

COMPANIES FORM No. 12

Statutory Declaration of compliance with requirements on application for registration of a company



Please do not write in this margin Pursuant to section 12(3) of the Companies Act 1985

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Please complete legibly, preferably	To the Registrar of Companies	,	For official use	For official use	
in black type, or botd block lettering	Name of company	,			
* insert full name of Company	. J.O.B. E	KPORT	Toppos	et limite	0
(tottlo-ot company	COMBINED SECRETARIAL SERVI	ICES LIMITED	<u> </u>		
•	of 16 - 26 BANNER STREET				
1	LONDON		·		
,	ECIY 8QE	- 	5		
t delete as appropriate	do solemnly and sincerely declare that [person named as director or secretar section 10(2)]† and that all the r	y of the compan	y in the statement	delivered to the registrar	,
	above company and of matters preced	dent and incident	tal to it have been	complied with,	
	And I make this selemn declaration co	nscientiously be	lieving the same to	he true and by virtue of	the
	provisions of the Statutory Declaration			e ja	
	Declared at110 Whitchurch Road	<u>d</u>	🚉 🔑 Declara	nt to sign below	
	Cardiff OF4 3LY		<u></u>	0.5	
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	the day of	ncorection in	BRY		
	One thousand nine hundred and	CINDELLY.	-THREE		
	before me	Xxxx-			
	A Commissioner for Oaths or Notary F the Peace or Solicitor having the power Commissioner for Oaths.	Public or Justice or service on a conferred on	of a authorised sig	anida Tas	
		,		BINED SECRETARIAL SERVIC	ES LIMITED
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2	Presentor's name address and reference (if any):	For official Use New Companies So	ection I	ost room	
	ICC COMPANY FORMATIONS 110 Whitchurch Road Cardiff CF4 DLY				and the second second second second
	Telephone 0222 692967	ş	·		

ICC COMPANY FORMATIONS

COMPANY FORMATIONS

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This form should be completed in black.

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Statement of first directors and secretary and intended situation of registered office

CN 2784187	For official use
J. O. B. EX	PORT/Import
LimitED	

Registered office of the company on incorporation.

Company name (in full)

RO 110 WHITCHURCH ROAD	
CARDINE	y.
Post town CARDIFF County/Region	ے اور اور
Postcode CF4 3LY]

If the memorandum is delivered by an agent for the subscribers of the memorandum mark 'X' in the box opposite and give the agent's name and address.

X

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Name	ICC COMPANY FORMATIONS	i, P ^d , E
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Post town	CARDIFF	'; 1;
County/Region	ENERGY - An Company No. The Act of the common and administration of the company o	t
		1

	Postcode CF4 3LY	
Number of continuation sheets attached		
To whom should Companies House direct any enquiries about the information shown in this form?	ICC COMPANY FORMATIONS CARDIFF	\
	Postcode CF4 3LY Telephone 0222 372354 Extension	-

Company Sec	retary (See poins 1 - 5)	9 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
Name	*Style/Title	cs
,	Forenames	
ý.	Surname	COMBINED SECRETARIAL SERVICES LIMITED
))	*Honours etc	
Pi	revious forenames	
	Previous surname	
Address		AD 16-26 BANNER STREET
	dress mijst be given.	
n the case of a co	rporation, give the ipal office address.	Post town LONDON
eBistoled or britic	ibai ortica addiassi.	
		County/Region
		Postcode EC1Y 8QE Country I consent to see as secretary of the company pamed on page 1
ı		() Servel
Con	sent signature	Signed Date 40/11/ AUTHORISED SIGNATORY ON BEHALF OF COMBINED SECRETARIAL SERVICES LIMITED
	Forenames Surname	COMBINED NOMINEES LIMITED
	*Honours etc	A COLOR OF THE STATE OF THE STA
, D	revious forenames	E CAND DE STATEMENT CONTRACTOR OF THE PLAN OF THE STATEMENT OF THE STATEME
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Address		The state of the s
n the case of a co	dress must be given. rporation, give the ipal office address.	Post town LONDON
		County/Region
w.		Postcode EC1Y 8QE Country
	Date of birth	DO Nationality NA N/A
) Bt	usiness occupation	OC N/A
	Other directorships	OD NONE
[⊁] Voluntary details	·	I consent to act as director of the company named on page 1
	nsent signature	Signed Date QO 1 / 93 AUTHORISED SIGNATORY ON BEHALF OF COMBINED NOMINEES LIMITED

