Registration No. 2708685 Incorporation Date 22<sup>nd</sup> April 1992

# REPORT AND FINANCIAL STATEMENTS For The Year Ended to 31st December 1998

Robson & Co.

Chartered Certified Accountants

19 Montpelier Avenue

Bexley

Kent

DA5 3AP

COMPANIES HOUSE 26/10/99



# Report and Financial Statements For The Year Ended 31<sup>st</sup> December 1998

#### **Directors**

J.R. Callaway S.F. Crossland M. Sampson P.A. Deba I.D. Smith

Secretary

Mrs. Pauline Jones

Registered Office

26 Primrose Road Bradwell Village Milton Keynes

Bucks

MK13 9AT

**Auditors** 

Robson & Co.

**Chartered Certified Accountants** 

19 Montpelier Avenue

Bexley Kent DA5 3AP

**Bankers** 

Barclays Bank Plc

St. Albans

The West Herts Group

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# Registered in England Incorporation No. 2708685

### REPORT OF THE DIRECTORS

The Directors submit their Annual Report and the financial statements for the year ended 31st December 1998.

# Principal Activity

The Company's principal activity is to manage the mutual interests of the lessees of plots 1-43 Botany Close, Crescent Road, New Barnet, Hertfordshire.

#### **Directors**

The Directors in office in the year and their beneficial interests in the issued share capital, held at the beginning and at the end of the year, were as follows:

J.R. Callaway	1
S.F. Crossland	1
M.Sampson	1
P.A. Deba	1
I.D. Smith	1

#### **Small Company Exemptions**

The accounts have been prepared in accordance with special provisions for small companies under Part VII of the Companies Act 1985.

BY ORDER OF THE BOARD

Director/Secretary

Direc

**Date** 

#### Statement of Directors Responsibilities

Company law requires the directors to prepare financial statements for each financial year which gives a true and fair view of the state of affairs of the company and of the profit and loss of the company for that period. In preparing these financial statements, the directors have:

selected suitable accounting policies and then applied them consistently;

made judgements and estimates that are reasonable and prudent;

followed applicable accounting standards; and

prepared the financial statements on the going concern basis unless it is inappropriate to assume that a company will continue in business.

The directors are responsible for keeping proper financial records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They have a general responsibility for taking such steps as are reasonable open to them to safeguard the assets of the company and to prevent and detect fraud and other irregularities.

The statement of directors' responsibilities were approved by the Board of Directors on

Director Many Sampson

Director Many Sampson

# Audit Report of the Members of HADLEY COURT RESIDENTS COMPANY LIMITED

(A Company Limited by Guarantee)

We have audited the Financial Statements on pages 5 to 11.

### Respective Responsibilities of Directors and Auditors

As described on page 3, the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit on those statements and to report our opinion to you.

#### **Basis of Opinion**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from mis-statement whether caused by fraud or other irregularity or error. In forming our opinion, we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **Opinion**

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at the 31st December 1998 and of its results for the period then ended and have been properly prepared in accordance with the Companies Act 1985 applicable to small companies.

A.J. Robson, F.C.C.A

Chartered Certified Accountant
Registered Auditor

19 Montpelier Avenue Bexley Kent DA5 3AP

Date 14-10, 93

# Income and Expenditure Account For The Year Ended 31st December 1998

		<u>1998</u>	<u>1997</u>
		£	£
Turnover		13,847	20,704
Administrative Expenses	2	14,231	20,850
		(384)	(146)
Other Income			
Interest Received - Net		384	146
Profit/Loss on Ordinary Activities			
before Taxation	3	_	-
Taxation	4	-	-
Profit/Loss for the Financial Year			
Retained Profit/Deficit B/Fwd		-	-
Retained Profit/Deficit C/Fwd		****	
Retained From/Denon C/Pwd		<del>-</del> ====	

There were no recognised gains or losses other than the profit/loss for the financial year (1997 - Nil).

All disclosures relate only to continuing operations.

# Balance Sheet As At 31st December 1998

<u>N</u>	lotes	<u>1998</u>	<u>1997</u>
		£	£
Current Assets	_	0.505	1.041
Debtors	5	2,797	1,941
Cash at Bank and in Hand		11,051	13,376
		13,848	15,317
Creditors			
(Amounts falling due within		•	
one year)	6	3,364	5,454
Total Assets Less Current Liabilities	<b>;</b>	10,484	9,863
Provision for Liabilities and Charges	<u> </u>		
Maintenance Provision		9,194	8,573
Trumcondito 1 10 vision		-,*-	3,272
		1,290	1,290
		====	====

# **Balance Sheet (Continued)**

# As At 31st December 1998

	<u>Note</u>	<u>1998</u>	<u>1997</u>
		£	£
Capital and Reserves			
Called Up Share Capital	7	215	215
Share Premium		1,075	1,075
		1,290	1,290
		====	======================================

The accounts have been prepared in accordance with special provisions for small companies under Part VII of the Companies Act 1985.

