financial statements are prepared under the historical cost convention.

The company has taken advantage of the exemption in FRS1 from the requirement to produce a cashflow statement because it is a small company.

#### 1.2. Turnover

Turnover represents the total invoice value, excluding value added tax, of sales made during the year.

### 1.3. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings

and equipment - 25% Straight Line
Motor vehicles - 25% Straight Line

### 1.4. Leasing and hire purchase commitments

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets and depreciated over the shorter of the lease term and their useful lives. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss account so as to produce constant periodic rates of charge on the net obligations outstanding in each period.

#### 1.5. Stock

Stock is valued at the lower of cost and net realisable value.

### 1.6. Deferred taxation

Provision is made for deferred taxation using the liability method to take account of timing differences between the incidence of income and expenditure for taxation and accounting purposes except to the extent that the director considers that a liability to taxation is unlikely to materialise.

### 2. Turnover

The total turnover of the company for the year has been derived from its principal activity wholly undertaken in the UK.

# Notes to the Financial Statements for the year ended 31 August 2002

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| 3. | Operating profit  | 2002<br>£           | 2001<br>£           |
|----|---|---------------------|---------------------|
|    | Operating profit is stated after charging: Depreciation of tangible assets Auditors' remuneration | 39,494<br>1,800     | 24,136<br>1,650     |
|    | and after crediting: Profit on disposal of tangible fixed assets                                  | -<br>-              | 16,500              |
| 4. | Interest payable and similar charges  | 2002<br>£           | 2001<br>£           |
|    | Included in this category is the following:   |                     |                     |
|    | On bank loans and overdrafts Hire purchase interest   | 9,925<br>8,000      |                     |
| 5. | Directors' emoluments   |                     |                     |
|    | Remuneration and other benefits   | 2002<br>£<br>48,000 | 2001<br>£<br>48,000 |
| 6. | Taxation  | 2002<br>£           | 2001<br>£           |
|    | UK current year taxation UK Corporation Tax   | 31,446              |                     |

# Notes to the Financial Statements for the year ended 31 August 2002

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# 7. Tangible fixed assets

| ū                   | Land and<br>buildings<br>freehold | Fixtures,<br>fittings<br>equipment | Motor<br>vehicles | Total   |
|---------------------|-----------------------------------|------------------------------------|-------------------|---------|
|                     | £                                 | £                                  | £                 | £       |
| Cost                |                                   |                                    |                   |         |
| At 1 September 2001 | 143,509                           | 2,283                              | 94,260            | 240,052 |
| Additions           | -                                 | -                                  | 58,250            | 58,250  |
| At 31 August 2002   | 143,509                           | 2,283                              | 152,510           | 298,302 |
| Depreciation        | ·· ·· ·                           |                                    |                   |         |
| At 1 September 2001 | -                                 | 767                                | 23,565            | 24,332  |
| Charge for the year | -                                 | · 767                              | 38,727            | 39,494  |
| At 31 August 2002   | -                                 | 1,534                              | 62,292            | 63,826  |
| Net book values     |                                   |                                    |                   |         |
| At 31 August 2002   | 143,509                           |                                    | ,                 | 234,476 |
| At 31 August 2001   | 143,509                           |                                    |                   | 215,720 |
|                     |                                   | i <u>_</u> =::                     | <u></u>           |         |

Included above are assets held under finance leases or hire purchase contracts as follows:

|    |  | 20                     | 02                  | 20                        | 01                          |
|----|--|------------------------|---------------------|---------------------------|-----------------------------|
|    | Asset description  | Net<br>book value<br>£ | Depreciation charge |                           | Depreciation<br>charge<br>£ |
|    | Motor vehicles   | 46,600                 |                     | •                         | ,                           |
| 8. | Debtors  |                        |                     | 2002<br>₤                 | 2001<br>£                   |
|    | Trade debtors Other debtors Prepayments and accrued income |                        |                     | 148,595<br>9,256<br>8,603 | 5 1,645                     |
|    |  |                        |                     | 166,454                   | 68,870                      |

# Notes to the Financial Statements for the year ended 31 August 2002

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| 9.  | Creditors: amounts falling due            | 2002    | 2001    |
|-----|---|---------|---------|
|     | within one year                           | £       | £       |
|     | Bank overdraft                            | 107,771 | 652     |
|     | Bank loan                                 | 11,760  | 11,760  |
|     | Other loan                                | 50,000  | 50,000  |
|     | Net obligations under finance leases      |         |         |
|     | and hire purchase contracts               | 14,500  | 36,250  |
|     | Trade creditors                           | 166,149 | 44,352  |
|     | Corporation tax                           | 31,446  | 45,559  |
|     | Other taxes and social security costs     | 12,000  | 587     |
|     | Directors' accounts                       | 81,679  | 10,670  |
|     | Other creditors                           | 18,000  | -       |
|     | Accruals and deferred income              | 3,100   | 2,800   |
|     |   | 496,405 | 202,630 |
| 10. | Creditors: amounts falling due            | 2002    | 2001    |
|     | after more than one year                  | £       | £       |
|     | Bank loan                                 | 89,428  | 99,183  |
|     | Net obligations under finance leases      | 4.7.00  |         |
|     | and hire purchase contracts               | 43,500  | 35,312  |
|     |   | 132,928 | 134,495 |
| 11. | Share capital                             | 2002    | 2001    |
| 11. | Suare Capital                             | £       | £       |
|     | Allotted, called up and fully paid equity |         |         |
|     | 2 Ordinary shares of £1 each              | 2       | 2       |
|     |   |         |         |

# Notes to the Financial Statements for the year ended 31 August 2002

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# 12. Reconciliation of movements in shareholders' funds

|                             | 2002<br>£ | 2001<br>£ |
|-----------------------------|-----------|-----------|
| Profit for the year         | 112,809   | 133,502   |
| Opening shareholders' funds | 182,278   | 48,776    |
|                             | 295,087   | 182,278   |
|                             | ·         |           |