Page 2

Directors (continued) (Sex notes 1 - 5) CD *Style/Title Name **Forenames** COMBINED SECRETARIAL SERVICES LIMITED Surname *Honours etc Previous forenames Previous surname 16-26 BANNER STREET Address Usual residential address must be given. In the case of a corporation, give the registered or principal office address. Post town County/Region ECTY BOE Nationality Date of birth **Business occupation** NONE Other directorships I consent to act as director of the company named on page 1

Signed 4

Delete if the form is signed by the subscribers.

* Voluntary details

Consent signature

Delete if the form is signed by an agent on behalf of all the subscribers.

All the subscribers must sign either personally or by a person or persons authorised to sign for them.

DOMA	>	
Signature of agent on behalf of all subscribers	Date	20/1/93
		_

AUTHORISED SIGNATORY ON BEHALF OF COMBINED SECRETARIAL SERVICES LIMITED

Signed	Date
Signed	Date .
Signed Parameter and the Parameter and the Control of the Control	Date
Signed	Date
Signed	Date
Signed	Date

2784187

The Companies Act 1985

COMPANY LIMITED BY SHARES



MEMORANDUM OF ASSOCIATION

of

J.O.B. EXPORT/IMPORT LIMITED

1. The Company's name is I.O.B. Export/Import Limited.

118582

- 2. The Company's Registered Office is to be situated in England & Wales.
- 3. The Company's objects are:
- 2. To carry on business as agents for the import and export, wholesale and retail for all manner of goods, products, processes, materials and services of any description either as principals for or on behalf of any individual, firm, company, authority or other organisation, in any part of the world and to tender for and to place contracts or investments, to act as advertising and market research specialists, exhibition, conference and display contractors and promoters, hire purchase and general financiers, insurance and mortgage brokers and agents, labour contractors and advisors, to carry on employment, accommodation and travel agencies, to deal in office equipment, supplies and systems, to be consultants and advisors in efficiency techniques, business, office, personnel and works management, marketing, sales promotion and product design, business system organisers, business transfer agents, advertising and publicity consultants and agents, journalists, printers, publishers and stationers.
- (B) To carry on any other trade or business which can, in the opinion of the Board of Directors, be advantageously carried on by the Company in connection with or as ancillary to any of the above businesses or the general business of the Company, or further any of its objects.
- (C) To purchase, take on lease or in exchange, hire of otherwise acquire and hold for any estate or interest any lands, buildings, easements, rights, privileges, concessions, patents, patent rights, licences, secret processes, machinery, plant, stock-in-trade, and any real or personal property of any kind for such consideration and on such terms as may be considered expedient.
- (D) To erect, construct, lay down, enlarge, alter and maintain any roads, railways, tramways, sidings, bridges, reservoirs, shops, stores, factories, buildings, works, plant and machinery necessary or convenient for the Company's business, and to contribute to or subsidise the erection, construction and maintenance of any of the above.

