

# USE THIS FORM FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.

# **DCA**

for the record			
CHFP000 Company Number	39256	62	
Company Name in fuli	HEATHFIE	LD GARDENS	LTD.
Balance Sheet as at		31 MARCH	2002,
		Current Year	Previous Year
Called up Share Capital not pai		2062.	
Cash at Bank and in Hand		£ 3	3
NET ASSETS	•	£ 3	£ 3
Authorised share capital:			
ioro ordinary shares of	£ l eac	h	
Issued share capital:			
3 ordinary shares of	£ \ eac	h 3	
SHAREHOLDERS' FUNDS	•	£ 3·	£
Notes:  1. During the year the company allotted consideration received by the company w		vith an aggregate nominal va	llue of £, the
2. During the year the company acted as an	agent for a person - i	f this applies please tick th	ne box
(a) For the year ended	s Act 1985. company to obtain a sponsibiliity for: counting records whic true and fair view of t d loss for the financia	an audit in accordance with th comply with section 221, a the state of affairs of the com il year, in accordance with the is of the Companies Act relat	n section 249B(2) of the and and appany as at the end of the are requirements of section ting to accounts, so far as
on 30/6/02.  and signed on their behalf by: Director(s)  R.EGAN-WYER	*EIZBODUE*	and, if available, a D the person Compani there is any query.  Contact details:  EGAN WY  76 M AWO	e, address, telephone number of number and Exchange of les House should contact if

July 2000

KENT BR3

GUIDANCE TO PREPARING DORMANT COMPANY ACCOUNTS WHERE THE COMPANY'S ONLY TRANSACTION IS THE ISSUE OF SUBSCRIBER SHARES, AND THE COMPANY IS NOT A SUBSIDIARY: FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.

- a. The attached template for dormant company accounts is only suitable for those companies which have never traded and where the only transaction entered into the accounting records of the company is the issue of subscriber shares.
- **b.** Shares may be fully paid, partly paid or unpaid: any paid element should be shown as "Cash at Bank and in hand", any unpaid element shown as "Called up share capital not paid".
- c. The first year's accounts should include note 1 (required by paragraph 39 of Schedule 4 to the Companies Act 1985), thereafter this note should be deleted.
- d. Dormant companies acting as an agent for any person must state that they have so acted in the notes to the accounts.
- e. A fee or penalty raised on the company for the payment of an annual return (form 363) fee, change of name fee, re-registration fee, or late filing penalty may be omitted from the company records and this DCA form if the payment was made by a third party without any right of reimbursement.
- f. The company directors are responsible for preparing and filing accounts at Companies House that comply with the requirements of the Companies Act and failure to do so may result in prosecution. Should you have any doubt about the company's entitlement to file dormant accounts, or the preparation of those accounts, you should seek professional advice.
- g. This guidance only advises on the preparation of abbreviated dormant accounts which can be filed at Companies House. It does not advise on the preparation of full accounts for the members.

Companies House		RM FOR FINANCIAL YEAR OR AFTER 26 JULY 2000.	
for the record  CHFP000			
Company Nur	nber 00123456	5	
Company Name In	full A Compa	ny Limited	
Balance Sheet a	as at 30 April 2	000	
		Current Yea	r Previous Yea
		2000	7
Called up Share Capital n	ot paid *	£ -	
Cash at Bank and in Hand	i *	£ 100	
NET ASSETS		£ 100	£
Authorised share capital:		<u> </u>	
1000 ordinary sha	res of £ 1.00	each	
issued share capital:			
100 ordinary sha	res of £ 1.00	each 100	
SHAREHOLDERS' FUND	os	£ 100	£
Notes:  During the year the company allotte consideration received by the company acted.  During the year the company acted.	any was £ 100		
**-1		**	
(a) For the year ended	the company to ob- neir responsibility for:	itain an audit in accordan	
ii. preparing accounts which financial year, and of its p	give a true and fair vi rofit and loss for the fi comply with the requi	ew of the state of affairs of inancial year, in accordance	the company as at the end of the e with the requirements of section Act relating to accounts, so far a
These accounts were approved by the 30 July 2000	Board of Directors	and, if avails	the name, address, telephone numb able, a DX number and Exchange Companies House should contact query
and signed on their behalf by: Director(s)	•	Contact det	, ,
A Directs	<b>⊀</b> '		

### An example:

On 1 April 1999 "A Company" Limited was incorporated with authorised share capital of 1,000 ordinary shares of which 100 shares were issued to its sole director. The director paid cash for the shares. The first year accounts are made up to 30 April 2000.

# Note:

The total of Net Assets should equal the total of Shareholders' Funds.

## Please Note:

This form is only suitable for dormant companies where the company's only transaction is one mentioned in 'a' above and the company is not a subsidiary.

\* See note b. above

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff

for companies registered in England and Wales

or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB DX 235 Edinburgh

for companies registered in Scotland