

**HERONSBROOK FLAT MANAGEMENT LIMITED**

**REPORTS AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 1996**

**Robert W. Belcher**  
*Chartered Accountant*  
32 Courtfield Rise  
West Wickham  
Kent BR4 9BE



# HERONSBROOK FLAT MANAGEMENT LIMITED

## REPORT OF THE DIRECTORS

The directors submit this report and financial statements for the year ended 31 December 1996.

### PRINCIPAL ACTIVITY AND REVIEW OF BUSINESS

The principal activity of the company continued to be that of flat management, which activity is undertaken for the mutual benefit of its members.

The directors were satisfied with the state of the company's affairs at the balance sheet date and anticipate a similar level of activity in the ensuring year.

### RESULTS AND DIVIDEND

The result for the year is shown on page 3.

The directors do not recommend the payment of a dividend.

### DIRECTORS AND THEIR INTERESTS

The director of the company throughout the year and to the date of this report together with their recorded interests in the share capital of the company were as follows:-

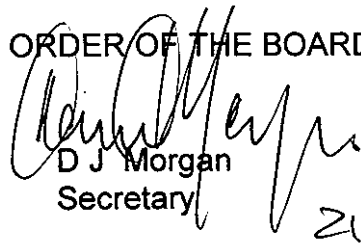
	Ordinary Shares	
	<u>31.12.1996</u>	<u>31.12.1995</u>
D Phillips	1	1
P Robertson	1	1
Spahr (appointed 23.7.96)	1	-

### AUDITOR

The auditor, Robert W. Belcher, Chartered Accountant and Registered Auditor, has expressed a willingness to continue in office and a resolution proposing the reappointment will be made at the forthcoming Annual General Meeting.

County House  
221/241 Beckenham Road  
Beckenham  
Kent BR3 4UF

BY ORDER OF THE BOARD

  
D J Morgan  
Secretary  
21.3.97

## REPORT OF THE AUDITOR

TO THE MEMBERS OF

### HERONSBROOK FLAT MANAGEMENT LIMITED

I have audited the financial statements set out on pages 3 to 5 which have been prepared under the historical cost convention.

#### Reporting responsibilities of the directors and auditors

The company's directors are responsible for the preparation of the financial statements. It is my responsibility to form an independent opinion, based on my audit, on those financial statements and to report my opinion to you.

#### Basis of opinion

I conducted my audit in accordance with Auditing standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

I planned and performed my audit so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give reasonable assurance that the financial statement are free from material mis-statement, whether caused by fraud or other irregularity or error. In forming my opinion, I also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

In my opinion, the financial statements give a true and fair view of the state of the company's affairs at 31 December 1996 and of its surplus for the year then ended and comply with the Companies Act 1985.



**ROBERT W. BELCHER**  
Chartered Accountant  
Registered Auditor

32 Courtfield Rise  
West Wickham  
Kent BR4 9BE

19/5/97

# HERONSBROOK FLAT MANAGEMENT LIMITED

## PROFIT AND LOSS ACCOUNT

for the year ended 31 December 1996

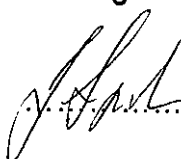
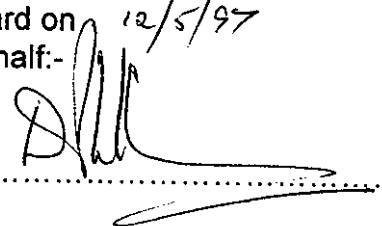
	Note	1996	1995
Service charges receivable		10963	7822
<u>Administrative Expenses</u>			
Insurance		2324	2203
Cleaning and gardening		2918	2808
Lighting		934	928
Telephone (lift)		164	161
Refuse collection		97	65
Water rates		(158)	(23)
Repairs to lift		775	712
Repairs to electrics		176	695
Plumbing and guttering		35	212
Management fee		1205	1170
Audit and accountancy		352	352
Sundry expenses		<u>18</u>	<u>30</u>
		<u>9156</u>	<u>9359</u>
Interest receivable		1807	(1537)
		<u>76</u>	<u>216</u>
PROFIT/(LOSS) ON ORDINARY ACTIVITIES BEFORE TAXATION		1883	(1321)
Corporation Tax		<u>18</u>	<u>54</u>
PROFIT/(LOSS) ON ORDINARY ACTIVITIES AFTER TAXATION		1865	(1375)
Transferred from/to sinking fund		<u>-</u>	<u>1000</u>
RETAINED PROFIT/(LOSS) FOR THE YEAR		1865	(375)
Balance brought forward		<u>(121)</u>	<u>254</u>
Balance carried forward		£1744 =====	£(121) =====

# HERONSBROOK FLAT MANAGEMENT LIMITED

## BALANCE SHEET AT 31 December 1996

	Note	1996	1995
<b>CURRENT ASSETS</b>			
Prepayments		1576	1535
Other debtors		165	143
Cash at bank and in hand		<u>3612</u>	<u>1781</u>
		5353	3459
<b>CREDITORS: amounts falling due within one year</b>			
Accruals		<u>595</u>	<u>566</u>
		<u>£2893</u>	<u>£2893</u>
		=====	=====
<b>TOTAL NEW ASSETS representing CAPITAL AND RESERVES</b>			
Called-up share capital	4	14	14
Profit and loss account		1744	(121)
Sinking fund	5	<u>3000</u>	<u>3000</u>
		<u>£4758</u>	<u>£2893</u>
		=====	=====

Approved by the Board on 12/5/97  
and signed on its behalf:-

 .....  
 ..... Director S.

# HERONSBROOK FLAT MANAGEMENT LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 December 1996

### 1. ACCOUNTING POLICIES

#### Basis of accounting

The financial statements have been prepared under the historical cost convention.

### 2. PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION

This is shown after charging audit fees of £300 (1995 - £300.)

### 3. TAXATION

	<u>1996</u>	<u>1995</u>
UK Corporation Tax @ 24.25% on interest received	£18	£54
	===	===

### 4. SHARE CAPITAL

<u>Authorised</u>		
100 Ordinary shares of £1 each	100	100
	===	===
<u>Called-up and fully paid</u>		
14 Ordinary shares of £1 each	14	14
	==	==

### 5. SINKING FUND

The sinking fund is being set aside as a reserve over four years to provide for redecorations to external areas.

Balance at beginning of yer	3000	4000
Transferred during year	-	<u>1000</u>
Balance at end of year	£3000	£3000
	=====	=====