- (E) To borrow or raise or secure the payment of money for the purposes of or in connection with the Company's business, and for the purposes of or in connection with the borrowing or raising of money by the Company to become a member of any building society.
- (F) To mortgage and charge the undertaking and all or any of the real and personal property and assets, present or future, and all or any of the uncalled capital for the time being of the Company, and to issue at par or at a premium or discount, and for such consideration and with and subject to such rights, powers, privileges and conditions as may be thought fit, debentures or debenture stock, either permanent or redeemable or repayable, and collaterally or further to secure any securities of the Company by a trust deed or other assurance.
- (G) To issue and deposit any securities which the Company has power to issue by way of mortgage to secure any sum less than the nominal amount of such securities, and also by way of security for the performance of any contracts or any obligations of the Company or of its customers or other persons or corporations having dealings with the Company, or in whose basinesses or undertakings the Company is interested, whether directly or indirectly.
- (H) To receive money on deposit or loan upon such terms as the Company may approve, and to guarantee the obligations and contracts of any person or corporation.
- (I) To lend and advance money or give credit on any terms and with or without security to any person, firm or company (including without prejudice to the generality of the foregoing any holding company, subsidiary or fellow subsidiary of, or any oth company associated in any way with, the Company), to enter into guarantees, contracts of indemnity and suretyships of all kinds, to receive money on deposit or loan upon any terms, and to secure or guarantee in any manner and upon any terms the payment of any sum of money or the performance of any obligation by any person, firm or company (including without prejudice to the generality of the foregoing any such holding company, subsidiary, fellow subsidiary or associated company as aforesaid).
- (J) To grant pensions, allowances, gratuities and bonuses to officers, ex-officers, employees or ex-employees of the Company or its predecessors in business or the dependants or connections of such persons, to establish and maintain or concur in establishing and maintaining trusts, funds or schemes (whether contributory or non-contributory) with a view to providing pensions or other benefits for any such persons as aforesaid, their dependants or connections, and to support or subscribe to any charitable funds or institutions, the support of which may, in the opinion of the Directors, be calculated directly or indirectly to benefit the Company or its employees, and to institute or maintain any club or other establishment or profit sharing scheme calculated to advance the interests of the Company or its officers or employees.
- (K) To draw, make, accept, endorse, negotiate, discount and execute promissory notes, bills of exchange and other negotiable instruments.
- (L) To invest and deal with the moneys of the Company not immediately required for the purposes of its business in or upon such investments or securities and in such manner as may from time to time be determined.
- (M) To pay for any property or rights acquired by the Company, either in cash or fully or partly paid-up shares, with or without preferred or deferred or special rights or restrictions in respect of dividend, repayment of capital, voting or otherwise, or by any securities which the Company has power to issue, or partly in one mode and partly in another, and generally on such terms as the Company may determine.
- (N) To accept payment for any property or rights sold or otherwise disposed of or dealt with by the Company, either in cash, by instalments or otherwise, or in fully or partly paid-up shares of any company or corporation, with or without deferred or preferred or special rights or restrictions in respect of dividend, repayment of

capital, voting or otherwise, or in debentures or mortgage debentures or debenture stock, thortgages or other securities of any company or corporation, or partly in one mode and partly in another, and generally on such terms as the Company analy determined and to hold, dispose of or otherwise deal with any shares, stock or securities so acquired.

- (O) To enter into any partnership or joint-purse arrangement or arrangement for sharing profits, union of interests or co-operation with any company, first or person carrying on or proposing to carry on any business within the objects of this Company, and to acquire and hold, sell, deal with or dispose of shares, stock or securities of any such company, and to guarantee the contracts or liabilities of, or the payment of the dividends, interest or capital of any shares, stock or securities of and to subsidise or otherwise assist any such company.
- (P) To establish or promote or concur in establishing or promoting any other company whose objects shall include the acquisition and taking over the creany of the assets and liabilities of this Company or the promotion of which he in any manner calculated to advance directly or indirectly the objects or interests of this Company and to acquire and hold or dispose of shares, stock or securities of and guarantee the payment of the dividends, interest or capital of any shares, stock or securities issued by or any other obligations of any such correctly.
- (Q) To purchase or otherwise acquire and undertake all or any part of the business, property, assets, liabilities and transactions of any person, firm or company carrying on any business which this Company is authorised to carry on.
- (R) To sell, improve, manage, develop, turn to account, exchange, let on rent, royalty, share of profits or otherwise, grant licences, easements and other rights in or over, and in any other manner deal with or dispose of the undertaking and all for any of the property and assets for the time being of the Company for such consideration as the Company may think fit.
- (S) To amalgamate with any other company whose objects are to include objects similar to those of this Company, whether by sale or purchase (for fully or partly paid-up shares or otherwise) of the undertaking, subject to the liabilities of this or any such other company as aforesaid with or without winding up, or by sale or purchase (for fully or partly paid-up shares or otherwise) of all or a controlling interest in the shares or stock of this or any such company as aforesaid, or by partnership, or any arrangement of the nature of partnership, or in any other manner.
- (T) To distribute among the members in specie any property of the Company, or any proceeds of sale or disposal of any property of the Company, but so that no distribution amounting to a reduction of capital be made except with the sanction (if any) for the time being required by law.
- (U) To do all or any of the above things in any part of the world, and either as principals, agents, trustees, contractors or otherwise, and either alone or in conjunction with others, and either by or through agents, trustees, sub-contractors or otherwise.
- (V) To do all such things as are incidental or conducive to the above objects or any of them.