Approved by the Board:

Signed Pipes Secretary

..... Director

Date: 1.11.99

# Notes to the Accounts Year Ended 31st December 1998

#### 1. ACCOUNTING POLICIES

#### (a) Basis of Accounting

The financial statements have been prepared under the Historical Cost Convention as modified by the revaluation of certain fixed assets and in accordance with applicable accounting standards.

#### (b) <u>Service Charges</u>

Service charges are charged to the tenants each year based on the budgeted expenditure. Any deficit or surplus arising where the actual expenditure does not equal the budgeted expenditure is reflected in the accounts as a debtor or creditor and is recovered from, or refunded to, tenants in the course of the following year.

### (C) Maintenance Provision

The company is liable to ensure that certain areas, external to the flats, are kept in good repair and decorative order. This includes major redecorative work every few years. It has been decided that a separate provision should be maintained to cover the expected costs and appropriations are made from the income and expenditure account for this purpose.

### (d) Taxation

The company is a non-profit making enterprise and surpluses or deficits arising as a result of differences between service charges levied (based on estimated costs) and actual costs incurred do not fall within the scope of corporation tax. Tax is payable on investment income only.

#### (e) <u>Turnover</u>

Turnover represents the amounts (excluding Value Added Tax) derived from the provision of services to customers during the year.

#### 2. TURNOVER

The turnover and profit before taxation is attributable to the principal activity of the company. The turnover arises entirely in the U.K.

# HADLEY COURT RESIDENTS COMPANY LIMITED NOTES TO THE ACCOUNTS

# Year Ended 31st December 1998

#### 3. **OPERATING PROFIT/(LOSS)**

The operating profit/loss is stated after charging:-

	<u> 1998</u>	<u> 1997</u>
	£	£
Maintenance Reserve Provision	621	-

#### **TAXATION** 4.

The tax charge on the profit on ordinary activities for the year was as

	follows:-	ivities for the y	ear was as
		<u>1998</u>	<u>1997</u>
	Corporation Tax @ 21% based on	£	£
	the taxable profit for the year	<del>-</del> ===	===
5.	<u>DEBTORS</u>		
		<u>1998</u> £	1997 £
	Amounts falling due within one year:		
	Unpaid service charges Prepayments	1,145	487 -
·.	Tenants Service Charges Accrued	1,652	1,454
		2,797	1,941
6.	CREDITORS		
	Amounts falling due within one year:	<u>1998</u>	<u>1997</u>
	Service Charges received in advance	890	563
	Accruals Other Creditors	2,474 -	4,213 678
		3,364	5,454
		====	====

# HADLEY COURT RESIDENTS COMPANY LIMITED NOTES TO THE ACCOUNTS

Year Ended 31st December 1998

# 7. CALLED UP SHARE CAPITAL

	<u> 1998</u>	<u>1997</u>
	£	£
Authorised		
100 Ordinary Shares of £5 each	500	500
		===
Allotted Issued and Fully Paid		
43 Ordinary Shares of £5 each	215	215

# 8. RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS

Profit for the financial year Dividends	1998 £ -	1997 £ -
Shares issued in the year	-	-
Net addition to Shareholders' Funds Opening Shareholders' Funds	1,290	1,290
Shareholders' Funds to Date	1,290	1,290

# HADLEY COURT RESIDENTS COMPANY LIMITED BALANCE SHEET ADDITIONAL NOTES As At 31st December 1998

		<u>1998</u> £
Unpaid Service C	Charges	Į.
<b>F</b>		
Flat 2	Benitez & Jones	0.75
3	Buckham	56.11
4	Parmenter	74.90
5	Callaway	32.11
11	Kingsley	46.41
16	Nottinghill Homes	52.50
22	Kumar	295.41
24	Mansef & Lai	60.39
25	Hart	0.26
28	Carey	64.44
33	Spaul	130.97
35	Wood & Eccles	69.10
36	Moore	201.29
38	Hepke	60.38
		1,145.00
		=====
a : a		
Service Charges	paid in Advance	
7	Benjamin	41.56
9	Crossland	119.59
10	Potter	193.22
12	Ardeman	85.78
19	Oliver	128.78
26	Taylor	41.50
27	Stevens	176.89
32	Stapleton	42.93
43	Vincent	59.41
		889.66