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# J L PUTT & SONS LIMITED ABBREVIATED FINANCIAL STATEMENTS 31 DECEMBER 1996

Registered number: 711607

GODKIN & CO.

CHARTERED ACCOUNTANTS

Leicestershire



# AUDITORS' REPORT ON ABBREVIATED FINANCIAL STATEMENTS

Auditors' report to
J.L. Putt & Sons Limited
pursuant to paragraph 24 of Schedule 8
to the Companies Act 1985

We have examined the abbreviated financial statements on pages 2 to 4 together with the financial statements of the company prepared under section 226 of the Companies Act 1985 for the year ended 31 December 1996.

# Respective responsibilities of directors and auditors

The directors are responsible for preparing the abbreviated financial statements in accordance with Schedule 8 to the Companies Act 1985. It is our responsibility to form an independent opinion as to the company's entitlement to the exemptions claimed in the directors' statement on page 2 and whether the abbreviated financial statements have been properly prepared in accordance with that Schedule.

# Basis of opinion

We have carried out the procedures we considered necessary to confirm, by reference to the audited financial statements, that the company is entitled to the exemptions and that the abbreviated financial statements have been properly prepared from those financial statements. The scope of our work for the purpose of this report does not include examining or dealing with events after the date of our report on the full financial statements.

# Opinion

In our opinion the company is entitled under sections 246 and 247 of the Companies Act 1985 to the exemptions conferred by Section A of Part III of Schedule 8 to that Act, in respect of the year ended 31 December 1996, and the abbreviated financial statements on pages 2 to 4 have been properly prepared in accordance with that Schedule.

#### Other information

On 29 May 1997 we reported, as auditors of the company, to the members on the financial statements prepared under section 226 of the Companies Act 1985 for the year ended 31 December 1996, and our audit report was as follows:

'We have audited the financial statements on pages 5 to 12 which have been prepared under the historical cost convention and the accounting policies set out on page 8.

# Respective responsibilities of directors and auditors

As described on page 3, the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

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# AUDITORS' REPORT ON ABBREVIATED FINANCIAL STATEMENTS (continued)

Auditors' report to
J.L. Putt & Sons Limited
pursuant to paragraph 24 of Schedule 8
to the Companies Act 1985

# Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error or other irregularity. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

# Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 December 1996 and of its loss for the year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985 applicable to small companies.'

Leicestershire 29 May 1997 Godkin & Co.
Registered Auditors
Chartered Accountants

# ABBREVIATED BALANCE SHEET

# at 31 December 1996

		1996		1995	
	Note	£	£	£	£
Fixed assets					
Tangible assets	2		14,876		20,630
Current assets					
Stocks Debtors Investments Cash at bank and in hand		97,854 13,592 4,209 21,275		108,906 13,996 4,087 22,573	
Creditors: amounts falling due within one year		136,930		149,562	
		(35,936)		(45,734)	
Net current assets			100,994		103,828
Total assets less current liabiliti	les		115,870		124,458
Capital and reserves				•	
Called up share capital Profit and loss account	3		5,862 110,008		5,862 118,596
Total shareholders' funds			115,870	:	124,458

The directors have taken advantage of the exemptions conferred by Section A of Part III of Schedule 8 to the Companies Act 1985 on the basis that the company qualifies as a small company.

In the preparation of the company's annual financial statements, the directors have taken advantage of special exemptions applicable to small companies under Part I of Schedule 8 to the Companies Act 1985 on the grounds that, in their opinion, the company is entitled to those exemptions.

The abbreviated financial statements on pages 2 to 4 were approved by the board of directors on 29 May 1997 and signed on its behalf by:

Mr. H.D. Putt

Director

# NOTES ON ABBREVIATED FINANCIAL STATEMENTS

# 31 December 1996

# 1 Accounting policies

# Basis of accounting

The financial statements have been prepared under the historical cost accounting rules.

The company has taken advantage of the exemption from preparing a cash flow statement conferred by Financial Reporting Standard No. 1 on the grounds that it is entitled to the exemptions available in Section 246 to 247 of the Companies Act 1985 for small companies.

# Turnover

Turnover represents the amount derived from the provision of goods and services falling within the company's activities after deduction of trade discounts and value added tax.

# Depreciation

Depreciation of fixed assets is calculated to write off their cost or valuation less any residual value over their estimated useful lives as follows:

Leasehold land and buildings	4% straight line
Plant and machinery	10% straight line
Motor vehicles	25% straight line
Fixtures and fittings	10% straight line

#### Stocks

Stocks are valued at the lower of cost and net realisable value. Cost is computed on a first in first out basis. Net realisable value is based on estimated selling price less the estimated cost of disposal.

# Deferred taxation

Deferred taxation is provided on the liability method in respect of the taxation effect of all timing differences to the extent that tax liabilities are likely to crystallise in the foreseeable future.

#### Pensions

# Defined contribution scheme

Contributions are charged to the profit and loss account as they become payable in accordance with the rules of the scheme.

# Operating leases

Rentals paid under operating leases are charged against income on a straight line basis over the terms of the lease.

# NOTES ON ABBREVIATED FINANCIAL STATEMENTS

# 31 December 1996

# 2 Fixed assets

	Cost			f	Tangible Fixed assets
	1 January 1996 Disposals				77,663 (385)
	31 December 1996				77,278
	Depreciation				
	1 January 1996 Charge for year Disposals				57,033 5,446 (77)
	31 December 1996				62,402
	Net book amount				
	31 December 1996				14,876
	1 January 1996				20,630
3	Called up share capital	199 Number of shares	6 £	Number of shares	995 £
	Authorised				
	Ordinary shares of £1 each	6,000	6,000	6,000	6,000
	Allotted called up and fully paid				
	Ordinary shares of £1 each	5,862	5,862	5,862	5,862°