And it is hereby declared that in the construction of this clause the word "company" except where used in reference to the Company shall be deemed to include any person or partnership or other body of persons, whether incorporated or not incorporated, and whether domiciled in Great Britain or elsewhere, and that the objects specified in the different paragraphs of this clause shall, except where otherwise expressed therein, be in nowise limited by reference to any other paragraph or the name of the Company, but may be carried out in as full and ampre a manner and shall be construed in as wide a sense as if each of the said paragraphs defined the objects of a separate, distinct and independent company.



- 4. The liability of the members is limited.
- 5. The Company's share capital is £1,000 divided into 1,000 shares of £1 each.

The shares in the original or any increased capital may be divided into several classes, and there may be attached thereto respectively any preferential, deferred or other special rights, privileges, conditions or restrictions as to dividend, capital, voting or otherwise.

Name Addresses and Description Of Subscribers	Number of Shares taken by each subscriber
Combined Nominees Limited, 16-26 Banner Street,	ONE
London EC1Y 8QE.	Warmal Land
	activorised signistory ON BEHALF OF COMBINED NOMINEES LIMITED
Combined Secretarial Services Limited, 16-26 Banner Street, London EC1Y 8QE	ONE
	Klemmell
	auditorised signalogy ON BEHALF OF COMBINED SECRETARIAL SERVICES LIMITED
TOTAL NUMBER OF SHARES TO BE TA	AKEN UP TWO
Dated the 20th day of January 1993	•
Witness to the above Signatures:	B.R. Miller
B.R. Millar, 110 Whitchurch Road, Cardiff CF4 3LY	

The Companies Act 1985

COMPANY LIMITED BY SHARES

ARTICLES OF ASSOCIATION

of

J.O.B. EXPORT/IMPORT LIMITED

PRELIMINARY

- 1. (a) Subject as hereinafter provided, the regulations contained in Table A of the Companies (Tables A to F) (Amendment) Regulations 1985 (hereinafter referred to as 'Table A'), and made pursuant to the provisions of the Companies Act (hereinafter referred to as 'The Act') shall apply to the Company.
 - (b) Regulations 24,35,40,73,74,75 and 77 to 81 inclusive of Table A shall not apply to the Company.
 - (c) The expressions "relevant securities" and "equity securities", wheresoever appearing herein, shall bear the meanings ascribed to them by the Act.

SHARES

- 2. (a) Subject to the provisions of Table A and to the following provisions of these Articles, the Directors shall have authority to exercise any power of the Company to offer, allot or otherwise dispose of any shares in the Company, or any relevant securities, to such persons, at such times and generally on such terms and conditions as they think proper provided that (insofar as the Company in General Meeting shall not have varied, renewed or revoked the said authority):
 - (i) The Directors shall not be authorised to make any offer or allotment of shares in the Company, or grant any right to subscribe for, or to convert any securities into, shares in the Company if such allotment, or an allotment in pursuance of such offer or right, would or might result in the aggregate of the shares or stock in issue exceeding, in nominal value, the amount of the Authorised Share Capital of the Company for the time being, and such limitation shall determine the maximum amount of the relevant securities which at any time remain to be allotted by the Directors hereunder.
 - (ii) The period within which the said authority to allot relevant securities may be exercised shall be limited to five years, commencing upon the date of the incorporation of the Company.

