THE SMALL BUSINESS ADVICE CENTRE LIMITED

Report and Accounts

30 June 2004

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THE SMALL BUSINESS ADVICE CENTRE LIMITED Director's Report

The director presents his report and accounts for the year ended 30 June 2004.

Principal activities

The company's principal activity during the year continued to be accountants and business advisers.

Director

The director who served during the year and his interest in the share capital of the company were as follows:

£1 Ordinary shares 30 Jun 2004 1 Jul 2003 800 200

A Shenker

Small company special provisions

The report of the director has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

This raport was approved by the board on 12 October 2004.

A Shenker Director

THE SMALL BUSINESS ADVICE CENTRE LIMITED Profit and Loss Account for the year ended 30 June 2004

	Notes	2004 £	2003 £
Turnover	· ·	70,001	71,750
Administrative expenses		(77,211)	(66,265)
Operating (loss)/profit	2	(7,210)	. 5,485
Exceptional items: profit on sale of asset		16,065	-
		8,855	5,485
Interest receivable		64	19
Profit on ordinary activities before taxation		8,919	5,504
Tax on profit on ordinary activities		•	-
Profit for the financial year		8,919	5,504
Dividends		(3,000)	(1,750)
Retained profit for the financial year	7	5,919	3,754

THE SMALL BUSINESS ADVICE CENTRE LIMITED Balance Sheet as at 30 June 2004

	Notes		2004 £		2003 £
Fixed assets					
Tangible assets	3		2,168		2,896
Current assets					
Debtors	4	14,767		24,816	
Cash at bank and in hand		12,945	_	868	
		27,712		25,684	
Creditors: amounts falling du					
within one year	5	(23,882)		(28,501)	
Net current assets/(liabilities)			3,830		(2,817)
Net assets			5,998		79
Capital and reserves					
Called up share capital	6		1,000		1,000
Profit and loss account	7		4,998		(921)
Shareholders' funds			5,998		79

The director is satisfied that the company is entitled to exemption under Section 249A(1) of the Companies Act 1985 and that no member or members have requested an audit pursuant to section 249B(2) of the Act.

The director acknowledges his responsibilities for:

- (i) ensuring that the company keeps proper accounting records which comply with Section 221 of the Companies Act 1985; and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Section 226 of the Companies Act 1985, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions relating to small companies within Part VII of the Companies Act 1985.

A Shenker Director

Approved by the board on 12 October 2004

THE SMALL BUSINESS ADVICE CENTRE LIMITED Notes to the Accounts for the year ended 30 June 2004

Accounting policies

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

Turnover

Turnover represents the invoiced value of goods and services supplied by the company, net of value added tax and trade discounts.

Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Computer equipment	30% reducing balance
Office equipment	20% reducing balance

Leasing and hire purchase commitments

Assets held under finance leases and hire purchase contracts, which are those where substantially all the risks and rewards of ownership of the asset have passed to the company, are capitalised in the balance sheet and depreciated over their useful lives. The corresponding lease or hire purchase obligation is treated in the balance sheet as a liability.

The interest element of the rental obligations is charged to the profit and loss account over the period of the lease and represents a constant proportion of the balance of capital repayments outstanding.

Rentals paid under operating leases are charged to income on a straight line basis over the lease term.

2	Operating profit	2004	2003
	This is stated after charging:	£	£
	Depreciation of owned fixed assets	728	990
	Directors' remuneration	9,041	9,100

THE SMALL BUSINESS ADVICE CENTRE LIMITED Notes to the Accounts for the year ended 30 June 2004

3	Tangible fixed assets			
		Computer Equipment £	Office equipment £	Total £
	Cost	2	٤.	2
	At 1 July 2003	3,376	2,700	6,076
	At 30 June 2004	3,376	2,700	6,076
	Depreciation		·	
	At 1 July 2003	1,888	1,292	3,180
	Charge for the year	446	282	728
	At 30 June 2004	2,334	1,574	3,908
	Net book value			
	At 30 June 2004	1,042	1,126	2,168
	At 30 June 2003	1,488	1,408	2,896
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4	Debtors		2004 £	2003 £
			-	
	Trade debtors		14,767	18,517
	Other debtors			6,299
			14,767	24,816
5	Creditors: amounts falling due within one year		2004	2003
	·		£	£
	Bank loans and overdrafts		2,651	17,692
	Trade creditors		649	695
	Client deposit account		12,778	765
	Other taxes and social security costs		7,779	3,819
	Other creditors		25	5,530
			23,882	28,501
6	Share capital		2004	2003
	•		£	£
	Authorised: Ordinary shares of £1 each		1,000	1,000
			2004	2003
			£	£
	Allotted, called up and fully paid: Ordinary shares of £1 each		1,000	1,000

THE SMALL BUSINESS ADVICE CENTRE LIMITED Notes to the Accounts for the year ended 30 June 2004

7	Profit and loss account	2004 £	2003 £
	At 1 July 2003 Retained profit	(921) 5,919	(4,675) 3,754
	At 30 June 2004	4,998	(921)