

**HALTWHISTLE FILM PROJECT LIMITED**  
**COMPANY LIMITED BY GUARANTEE**  
**FINANCIAL STATEMENTS**  
**31st MARCH 2009**



**BELL TINDLE WILLIAMSON LLP**

Chartered Accountants  
The Old Post Office  
63 Saville Street  
North Shields  
Tyne & Wear  
NE30 1AY

**HALTWHISTLE FILM PROJECT LIMITED  
COMPANY LIMITED BY GUARANTEE**

**FINANCIAL STATEMENTS**

**YEAR ENDED 31st MARCH 2009**

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**HALTWHISTLE FILM PROJECT LIMITED  
COMPANY LIMITED BY GUARANTEE  
OFFICERS AND PROFESSIONAL ADVISERS**

**The board of directors**

A Dale  
L Fylypczuk  
ACJ Newfield  
P Watson  
S Fish  
HK Henderson  
V Jones  
M McKiernan  
AW Ross

**Company secretary**

V Jones

**Registered office**

Market Square  
Main Street  
Haltwhistle  
Northumberland  
NE49 0BL

**Accountants**

Bell Tindle Williamson LLP  
Chartered Accountants  
The Old Post Office  
63 Saville Street  
North Shields  
Tyne & Wear  
NE30 1AY

# **HALTWHISTLE FILM PROJECT LIMITED COMPANY LIMITED BY GUARANTEE**

## **THE DIRECTORS' REPORT**

**YEAR ENDED 31st MARCH 2009**

The directors have pleasure in presenting their report and the unaudited financial statements of the company for the year ended 31st March 2009.

### **PRINCIPAL ACTIVITIES AND BUSINESS REVIEW**

The principal activity of the company during the year was that of film and media education and training within the community. The company is a not-for-profit organisation.

7 film commissions and regular projects throughout the year in schools have been the main work at Haltwhistle Film Project over this year.

Nearly 400 people have been directly involved in hands-on film skills training through HFP.

We would like to thank volunteers who have worked with us; their in-kind contribution is estimated to be worth in the region of £10000. Highlights include:

#### **Projects with young people:**

##### **Creative Partnerships**

5 projects were completed:

Corbridge First School - 2 films: Animation and a documentary about the history of film

Wylam First School - 6 films based on looking at the 5 curriculum strands through dance. Premiere held in 5 locations at Dance City, Newcastle.

Benton Park Primary School - Maths and Media Project

Jarrow Cross Primary School Animation Project

Hallbankgate First School - Mantle of the Expert film project began with whole school.

##### **Other work with young people**

Gosforth Park First School, Creative Maths Project. National Centre for Excellence in Maths funded.

Swarland First School - animation project.

South Tynedale Middle School - weekly sessions in filmmaking.

Scotswood Community Garden - premiere of the The Nature Club in converted shed at their Spring Fair, short film made by children.

St. Paul's Primary Newcastle - creative maths animation project.

Haydon Bridge Youth Group - short film made at animation workshops, young people with learning disabilities.

Weekly Open Nights continue to be run at HFP on a voluntary basis.

Screened the first D'Oscars Film Festival at Dilston Mencap College.

5 young people from schools in Haydon Bridge, Prudhoe, Newcastle and Leicester did their work experience with us this year.

Vicky Jones and Marc McKiernan gave a talk showcasing HFP's work with schools at Northern Film and Media New Directions Event. They also ran 3 film workshops at conferences for teachers in Newcastle, Northumberland and Cumbria.

#### **Commissions**

Footfalls Echo at Belsay Hall - 2 films made for major dance project, documentary and performance.

Filmmakers Vicky Jones/Marc McKiernan, Harry Henderson.

Parent Support Partners - documentary celebrating this work, through Northumberland County Council.

Filmmaker Marc McKiernan

Fair Trade Conference in Carlisle - film made for Hadrian's Wall Corridor to encourage Fair Trade.