- (b) Any offer or agreement in respect of relevant securities, which is made prior to the expiration of such authority and in all other respects within the terms of such authority, shall be authorised to be made, notwithstanding that such offer or agreement would or might require relevant securities to be allowed after the expiration of such authority and, accordingly, the Directors may at any time allot any relevant securities in pursuance of such offer or agreement.
- (c) The authority conferred upon the Directors to allot relevant securities may at any time, by Ordinary Resolution of the Company in General Meeting, be revoked, varied or renewed (whether or not it has been previously renewed hereunder) for a further period not exceeding five years.
- 3. Section 89(1) and Section 90(1) to (6) of the Act shall not apply to any allotment of equity securities by the Company. The shares comprised in the initial allotment by the Company shall be at the disposal of the Directors as they think proper but thereafter, unless otherwise determined by Special Resolution of the Company in General Meeting, any relevant securities shall, before they are allotted on any terms to any person, be first offered on the same or more favourable terms to each person who holds shares in the Company in the proportion which is, as nearly as practicable, equal to the proportion in nominal value held by him of the aggregate of such shares in issue,

Such offer shall be made by notice in writing specifying the number of shares offered and the period, being not less than twenty one days, within which the offer, if not accepted, will be deemed to have been declined. After the expiration of such period, or on receipt of notice of the acceptance or refusal of every offer so made, the Directors may, subject to these Articles, dispose of such securities as have not been taken up in such manner as they think proper. The Edrectors may, in like manner, dispose of any such securities as aforesaid, which by reason of the proportion borne by them to the number of persons entitled to such offer as aforesaid or by reason of any other difficulty in apportioning the same, cannot in the opinion of the Directors be conveniently offered in the manner hereinbefore provided.

- 4.(a) No share shall be issued at a discount.
- (b) The Company shall not have power to issue share warrants to bearer.
- (c) Any invitation to the public to subscribe for any shares or debentures of the Company is prohibited.
- 5. Subject to the provisions of Part V of the Act-
- (a) The Company may purchase any of its own shares, provided that the terms of any contract under which the Company will or may become entitled or obliged to purchase its own shares shall be authorised by Special Resolution of the Company in General Meeting before the Company enters into the contract.
- (b) The Company shall be authorised, in respect of the redemption or purchase of any of its own shares, to give such financial assistance, or to make such payments out of capital as may be permissible in accordance with the Act, provided that any such assistance or payment shall first be approved by Special Resolution of the Company in Genc. Affecting.

LIEN

6. In regulation 8 of Table A, the words "(not being a fully paid share)" shall be omitted. The Company shall have a first and paramount lien on all shares standing registered in the name of any person (whether he be the sole registered holder thereof or one of two or more joint holders) for all moneys presently payable by him or his estate to the Company.



TRANSFER OF SHARES

7. The Directors may, in their absolute discretion and without assigning any reason therefor, decline to register any ransfer of any share, whether or not it is a fully paid share.

PROCEEDINGS AT GENERAL MEETINGS

- 8. All business shall be deemed special that is transacted at an extraordinary general meeting, and also all that is transacted at an annual general meeting, with the exception of declaring a dividend, the consideration of the accounts, balance sheets, and the reports of the directors and auditors, the election of directors in the place of those retiring and the appointment of, and the fixing of the remuneration of, the auditors. In regulation 38 of Table A, immediately after the words "place of the meeting and" there shall be inserted the words "in the case of special business".
- 9. At the end of regulation 38 of Table A there shall be inserted the following: "In every notice of a general meeting there shall appear the statement referred to in Section 372(3) of the Act, in relation to the right of members to appoint proxies".
- 10.(a) No business shall be transacted at any Meeting unless a quorum is present. Two members entitled to attend at that Meeting, present in person, or by proxy or (in the case of a corporation) a duly authorised representative shall be a quorum. At the end of regulation 41 of Table A there shall be inserted the following: "If within half an hour from the time appointed for the holding of an adjourned meeting a quorum is not present, the members present shall be a quorum".
- (b) In regulation 59 of Table A, the second sentence shall be omitted.
- 11. Subject to the provisions of the Act, a resolution in writing signed by all the members for the time being entitled to receive notice of and to attend and vote at general meetings (or being corporations by their respective representatives) shall be as valid and effective as if the same had been passed at a general meeting of the company duly convened and held.

