



Companies House

— for the record —

Company Name

**WYNDHAM SITE SERVICES
LIMITED**

Company Type

**Private Company Limited By
Shares**

Company Number

4018253

Information extracted from
Companies House records on
25th May 2002

363s Annual Return

- > Please check the details printed in blue on this statement.
- > If any details are wrong, strike them through and write the correct details in the "Amended details" column.
- > Please use black pen and write in capitals.



A23 0553
COMPANIES HOUSE 04/07/02
COMPANIES HOUSE 28/06/02

Section 1: Company details

Ref: 4018253/03/10

	Current details	Amended details																																				
> Registered Office Address <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	Otim Support Group Ltd Ynysderw Road, Pontardawe Swansea SA8 4EH	Address UK Postcode _ _ _ _ _																																				
> Register of Members <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	Address where the Register is held At Registered Office	Address UK Postcode _ _ _ _ _																																				
> Register of Debenture Holders <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	Not Applicable	Address UK Postcode _ _ _ _ _																																				
> Principal Business Activities <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<table border="1"> <thead> <tr> <th>SIC Code</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>9305</td> <td>Other service activities</td> </tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	SIC Code	Description	9305	Other service activities															<table border="1"> <thead> <tr> <th>SIC CODE</th> <th>Description</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	SIC CODE	Description																
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> Please enter additional principal activity code(s) in "Amended details" column. See notes for guidance for list of activity codes.																																						

Section 2: Details of Officers of the Company

	Current details	Amended details
> Company Secretary <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> <i>Particulars of a new Company Secretary must be notified on form 288.</i>	Name Cheryl Pauline HIGGINSON Address 105 Saunders Way Derwen Fawr Sketty Swansea West Glamorgan SA2 8BH	Name <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. Address UK Postcode _ _ _ _ _ Date of change _ _ / _ _ / _ _ _ _ Date Cheryl Pauline HIGGINSON ceased to be secretary (if applicable) _ _ / _ _ / _ _ _ _
> Director <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> <i>Particulars of a new Director must be notified on form 288.</i>	Name Nicholas HALL Address 5 Whinberry Way Cardiff South Glamorgan CF5 4QU Date of birth 15/01/1944 Nationality British Occupation Director	Name <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. Address UK Postcode _ _ _ _ _ Date of birth _ _ / _ _ / _ _ _ _ Nationality _____ Occupation _____ Date of change _ _ / _ _ / _ _ _ _ Date Nicholas HALL ceased to be director (if applicable) 02, 05, 2002

Amended details

Name _____

☐ Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address _____

UK Postcode _ _ _ _ _

Date of birth / /

Nationality _____

Occupation _____

Date of change _ _ / _ _ / _ _ _ _

Date Paul Francis HORROCKS ceased to be director (if applicable)

11 / 11 / 11

Name _____

☐ Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address _____

UK Postcode _ _ _ _ _ _ _

Date of birth _ _ / _ _ / _ _ _ _

Nationality _____

Occupation _____

Date of change / /

Date Arwel Brynmor MORGAN ceased to be director (if applicable)

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> Director

If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Particulars of a new Director must be notified on form 288.

Current details

Name
Ian WILLIAMS

Address
30 Penrycae Road
Port Talbot
West Glamorgan
SA13 2EL

Date of birth 30/08/1958

Nationality British

Occupation Director

Amended details

Name

☐ Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode _ _ _ _ _

Date of birth _ _ / _ _ / _ _ _ _

Nationality _____

Occupation _____

Date of change _ _ / _ _ / _ _ _ _

Date Ian WILLIAMS ceased to be director (if applicable)

_____ / _____ / _____

Section 3: Share Capital

	Current details	Amended details	
> Issued Share Capital This table shows the total number of shares that have been issued by your company and their Nominal Value. If any of the details are wrong, please fill in the correct details.	Class of share Ordinary	Class of share Defered Shares Ordinary share	
	Nominal value of each share £1.00	Nominal value of each share <u>£1.00</u>	<u>£1.00</u>
	Number of shares issued 50,000	Number of shares issued <u>50,000</u>	<u>100,000</u>
	Aggregate Nominal Value of issued shares £50,000.00	Aggregate Nominal Value of issued shares <u>£150,000</u>	
> Total shares issued and value If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.	Total number of shares issued 50,000	Total number of shares issued <u>150,000</u>	
	Total Nominal value of shares issued £50,000.00	Total Nominal value of shares issued <u>£150,000</u>	
> At the date of this Annual Return, if the company has altered or changed its share capital in any way or allotted new shares, please refer to the guidance notes for details of the appropriate form that should be sent with this Annual Return. Annual return guidance notes are available on the Companies House web site at www.companieshouse.gov.uk or by ringing 0870 3333636.			