Filmmaker Edwin Mingard.

Selefest - Documentary made by young people from HFP about the event in Hexham. 6 young people, lead filmmaker Jonathan Laidlow

The Future Is Ours - documentary commissioned by Transition Tynedale encouraging local action in response to Climate Change issues. Filmmaker Edwin Mingard

Wansbeck Council - Fashion Project made with young people. Filmmaker Harry Henderson

Tynedale Celebrating Enterprise- compilation for Enterprise Award. Filmmaker Vicky Jones

**HALTWHISTLE FILM PROJECT LIMITED  
COMPANY LIMITED BY GUARANTEE**

**THE DIRECTORS' REPORT**

**YEAR ENDED 31st MARCH 2009**

**South Tyne Cinema Circuit**

We have continued to show feature films every month in Village Halls, and are grateful to Queens Hall and Northern Film and Media for part funding this. Young people from HFP have been trained in the technical set up and it is run entirely by HFP volunteers.

**DIRECTORS**

The directors who served the company during the year were as follows:

A Dale  
L Fylypczuk  
ACJ Newfield  
P Watson  
S Fish  
HK Henderson  
V Jones  
M McKiernan  
AW Ross

**SMALL COMPANY PROVISIONS**

This report has been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985.

Signed on behalf of the directors



.....  
V.JONES  
Director

Approved by the directors on 24th November 2009

**HALTWHISTLE FILM PROJECT LIMITED  
COMPANY LIMITED BY GUARANTEE**

**CHARTERED ACCOUNTANTS' REPORT TO THE BOARD OF  
DIRECTORS ON THE UNAUDITED FINANCIAL STATEMENTS OF  
HALTWHISTLE FILM PROJECT LIMITED**

**YEAR ENDED 31st MARCH 2009**

In accordance with our terms of engagement, and in order to assist you to fulfil your duties under the Companies Act 1985, we have compiled the financial statements of the company which comprise the Surplus and Deficit Account, Balance Sheet and the related notes from the accounting records and information and explanations you have given to us.

This report is made to the Company's Board of Directors, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Company's Board of Directors that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's Board of Directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England and Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the balance sheet as at 31st March 2009 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 1985. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.



BELL TINDLE WILLIAMSON LLP  
Chartered Accountants

The Old Post Office  
63 Saville Street  
North Shields  
Tyne & Wear  
NE30 1AY

24th November 2009

**HALTWHISTLE FILM PROJECT LIMITED  
COMPANY LIMITED BY GUARANTEE**

**PROFIT AND LOSS ACCOUNT**

**YEAR ENDED 31st MARCH 2009**

	Note	2009 £	2008 £
<b>INCOME</b>		<b>56,356</b>	<b>86,163</b>
Direct costs		<u>40,518</u>	<u>89,344</u>
<b>GROSS SURPLUS/(DEFICIT)</b>		<b>15,838</b>	<b>(3,181)</b>
Administrative expenses		<u>14,018</u>	<u>14,066</u>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>2</b>	<b>1,820</b>	<b>(17,247)</b>
Interest receivable	<b>3</b>	<b>172</b>	<b>330</b>
<b>SURPLUS/(DEFICIT) ON ORDINARY ACTIVITIES BEFORE TAXATION</b>		<u><b>1,992</b></u>	<u><b>(16,917)</b></u>
Tax on surplus/(deficit) on ordinary activities		-	-
<b>SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR</b>		<u><b>1,992</b></u>	<u><b>(16,917)</b></u>

The notes on page 5 form part of these financial statements.