APPOINTMENT AND REMOVAL OF DIRECTORS

- 12. The first Directors will be the person or persons named in the statement delivered to the Registrar of Companies in accordance with section 10 of the Act. The Directors may appoint a person who is willing to act to be a Director, either to fill a vacancy or as an additional Director.
- 13. In addition and without prejudice to the provisions of Section 303 of the Act, the Company may by Ordinary Resolution remove any Director before the expiration of his period of office. Subject to the provisions of Table A and Section 303(2) of the Act, the Company may by Ordinary Resolution appoint a person who is willing to act to be a Director either to fill a vacancy or as an additional Director. In regulation 38 of Table A the words 'or a resolution appointing a person as a Director' shall be omitted.
- 14. The office of a Director shall be vacated if-
- (a) he ceases to be a Director by virtue of any provision of the Acts or he becomes prohibited by law from being a Director; or
- (b) he becomes bank inpt or makes any arrangement or composition with his creditors generally; or
- (a) he is, or may be, suffering from mental disorder and, in relation thereto, he is mitted to hospital for treatment or an order is made by any court having jurisdiction in matters concerning mental disorder for his detention or for the appointment of a receiver, curator bonis or other person to exercise powers with respect to his property or affairs;



(d) he maigns his office by notice to the Company.

PROCEEDINGS OF DIRECTORS

- 15.(a) If and so long as there shall be one Director only he shall be entitled to exercise all the powers and shall garry out all the duties assigned to Directors and the provisions of these Articles and the regulations of Table A shall be construed accordingly.
- (b) In regulation 64 of Table A for the word "two" there shall be substituted the word "one" and in the first scattence of regulation 89 of Table A for the word "two" there shall be substituted the word "one".
- 16. An appointment or removal of an alternate Director may be effected at any time by notice in writing to the Company given by his appointor. An alternate Director may also be removed from his office by not less than twenty four hours' notice in writing to the Company and to the appointor given by a majority of his co-Directors. This Article shall have effect in substitution for regulation 68 of Table A which shall not apply to the Company.

BORROWING POWERS

17. The Directors may exercise all the powers of the Company to borrow money and to mortgage or charge its undertaking, property and uncalled capital, or any part thereof, and, subject to Section 80 of the Act, to issue debentures, debenture stock and other securities whether outright or as security for any debt, liability or obligation of the Company or of any third party.

DIRECTORS' INTERESTS

18. A Director may vote in respect of any contract or arrangement in which he, or any person with whom he is connected, is interested and be counted in the quorum present at any meeting of the Directors or, if otherwise so entitled, at any General Meeting of the Company at which any such contract or arrangement is proposed or considered, and if he shall so vote, his vote shall be counted. This Article shall have effect in substitution for regulations 94 to 98 inclusive of Table A, which regulations shall not apply to the Company.

INDEMNITY

19. Subject to the provisions of Section 310 of The Act, and in addition to such indemnity as is contained in regulation 118 of Table A, every Director, Secretary or other officer of the Company shall be entitled to be indemnified out of the assets of the Company against all losses or liabilities incurred by him in or about the execution and discharge of the duties of his office.

SECRETARY

20. The first Secretary or Secretaries of the Company shall be the person or persons named as such in the statement delivered under Section 10 of the Act.

names, addresses and descriptions of subscribers

Combined Nominees Limited, 16-26 Banner Street, London EC1Y 8QE,

VOI Some

CON BEHALF OF COMBINED NOMINEES LIMITED

Combined Secretarial Services Limited, 16-26 Banner Street, London EC1Y 8QE.

Advancios Vistoria

ON BEHALF OF COMBINED SECHETARIAL OFFICES IMITEL

Dated the 20th day of January 1993

Witness to the above Signatures:

B.R. Millar, 110 Whitchurch Road, Cardiff CF4 3LY BRMiller-

FILE COPY



CERTIFICATE OF INCORPORATION OF A PRIVATE LIMITED COMPANY

No. 2784187

I hereby certify that

J.O.B. EXPORT/IMPORT LIMITED

is this day incorporated under the Companies Act 1985 as a private company and that the Company is limited.

Given under my hand at the Companies Registration Office, Cardiff the 27 JANUARY 1993



an authorised officer