Section 4: Details of Shareholders

- > The details we hold on your company's shareholders and their shareholdings are printed below. These are based on your last Annual Return.
- > If any details have changed, or if any shares have been transferred, please fill in the details in the "Amended details" or "Shares transferred" column.
- > Please give details of any other shareholders in Section 5.

Current details		Amended details		Shares transferred			
> Shareholder Name OPTIM SUPPORT GROUP LTD		Name <hr/>		Shares transferred by OPTIM SUPPORT GROUP LTD			
Address Ynisderw Road Pontardawe Swansea SA8 4EH		Address <hr/> <hr/>					
		UK Postcode _ _ _ _ _					
Shares held Class Ordinary		Number 50000	Shares held Class <hr/>	Number <hr/>	Class ORDINARY	Number 50,000	Date of transfer 16/04/2002
			<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

04018253

Company Number -

Section 5: Details of Other Shareholders

- > Please fill in details of any persons or corporate bodies who are shareholders of the company at the date of this return, but whose details are not printed in Section 4.
- > Also, provide the details of any persons who became but have ceased to be shareholders of the company since the date of the last annual return.
- > For jointly held shares please list those joint shareholders consecutively on the form. If a joint shareholder also holds shares in their own right, list that holding separately.
- > Please copy this page if there is not enough space to enter all the company's other shareholders.

Shareholders details	Class and number of shares or amount of stock held	Class and number of shares or amount of stock transferred (If appropriate)	Date of registration of transfer (If appropriate)
Name <u>OPTIM SUPPORT GROUP LTD</u> Address <u>YNISOERW ROAD</u> <u>PONTARDAWE</u> <u>SWANSEA</u> UK Postcode <u>SA8 4EH</u>	NIL	(50,000)	16.04.02
Name _____ Address _____ _____ _____ K Postcode - - - - -			
Name _____ Address _____ _____ _____ UK Postcode - - - - -			
Name _____ Address _____ _____ _____ UK Postcode - - - - -			

Section 5: Details of Other Shareholders

- > Please fill in details of any persons or corporate bodies who are shareholders of the company at the date of this return, but whose details are not printed in Section 4.
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- > Please copy this page if there is not enough space to enter all the company's other shareholders.

Shareholders details	Class and number of shares or amount of stock held	Class and number of shares or amount of stock transferred (If appropriate)	Date of registration of transfer (If appropriate)
Name <u>A.B.MORGAN & D.R.LLEWELLYN</u> Address <u>YNISDERW ROAD</u> <u>PONTAROAWE</u> <u>SWANSEA</u> UK Postcode <u>SAB 4EH</u>	DEFERRED ORDINARY 50,000	DEFERRED ORDINARY 50,000	16.04.02
Name <u>D.R. LLEWELLYN</u> Address <u>91 CHALKWELL ESPLANADE</u> <u>WESTCLIFF ON SEA</u> <u>ESSEX</u> UK Postcode <u>SS0 8JJ</u>	ORDINARY 49,000		16.04.02
Name <u>D.R. LLEWELLYN TRUST</u> Address <u>91 CHALKWELL ESPLANADE</u> <u>WESTCLIFF ON SEA</u> <u>ESSEX</u> UK Postcode <u>SS0 8JJ</u>	ORDINARY 49,000		16.04.02
Name <u>A.B.MORGAN</u> Address <u>2 HAVERGAL CLOSE</u> <u>CASWELL</u> <u>SWANSEA</u> UK Postcode <u>SAB 4RL</u>	ORDINARY 2,000		16.04.02



Companies House
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363s Annual Return Declaration

- > When you have checked all the sections of this form, please complete this page and sign the declaration below.
- > If you want to change the made up date of this annual return, please complete 2 below.

1. Declaration

- ☐ I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below). I enclose the filing fee of £15.

Signature

Cheryl Higginson
(Director/ Secretary)

Date

27 / 06 / 2002

This date must not be earlier than the return date at 2 below

What to do now

Complete this page then send the whole of the Annual Return and the declaration to the address shown at 4 below.

2. Date of this return

- ☐ This AR is made up to **15/6/2002** If you are making this return up to an earlier date, please give the date here

___ / ___ / ____

Note: The form must be delivered to CH within 28 days of this date

3. Date of next return

- ☐ If you wish to change your next return to a date earlier than **15th June 2003** please give the new date here:

___ / ___ / ____

4. Where to send this form

- ☐ Please return this form to:
Registrar of Companies
Companies House
Crown Way
Cardiff CF14 3UZ

OR

For members of the Hays Document
Exchange service
DX 33050 Cardiff

Have you enclosed the filing fee with the company number written on the reverse of the cheque?

Cheque



Postal Order



Cheque / Postal Order

Number

702954

(Please complete as appropriate)

Contact Address

You do not have to give any contact information below, but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Contact Name

CHERYL HIGGINSON

Telephone number inc code

01792 864001

Address

YNISDERW ROAD

DX number if applicable

PONTARDAWE

DX exchange

SWANSEA

Postcode

SAB 4EH