# HALTWHISTLE FILM PROJECT LIMITED COMPANY LIMITED BY GUARANTEE

## BALANCE SHEET

31st MARCH 2009

	Note	2009 £	£	2008 £
<b>FIXED ASSETS</b>				
Tangible assets	4		<u>1,773</u>	<u>6,548</u>
<b>CURRENT ASSETS</b>				
Stocks	5	1,175		1,120
Debtors	6	9,500		4,020
Cash at bank		<u>21,296</u>		<u>19,854</u>
		<u>31,971</u>		<u>24,994</u>
<b>CREDITORS: Amounts falling due within one year</b>	7	<u>1,150</u>		<u>940</u>
<b>NET CURRENT ASSETS</b>			<u>30,821</u>	<u>24,054</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>32,594</u>	<u>30,602</u>
<b>RESERVES</b>	9			
Other reserves	10		20,848	20,848
Retained surpluses	10		<u>11,746</u>	<u>9,754</u>
<b>MEMBERS' FUNDS</b>			<u>32,594</u>	<u>30,602</u>

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 1985 (the Act) relating to the audit of the financial statements for the year by virtue of section 249A(1), and that no member or members have requested an audit pursuant to section 249B(2) of the Act.

The directors acknowledge their responsibilities for:

- (i) ensuring that the company keeps proper accounting records which comply with section 221 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

The Balance sheet continues on the following page.  
The notes on page 6 form part of these financial statements.



**HALTWHISTLE FILM PROJECT LIMITED  
COMPANY LIMITED BY GUARANTEE**

**BALANCE SHEET *(continued)***

**31st MARCH 2009**

These financial statements have been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985 and with the Financial Reporting Standard for Smaller Entities (effective January 2007).

These financial statements were approved by the directors and authorised for issue on 24th November 2009, and are signed on their behalf by:



.....  
V. JONES

Director

Company Registration Number: 4621916

**The notes on page 7 form part of these financial statements.**

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the entity after deducting all of its financial liabilities.

**HALTWHISTLE FILM PROJECT LIMITED  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31st MARCH 2009**

**2. OPERATING SURPLUS/(DEFICIT)**

Operating surplus/(deficit) is stated after charging:

	2009 £	2008 £
Directors' emoluments	—	—
Depreciation of owned fixed assets	<u>5,084</u>	<u>5,022</u>

**3. INTEREST RECEIVABLE**

	2009 £	2008 £
Bank interest receivable	<u>172</u>	<u>330</u>

**4. TANGIBLE FIXED ASSETS**

	Equipment £
<b>COST</b>	
At 1st April 2008	25,112
Additions	309
At 31st March 2009	<u>25,421</u>
<b>DEPRECIATION</b>	
At 1st April 2008	18,564
Charge for the year	5,084
At 31st March 2009	<u>23,648</u>
<b>NET BOOK VALUE</b>	
At 31st March 2009	<u>1,773</u>
At 31st March 2008	<u>6,548</u>

**5. STOCKS**

	2009 £	2008 £
Consumables	<u>1,175</u>	<u>1,120</u>

**6. DEBTORS**

	2009 £	2008 £
Trade debtors	<u>9,500</u>	<u>4,020</u>

# **HALTWHISTLE FILM PROJECT LIMITED** **COMPANY LIMITED BY GUARANTEE**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31st MARCH 2009**

**7. CREDITORS: Amounts falling due within one year**

	2009	2008
	£	£
Accruals and deferred income	<u>1,150</u>	<u>940</u>

**8. RELATED PARTY TRANSACTIONS**

No transactions with related parties were undertaken such as are required to be disclosed under Financial Reporting Standard for Smaller Entities (effective January 2007).

**9. COMPANY LIMITED BY GUARANTEE**

The company is limited by guarantee and has no share capital. Every member of the company undertakes to contribute such amount to the company's assets as may be required (not exceeding £10 in aggregate) if it should be wound up while he or she is a member or within one year after he or she ceases to be a member. At the year-end there were 9 members (2008: 9)

**10. RESERVES**

	Other reserves balance brought forward £	Profit and loss account £
Balance brought forward	20,848	9,754
Surplus for the year	<u>—</u>	<u>1,992</u>
Balance carried forward	<u>20,848</u>	<u>11,746</u>